



Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: October 25, 2013
Re: Week-In-Review

HALLOWEEN BOO BASH
FRIDAY, OCTOBER 25, 6PM TO 9PM
BELLE TERRE PARK / FRIEDA ZAMBA POOL

SR. GAMES ARCHERY COMPETITION
SATURDAY, OCTOBER 26, 8AM TO 3PM
CENTRAL PARK IN TOWN CENTER

BUSINESS & PROFESSIONAL NETWORK GOLF TOURNEY
SUNDAY, OCTOBER 26
PALM HARBOR GOLF CLUB

SR. GAMES BALLROOM DANCE COMPETITION
WEDNESDAY, OCTOBER 30, 6PM TO 10PM
FLAGLER AUDITORIUM

SR. GAMES HORSESHOE COMPETITION
THURSDAY, OCTOBER 31, 8AM TO 1PM
OLD DIXIE PARK

HALL OF TERROR
WEDNESDAY, OCTOBER 30 AND THURSDAY, OCTOBER 31, 6PM TO 11PM
PALM COAST FIRE STATION 21

3RD ANNUAL BAC EXPO
FRIDAY, NOVEMBER 1, 9AM TO 4PM
HAMMOCK BEACH RESORT

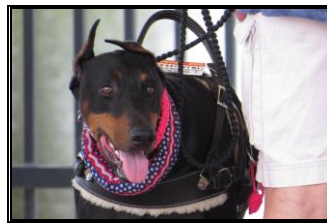
JUNIOR FUTURES TENNIS TOURNAMENT
SATURDAY, NOVEMBER 2, 9AM
PALM COAST TENNIS CENTER

PALM COAST SEAFOOD FESTIVAL
SATURDAY, NOVEMBER 2 AND SUNDAY, NOVEMBER 3, NOON TO 5PM
CENTRAL PARK AT TOWN CENTER

MOVIES IN CENTRAL PARK
FRIDAY, NOVEMBER 8, 6PM
CENTRAL PARK AT TOWN CENTER

Cause for Paws

City of Palm Coast Animal Control, along with PetSmart and Pet Supermarket, hosted the Third Annual Cause for Paws event at Central Park this past weekend. Over 25 pet-related vendors were in attendance, promoting animal health services and products. Animal Control Officers licensed 17 dogs and cats at the event. The Flagler Humane Society and Shelton Veterinary Clinic performed 48 low cost shots for local pets and 5 animals were micro chipped. In addition, 11 pets were adopted out to new homes from the Flagler Humane Society, Second Chance Rescue, and Safari Rescue. Dr. Jennifer Spencer, veterinarian with Banfield Pet Hospital, spoke about Pet Obedience and Training, and answered questions in an “Ask Your Vet” session. The dogs and cats participated in a “Pet Parade” and all received a “Top Dog” trophy and a Participant Award.



City Floodplain Managers provide education outreach



Staff participated in the Home Depot Fire Safety Expo on Saturday, October 19th. As part of the City’s Floodplain Management Program, Certified Floodplain Managers (CFMs) participated in educational outreach events to provide Flood Insurance information, City regulations, and flood zone determinations. During the Expo, CFM staff provided 11 flood zone determinations and assisted 6 visitors with questions about flood insurance, wildfire mitigation measures and other relevant matters.



Lunch N’ Learn with the City Manager

Our favorite City Manager, Jim Landon, was the featured speaker at this past Thursdays Lunch n Lecture. Addressing a lively crowd of 31 attendees, Mr. Landon shared with the audience how the City has maintained its positive economic growth in spite of the global economic downturn. After 90 minutes of conversation, including a robust Q & A session, the audience members left the Lecture, more informed about their piece of paradise called Palm Coast.

Four City Offices Collecting for FEED FLAGLER

City offices are now taking donations of non-perishable food items for the Feed Flagler holiday meals program. The Focus this year is on foods that would be good for a Thanksgiving meal. Donations are being accepted through Wednesday November 20th at the following City locations.

- City Offices, 160 Cypress Point Parkway, Suite B106
- Utility Offices, 2 Utility Drive
- Palm Coast Community Center, 305 Palm Coast Parkway NE
- Fire Station 25, 1250 Belle Terre Parkway



View the Palm Coast 2012 Annual Progress Report Online

The complete version of the Palm Coast 2012 Annual Progress Report can now be viewed online at www.palmcoastgov.com.

Next Week:

- *Tuesday, October 29th, City Council Workshop, 9am, City Offices, 160 Cypress Point Parkway, Suite B106*

Attachments:

Administration Division Updates

BAC Update

Community Development Update

Information Technology Department Update

Engineering & Stormwater Department Update

Fire Department Update

Parks & Recreation Update

Event Calendar

Public Works/Utility Update

News Releases: Starlight Parade Entry Deadline and Seafood Festival Chalk Art

Letter from the Mayor, October 26th Fashionetta Pageant

Bright House Programming Changes



**City Manager's Office
Administrative Divisions Week in Review**

Friday, October 25, 2013

City Clerk

- Processed 9 public records requests.
- Processed 21 litigation documents.
- Prepared and processed 6 documents for recording.
- Prepared 2 agenda items.
- Prepared and posted 1 agenda to the Web.
- Coordinated OnBase changes for Code Enforcement with Information Technology.

Communications & Marketing

- Branding Team – planning presentation for upcoming employee meetings; reviewed year and launched a new year of branding
- Coordinated advertising; designed Seafood Festival ad for Parent Magazine
- Edited and submitted nominations for Northeast Florida Regional Council awards
- Handled various media requests
- Working with Kendra Iannotti, Wendy Cullen and BAM Team on upcoming employee meetings
- Edited Engineering & Stormwater brochures
- Wrote budget overview story for the Palm Coaster
- News releases: 3-D chalk art performance at Seafood Festival, call for entries for Starlight Holiday Parade
- Posted to Facebook/Twitter
- Staffed Cause for Paws – social media, photography, video, provided audio reinforcement (PA system/live monitoring) at the pavilion
- Implemented new social media backup software
- Met with X-Gen Team about social media coverage of upcoming events
- Initiated design on Parks & Recreation Facilities Guide



- Editing in progress on Christmas Tree Lighting promo
- Editing in progress for the Matanzas HS Homecoming Game
- Organizing elements/testimonials for brief in-house intro video, in preparation for staff training event
- Coordinated with vendor and staff to perform audio technical repairs in Community Center Room 102 to improve live-streaming functionality

- Coordinated content with division staff and Palm Coast Fire Department Deputy Chief and Fire Captains for long-term Public Service Announcement campaign covering multiple topics from smoke detectors and home safety, to rules of the road for drivers when encountered by emergency vehicles, and more
- Posted/updated news and announcements to the TV199 ticker tape service

Human Resources

- Open Enrollment Health Benefits – November 18th – 27th

Purchasing and Contracts Management

Purchasing & Bidding:

- RFQ Opening for RFQ-CD-CP-14-02 - Design Services for Holland Park Improvements - Playground & Splash Park
- Review Committee Meeting for RFQ-SW-14-02 - Professional Stormwater and Environmental Engineering Services
- Bid Opening for ITB-CD-NSP-14-01 - NSP 3 Home 114
- Review Committee Meeting for RFQ-CD-CP-14-02 - Design Services for Holland Park Improvements - Playground & Splash Park

Contracts:

- Amendment to Contract with Jennifer Barrington-Nix for RFP-CD-CODE-12-01 - Hearing Officer Services



IMPACT

OCTOBER 25, 2013

EFFORTS

consulting

9
Sessions 29
1190

Hours 15:15
86:15
2,085:15

training

0
Attendees 65
1097

Hours 0:00
65:00
3,384:00

RESULTS

jobs 0
0
158

153
Total

new businesses

38
Total

INVESTMENT

salaries	capital	sales↑
\$0	\$0	\$0
\$0	\$0	\$172,232
\$4,170,000	\$3,239,100	\$4,359,069

Current **R O I** = \$97 per \$ invested

Week: October 21 - 25

Month: October

To Date: Since May 1, 2011



HIGHLIGHTS

- **BAC Expo Coming Up! – See Attached Flyer**

NEW PALM COAST BUSINESSES

- General Nutrition Center – 800 Belle Terre Pkwy #202 – Retail Sales
- Julio's Automotive Repair LLC – 3 Market Place – Automotive Repair
- Lisa Marie's Cleaning Service – Home Based – Janitorial Service
- Ain't Bout No Drama – Home Based – Retail Sales
- Clean N' Done – Home Based – Janitorial Service
- Living Color LLC – Home Based – Painting Service
- Tiki Oasis Wholesale Gifts – Home Based – Internet
- Vivid Color LLC – Home Based – Painting Service
- David Collier Landscaping – Home Based – Landscaping Service
- Kaptions 4 U, LLC – Home Based – Unclassified Personal Service
- Gigi's Designs LLC – Home Based - Internet

OPEN



The Palm Coast Business Assistance Center
Managed by the SBDC at UCF

Located at City Offices at City Market Place
160 Cypress Point Parkway, Suite B-105
Palm Coast, Florida 32164
(386) 986-2499

www.PalmCoastBAC.com





Proudly Present the 3rd Annual

PALM COAST

BAC EXPO



Nov. 1, 2013 - 8am-4pm at Hammock Beach Resort

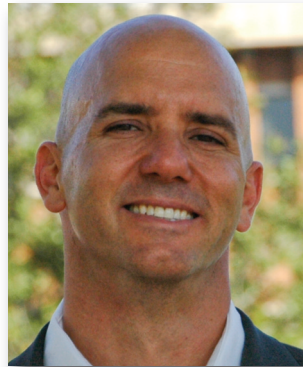
Speakers • Exhibitors • Networking • Lunch Included

MANAGING CHANGE



RANDALL CHENEY
Principal Wentworth Group
International Consulting Company

MARKETING STRATEGIES



ROBERT CASCIO, PhD
Adjunct Faculty - UCF
Business Owner

BUSINESS LEADERSHIP



KEN MATTISON
CEO of Florida Hospital Flagler

Early Bird Special Price

Registration Price: \$75

Price \$85 After October 22, 2013

The Palm Coast Business Assistance Center

Visit www.BACExpo.com for tickets and exhibitor information

Or Call: **386-986-4764**



For More Info On BAC Reduced Room Rates Call 877-834-8862 & Golf Rates 386-447-4611



Thanks To Our Event Sponsors



curleytaildesign.com

Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
REGULATE DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Capital Projects

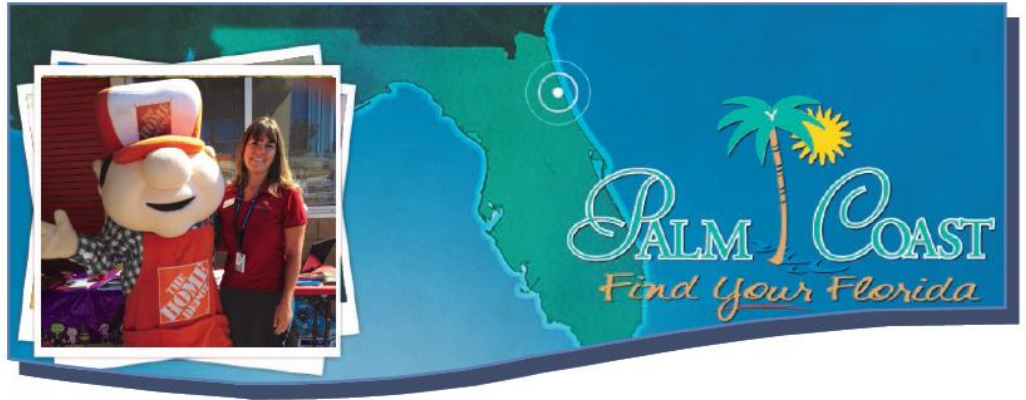


Code Enforcement



Events

Building



Planning

Prosperity At Work

Week-in-Review – October 25, 2013 – Nestor Abreu, Director



Check out Palm Coast
Prosperity at Work

<http://prosperity.discoverpalmcoast.com/>

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from October 18, 2013 through October 24, 2013:

- Total number of permits issued: 183
- Since January 2009, \$433,607,307 construction dollars have been invested in Palm Coast.

Commercial Permit Applications			
15 Cypress Branch Way	Renovations - Carmelo's Barber Shop	Lancia Custom Homes	\$2,000
101 Palm Harbor Parkway - European Village	Exterior Repairs	Commercial Industrial Corporation	\$13,000
101 Palm Harbor Parkway - European Village	Building B - replace retaining wall	Slone Construction	\$6,000
Commercial Permits Issued			
5860 E Highway 100	Discount Tire Automotive Store	Marcobay Construction	\$950,000
5860 E Highway 100	Site Development - Discount Tire	Marcobay Construction	\$135,000

160 Cypress Point Parkway, Suite B-106, Palm Coast Florida 32164
Building (386) 986-3780 ♦ Code Enforcement (386) 986-3764 ♦ Planning (386) 986-3736

101 Palm Harbor Parkway Unit B121	Alterations - Cork and Pint Bar	Heritage Construction	\$11,000
Residential Permits Issued			
23 Graham Trail	Addition	By The Shore, Inc.	\$2,300
1 Senate Court	Addition	Millers Screen and Repair	\$15,000
15 Graham Trail	Addition	Ted & Bobs Alum	\$7,000
5 Blake Court	Addition	Encompass Alum	\$15,000
101 Wedgewood Lane	Alteration	Encompass Alum	\$2,150
92 Lake Forest Place	Alteration	Jose Lopez	\$6,500
19 Arrowhead Drive	Single Family Residence	DR Horton	\$207,000
17 Arrowhead Drive	Single Family Residence	DR Horton	\$228,000
45 Boston Lane	Single Family Residence	Maronda Homes	\$399,000
42 Arrowhead Drive	Single Family Residence	Paytas Homes	\$256,000
129 Burroughs Drive	Single Family Residence	Seagate Homes	\$222,000
7 Becket Lane	Single Family Residence	Seagate Homes	\$258,000
105 Point Pleasant Drive	Single Family Residence	Vanacore Construction	\$178,000
113 Brittany Lane	Single Family Residence	Vanacore Construction	\$306,000
Occupancy Permit			
21 Hospital Drive #210	Cindy's Café	Cynthia Ostrowski	

ANIMAL CONTROL

City of Palm Coast Animal Control, along with PetSmart and Pet Supermarket, hosted the Third Annual Cause for Paws event at Central Park. Over 25 pet-related vendors were in attendance, promoting animal health services and products. Animal Control Officers licensed 17 dogs and cats at the event. The Flagler Humane Society and Shelton Veterinary Clinic performed 48 low cost shots for local pets and 5 animals were microchipped. In addition, 11 pets were adopted out to new homes from the Flagler Humane Society, Second Chance Rescue, and Safari Rescue. Dr. Jennifer Spencer, veterinarian with Banfield Pet Hospital, spoke about Pet Obedience and Training, and answered questions in an “Ask Your Vet” session. The dogs and cats participated in a “Pet Parade” and all received a “Top Dog” trophy and a Participant Award.



PLANNING

- Staff attended the board meeting of the River to Sea Transportation Planning Organization (TPO). Items of interest to the City included an update on the on-going reapportionment process.
- Staff participated in the Home Depot Fire Safety Expo on Saturday, October 19th. As part of the City’s Floodplain Management Program, Certified Floodplain Managers (CFMs) participated in educational outreach events to provide Flood Insurance information, City regulations, and flood zone determinations. During the Expo, CFM staff provided 11 flood zone determinations and assisted an additional 6 visitors with questions about flood insurance, wildfire mitigation measures and other relevant matters.



CAPITAL IMPROVEMENT PROJECTS

The following is an update since last week for capital projects in the City from October 1, 2013 through October 17, 2013.

Road and Median Projects			
North Old Kings Road Widening	Design	0%	Meeting held with consultant and city staff to discuss project scope. The City received draft scope and fee for review.
Pine Lakes Parkway North	Construction	99%	The project is nearly complete; Final Street Light Pole installed 10-17-13. Substantial Completion inspections held week of 10-14-13. Punch list was issued to Contractor 10-23-13. Contractor working on Punch list items and close-out documents.
City Facility Projects			
Holland Park	Design	99%	City staff issued comments regarding 100% submission to consultant to revise and resubmit. Received 3 proposals for qualifications for the Design Consultant for the Splash Park and Playground.



Animals ready for homes

270 cats

72 dogs

5 rabbits

The Flagler Humane Society will be holding open volunteer meetings to discuss the shelter's enrichment program and how you can get involved. These meetings will take place at FHS on November 5th and 6th from 3 PM to 4 PM and will introduce new volunteers to what enrichment is, how you can help, and what you can do to better an animal's stay at the shelter.

Being an enrichment volunteer is very rewarding and could be something as simple as brushing or petting an animal. Enrichment is a vital part of caring for shelter animals and can help lower the animal's stress level, even out temperaments, and prevent them from developing a form of depression. We always need enrichment volunteers to help by playing music, brushing, petting, walking, etc. The animals will let you know that they appreciate the time that you were able to give them.

We also want to thank everyone who came out to participate at Cause for the Paws on October 19th. We found forever homes for 5 cats and 1 dog!

Upcoming Fundraising Events: Don't forget about FHS "Run Fur Our Lives" Walk for the Animals and 4 mile run on October 26th. After the walk/run, FHS will be hosting a festival that will include food vendors, arts/craft booths, adoptable pets, and much more! See the FHS website for more information or email Michelle Bertsch at mbertsch@flaglerhumanesociety.org.

Upcoming Outreach Events: Pack Community Outreach at EJ Park in Bunnell and/or Seafood Festival at Town Center on November 2nd, and the Elan Hair Studio Anniversary Event at Elan Hair Studio on November 16th.

Public Announcements: The Flagler Humane Society has a variety of subsidized spay and neuter programs for members of the community that need to have their pets sterilized. Please call FHS at 386-445-1814 or email info@flaglerhumanesociety.org for general questions, or email pitbull@flaglerhumanesociety.org for grant-specific questions that we can be of assistance to you.

Animals for Adoption: FHS currently has an overabundance of cats available for adoption, and we have a great need for people who are willing to welcome a furry friend into their lives and homes. We have felines of all ages, sizes, and colors, and we invite you to stop by and find your purrfect cat! Check our website, www.flaglerhumanesociety.org, for upcoming Halloween and Thanksgiving Adoption Specials.

Classroom Pocket Pet Program: Do you know of a teacher that would like to have a classroom pet? FHS is now offering free adoptions of the pocket pets that are surrendered for adoption. Please contact kshare@flaglerhumanesociety.org or 386-445-1814 ext. 501 for more information. This program is a beneficial way of placing an animal in a forever home and teaching the students about responsibility and self-confidence.

Pet of the Week



BRANDIE

Brandie is a 1 year old female pitbull mix. She was surrendered to FHS because she did not get along with her former owner's new pet. She is currently being housed with a young dog and loves to play with her. Brandie does not mind cats either. She is housebroken and will let you know when she has to go outside. Brandie is slow to get to know strangers but once she is comfortable – she is a love bug. She loves to be allowed to run around and will tuck her tail and take off!!! She is very obedient and knows most basic commands. Brandie is looking for an understanding home that will be willing to give her the time that she needs to warm up. Come and meet her today!

Adoption specialist:

Danielle Camic

dcamic@flaglerhumanesociety.org

(All adoptions and outreach)

Information on events to benefit our homeless animals can be found on our website, www.flaglerhumanesociety.org.



INFORMATION TECHNOLOGY

TO : Jim Landon, City Manager
FROM : Steve Viscardi, IT Director
DATE : 10/25/2013
RE : Week In Review



- Operations Division helped locate and coordinate the repair of a fiber cut on Old Kings Road South. Cut was caused by construction going on near Route 100. Old Kings Elementary School was only affected for a few hours due to the concentrated efforts of the IT Staff and our fiber contractor.
- Operations Department configured connectivity for Charlotte County to have remote connectivity into the Flagler County EOC Network through FiberNET.

ENTERPRISE

- Applications Division continued working on getting our new online media streaming configured. A small audio encoding program was created to be used to stream audio from our live meetings.
- Applications Division created an online registration form for the Holiday Starlight Parade.
- Applications Division updated the Seafood Festival page with information about food vendors and entertainment.
- All AutoCAD users - AutoCAD 2014 is now available! Items include AutoCAD LT, AutoCAD Civil 3D, AutoCAD Map, and Raster Design. If you wish to install / upgrade AutoCAD please submit a Track-IT.
- Application Division configured the new Project Dox environment to meet the new specs for the newest version of our Plans Review Software
- Applications Division has been working with Immix to incorporate mobile devices for our Kronos time clocks
- Operations Division assisted with Flagler County Sherriff's Office (FCSO) IT audit.
- Operations Division received 83 Track ITs this past week
- Operations Division working with Microsoft on fixing RDP issues
- Operations Division is working on the final setup and testing of new Netmotion server, deployment is scheduled for next week.
- Operations Division working on set up of virtuals and IPads for approved users.
- Operations Division created new Project Dox Environment
- Operations Division worked with consultant on troubleshooting several firewall issues

FIRE

- GIS Division met with Leo C. to explore incorporating GIS into their Prefire Planning procedure. Items were identified for testing, more discussion will continue next week.
- The Fire Department is conducting a spatial inventory of golf course locations, to augment emergency response performance. GIS created a webmap of this inventory, for management to monitor progress. You can view the webmap at <http://bit.ly/1ceiwh1>.

UTILITY

- GIS Division staff met with utility locator contractor, Gemstone, to provide them with limited access to the City's web-driven utility browser.

COMMUNITY DEVELOPMENT

- GIS Division met with Jose P. to update the City's park assets and benches master plan.
- Applications Division created five new code case levels for Animal Control to more accurately define and support their code cases.
- Applications Division created new merge document for the Neighborhood Meeting project being overseen by Planning

ENGINEERING & STORMWATER

- GIS Division with the help of the Stormwater Department rolled out a Swale Rehab web map - http://v-gis-server/flexviewer_swalerehab. This application will allow customer service to track the status of residential swale rehab projects and relay that info to the inquiring citizens.



Engineering & Stormwater Department

John C. Moden, City Engineer

Week In Review October 17 – October 23, 2013

- **M-3 Water Control Structure Rehabilitation Project for 2014 (ITB-SW-14-01)** - Four (4) qualifications was received on 9-23-13, two (2) of the four (4) met the qualifications. Pre-bid meeting was held on 10-17-13 and bids are due on 11-18-13. Construction should begin in January-February 2014.



- **Stormwater Model Construction Improvements for Sections 35 and Section 37** Public Works Dept. will begin construction 11-4-13.
- **Professional Stormwater & Environmental Engineering Services (RFQ-SW-14-02)** – Request for qualifications were received by eight (8) engineering firms on 10-9-13. Review committee meeting resulted in four (4) consulting firms being selected for continuing service contracts.
- **Identify and Resolve FPL Billing Discrepancies in Street Light Power Bills** - Staff has completed the inventory field audit, currently working on the Billing Audit which is 10% complete.

- **Seminole Woods Multi Use Path** – This City capital project has been assigned to ESWD staff Project Manager, Don Schragger. ESWD will begin reporting on this project. Project schedule has been completed. Phase 1 is on schedule waiting for permitting. Phase 2 - survey work complete, design has begun.
- **Palm Harbor @ College Waterway Bridge Rehab Construction** – This City capital project has been assigned to ESWD staff Project Manager, Mike Brennan. ESWD will begin reporting on this project. A meeting has been set to discuss the Notice To Proceed next week.
- **Colechester @ College Waterway Bridge Rehab Design** - This City capital project has been assigned to ESWD staff Project Manager, Mike Brennan. ESWD will begin reporting on this project. The Letter of Intent is being prepared to be advertised for continuing service engineering firms, no later than 11-4-13.
- **Long's Creek Nature Preserve Construction Phase 1** – This City capital project has been assigned to ESWD staff Project Manager, Mike Brennan. ESWD will begin reporting on this project. Currently waiting on permits.



**Total Aquatic Weed Control on
Freshwater Canals**

Aquatic Management Plus, LLC continues herbicide spraying on the canals.

Request for Qualifications were due on 9-10-13, received 3 responses.

Only 1 of the companies was qualified.

Taking contract to Council Workshop on 10-29-13.

ENGINEERING DEPARTMENT

SURVEY TASKS:

Set 20 bench mark locations

Surveyed for 5 new home construction driveway culvert and swales

Surveyed for 4 driveway culverts and swales

Surveyed for 4 drainage pipe installations

Survey continues for the swale rehab project on Kankakee, Kantor, Kashmir 19 lots; Raintree Place 17 lots; Cleveland Court 12 lots; Bird Haven Place 8 lots; Sea Front Trail, Sea Faring Path, 14 lots.

Continuing survey work for Sem. Woods MUP - Phase 3 ran horizontal control for design

REVIEW TASKS:

20 - Right-of-Way Permits

5 - Project Reviews (this is site plans and plats only, not all reviews)

DESIGN WORK PERFORMED:

11 - Driveway swale designs

3 - Drainage pipes for street crossings design

1 - Valley gutter design

Continuing Seminole Woods Multi Use Path Phase 2 design

Continuing work on the swale rehabilitation program

Continuing M-3 water control structure rehabilitation design

Swale Rehabilitation Projects Released for Construction - -0- LF released this week



Fire Department

To: Jim Landon, City Manager
From: M. C. Beadle, Chief
Date: October 24, 2013
Re: Week in Review

In the past week, the department responded to 163 calls. There was 1 vehicle fire and one brush fire. A total of 117 EMS calls was logged and the balance was miscellaneous in nature. The drought index is at 214 out of a possible 800 and the fire danger is low.



Recreation & Parks

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: October 25, 2013
Re: Week in Review

UPCOMING EVENTS:

2013 Senior Games – Presented in partnership with the Ormond Beach Senior Games, the City of Palm Coast, for the first time ever, will host four competitive sports events as part of the Ormond Beach Senior Games. Events held in our community include – archery, dance, horseshoes and powerlifting.

- **Archery – 900 American Round:** Oct. 26, 8 a.m., Central Park at Town Center, 975 Central Ave., Palm Coast; facility fee of \$5 must be paid at time of event, in addition to the pre-paid registration fee.
- **Dance (4 Events) – Cha Cha, Waltz, East Coast Swing, Rumba:** Oct. 30, 6 p.m., Flagler Auditorium – 5500 E. Hwy 100, Palm Coast.
- **Horseshoes (Singles):** Oct. 31, 9 a.m., Old Dixie Community Park – 1250 S. Dixie Hwy., Bunnell.
- **Powerlifting (Bench Press, Squat, Deadlift):** Nov. 2, 8 a.m., Matanzas High School 3535 Old Kings Rd. N., Palm Coast.

Halloween Boo Bash – Presented in partnership with Wadsworth Elementary School. Held on Friday, October 25 from 5-8 pm at Belle Terre Park, 339 Parkview Drive. The Halloween Boo Bash is a family friendly, safe event for children of all ages. We encourage everyone to come in costume and enjoy the following activities: bounce houses, DJ, costume contest; carved pumpkin contest; games; sand art, food; and lots of fun. For more information visit www.palmcoastgov.com

UPCOMING ACTIVITIES:

◆ *Toddlers*



Teddy Bear Picnic – Monday, November 4, 2013; 10-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join Ms. Lauren and Ms. Sandy for story time, crafts, games and snacks. Free to attend but children must pre-register. Next date for Teddy Bear Picnic, Monday, October 7.



Little Chefs – Do you have a little “Guy Fieri” or “Rachel Ray” in your home? Bring your “Little Chef” to the Palm Coast Community Center, 305 Palm Coast Parkway, NE on Tuesday, November 12 from 10-11 am to learn how to make a healthy, tasty snack. For Chefs ages 2-5 years. Pre-registration required.

◆ *Adults & Seniors*

Co-ed Athletics at ITMS

Volleyball – Mondays & Wednesdays through December 11 from 7-9:30pm

Basketball – Tuesdays & Thursdays through December 12 from 7-9:30pm



Critic's Choice Club –Do you like to eat? Want to meet new friends? This is the Club for you. Each month we will visit a new restaurant to enjoy a new cuisine or new location. Our next meeting will be held on Thursday, November 8 at Highjackers in Flagler Beach at 5:30 pm. Pre-registration required.



Lunch n' Lecture – Wednesday, October 24, featuring our favorite City Manager, Jim Landon. Mr. Landon will discuss Economic Development in Palm Coast explaining that while other Florida cities experienced difficult economic times, our city has steadily managed to overcome adversity, accentuate the positive and work hard to attract new businesses & residents. Pre-registration is required.



Pin with Us (1st Thursday of the Month)

Do you love Pinterest? So do we!!! Join the Palm Coast Parks and Recreation Department on Thursday, November 7 from 6-8pm at the Palm Coast Community Center, as we lead “crafty” projects found on the Pinterest website. Follow us on Pinterest-The City of Palm Coast. Pre-registration and payment of \$10 fee is required. Materials are included in the class fee.



Game Day Social

This relaxed social atmosphere allows our participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Held every Thursday from 1-4pm at the Palm Coast Community Center.





Meeting Calendar for 10/25/2013 through 12/31/2013

10/25/2013 9:00 AM

Florida/Georgia Horseshoe Pitching Tournament
Old Dixie Park

10/25/2013 3:00 PM

Wag-O-Ween
Flagler Beach, Florida

10/25/2013 5:00 PM

Halloween Boo Bash
Frieda Zamba Pool / Belle Terre Park

10/25/2013 5:00 PM

Guitars, Chill Bars and Pinot Noir Tour
Hammock Wine and Cheese

10/25/2013 6:00 PM

FL Agricultural Museum Haunted Trails
Florida Agricultural Museum

10/26/2013 12:00 AM

6th annual Jack's 50K/25K Trail Races
Gamble Rogers Memorial State Recreation Area at Flagler Beach

10/26/2013 12:00 AM

Business & Professional Network Golf Tourney
Palm Harbor Golf Club

10/26/2013 12:00 AM

Senior Games
Various locations



Meeting Calendar for 10/25/2013 through 12/31/2013

10/26/2013 6:00 AM

Flagler Humane Society's RUN FOR OUR LIVES

Princess Place Preserve

10/26/2013 8:00 AM

Sr. Games Archery Competition

Central Park in Town Center

10/26/2013 9:00 AM

Tom Martone Open Tournament

Old Dixie Park

10/26/2013 9:00 AM

National Make a Difference Day

Washington Oaks Gardens

10/26/2013 10:00 AM

Tai Chi on the Beach

Gamble Rogers Memorial State Recreation Area

10/26/2013 6:00 PM

FL Agricultural Museum Haunted Trails

Florida Agricultural Museum

10/28/2013 10:00 AM

Short & Sweet Horticulture Program

Flagler Extension Service

10/28/2013 1:30 PM

Palm Coast Historical Society Founders Day

Activity Room B Holland Memorial Park



Meeting Calendar for 10/25/2013 through 12/31/2013

10/29/2013 9:00 AM

Marineland Beach Walk

GTM National Estuarine Research Reserve Marineland field office

10/30/2013 9:30 AM

Salt Marsh Kayak Tour

Gamble Rogers Memorial State Recreation Area at Flagler Beach

10/30/2013 10:00 AM

Short & Sweet Horticulture Program

Flagler Extension Service

10/30/2013 6:00 PM

Hall of Terror

Fire Station 21

10/30/2013 6:00 PM

Sr. Games Ballroom Dance Competition

Flagler Auditorium

10/31/2013 8:00 AM

Sr. Games Horseshoe Competition

Old Dixie Park

10/31/2013 6:00 PM

Hall of Terror

Fire Station 21

11/1/2013 9:00 AM

BAC Expo

Hammock Beach Resort



Meeting Calendar for 10/25/2013 through 12/31/2013

11/2/2013 12:00 AM

Junior Futures Tennis Tournament
Palm Coast Tennis Center

11/2/2013 8:00 AM

Flagler Audubon Society Monthly Bird Walk
Lehigh Trail

11/2/2013 8:00 AM

Sr. Games Powerlifting Competition
Matanzas High School

11/2/2013 9:00 AM

Stand-Up Paddleboarding Lessons and Spoil Islands Tour
Gamble Rogers Memorial State Recreation Area at Flagler Beach

11/2/2013 12:00 PM

Palm Coast Seafood Festival
Central Park in Town Center

11/3/2013 10:00 AM

City Harvest Celebration
New Way Church

11/7/2013 6:00 PM

Flagler Audubon Society Monthly Meeting
Florida Hospital Flagler - Meeting Rooms A & B

11/8/2013 6:00 PM

Movies in Central Park
Central Park in Town Center



Meeting Calendar for 10/25/2013 through 12/31/2013

11/9/2013 8:00 AM

Veterans' Cup Lacrosse Tournament
Indian Trails Sports Complex

11/9/2013 2:00 PM

Second Saturday Gamble Jam Session
Gamble Rogers Memorial State Recreation Area at Flagler Beach

11/10/2013 2:00 PM

Salt Marsh Kayak Tour
Gamble Rogers Memorial State Recreation Area at Flagler Beach

11/11/2013 8:30 AM

Veterans Day Ceremony
Heroes Memorial Park

11/12/2013 9:00 AM

Matanzas Inlet Guided Hike
Westside parking lot, north of Matanzas Inlet Bridge

11/12/2013 11:00 AM

Native Reptiles of Florida
Gamble Rogers Memorial State Recreation Area at Flagler Beach

11/16/2013 9:00 AM

Stand-Up Paddleboarding Lessons and Spoil Islands Tour
Gamble Rogers Memorial State Recreation Area at Flagler Beach

11/16/2013 11:00 AM

Geocaching 101
Gamble Rogers Memorial State Recreation Area at Flagler Beach



Meeting Calendar for 10/25/2013 through 12/31/2013

11/17/2013 5:00 PM

Full Moon Beach Hike

Gamble Rogers Memorial State Recreation Area of Flagler Beach

11/19/2013 5:00 PM

Food Truck Tuesdays

Central Park in Town Center

11/20/2013 9:00 AM

Guided Trail Walk River to Sea Preserve

River to Sea Preserve

11/25/2013 12:00 AM

Thanksgiving Tennis Camp

Palm Coast Tennis Center

11/26/2013 8:30 AM

Low Tide Shorebird Watch

Gamble Rogers Memorial State Recreation Area at Flagler Beach

11/26/2013 9:00 AM

Marineland Beach Walk

GTM National Estuarine Research Reserve Marineland field office

11/28/2013 7:45 AM

Thanksgiving Feet to Feast 15K/5K Run Walk

Daytona State College Flagler Palm Coast Campus

12/1/2013 6:00 PM

Holiday Tree Lighting Ceremony

Central Park in Town Center



Meeting Calendar for 10/25/2013 through 12/31/2013

12/13/2013 6:00 PM

Movies in Central Park

Central Park in Town Center

12/14/2013 2:00 PM

Starlight Holiday Parade & Event

Central Park in Town Center

12/14/2013 2:00 PM

Second Saturday Gamble Jam

Gamble Rogers Memorial State Recreation Area at Flagler Beach

12/14/2013 6:00 PM

Starlight Half Marathon/5K

Central Park in Town Center

12/17/2013 5:00 PM

Food Truck Tuesdays

Central Park in Town Center



To: Jim Landon, City Manager
From: Richard Adams, Public Works Director
Date: October 24, 2013
Re: Week in Review

- The average water demand for the week was 6.653 million gallons per day; average wastewater flow was 6.063 million gallons per day.
- Installed 6 new domestic meters and 2 new PEP tanks. Also set up dewatering systems for a PEP tank replacement.
- This week 48 utility customers were shut off for non-payment.
- Relocation of palm trees to the Indian Trails Sports Complex from Palm Coast Parkway is 100% complete including irrigation, mulching and placing of coquina stones between trees.
- A project was started this week to re-align the drainage ditch at 324 Beachway Drive. The existing ditch is wider than necessary and posed potential future issues with a house foundation if left alone.



- Work began on the Palm Coast Parkway west median improvement project. An herbicide has been applied to kill off existing grass and weeds. Tree removal to begin soon.
- Zero Liquid Discharge Water Treatment Plant #2 – The contractor is excavating the new retention pond and hauling excavated material off site. The electrician continues installing conduit on site. The foundations for clarifier #1, #2 and the lime sludge thickening tank have been poured. Installation of rebar in the EQ tank along with the water seal continues.
- Beachside Pump Station and Sewer Force Main – The painting of the pump station building is near completion, Florida Power and Light meter has been installed, and the water service has been connected to the pump station building. The diesel fuel con-vault tank for the pump station generator has been set on the concrete slab.
- Mowing in “S”, “K”, “B”, “R”, “P”, and “E” sections. Mowing Belle Terre Parkway, White View Parkway, Pine Lakes Parkway, Matanzas Woods Parkway, Palm Harbor Parkway, and Palm Coast Parkway.
- Performed site distance trimming in the “L” and “F” sections.
- Graded 7,305 feet of swales, repaired 1 outfall, and cleaned 92 culvert pipes.
- Ditch crew sprayed 7.5 acres of ditch in the “E” section and Palm Coast Parkway.
- Installed 2 new bike service stations, one at Linear Park and one at the Power Lines near Fire Station 25.
- Staffed two separate Special Events, “Pumpkin Shootout” at Indian Trails Sports Complex and “Cause for Paws” at Town Center.
- Inmate labor crew mowed and weeded 47,863 linear feet of ditch in the “B” and “L” sections.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
(386) 986-3708; cell (386) 214-4729

Oct. 24, 2013

Sign up now to participate in Palm Coast Starlight Holiday Parade & Event

Palm Coast, Fla. – 'Tis the Season for organizations and businesses to sign up to participate in the City of Palm Coast's 2013 Holiday Parade & Starlight Event, to be held Saturday, Dec. 14. Applications are being accepted online at www.palmcoastgov.com/starlightparade. Or print out the parade entry form and return it as directed on the form.

The Starlight Holiday Parade will begin at 6 p.m. at Central Park in Town Center – featuring colorful lighted floats, talented marching bands, and prizes for the top entries. All participants are encouraged to add lighted holiday displays to their floats. The route will begin at the Round-About on Central Avenue (east of Market Avenue) and head east; turning north onto Park Street, east onto Lake Avenue, and south on City Place; then continuing south on Bulldog Drive.

Prior to the Holiday Starlight Parade, the City of Palm Coast's Parks & Recreation Department will host a fun-filled afternoon at Central Park starting at 2 p.m. Visitors will enjoy live local entertainment and performances; 70-foot Snow Slide; arrival of Santa and pictures with Santa, face-painting, sand art, food and beverages. Santa will visit with children until 5:30 p.m., and a photographer will be available for photos.

For more information, contact Palm Coast Event Coordinator Casey Ryan at 386-986-2525.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
(386) 986-3708; cell (386) 214-4729

Oct. 24, 2013

3-D chalk art performance takes stage at Palm Coast Seafood Festival on Nov. 2-3

Palm Coast, Fla. – Award-winning 3-D street-painting artists Carolyn Schultz and Zoey Carr will be featured at the Palm Coast Seafood Festival on Saturday and Sunday, Nov. 2 and 3, creating an amazing 3-D chalk art painting of two dolphins.

The 3-D chalk art will be the centerpiece of this year's Seafood Festival – a huge 15-foot by 15-foot piece of art that will be created as live performance art right before festival-goers eyes! Sponsored by Marineland Dolphin Adventure, the art by the mother-daughter team of Schultz and Carr has been described as "so real you can fall into it."

The 3-D chalk art demonstration will be located on the main plaza at the entrance to Central Park in Town Center, 975 Central Ave. (off State Road 100/Bulldog Drive behind Flagler Palm Coast High School). The 4th annual Palm Coast Seafood Festival will be presented noon to 5 p.m. both days, and also will feature a variety of fresh seafood, live entertainment, and fun Kids Zone! Admission and parking are free.

Schultz is an accomplished street painter who paints throughout the United States at special events and art festivals. She is a member of the Florida Chalk Art Association holding Maestre Certification. 3-D street-painting, also known as anamorphic street art, is her latest venture, and she's won numerous awards including Best in Show at the 2013 Uptown Art Expo in Altamonte Springs; Best in Show at Port Orange Family Days; and First Place for Reproduction of a Master at Disney Festival of the Masters. Carr is studying for a Bachelor of Fine Arts degree in studio art, specializing in illustration, at the University of Central Florida. She also is a member of the Central Florida Chalk Artist Association and has won many awards. For more on the artists, visit www.crschultz.com.

Other entertainment this year includes:

- **Kids Zone** with mechanical surfboard, Swamp Stompers obstacle course, bounce house – Noon to 5 p.m. both days
- **Magic Shows** – 3:30 p.m. both days
- **Stilt-Walking & Balloon Fun** – Noon to 3 p.m. both days
- **The Wildlife Tree with "Animals of the World"** hands-on exhibit and shows – Noon to 5 p.m. both days
- **Live entertainment and music by Cesar Romero** – Noon to 5 p.m. both days
- **Capt. Nick** Key West music sing-along and parrot party fun – Noon to 5 p.m. both days
- **Strolling musicians** – throughout the festival, Noon to 5 p.m. both days

- **Arts and crafts** by Bella Gifts and Dips & Glitz – Noon to 5 p.m. both days
- **Car displays and exhibitors** – Noon to 5 p.m. both days

Restaurant and food vendors will include the Golden Lion Café, the Big Easy Café, Marco's Seafood Express, Golden Gate Companies, T.R. Thornton, Mugshots, the Greek Corner, and Galactic Freeze, Bruster's/Nathan's, and BrainFreeze. Two bars will feature Key West lemonade, rum punch, margaritas and a variety of beer and wine.

In addition to tasty seafood, non-seafood options will be available, and many menus are kid-friendly. Menus are posted at www.PalmCoastSeafoodFest.com.

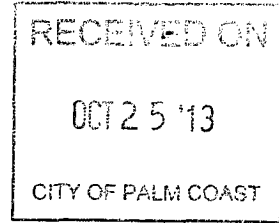
Presented by the City of Palm Coast and Beach 92.7FM, this year's Seafood Festival will be open noon to 5 p.m. both days. Sponsors for this year's Seafood Festival include Aveo Engineering, Marineland, the Palm Coast Observer, BrightHouse Networks and Hilton Garden Inn.

For more information, call Palm Coast Parks & Recreation at 386-986-2323 or visit www.PalmCoastSeafoodFest.com.

Orlando Corporate Office
301 E. Pine St., Ste. 600
Orlando, FL 32801

Marva B. Johnson
Corporate Vice President
Government & Industry Affairs

Tel 407-210-3175
Fax 407-210-3146



October 25, 2013

Mayor and Council Members
City of Palm Coast
160 Cypress Point Parkway, Suite B106
Palm Coast, FL 32164

VIA FEDERAL EXPRESS

Dear Mayor and Council Members:

This notice is to inform our Bright House Networks customers of upcoming changes to their cable programming lineup.

On November 4, 2013, Utilisimia, channel 933 will rebrand to Fox Life.

On or after December 1, 2013, the following services will be removed from the channel lineup:

Bright House Sports Network on Demand	Channel 520
Central Florida On Demand	Channel 300
News 13 on Demand	Channel 313

On or after December 1, 2013, Bright House Networks Local on Demand will be added to channel 999.

On or after December 6, 2013, Once TV Mexico will relocate from channel 909 to channel 939.

On or after December 9, 2013, Here! On Demand will relocate from channel 399 to channel 397.

On December 10, 2013, Music Choice will relocate from channels 401-446 to 399-449.

On December 16, 2013, Howard TV On Demand, channel 889, will be removed from the channel lineup.

On or before December 31, 2013, the following channels will be made available to Digital Tier subscribers:

Smithsonian HD	Channels 1241 & 1370
Smithsonian HD On Demand	Channels 1376 & 1560

Bright House Networks utilizes a new digital video delivery technology known as Switched Digital Video (SDV). SDV is a robust bandwidth management system that makes it possible to offer more digital video programming services than before including new HD channels. To be able to offer more new video services, Bright House Networks will be moving some existing programming services to the new SDV system as well as adding new services on the SDV system.

City of Palm Coast
October 25, 2013
Page Two

On October 10, 2013, the following services were added to the SDV system:

Univision Deportes	Channel 944
Univision Deportes HD	Channels 1166 & 1944
Univision Tlnovelas	Nuestros Canales Channel 931

On or before October 31, 2013, the following channels will be added to the SDV system:

PBS Sprout	Channel 230
PBS Sprout HD	Channel 1109

On or after December 1, 2013, the following channel will be added to the SDV system:

GAC HD	Channel 1268
--------	--------------

On or before December 31, 2013, the following channel will be added to the SDV system:

Smithsonian	Channel 370
-------------	-------------

These services will not be available on uni-directional retail devices as of the date(s) noted above. If you want to subscribe to these services, you will need a digital set-top box or tuning adaptor from Bright House Networks. Customers may continue to use their uni-directional retail device and CableCard to receive video programming other than the programming delivered on the SDV system. Customers who also utilize a digital set-top box or tuning adaptor will be able to receive video programming delivered on the SDV system. Customers will be notified in advance of any other programming changes.

From time to time our agreements with cable channels and television stations come up for renewal. While we do not anticipate any loss or disruption of service, regulations require us to notify you of the possibility of losing programming. Therefore, please be advised that our agreements with *Ecuavisa*, *Gol TV*, *Lifetime*, *Lifetime Movie Network*, *Lifetime Real Women*, *MLB Extra Innings*, *MLB Strike Zone*, *Music Choice (MC)*, *NHL Center Ice*, *NHL Network*, *Once TV Mexico*, *WAPA America*, *Youtoo*, and *Zap2It* remain in effect on a month-to-month basis, but we may have to cease carriage in all formats if our authority to continue is withheld. Also, our agreements with A&E, Biography, C&I, H2, History, History Español, and Military History expire on November 30, 2013 and we may have to cease carriage in all formats if our authority to continue is withheld.

We are working diligently at this time to come to acceptable and fair terms with all these channels.

If you have any questions, please contact Joe Cordaro, Senior Director/General Manager of Operations for your area. Information on our services is available on our website at www.brighthouse.com.

Sincerely,



Marva Johnson

cc: Jim Landon, City Manager
Joe Cordaro, Bright House Networks