

# Budget Preparation Timeline

## January - March

- ✓ First Quarter Review
- ✓ Annual Financial Audit
- ✓ Revise 10 Year Infrastructure Plan
- ✓ Presentation of Annual Progress Report and Citizen Survey Results to City Council

## April

- ✓ Second Quarter Review
- ✓ Annual Update of the Strategic Action Plan
- ✓ Presentation of the Year to Date Budget
- ✓ Departments Begin FY 2017 Budget Input



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## May – June (Budget Preparation Series to City Council)

- ☐ Fund Accounting Presentation
- ☐ Long Term Financial Planning Presentation
- ☐ Revenue Source & Property Tax Presentation

## July - August

- ☐ General Fund Budget Workshop
- ☐ Adopt Maximum Millage Rate
- ☐ Proprietary Funds Budget Workshop
- ☐ Third Quarter Review
- ☐ Special Revenue & Capital Fund Budget Workshop
- ☐ Final Proposed Budget Presentation



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## September

- ☐ Public Hearing to Tentatively Adopt Millage Rate & Budget
- ☐ Public Hearing to Adopt Final Millage Rate & Budget

## October – December

- ☐ FY 2016 Year End Close-out
- ☐ End of Year Review



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