



City of PALM COAST

Code Assessment Application

The City of Palm Coast offers a code assessment of plans process that is NOT in conjunction with the application for a building permit.

Project Name and location address: _____

Applicant: _____

Phone Number: _____

Email: _____

Procedure

- Applicant to submit one set of plans signed and sealed by the design professionals in responsible charge. A single seal on the front or cover sheet is acceptable for plans submitted as a set. Plans may be noted by the design professionals “for building department code assessment review”, “for preliminary building department review”, “not for construction” or similar note as determined by the design professionals
- Minimum plan review fee of \$1,300.00 due at the time of submittal, or can be paid online if submitted electronically.
- Comments will be available online.
- Paper plans submitted are not retained.
- Corrections for code assessment reviews are not accepted.

This is a service offered by the Building Department, for those who wish to utilize it, it is not mandatory. Any fees paid during this review are non-refundable and are not credited to any permit costs.