



# Memorandum

**To:** The Honorable Mayor and City Council  
**From:** Jim Landon, City Manager  
**Date:** November 15, 2013  
**Re:** Week-In-Review

FOOD TRUCK TUESDAY  
TUESDAY, NOVEMBER 19, 5PM  
CENTRAL PARK IN TOWN CENTER

THANKSGIVING TENNIS CAMP  
MONDAY, NOVEMBER 25 THRU WEDNESDAY, NOVEMBER 27  
PALM COAST TENNIS CENTER

CITY OFFICES CLOSED FOR THANKSGIVING  
THURSDAY, NOVEMBER 28 THRU FRIDAY, NOVEMBER 29

THANKSGIVING FEET TO FEAST 15K/5K RUN/WALK  
THURSDAY, NOVEMBER 28, 7:45AM  
DAYTONA STATE COLLEGE, FLAGLER PALM COAST CAMPUS

HOLIDAY TREE LIGHTING CEREMONY  
SUNDAY, DECEMBER 1, 6:30PM  
CENTRAL PARK IN TOWN CENTER

MOVIE IN CENTRAL PARK  
FRIDAY, DECEMBER 13, 7PM  
CENTRAL PARK IN TOWN CENTER

STARLIGHT HOLIDAY PARADE & EVENT  
SATURDAY, DECEMBER 14, 2PM  
CENTRAL PARK IN TOWN CENTER

## Veterans Day Ceremony

Over 200 attended Palm Coast's Veterans Day Ceremony this week honoring all American Veterans at Heroes Memorial Park. Speakers included Palm Coast Mayor Jon Netts, Veterans of Foreign Wars Post 8696 Commander Ronald Stark, American Legion Post 808 Commander Barry Preston, Marine Corps League Detachment 867 Commandant Jack Marshall, with the invocation offered by US Army Chaplain Lt. Col. Harry Gilman. This tribute to members of the armed forces included the presentation of wreaths, 21—gun salute, and a musical tribute of God Bless the USA and America the Beautiful by the Palm Coast Community Choir. Military service



flags were presented by the Matanzas High School Army JROTC, Flagler Palm Coast High School Air Force JROTC, and the U.S. Naval Sea Cadet Corps – St. Augustine Battalion. A moving ceremony, honoring all who serve and all who have served, America's Heroes.

### **Green Team**

This week, the City of Palm Coast partnered with several experts to put on a seminar at the Community Center to educate all registered landscape services and tree surgeons on several aspects of importance for them to know. The City presenters included Business Tax Receipts Supervisor, who spoke about the occupational business tax, Landscape Architect, who spoke on residential and commercial landscape/irrigation permitting, regulations, and maintenance, and Urban Forester, who spoke about pruning and maintenance of trees. Two other presenters included Mark Warren, Flagler County Agricultural Extension Agent, who spoke about the upcoming State certification required for Best Management Practices for the Green Industry. The afternoon session wrapped up with Chuck Lippi, certified master arborist, who conducted a brief classroom instruction on tree health, pruning and planting and also conducted a hands-on pruning demonstration outside on actual trees that needed pruning.

The session was well received by the almost 30 attendees. Sponsorship of the breakfast was paid for by Austin Outdoor and the lunch was sponsored and paid for by Florida Irrigation Supply, who also had a display booth of water saving irrigation products. The City intends on doing a similar session sometime next spring.



### **Saving Energy**



This week staff completed the replacement of the high sodium light fixtures in the bay areas of Water Treatment Plant No. 2 with LED lighting. Using the LEDs it was possible to reduce the number of fixtures by 50% (from 23 to 12 fixtures) while still providing adequate lighting. The conversion, not counting city labor, cost about \$4,690; however, it is estimated that power consumption will be reduced considerably with a projected annual energy savings of \$7,000.00.

### **Next Week:**

- *Tuesday, November 18<sup>th</sup>, City Council Business Meeting, 9am, Community Center, 305 Palm Coast Pkwy NE*
- *Wednesday, November 19<sup>th</sup>, Planning and Land Development Regulation Board Meeting, 5:30pm, City Offices, 160 Cypress Point Parkway, Suite B106*
- *Friday, November 22<sup>nd</sup>, Volunteer Firefighter's Pension Board, 8:30am, Fire Station 25, 1250 Belle Terre Pkwy*

### **Attachments:**

Administration Division Updates  
BAC Update  
Community Development Update  
Information Technology Department Update  
Engineering & Stormwater Department Update  
Fire Department Update  
Parks & Recreation Update  
Event Calendar  
Public Works/Utility Update  
News Releases: Feet to Feast-DSC rate and Thanksgiving Closing



**City Manager's Office  
Administrative Divisions Week in Review**

**Friday, November 15, 2013**

**City Clerk**

- Processed 11 public records requests.
- Processed 8 litigation documents.
- Prepared and processed 1 document for recording.
- Prepared 6 agenda items.
- Prepared 2 proclamations.
- Prepared and posted 1 agenda to the Web.
- Completed 3 Proof of Life documents for citizens.
- Coordinated OnBase changes for City Clerk with Information Technology.

**Communications & Marketing**

- Presented at employee meetings
- News releases sent: Thanksgiving Day closing/trash pickup, Feet to Feast discount for DSC students
- Coordinated advertising
- Handled various media requests/interviews
- Prepared City Hall At-A-Glance information sheet



- Videotaped/edited/distributed (TV199/Facebook/YouTube) Veterans Day ceremony at Heroes Park Memorial Park.
- Performed audio reinforcement for three staff training sessions.
- Attended FEST Committee Meeting.
- Videotaped/edited annual employee state of the city meeting.
- Created/distributed DVDs of Veterans Day ceremony, per citizen's request.
- Posted news and announcement to the city channel TV199 ticker tape service.

**Human Resources**

- Open Enrollment Starts – Monday, November 18th – 27<sup>th</sup>  
Employees will be able to sign up for health benefits using Employee Self Service  
One on One Appointments will be available

## **Purchasing and Contracts Management**

### **Purchasing & Bidding:**

- Posted ITB-CD-NSP-14-03 - NSP 3 Home 116
- Released ITB-PW-U14-03 - Water and Wastewater Emergency Construction Services to pre-qualified contractors



# IMPACT

NOVEMBER 15, 2013

## EFFORTS

*consulting*

# 4  
 Sessions 18  
 1208

19:15  
 34:00  
 Hours 2,119:15

*training*

# 0  
 Attendees 1097

0:00  
 0:00  
 Hours 3,384:00

## RESULTS

*jobs*

0  
 0  
 158

153  
 Total

*new businesses*

38  
 Total

## INVESTMENT

salaries	capital	sales↑
\$0	\$0	\$0
\$0	\$0	\$0
\$4,170,000	\$3,239,100	\$4,359,069

Current **R O I** = \$97 per \$ invested

Week: November 11 - 15

Month: November

To Date: Since May 1, 2011





## HIGHLIGHTS

- **BAC Expo was a great success! Planning is already underway for next year's Expo.**

### NEW PALM COAST BUSINESSES

- Empire Outdoors Inc – 15 Hargrove Lane – Irrigation Contractor
- Ichiban Buffet – 3 Kings Way – Restaurant
- Jimmie Evans – Home Based – Landscaping Service
- Bluegrass II Lawn & Trim LLC – Home Based – Tree Surgeon
- Gladys Cherilien – Home Based – Unclassified Personal Service
- Ouvarov Tennis Academy LLC – Home Based – Unclassified Personal Service
- 1<sup>st</sup> Light Realty Inc – Home Based – Real Estate Broker
- Elizabeth Baker Photography – Home Based – Photography/Video
- Mobile BioTesting Services LLC – Home Based – Consulting Service
- Nunez Home Maintenance & Repairs – Home Based – Handyman Service
- Nunez Home Maintenance & Repairs – Home Based – Landscaping Service

**OPEN**



**The Palm Coast Business Assistance Center**  
Managed by the SBDC at UCF

Located at City Offices at City Market Place  
160 Cypress Point Parkway, Suite B-105  
Palm Coast, Florida 32164  
(386) 986-2499

[www.PalmCoastBAC.com](http://www.PalmCoastBAC.com)



# Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND  
REGULATE DEVELOPMENT FOR THE PROTECTION OF THE CITY'S  
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Capital Projects



Code Enforcement

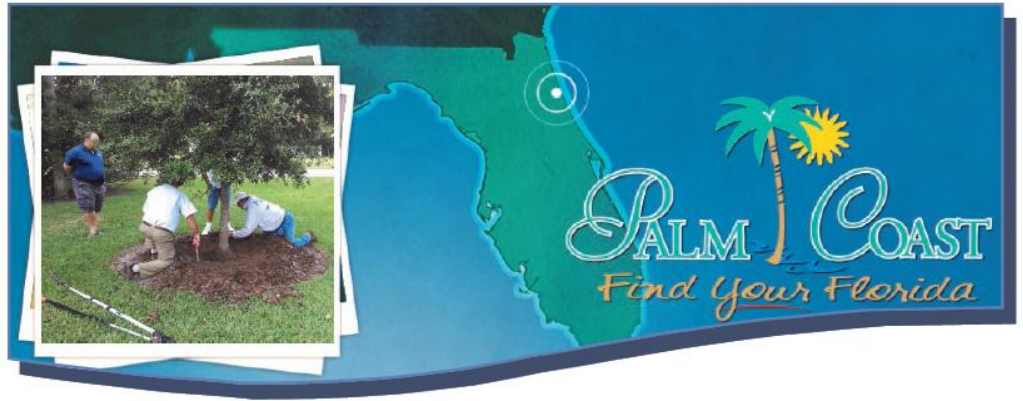


Events

Building



Planning



Prosperity At Work

Week-in-Review – November 15, 2013 – Nestor Abreu, Director



Check out Palm Coast  
Prosperity at Work

<http://prosperity.discoverpalmcoast.com/>

## PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from November 8, 2013 through November 14, 2013:

- Total number of permits issued: 136
- Since January 2009, \$449,966,318 construction dollars have been invested in Palm Coast.

Commercial Permit Application			
71 Hargrove Grade	Porch Addition (Matschel of Flagler)	Budd Severino	\$2,000
303 Palm Coast Parkway	Addition over AC Units on roof (St Mark By The Sea Lutheran Church)	3D Contracting	\$10,000
33 Clubfield Drive	Seawall - Pump Station C (COPC property)	Kevin Peck	\$20,000
Residential Permits Issued			
26 Fitzgerald Lane	Addition	CGC & Associates	\$11,300
31 Crompton	Addition	Paul Gitzen	\$1,500
40 Pine Cedar Drive	Addition	Ideal Homes at Palm Coast	\$45,000

160 Cypress Point Parkway, Suite B-106, Palm Coast Florida 32164  
Building (386) 986-3780 ♦ Code Enforcement (386) 986-3764 ♦ Planning (386) 986-3736

6 Elias Lane	Addition	US Aluminum	\$9,000
17 Crompton Place	Alterations	Shelton Wishnia	\$2,100
57 Courtney Place	Alterations	3D Contracting	\$10,000
66 Burbank Drive	Alterations	AJV Enterprises	\$3,000
106 Red Mill Drive	Alterations	Walker Concepts	\$3,000
7 Seafaring Path	Single Family Residence	Maronda Homes	\$252,000
47 Llewellyn Trail	Single Family Residence	Maronda Homes	\$301,000
71 Ryberry Drive	Single Family Residence	Seagate Homes	\$281,000
141 Brookhaven Drive	5 Unit Apartment	CPG Construction	\$764,000
157 Brookhaven Drive	5 Unit Apartment	CPG Construction	\$764,000
171 Brookhaven Drive	4 Unit Apartment	CPG Construction	\$611,000
211 Brookhaven Drive	4 Unit Apartment	CPG Construction	\$611,000
210 Brookhaven Drive	4 Unit Apartment	CPG Construction	\$611,000
196 Brookhaven Drive	4 Unit Apartment	CPG Construction	\$611,000
Occupancy Permits			
7 Old Kings Road N, Unit 14	Chens Great Wall Inc. - Restaurant	De Keng Chen	
1050 Palm Coast Parkway SW	Wells Fargo Advisors	Wachovia Bank	
4869 Palm Coast Parkway NW, Suite 2, Unit 802	Legacy Insurance & Associates	David Sanfillipo	

## Residential Construction





## Green Team

The City of Palm Coast partnered up last week with several experts to put on a seminar at the Community Center to educate all registered landscape services and tree surgeons on several aspects of importance for them to know. The City presenters included Business Tax Receipts Supervisor, who spoke about the occupational business tax, Landscape Architect, who spoke on residential and commercial landscape/irrigation permitting, regulations, and maintenance, and Urban Forester, who spoke about pruning and maintenance of trees. Two other presenters included Mark Warren, Flagler County Agricultural Extension Agent, who spoke about the upcoming State certification required for Best Management Practices for the Green Industry. The afternoon session wrapped up with Chuck Lippi, certified master arborist, who conducted a brief classroom instruction on tree health, pruning and planting and also conducted a hands-on pruning demonstration outside on actual trees that needed pruning.

The session was well received by the almost 30 attendees. Sponsorship of the breakfast was paid for by Austin Outdoor and the lunch was sponsored and paid for by Florida Irrigation Supply, who also had a display booth of water saving irrigation products. The City intends on doing a similar session sometime next spring.





## **INFORMATION TECHNOLOGY**

---

**TO :** Jim Landon, City Manager  
**FROM :** Steve Viscardi, IT Director  
**DATE :** 11/15/2013  
**RE :** Week In Review

---



- Operations Division completed the connectivity for Blue Leader Marketing and welcomes them as the newest FiberNET customer.
- Operations Division completed a 2nd upgrade to FiberNET infrastructure in preparation for the networks future growth.

## **DEPARTMENT/DIVISION SUPPORT**

### **ENTERPRISE**

- In preparation of decommissioning an old server, Applications Division staff moved over 15 internal web applications/utilities to a new virtual server.
- Applications Division staff added "tiles" to the City website homepage for recent job postings and bids.
- Operations Division received 70 Track IT's this past week
- Operations Division worked on several issues with our new backup system
- Operations Division assisted with Citywide State of the City event
- Operations Division continuing to streamline and update the Disaster Recovery Plan (DRP) guide.
- Operations Division plotting several major projects for 2014, plans include: researching a new phone system, Citywide upgrade to Office 2013, implementing a new file storage system, upgrading Track IT (or moving to its replacement), and much, much more

### **FIRE**

- The Fire Department has completed a spatial (GPS) inventory of golf course locations to augment emergency response performance. This inventory has been added as a layer to the Fire Department's web mapping application; [http://v-gis-server/FlexViewer\\_Fire](http://v-gis-server/FlexViewer_Fire).



---

*Engineering & Stormwater Department*

*John C. Moden, City Engineer*

*Week In Review November 7 – November 13, 2013*

---

- **M-3 Water Control Structure Rehabilitation Project for 2014 (ITB-SW-14-01)** - Four (4) qualifications was received on 9-23-13, two (2) of the four (4) met the qualifications. Bids are due on 11-18-13. Construction should begin in January-February 2014.



- **Stormwater Model Construction Improvements for Sections 35 and Section 37**  
Public Works Dept. will begin construction 11-14-13.
- **Professional Stormwater & Environmental Engineering Services (RFQ-SW-14-02)** – Request for qualifications were received by eight (8) engineering firms on 10-9-13. Review committee meeting resulted in four (4) consulting firms being selected for continuing service contracts. Staff is taking the 4 Continuing Service Contracts to Workshop on 11-26-13.
- **Identify and Resolve FPL Billing Discrepancies in Street Light Power Bills** - Staff has completed the inventory field audit, currently working on the Billing Audit which is 40% complete.

- **Seminole Woods Multi Use Path – Phase 1** - is on schedule (design & permitting complete) working on grant submittal. **Phase 2** - survey work complete, design has begun. **Phase 3** - preliminary survey underway.
- **Palm Harbor @ College Waterway Bridge Rehab Construction** – Notice To Proceed date is 1-6-14.
- **Colechester @ College Waterway Bridge Rehab Design** - The Letter of Intent has been prepared to be advertised for continuing service engineering firms, date set for 11-26-13.
- **Long's Creek Nature Preserve Construction Phase 1** – Currently waiting on permits.



**Total Aquatic Weed Control on Freshwater Canals**

Aquatic Management Plus, LLC continues herbicide spraying on the canals.

Request for Qualifications were due on 9-10-13, received 3 responses. Only 1 of the companies was qualified.

Council approved contract on 11-5-13 for contract award to current contractor, Aquatic Management Plus, LLC

**ENGINEERING DEPARTMENT**

**SURVEY TASKS:**

Set 7 bench mark locations  
 Surveyed for 1 new home construction driveway culvert and swales  
 Surveyed for 1 driveway culverts and swales  
 Survey continues for the swale rehab project on Ryan Drive & Rymshaw Drive - 12 lots.  
 Continuing survey work for Sem. Woods MUP - Phase 2- captured additional elevations around power poles. Phase 3 - shot elevations

**REVIEW TASKS:**

11 - Right-of-Way Permits  
 3 - Project Reviews (this is site plans and plats only, not all reviews)

**DESIGN WORK PERFORMED:**

3 - Driveway swale designs  
 2 - Drainage pipes for street crossings design  
 Continuing Seminole Woods Multi Use Path Phase 2 design  
 Continuing work on the swale rehabilitation program  
 Continuing M-3 water control structure rehabilitation design

**Swale Rehabilitation Projects Released for Construction** - 6,800 LF released this week





## *Fire Department*

---

**To:** Jim Landon, City Manager  
**From:** M. C. Beadle, Chief  
**Date:** November 14, 2013  
**Re:** Week in Review

---

In the past week, the department responded to 145 calls. There was 1 structure fire with moderate damages. A total of 103 EMS calls was logged and the balance was miscellaneous in nature. The drought index is at 305 out of a possible 800 and the fire danger is moderate.



## Recreation & Parks

---

**To:** Jim Landon, City Manager  
**From:** Luanne Santangelo, Parks and Recreation Director  
**Date:** November 15, 2013  
**Re:** Week in Review

---

### **PAST WEEK HIGHLIGHTS:**

*Veteran's Day Lacrosse Tournament* – Hosted by Team Florida Lacrosse and held at the Indian Trails Sports Complex on Saturday & Sunday, November 9-10, over 100 lacrosse teams visited Palm Coast for one of the premier lacrosse events in Florida. The tournament host had one word when asked how the weekend went...that word was "Awesome".

*Frieda Zamba Swimming Pool* – Today marks the end of another successful season at the Frieda Zamba Swimming Pool. A little over 24,000 individuals enjoyed our facility including those who participated in our swim lesson program and Dive-In Movie nights. We look forward to opening day on April 1, 2014.

### **UPCOMING EVENTS:**

*Food Truck Tuesday* - Tuesday, November 19 from 5p-8p at Central Park in Town Center. In addition to great food selections from a variety of Food Trucks, attendees will enjoy a K-9 demonstration, music and much more. This evening's proceeds benefit Christmas with the Deputy. The next Food Truck Tuesday will be held on Tuesday, December 17.

*"Feet to Feast 5K/15K Run"* – Thursday, November 28, 7:45am at Daytona State College, Palm Coast Campus. Register online at <http://www.palmcoastgov.com/events/running-series/race/feet-to-feast>

*Tree Lighting Ceremony* – Join the City of Palm Coast as we kick-off the holiday season with the annual Tree Lighting Ceremony on December 1, 2013. In partnership with the Rotary Club of Flagler County, the Tree Lighting Ceremony kicks-off the start of the annual Fantasy Light display at Central Park in Town Center from December 1, 2013 through December 30, 2013.

The crowd will help countdown to the lighting of our Holiday Tree and the Fantasy Light display. Guests are invited to stay for the arrival of Santa Claus, entertainment, refreshments and a self-guided walk through the Fantasy Light displays.

We will also be collecting for Toys for Tots and our local food pantry. If you would like to support our local families, please bring an unwrapped toy or non-perishable food item.

*Movie in Central Park* – Hosted by the City of Palm Coast and the Flagler County School District on Friday, December 13 beginning at dusk. “*The 12 Dogs of Christmas*” tells the story of "A girl who uses dogs to teach people about the true meaning of Christmas during the Depression".

*Holiday Starlight Event and Parade* – Saturday, December 14 at Central Park in Town Center, 975 Central Avenue, Palm Coast. This annual event will feature a Snow Slide, Pictures with Santa, Crafts, Refreshments and entertainment provided by local and regional performers including the Grinch. The day’s activities lead up to the Starlight Parade and Starlight Half Marathon.

## **UPCOMING ACTIVITIES:**

### **◆ Toddlers**



*Playground Pals* – Join us on Wednesday, November 20 from 1-2 pm as we visit the playground at James Holland Park located at 18 Florida Park Drive. Playground Pals fosters socialization among toddlers, ages 2-5 years old, through organized games and playground time. Pre-registration required.



*Teddy Bear Picnic* – Monday, December 2, 2013; 10-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join Ms. Lauren and Ms. Sandy for story time, crafts, games and snacks. Free to attend but children must pre-register.



*Little Chefs* – Do you have a little “Guy Fieri” or “Rachel Ray” in your home? Bring your “Little Chef” to the Palm Coast Community Center, 305 Palm Coast Parkway, NE on Tuesday, December 17 from 10-11 am to learn how to make a healthy, tasty snack. For Chefs ages 2-5 years. Pre-registration required.

### **◆ Adults & Seniors**

#### *Co-ed Athletics at ITMS*

Volleyball – Mondays & Wednesdays through December 11 from 7-9:30pm  
Basketball – Tuesdays & Thursdays through December 12 from 7-9:30pm

### *Game Day Social*

NEW

This relaxed social atmosphere allows our participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Held every Thursday from 1-4pm at the Palm Coast Community Center.



*Lunch n' Lecture* – **Wednesday, November 20** beginning at 11am. This month's discussion, presented by Laura Zublionis of Haven Hospice will explain options on how we can prepare ourselves and our families for care as we age. Free lunch immediately following the lecture. Pre-registration required.

### *A Day at the Movies featuring Roman Holiday*

NEW

They don't make them like they used to...Join us for this acclaimed classic movie from 1953. *Roman Holiday* tells the story of "A bored and sheltered princess who escapes her guardians and falls in love with an American newsman in Rome." Starring Audrey Hepburn and Gregory Peck. Refreshments will be available. "Day at the Movies" will be held on **Tuesday, November 26** beginning at 10am. Movies will be held at the Palm Coast Community Center.

### *Pin with Us (1<sup>st</sup> Thursday of the Month)*

NEW

Do you love Pinterest? So do we!!! Join the Palm Coast Parks and Recreation Department on **Thursday, December 5** from 6-8pm at the Palm Coast Community Center, as we lead "crafty" projects found on the Pinterest website. This month's project will be ornament making/painting. Follow us on Pinterest-The City of Palm Coast. Pre-registration and payment of \$10 fee is required. Materials are included in the class fee.

### *Critic's Choice Club*

NEW

–Do you like to eat? Want to meet new friends? This is the Club for you. Each month we will visit a new restaurant to enjoy a new cuisine or new location. Our next meeting will be held on **Thursday, December 12** at Jonelle's Place in Flagler Beach at 5:30 pm. Pre-registration required.





## Meeting Calendar for 11/15/2013 through 12/31/2013

**11/15/2013 5:30 PM**

### ANNUAL CHARATY BLACK TIE DINNER EVENT

The Grand Club, 400 Pine Lakes Pkwy, Palm Coast, FL.

**11/16/2013 7:00 AM**

### Flagler Audubon Society Monthly Field Trip

Paynes Prairie Preserve State Park

**11/16/2013 9:00 AM**

### Stand-Up Paddleboarding Lessons and Spoil Islands Tour

Gamble Rogers Memorial State Recreation Area at Flagler Beach

**11/16/2013 11:00 AM**

### Geocaching 101

Gamble Rogers Memorial State Recreation Area at Flagler Beach

**11/17/2013 5:00 PM**

### Full Moon Beach Hike

Gamble Rogers Memorial State Recreation Area of Flagler Beach

**11/19/2013 5:00 PM**

### Food Truck Tuesdays

Central Park in Town Center

**11/20/2013 9:00 AM**

### Guided Trail Walk River to Sea Preserve

River to Sea Preserve

**11/20/2013 12:30 PM**

### Palm Coast Duplicate Bridge Club

St Mark's Lutheran Church



**Meeting Calendar for 11/15/2013 through 12/31/2013**

**11/22/2013 6:00 PM**

**Stills: Photography Show**

Mary McLeod Bethune Performing Arts Center

**11/25/2013 12:00 AM**

**Thanksgiving Tennis Camp**

Palm Coast Tennis Center

**11/26/2013 8:30 AM**

**Low Tide Shorebird Watch**

Gamble Rogers Memorial State Recreation Area at Flagler Beach

**11/26/2013 9:00 AM**

**Marineland Beach Walk**

GTM National Estuarine Research Reserve Marineland field office

**11/28/2013 7:45 AM**

**Thanksgiving Feet to Feast 15K/5K Run Walk**

Daytona State College Flagler Palm Coast Campus

**12/1/2013 12:00 AM**

**Palm Coast Duplicate Bridge Club**

St Mark's Lutheran Church

**12/1/2013 6:30 PM**

**Holiday Tree Lighting Ceremony**

Central Park in Town Center

**12/8/2013 12:00 AM**

**Putt for Paws Flagler Humane Society's annual golf tournament**

Palm Harbor Golf Club



**Meeting Calendar for 11/15/2013 through 12/31/2013**

**12/13/2013 7:00 PM**

**Movies in Central Park featuring "The 12 Dogs of Christmas"**

Central Park in Town Center

**12/14/2013 2:00 PM**

**Starlight Holiday Parade & Event**

Central Park in Town Center

**12/14/2013 2:00 PM**

**Second Saturday Gamble Jam**

Gamble Rogers Memorial State Recreation Area at Flagler Beach

**12/14/2013 6:00 PM**

**Starlight Half Marathon/5K**

Central Park in Town Center

**12/17/2013 5:00 PM**

**Food Truck Tuesdays**

Central Park in Town Center



---

To: Jim Landon, City Manager  
From: Richard Adams, Public Works Director  
Date: November 14, 2013  
Re: Week in Review

---

- Work began on the ditch rehab project in Section 35 (Bird of Paradise area). This is the newest in a series of stormwater projects that stem from the master plan modeling being done by the Engineering and Stormwater Department. This project is typical of what used to be contracted out but is now being performed with city forces. This week crews cut and removed 10 trees and will begin excavation work soon
- The average water demand for the week was 6.818 million gallons per day; average wastewater flow was 5.546 million gallons per day.
- This week 306 utility customers were shut off for non-payment.
- Installed 2 new domestic meters and 2 new PEP tanks. Replaced 2 existing PEP tanks and set up dewatering systems for 1 additional PEP tank replacement.
- Last Friday at 8:30 AM, an 8" water main split on Colechester Lane. This affected 46 homes on Colechester Lane, Cole Way, Coleridge Court and Carollo Court for a little over 6 hours while crews made the repair.
- Work continued on the Palm Coast Parkway west median improvement project. All tree irrigation bubblers are installed. The electrical contractor pulled the wire and we are waiting for FPL to connect power. 39 trees are scheduled to arrive to be installed on Friday the 15<sup>th</sup>.
- Zero Liquid Discharge Water Treatment Plant #2 – The contractor has formed the mitered end sections and the overflow structure for the storm system. Installation of electrical conduits inside the membrane building continues. Contractor continues to work on site piping.
- Beachside Pump Station and Sewer Force Main – Work continues on finish components inside the building, installation of fence and landscaping. The odor control unit piping is installed.
- Mowing in "L", "B", "W", "E", "S", "R", "K" and "P" sections. Mowing Belle Terre Parkway, Palm Harbor Parkway, Palm Coast Parkway, Easthampton Drive, Pine Lakes Parkway and Matanzas Woods Parkway.
- Performed site distance trimming in the "P" section.
- Crews mowed 3,000 linear feet of ditch in the "B" section.
- Graded 4,876 feet of swales, replaced 1 pipe crossing located at Boulder Rock Drive and cleaned 62 culvert pipes. Screened 1,500 cubic yards of swale material for recycling.
- Staff assisted in the Veterans Day Lacrosse Tournament at Indian Trails Sports Complex.
- Inmate labor crew mowed and weeded 32,525 linear feet of ditch in the "BL" and "B" sections.



*PUBLIC WORKS DEPARTMENT – WEEK IN REVIEW 11-14-13*

*ZERO LIQUID DISCHARGE AT WATER TREATMENT PLANT #2*



**Walls of the EQ Tank**



**Poured center piers to clarifier #1 & #2**



**12" Backwash Pipe**



**Contaminant Manhole**



## **NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
(386) 986-3708; cell (386) 214-4729

**Nov. 9, 2013**

### **Daytona State College students offered discount rate for Thanksgiving Feet to Feast**

**Palm Coast, Fla.** – The City of Palm Coast is partnering with Daytona State College to offer a \$20 student rate to all DSC students for the upcoming Thanksgiving Feet to Feast 15K/5K.

Open to both walkers and runners, the annual race will begin at 7:45 a.m. Thanksgiving, Thursday, Nov. 28, at Daytona State College's beautiful Palm Coast campus, 3000 Palm Coast Parkway SE. The running series normally offers a discounted rate for students 18 and younger, but this is the first time that DSC students can participate at the lower rate.

After taking off from DSC's Palm Coast Campus, the run/walk winds through magnificent scenery along Waterfront Park and Graham Swamp Trail. A Kid's Fun Run (ages 6 and under are free) is also being offered, starting at 8:45 a.m.

Casey Ryan, the City of Palm Coast's new event coordinator, has participated in the Thanksgiving Feet to Feast over the past few years with her mother and father, who is the dean of DSC's Flagler Palm Coast campus. This year, the Ryan family will celebrate a new holiday tradition: Casey is planning and coordinating the race, and she's recruited her parents to volunteer at the race!

"The Thanksgiving Feet to Feast is a fun and healthy way for families to spend Thanksgiving morning, and our family invites all Palm Coast residents and visitors, as well as Daytona State students, to join us this year!" Casey Ryan said.

Registration is now under way at [www.palmcoastgov.com/FeetToFeast](http://www.palmcoastgov.com/FeetToFeast) for the race and Kids Fun Run. The Thanksgiving Feet to Feast is the second race in the 2013-14 Palm Coast Running Series, with the theme "Find *Your Pace!*"

Overall first-place male and female winners, as well as first-, second- and third-place runners in 17 age groups, will be given awards immediately following the races, at the Daytona State College Amphitheater. The race will be professionally timed and scored.

Participants may also pre-register in person during regular business hours, 8 a.m. to 5 p.m. Monday through Friday, at the Palm Coast Community Center, 305 Palm Coast Parkway NE., Deadline to pre-register online and in person is Sunday, Nov. 24; the Community Center will be open 12:15-7:15 p.m. Saturday, Nov. 23, and 8 a.m. to noon Sunday, Nov. 24. Same-day

registration may be done on the day of the race, Nov. 28, at 6:30 a.m., at the Daytona State College Amphitheater. Advance registration will be discounted as shown below.

Packet pickup will be at the Community Center from 8 a.m. to 5 p.m. Wednesday, Nov. 27, or at Daytona State College Amphitheater on race day beginning at 6:30 a.m.

Entry fees and pre-registration deadlines are as follows:

- \$30 Online for 15K/\$25 Online for 5K – closes 5 p.m. Sunday, Nov. 24
- \$30 In-Person for 15K/\$25 In-Person for 5K – closes noon Sunday, Nov. 24, at Community Center
- \$45 In-Person for 15K/\$40 In-Person for 5K – 8 a.m. to 5 p.m. Wednesday, Nov. 27, at Community Center
- \$45 for 15K/\$40 for 5K Day of Race (cash or checks only) – 6:30-7:30 a.m. Thursday, Nov. 28, at Daytona State College
- Student rate for 18 and under is \$20
- Student rate for Daytona State College students (all ages, with student ID) is \$20
- Registration for the Fun Run is free for children 6 and under
- Registration for the Thanksgiving Feet to Feast 15K/5K is free for veterans with military ID

Those who pre-register in advance will receive a race shirt and goody bag. Please register early so that enough shirts can be ordered! Water stations will be available along the route, and refreshments and snacks will be served at the award ceremony.

Find *Your* Florida. Find *Your* Pace.

For more information, visit [www.palmcoastgov.com/FeetToFeast](http://www.palmcoastgov.com/FeetToFeast) or call Palm Coast Parks & Recreation at 386-986-2323.



**NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
386-986-3708; cell: 386-214-4729

**Nov. 14, 2013**

**Palm Coast offices to close for Thanksgiving; trash pickup dates altered**

**Palm Coast, Fla.** – City of Palm Coast offices will be closed on Thursday and Friday, Nov. 28 and 29, in commemoration of the Thanksgiving holiday. Offices will reopen on Monday, Dec. 2.

There will be no trash or recycling pickup in the community on Thanksgiving Day, Thursday, Nov. 28. Thursday's routes will be attended to on Friday, Nov. 29, and Friday's routes will be picked up on Saturday, Nov. 30.

For more information regarding trash service, please contact Customer Service at 386-986-2360.