

Fiscal Year 2019 Budget Utility Operating & Capital Funds

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Budget Preparation Timeline

January - March

- First Quarter Review
- Annual Financial Audit
- Presentation of Annual Progress Report
- Survey Results to City Council
- Annual Update of the Strategic Action Plan

April - May

- Review 10 Year Infrastructure Plan
- Departments Begin FY 2019 Budget Preparation
- Second Quarter Review
- Year to Date Budget Results Presentation



Budget Preparation Timeline

May – June

- Fund Accounting & Long Term Planning Presentation
- Property Tax & Other Revenues Presentation

July - August

- General Fund Budget Workshop
- Adopt Maximum Millage Rate (August 4th deadline)
- Third Quarter Review
- Proprietary & Special Revenue Budget Workshop
- Capital Funds Budget Workshop
- Final Proposed Budget Presentation



Budget Preparation Timeline

September

- Public Hearing to Tentatively Adopt Millage Rate & Budget
- Public Hearing to Adopt Final Millage Rate & Budget

October – December

- FY 2018 Year End Close-out
- End of Year Review with Departments



Utility Fund – Personnel Changes

	Actual 2018	Proposed 2019	*Change 2018-2019
Customer Service	21	21	0
Administration	7	7	0
Wastewater Operations	44	48	4
Water Operations	61	63	2
Construction Management	4	5	1
Total Change (FTE)	137	144	7

**New Personnel:*

Wastewater Operations: Utility System Manager, Utility System Supervisor, Utility Systems Operator, Utility System Technician

Water Operations: Utility System Foreman, Utility System Technician

Construction Management & Engineering: Construction Site Inspector



Utility Fund – Operating Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Customer Service	1,586,297	1,578,776	1,649,507	63,210	4.0%
Administration	860,149	829,256	876,337	16,188	1.9%
Wastewater Operations	6,615,613	8,059,811	7,741,443	1,125,830	17.0%
Water Operations	9,742,136	9,609,420	10,791,150	1,049,014	10.8%
Construction Management	-	-	530,292	530,292	N/A
Non-Departmental	22,037,153	22,036,540	20,545,811	(1,491,342)	-6.8%
Subtotal	40,841,348	42,113,803	42,134,540	1,293,192	3.2%
Contingency	425,686	-	261,000	(164,686)	-38.7%
Total Expenditures	41,267,034	42,113,803	42,395,540	1,128,506	2.7%
Revenue*	39,767,034	40,042,310	42,395,540	2,628,506	6.6%
Fund Balance Appropriation**	1,500,000	2,071,493	-	(1,500,000)	-100.0%
Total Revenues	41,267,034	42,113,803	42,395,540	1,128,506	2.7%

*FY 2019 Assumptions: 2.9% CPI Adjustment, 3.1% increase in water & sewer rates (per rate study), <1% increase in growth

**FY 2018 Estimate includes overages in expenditures related to rain events



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Utility Capital Improvement Fund - Revenue

	FY 18 Revised	FY 19	FY 20	FY 21	FY 22	FY 23
Revenues:						
Water Impact Fees*	2,300,000	2,576,000	2,627,520	2,680,070	2,733,672	2,788,345
Wastewater Impact Fees*	2,300,000	2,530,000	2,580,600	2,632,212	2,684,856	2,738,553
Funding for Beachside Sewer (assuming dev contribution)	-	750,000	750,000	-	-	-
Interest on Investments	60,567	64,969	69,592	74,445	79,541	84,892
OKR SAD Interest	239,433	235,031	230,408	225,555	220,459	215,108
Proceeds from Debt - SRF	10,351,720	-	-	-	-	-
Proceeds from Future Debt based on Rate Study*	-	-	7,900,000	12,717,000	14,667,000	11,550,000
R & R Transfer*	3,800,000	4,404,620	5,221,135	5,591,477	5,798,447	7,215,104
Capital Reserve Transfer (FB Excess)	3,500,000	-	2,300,000	750,000	-	-
FEMA Grant - Lift Station Generators	54,366	946,470	413,397	-	-	-
Total Revenues	22,606,086	11,507,090	22,092,652	24,670,760	26,183,975	24,592,003
Interfund Loan Repayments - OKR	92,444	97,066	101,920	107,106	112,367	117,985

*Per Rate Study



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Utility Capital Improvement Fund - Expenditures

	FY 18 Revised	FY 19	FY 20	FY 21	FY 22	FY 23
Operating Expenditures	939,344	1,264,771	225,000	345,000	75,000	175,000
Projects:						
Wellfield and Wells	680,000	3,825,000	500,000	500,000	700,000	4,600,000
Water Mains	150,000	2,150,000	650,000	100,000	-	1,000,000
Water Treatment Plant #1	280,000	1,075,000	1,155,000	875,000	1,025,000	300,000
Water Treatment Plant #2	275,000	525,000	1,850,000	600,000	300,000	1,120,000
Water Treatment Plant # 3	-	395,000	-	-	-	4,500,000
General Plant R & R - Water	600,000	600,000	650,000	650,000	700,000	700,000
Distribution System Improvements	1,630,000	2,909,326	2,899,335	3,218,743	3,338,713	3,209,258
PEP System	1,207,000	2,595,000	2,300,000	2,300,000	2,300,000	2,300,000
Wastewater Treatment Plant #1	1,122,000	1,126,500	2,500,000	4,500,000	400,000	-
Wastewater Treatment Plant #2	5,080,000	350,000	1,100,000	2,550,000	11,000,000	3,500,000
Force Mains	160,000	2,205,000	1,700,000	-	100,000	450,000
Reclaimed Water Mains	120,745	400,000	1,200,000	500,000	-	-
Beachside Sewer System	-	1,500,000	1,500,000	-	-	-
Reclaimed Water Main Extension to ITSC	-	560,000	440,000	-	-	-
Reclaimed Water Discharge to Wetlands Design/Const.	510,000	-	-	-	-	-
Belle Terre/Matanzas Woods MPS	450,000	-	-	-	-	-
RIB Site Fencing	100,000	100,000	-	-	-	-
Lift Stations and Pump Stations	552,488	2,261,959	2,031,195	3,905,000	330,000	530,000
General Plant R & R - Wastewater	1,035,000	2,020,000	2,150,000	2,150,000	2,150,000	2,150,000
Total Expenditures	14,891,577	25,862,556	22,850,530	22,193,743	22,418,713	24,534,258
Available Funds End of Year	17,291,418	3,033,018	2,377,059	4,961,181	8,838,810	9,014,540



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Looking Ahead

- Aug. 14th** Budget Workshop - Proprietary & Special Revenue Funds
- Aug. 28th** Budget Workshop - Capital Funds
- Sept. 4th** Final Proposed Budget Presentation
- Sept. 5th** Public Hearing to adopt tentative millage rate and Budget
- Approval of Utility Rate Adjustments
- Sept. 19th** Final Public Hearing to adopt final millage and budget



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