

To: The Honorable Mayor and City Council

From: Jim Landon, City Manager

Date: February 21, 2014 Week-In-Review Re:

CITY MANAGER PRESENTATION - "INVESTING IN OUR FUTURE" SATURDAY. MARCH 8. 9AM ST. THOMAS EPISCOPAL CHURCH

WORLD TENNIS DAY SATURDAY, MARCH 8, 10AM - 2PM PALM COAST TENNIS CENTER

BAC Holds 1st Business Academy Class



The Palm Coast Business Assistance Center's 1st training class in the Business Academy at Palm Coast series was a great success with 25 entrepreneurs in attendance. Designing your Business with a 360° View was well received by the attendees who learned how the four fundamental challenges that any business faces affects profitability and growth.

Green Team



The Palm Coast Parkway Median Landscape and Irrigation Improvement Project extends from Brushwood Drive westward all the way to U.S. Highway 1, approximately 0.6 miles. The project involved landscaping and irrigation. The work also improved the median tips by providing the City standard of colored, stamped concrete surfacing and curbing to preserve the shrubs and sod from vehicular damage. Large live oak trees 20-22' tall replaced and provided required mitigation for the declining laurel oak trees

that were in these medians. Live oaks are a much longer lived and sustainable tree variety. Drought tolerant shrubs and ground covers were used and irrigation for the sod and plantings is being pumped from a nearby stormwater discharge canal. An old existing Palm Coast monument sign at the west end of the median was modified to conform to our new entry sign style at a fraction of the cost of the construction of a new sign. All work was done in-house by the Public Works Department with oversight by Community Development.



Pond Improvements

Florida Department of Transportation (FDOT) is in the process of excavating the stormwater ponds in the four quadrants of the SR100/ I-95 Interchange in order to make them normally wet ponds. All work is being paid for by FDOT to correct a design problem that occurred when the interchange was improved several years ago. When the pond work is complete, the City will purchase and install one tri-tier, lighted fountain in each pond to improve water quality and make this entryway more aesthetically pleasing. The pond at the northwest quadrant is already complete and construction has now begun on the one at the southeast quadrant. Work is expected to be completed sometime this summer.

Before – Southwest Quadrant



Construction – Southeast Quadrant



Finished Pond - Northwest Quadrant



Palm Coast Fire Department Honors Its Own:

Fire Chief Mike Beadle presented awards to Palm Coast Firefighters at the annual awards banquet this past weekend. Congratulations to all the winners!

- Career Firefighter of the Year Firefighter-Paramedic David Faust
- Volunteer Firefighter of the Year Lt. Paul Matarazzo
- Administrative Commendation Ribbon Firefighter-Paramedic Robert Ballou
- Administrative Commendation Ribbon Capt. Mark Valentik and Lt. Kyle Berryhill
- Exceptional Duty Ribbon Station 24B Shift Squad Lt. Jennifer Cohen, Firefighter-EMT Chris Cottle, and Firefighter-Paramedic Eric Robinson
- Fire Police Officer of the Year Fire Police Officer Bob Hudak
- Fire Associate of the Year John Pascuccci
- Most Improved Volunteer Firefighter Anthony Darkes

Next Week:

- Tuesday, February 25th, City Council Workshop, 9am, City Offices, 160 Cypress Point Pkwy, B106
- Thursday, February 27th, Beautification and Environmental Advisory Committee Meeting, 5pm, City Offices, 160 Cypress Point Pkwy, B106

Attachments:

Administration Division Updates

BAC Update

Community Development Update

Information Technology Department Update

Engineering & Stormwater Department Update

Fire Department Update

Parks & Recreation Update

Event Calendar

Public Works/Utility Update

News Releases: Fire Awards, Bulldog Drive Construction, Daddy Daughter Dance, March Events and

World Tennis Day



City Manager's Office Administrative Divisions Week in Review

Friday, February 21, 2014

City Clerk

- Processed 5 public records requests.
- Processed 58 litigation documents.
- Prepared and processed 11 documents for recording.
- Prepared 1 agenda item.
- Prepared and posted 1 agendas and two sets of approved meeting minutes to the Web.
- Processed 4 resolutions.
- OnBase departmental electronic records audits are still being conducted.
- Elections are still underway.

Communications & Marketing

- News releases sent: Fire Dept Awards, Bulldog Drive improvements begin, calendar of events for March, Daddy-Daughter Dance
- Branding team: inventory of branding methods, selecting new SWAG, residents' campaign
- Economic Development Team: reviewed Q1
- Met with group for new birding and nature festival
- Coordinate advertising submitted ad copy for 2014 Fantastic Flagler
- Handled various media requests
- Prepared invitation and printed agenda for Green Building Workshop; now designing brochure
- Staffed Citizens Academy and City Council meeting
- Made revisions to Annual Progress Report, shot photo for cover, final design in progress
- Working on flier design, guidelines, news release, Palm Coaster story about 2014 Photo Contest (starts March 1)
- Posted various items to Facebook/Twitter



- Editing in progress for USTA Men's Tennis
- Videotaped Palm Coast City Council meeting

Human Resources

- Employee Wellness Fair March 5,6,7
- New Hire Orientation March 13th 2014

Purchasing and Contracts Management

Purchasing & Bidding:

- Bid Opening for ITB-CD-NSP-14-14 NSP 3 Home 121
- Review Committee Meeting for RFQ-CD-CM-14-04 Civil Engineering Services
- RFP Opening for RFP-RP-14-01 City of Palm Coast Aerial Fireworks Display
- RFQ Opening for RFQ-CD-PL-14-01 Geotechnical and Laboratory Services
- Advertised and posted ITB-PW-SD-14-05 Term Contract for Roadway Striping Maintenance

Contracts:

- Howard Fertilizer & Chemical Company, Inc. for ITB-PW-SD-14-01 Term Contract for Fertilizer, Herbicides, Pesticides and Miscellaneous Chemicals
- KW Controls, Inc. for RFP-PW-U-14-02 SCADA Uniform Systems Conversion
- Fortiline, Inc. for ITB-PW-U-14-01 Term Contract for Utility Supplies
- SE Cline Construction, Inc. for ITB-PW-U-14-03 Water and Wastewater Emergency Construction Services
- Wesco, Inc. piggyback of Florida State Contract #760-000-10-1 for Lawn Equipment









EFFORTS

Sessions



Attendees



RESULTS

new businesses

Total

INVESTMENT

capital

salaries

sales

Current

I = \$87 per \$ invested

Week: February 17 - 21

Month: February

To Date: Since May 1, 2011













HIGHLIGHTS

The first training class of the new year was a great success, other events coming soon!

PALM COAST BUSINESSES

- Eastern Flooring Center 15 B Hargrove Grade Retail Sales
- Gabry Inc. Home Based Internet
- Hard Surface Floors LLC Home Based Flooring Installation
- Serene Setting of North Florida LLC Home Based Paving Contractor Serene Setting of North Florida LLC Home Based Landscaping Service
- Flanders Lawn Care Home Based Landscaping Service
- Mak Pro International Inc Home Based Flooring Installation
- J & F Family General Solutions LLC Home Based Landscaping Service
- J & F Family General Solutions LLC Home Based Handyman Service
- Denis Marchuk Home Based Handyman Service
- 24 Hrs Flash Trucking Home Based Trucking Company
- Rhino Financial LLC Home Based Insurance Company
- Falcon Development Corp Home Based General Contractor
- Tom Kat of Central Florida Inc Home Based Handyman Service
- Jax Floors & More LLC Home Based Flooring Installation
- Juliana Da Fonseca's Cleaning Service Home Based Janitorial Service











The Palm Coast Business Assistance Center Managed by the SBDC at UCF

Located at City Offices at City Market Place 160 Cypress Point Parkway, Suite B-105 Palm Coast, Florida 32164 (386) 986-2499

www.PalmCoastBAC.com











Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND REGULATE DEVELOPMENT FOR THE PROTECTION OF THE CITY'S NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.





Code Enforcement





Check out Palm Coast Prosperity at Work

Week-in-Review - February 21, 2014 - Nestor Abreu, Director

http://prosperity.discoverpalmcoast.com/

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from February 13, 2014 through February 19, 2014:

- Total number of permits issued: 182
- Since January 2009, \$487,644,413 construction dollars have been invested in Palm Coast.

Commercial Permit Applications						
9 Harbor Center Drive	Addition (utility/storage)	Auburn Homes \$5,500				
Commercial Permits Issued						
	Demolition of former Perkins					
1000 Palm Coast Parkway	Restaurant	Cougle Construction Co.	\$7,000			
	Fashion Nails - interior					
50 Plaza Drive, Unit 3	buildout	Heritage Construction	\$3,000			
Residential Permits Issued						
132 Willow Oak Way	Addition	Intervest Construction	\$6,000			

55 Bannerwood Lane	Addition	By The Shore Inc.	\$8,000		
11 Chesney Court	Addition	Encompass Enclosures	\$14,000		
15 Cormorant Court	Addition	Ted & Bob's Alum \$22,000			
38 Banner Lane	Addition	Atlantic Aluminum	\$7,000		
		Intervest Consulting			
186 Willow Oak Way	Alteration	Services	\$3,000		
59 Woodlawn Drive	Alteration	Andrew Miklos	\$9,000		
33 Bennett Lane	Alteration	Andrew Miklos	\$9,000		
61 Bassett Lane	Alteration	Andrew Miklos	\$7,000		
30 Louisiana Drive	Alteration	Andrew Miklos	\$10,000		
14 Crossway Court E	Alteration	Jose Lopez	\$16,000		
4 Pine Crest lane	Alteration	Roman Building Contractor \$5,000			
63 Round Thorn Drive	Alteration	Roman Building Contractor \$6,000			
45 Bannerwood Lane	Alteration	Oz Enterprises	\$30,000		
105 Spoonbill Drive	Single Family Residence	KB Homes Jacksonville	\$290,000		
7 Sedan Place	Single Family Residence	Maronda Homes of Florida	\$303,000		
	Occupancy Permit				
10 Cypress Point Parkway, Unit	M & A Health of Florida -				
106	medical office	Mikuail Artamonov			
10 Cypress Point Parkway, Unit	Danillian Chala In a	D G .			
105	Pavillion Club Inc. Elio Beltran Museum and	Donna Carter			
1 Farraday Lane, 2E	Gallery	Elio Beltran			
1 Turraday Euric, 2E	Chrome City - Mechanics	Ello Bettair			
15 Hargrove Grade, 4F	Shop	David Crockett			
5 Utility Drive, Unit 9	Palm Coast Pet Clinic	Stan Shefield			
Development Order					
	Village at Palm Coast Phase				
	II/Tidelands Shoreline	Paul Hyde/Tidelands Condominium			
Technical Site Plan Tier 1	Restoration	Association			
Application Submittal					
Cub division Dualiminant Dlat	Seminole Pointe Replat of Lot				
Subdivision Preliminary Plat 4 Palm Coast Seminole Group LLC					

Residential Construction



PLANNING

• Staff attended the Technical Coordinating Committee meeting of the Volusia TPO. Staff monitored the meeting to receive information regarding the upcoming 2040 Long Range Transportation Plan (LRTP). The LRTP is an important document that will be created with anticipation that Palm Coast, along with portions of Bunnell and unincorporated Flagler County, will become members of an expanded TPO planning area.

Green Team

• The Palm Coast Parkway Median Landscape and Irrigation Improvement Project extends from Brushwood Drive westward all the way to U.S. Highway 1, approximately 0.6 miles. The project involved landscaping and irrigation. The work also improved the median tips by providing the City standard of colored, stamped concrete surfacing and curbing to preserve the shrubs and sod from vehicular damage. Large live oak trees 20-22' tall replaced and provided required mitigation for the declining laurel oak trees that were in these medians. Live oaks are a much longer lived and sustainable tree variety. Drought tolerant shrubs and ground covers were used and irrigation for the sod and plantings is being pumped from a nearby stormwater discharge canal. An old existing Palm Coast monument sign at the west end of the median was modified to conform to our new entry sign style at a fraction of the cost of the construction of a new sign. All work was done in-house by the Public Works Department with oversight by Community Development.





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Before - Southwest Quadrant



Construction – Southeast Quadrant



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CAPITAL IMPROVEMENT PROJECTS

The following is an update since last week for capital projects in the City from February 13, 2014 through February 19, 2014.

Road and Median Projects							
Bulldog Drive Roadway Improvements	Construction	2%	Retention ponds along Bulldog being filled in. Shop Drawing submittals being reviewed. Direct Purchase Orders issued for several items.				
City Facility Projects							
Holland Park	Design	99%	Meeting held to review concept plan for Playground & Splash Park design.				
Indian Trails Sports Complex - Replace Scoreboards	Construction	30%	Concrete support posts to be delivered 2-21-14.				

Bulldog Drive Improvements





Animals ready for homes

149 cats

77 dogs

ਤ Parakeets 2 rabbits

2 hamsters

1 rat

Prior to adopting a puppy or kitten, potential adopters should always do their research. Many people don't realize exactly how much work and time goes into raising puppies and kittens. A baby animal is much like an infant, and research will help to make potential adopters aware of their extensive needs. Puppies will need to be taught basic obedience and housebreaking and kittens tend to climb curtains and jump on counters. These are some of the many challenging aspects of owning of a young animal. FHS encourages research and avoiding impulse adoptions.

Reminder: 100 Realty donated "Doghouse Donation Boxes" that were placed at all the fire stations in Flagler County. If you can't make it to the shelter, donations can be dropped off 24/7 at your nearest fire station. We appreciate any and all donations that we receive, especially those from our Wish List (available at www.flaglerhumanesociety.org/wish-list). All items go to toward helping the animals, and anything that can't be used is sent to the FHS Thrift Shop for resale. Monies generated from the shop are used to offset costs at the shelter.

Upcoming Events: The Flagler Humane Society will be participating in the Career Fair at Flagler Palm Coast High School on February 27th from 8:00 AM to 2:00 PM. Representatives will be onsite to talk about non-profit career opportunities with the junior and senior students.

The FHS annual Bark and Bowl is scheduled for March 2nd from 6:00 PM to 9:00 PM at Palm Coast Lanes. The event usually sells out, so get your tickets today! Tickets can be purchased at the shelter, online, or at Palm Coast Lanes. Tickets are \$20 and include 3 games of bowling, shoe and ball rental, music with a DJ, and 1 beverage. For those that want to attend for the festivities but don't want to participate in the bowling, we are offering a \$10 non-bowler ticket. The event is 50s-themed so break out your best 50s attire!

Big Thanks: FHS wants to thank Scott Floyd of Freedom Cycles for an awesome event on Feb. 16th. Freedom Cycles of Daytona presented the 1st Annual Freedom Ride and Chili Cook-Off. Music was provided by Frank Roberts. One lucky biker found love with FHS kitty, Holly, and adopted her on the spot! Freedom Cycles of Daytona is located at 841 Ridgewood Ave in Holly Hill.

Upcoming Outreach Events: Don't forget that we have adoptable pets at the Farmer's Market in Flagler Beach every Friday and at PetSmart on Sundays. Come out and meet all the furry friends that FHS volunteer Howard Tessler brings for adoption.

Public Announcements: The Flagler Humane Society has a variety of subsidized or FREE spay and neuter programs for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumanesociety.org for general questions, or email pitbull@flaglerhumanesociety.org for grant-specific questions that we can be of assistance to you.

Pet of the Week



FERN

Fern is a 2 year old neutered male that is super lovable and friendly. He gets along great with other cats and will be the submissive of the group. He has big fatty cheeks like a tom cat but does not have the personality of a tom. He is overly loving and enjoys being petted. He has a lot to say and will talk your ear off. He is up to date on all his vaccinations and is ready to move on to a loving home of his own. Come and meet him today!

Adoption specialist:

Danielle Camic
dcamic@flaglerhumanesociety.org
(All adoptions and outreach)

Information on events to benefit our homeless animals can be found on our website, www.flaglerhumanesociety.org.



INFORMATION TECHNOLOGY

TO: Jim Landon, City Manager

FROM: Steve Viscardi, IT Director

DATE: 2/21/2014

RE: Week In Review



Operations Division preparing bid for Flagler County School Board's WAN connectivity.

ENTERPRISE

- Applications Division set up a backup plan for the new GIS databases after the GIS upgrade.
- Applications Division created the web page for the upcoming photo contest to start in March.
- GIS has upgraded its entire platform to ArcGIS 10.1 and upgraded servers as well. Application and data security has been reconfigured in accordance with Active Directory groups! It's been a long time coming and we couldn't be happier with the results. On the intranet / GIS maps menu you will now find a much longer list of available GIS application resources. Revamping our public-facing GIS library is next!
- Operations Division received 103 Track IT's this past week.
- Operations Division completed the roll out of new virtual machines to our cloud network.
- Operations Division performed a GIS server migration that will speed up and streamline the city's mapping systems.
- Operations Division completed preparing computer equipment for the Employee Purchase Program lottery. Winners were announced and are anxiously waiting pickup day.
- Operations Division worked with CodeRED to export the Utility Customer database. This will update the list currently being used and insure that more citizens have an opportunity to be notified in case of an emergency.

COMMUNITY DEVELOPMENT

- GIS provided a map of tornado affected properties to permitting & zoning, in support of FEMA efforts.
- GIS also provided a map of Town Center Bicycle & Pedestrian Facilities in support of their maintenance.
- GIS provided a map of fire hydrants and water pipes in support of ISO evaluations



Engineering & Stormwater Department

John C. Moden, City Engineer

Week In Review February 13, 2014 – February 19, 2014

• M-3 Water Control Structure Rehabilitation Project for 2014 (ITB-SW-14-01)

Contract award to S.E. Cline Construction, Inc., in the amount of \$439,325. Demolition work nearly completed. Dewatering the area underway.



Stormwater Model Construction Improvements for Sections 35 and Section 37
 Public Works continues construction on pipe & ditch improvements. Currently working on Burnaby Lane.



• <u>Stormwater Model Improvements Land Acquisition -</u> A proposal for the Section 37 land acquisition offer letter went out on 1-14-14, waiting on response from property owner. No change.

Seminole Woods Multi Use Path Phase 1 – 60% Complete

Public Works continues on Phase 1 construction. Grading of right of way of southern segment continues. Concrete installation continues. Progress north of the Flagler Beach Water Teatment plant driveway will be delayed due to the relocation of the power poles in the area. Relocation of the poles has started and is progressing. Phase 2 design is 90% complete and has been submitted for permitting. The request to start the design for pole relocations for Phase 2 has been submitted to FPL. The FPL consent agreement is being prepared for submittal.



 Palm Harbor @ College Waterway Bridge #62 Rehab Construction — Commercial Industrial Corporation is the contractor. Contract amount is \$1,016,373.70. Sheet pile installation on abutments nearly 90% complete.

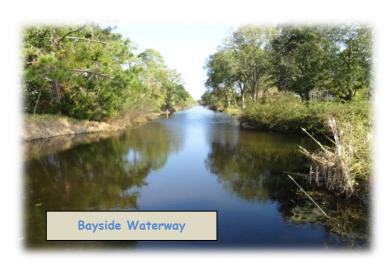


 Colechester @ College Waterway Bridge #63 Rehab Design - Council approved on 2-18-14 a work order for Stone Engineering Group to prepare the design and construction plans for bridge #63.

Long Creek Nature Preserve Construction Phase 1 – 5% Complete

Clearing continues nearly 90% complete. Grading to begin next week.





Aquatic Weed Control on Freshwater Canals

Aquatic Management Plus, LLC continues herbicide spraying on the canals.

ENGINEERING DEPARTMENT

SURVEY TASKS:

Set 10 bench mark locations

Surveyed for 2 new home construction driveway culvert and swales

Surveyed for 4 driveway modifications

Surveyed for 2 valley gutter installations

Survey continues for the swale rehab project on Barkley Lane, 16 lots; Ethan Allen Drive, 5 lots; Wynnfield Drive 9 lots.

Wood Center Lane - Assisted with soft digs on water and sewer lines for an underdrain swale redesign.

REVIEWS PERFORMED

21 - Right-of-Way Permits

12 - Project Reviews

DESIGN WORK PERFORMED:

- 6 Driveway swale designs
- 4 Valley Gutter installations

Continuing Seminole Woods Multi Use Path Phase 2 design - 90% complete

SR 100 Median Design

Continuing work on the swale rehabilitation program

<u>Swale Rehabilitation Projects Released for Construction</u> - 5,000 LF released this week



Fire Department

To: Jim Landon, City Manager

From M. C. Beadle, Chief

Date: February 20, 2014

Re: Week in Review

In the past week, the department responded to 115 calls. There were no fire related calls. A total of 115 EMS calls were logged. The drought index is at 92 out of a possible 800 and the fire danger is high.



Parks & Recreation

To: Jim Landon, City Manager

From: Luanne Santangelo, Parks and Recreation Director

Date: February 21, 2014 **Re:** Week in Review

"A DAY IN THE LIFE" OF THE PALM COAST COMMUNITY CENTER:

Tuesday, February 18 – Our day started by greeting our dignitaries and guests who were arriving for the bi-monthly City Council Business Meeting. As the meeting was being conducted the aroma of waffles was drifting through the building as the 24 toddlers and their parents participated in the Little Chef's program. Shortly thereafter, the exercise group, Wellness with Chrissy began their program and at 1pm the woodcarvers arrived with tools and wood in hand. Through this busy day the Sr. Staff Assistant helped 5 guests schedule their facility reservations, with a total of 11 reservations scheduled at various facilities through the City.

From Friday, February 14-Thursday, February 20, the Community Center welcomed 780 guests.

HIGHLIGHTS:

Lunch n' Lecture - On Wednesday, February 19 we hosted our monthly Lunch n' Lecture series with guest speaker Dr. Leo Murphy. Dr. Murphy, of Embry Riddle Aeronautical University, had the 94 attendees riveted to their seats as he presented the Battle of Midway.

UPCOMING ACTIVITIES:

♦ Toddlers

Playground Pals –February 26, Playground Pals (toddlers ages 2-5 years) will meet at one of the City's local parks for active play, arts, crafts and games. The second Playground Pals of the new-year will meet at the playground located at Waterfront Park, on Wednesday, February 26 at 1 pm. No fee, but pre-registration is required.

Teddy Bear Picnic – Monday, March 3 from 10 am-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join Ms. Lauren for story time, crafts, games and snacks. **Free** to attend but children must be pre-registered.

Munchkin Sports – Held from Saturday, March 1-April 5 from 10-11 am at Ralph Carter Park located at 1385 Rymfire Drive. Toddlers, ages 2-5 years, will learn basic skills of soccer, baseball, golf, football and basketball. Pre-registration and payment of \$35 fee required

♦Adults & Seniors

Game Day Social

This relaxed social atmosphere allows our participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Held every Thursday from 1-4pm at the Palm Coast Community Center.

Co-ed Athletics at ITMS, 5505 Belle Terre Parkway

Basketball – Tuesday & Thursday nights through May 22 from 7-9:30pm. Pre-registration and payment of fee required prior to attendance. Registration held at the Palm Coast Community Center, 305 Palm Coast Parkway, NE.

Volleyball – Monday & Wednesday nights through May 21 from 7-9:30pm. Pre-registration and payment of fee required prior to attendance. Registration held at the Palm Coast Community Center, 305 Palm Coast Parkway, NE.

Women's Self Defense Class – Held for 3 consecutive weeks, begins on Monday, February 24 from 6-8 pm at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Instruction provided by Corporal Lutz of the Flagler County Sheriff's Office. Women will learn effective methods to ward off an attacker. Appropriate for ages 12 years and up. Pre-registration is required; **cost is free.**

AARP Driver Safety Program – Wednesday, February 26 from 9am-3:30pm at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Join the nation's first and largest course for motorists ages 50 and older. Pre-Registration and payment of \$20 fee required (AARP Member Discount \$15).



Calendar of Events for 2/21/2014 through 3/31/2014

2/22/2014 8:00 AM

Discover Trip - Fantasy of Flight

Community Center

2/22/2014 8:00 AM

Low Tide Shore Bird Walk

Gamble Rogers Memorial State Recreation Area at Flagler Beach

2/22/2014 9:00 AM

Heartsaver First Aid class

Government Services Building

2/22/2014 2:00 PM

Gamble Jam!

Gamble Rogers Memorial State Recreation Area at Flagler Beach

2/25/2014 12:00 PM

Palm Coast Wood Carvers

Community Center

2/25/2014 6:00 PM

NAACP General Membership Meeting

African American Cultural Society

2/26/2014 9:00 AM

AARP Driver Safety Program

Community Center

2/26/2014 1:00 PM

Playground Pals

Waterfront Park



Calendar of Events for 2/21/2014 through 3/31/2014

2/27/2014 1:00 PMGame Day Social

Community Center

2/27/2014 1:00 PM

New Jersey Social Club of Palm Coast Meeting

Knights of Columbus Hall

2/28/2014 1:00 PM

Hike the Hammock!

Gamble Rogers Memorial State Recreation Area at Flagler Beach

3/1/2014 8:00 AM

Flagler Audubon Society Monthly Bird Walk

Bulow Plantation Ruins Historical State Park

3/1/2014 9:00 AM

Palm Coast Duplicate Bridge Club

St Marks Lutheran Church

3/6/2014 6:00 PM

Flagler Audubon Society Monthly Meeting

Florida Hospital Flagler on SR 100 in meeting rooms A & B

3/8/2014 7:00 AM

2nd Annual Walk-A-Thon Against Domestic Violence and Bullying Central Park in Town Center

3/8/2014 9:00 AM

City Manager presents at St. Thomas Episcopal Church

St. Thomas Episcopal Church Parish Hall



Calendar of Events for 2/21/2014 through 3/31/2014

3/8/2014 10:00 AMWorld Tennis Day

Palm Coast Tennis Center

3/8/2014 5:30 PM

Hungry Ghost Festival

Kokomo's Cafe

3/14/2014 6:30 PM

Movies in Central Park

Central Park in Town Center

3/18/2014 8:15 AM

Baby and Me Yoga

Hot Yoga Lounge

3/22/2014 9:00 AM

Spring Fling Horseshoe Pitching Tournament

Old Dixie Park

3/22/2014 1:00 PM

Pennsylvania Club Luncheon Meeting

Palm Coast Hilton Garden Inn

3/24/2014 9:00 AM

Palm Coast Tennis Center Spring Break Camp 2014

Palm Coast Tennis Center



To: Jim Landon, City Manager

From: Richard Adams, Public Works Director

Date: February 20, 2014

Re: Week in Review

- Temporary modification of the disinfection treatment procedure began on Monday and will continue until March 24th. Customers may notice an increase in the taste and odor of chlorine in their drinking water during that time.
- The average water demand for the week was 6.591 million gallons per day; average wastewater flow was 6.346 million gallons per day.
- Installed 20 new domestic meters, 6 new PEP tanks and replaced 1 PEP tank.
- Seminole Woods Multi Use Path (MUP) Poured 1200 linear feet of sidewalk at the Seminole MUP, the concrete path between Utah Place and Water Treatment Plant access road has been completed. Swale work is in progress between Ulaturn Trail and Utah Place and is 75% graded.
- This week 230 utility customers were shut off for non-payment.
- Inflow Infiltration crew cleaned 9,725', inspected via CCTV 14550' of gravity sewer and inspected 55 manholes
- Palm Coast Parkway West gateway sign is now 100% complete.



Palm Coast Parkway West Gateway Sign

Because the old sign was structurally sound, crews were able to apply new stone facing, decorative trim, granite backing and new lettering to make the old sign look new.

- Beachside Pump Station and Sewer Force Main Contractor continues working on punch list items.
- ZLD Water Treatment Plant #2 —Contractor has poured the east wall section of the ultra-filtration tank. Installation of steel framework continues on the dewatering building.
- Removed 4 old scoreboards at ITSC and installed 4 new pilings in preparation of the new scoreboards, to be installed next week.
- Mowing and Site Distance Trimming Mowing Belle Terre and Palm Coast Parkway, site trimming in the "C" and "W" sections.
- Graded 6,657 feet of swales and cleaned 41 culvert pipes. Screened 1,500 cubic yards of dirt for recycling.
- Replaced 2 (90LF) pipe crossings located at West Cliff Lane and West Cedar Lane.
- Inmates mowed and weeded 27,600 linear feet of ditch in the "W" section, Rymfire Drive, Royal Palms Parkway, Old Kings Road North and East Hampton Drive.



Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

Feb. 17, 2014

Palm Coast Fire Department honors year's top firefighters, fire police, associates

Palm Coast, Fla. – Firefighter-Paramedic David Faust was named Palm Coast Fire Department Career Firefighter of the Year, and Lt. Paul Matarazzo was honored as Volunteer Firefighter of the Year at the Palm Coast Fire Department's Annual Awards Banquet on Feb. 15.

Fire Chief Mike Beadle was the speaker at the annual event at the Elks Lodge. Faust received the department's top award for his efforts to save the City \$30,000 in EMS costs in the annual budget. In addition to Faust and Matarazzo, nine other Fire personnel were honored for exceptional service and performance.

Fire personnel who responded to the Starlight Tornado in December also were awarded a tornado ribbon for their service in the emergency. Other awards given were:

- Administrative Commendation Ribbon awarded to Firefighter-Paramedic Robert Ballou, for his work with the City Safety Committee and the tracking of injuries of firefighters in the performance of duty
- Administrative Commendation Ribbon awarded to Capt. Mark Valentik and Lt. Kyle Berryhill, for their success in securing a \$96,000 state grant to purchase new cardiac monitors
- Exceptional Duty Ribbon awarded to the Station 24 B Shift squad of Lt. Jennifer Cohen, Firefighter-EMT Chris Cottle and Firefighter-Paramedic Eric Robinson, for going above-and-beyond to cheer a mourning resident on her birthday
- Fire Police Officer of Year awarded to Fire Police Officer Bob Hudak
- Fire Associate of Year awarded to John Pascucci
- Most Improved Volunteer Firefighter awarded to Anthony Darkes

"Congratulations to this year's winners! This annual event is extra special, as most of the awards are employee-driven, selected by an awards team based on letters of recommendation submitted throughout the year," Beadle said. "This year was somewhat larger in that we also recognized those who assisted with the tornado response. We have many other City employees that we will recognize and thank through their respective departments this spring."

For more information, contact Cindi Lane, communications and marketing director, at 386-986-3708.



Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

Feb. 17, 2014

City of Palm Coast begins Bulldog Drive improvements; detour to start Feb. 24

Palm Coast, Fla. – The City of Palm Coast has started improvements to Bulldog Drive, to address traffic safety and stormwater issues. Traffic detours will go up Monday, Feb. 24, and be maintained throughout construction, which is expected to be completed in fall 2014.

This major project will include a two-lane reconstruction of Bulldog Drive, with a northbound left turn lane into Flagler Palm Coast High School. The traffic signal at State Road 100 and Bulldog Drive will be replaced, and turn lanes will be added on SR 100. The main entrance to the high school will be moved, and the internal traffic/bus circulation of the high school site will be modified as needed for the improvements on SR 100 and Bulldog Drive. The City has hired P&S Paving Inc. of Daytona Beach for this project.

Public access to the high school and local businesses will remain accessible for the duration of construction. However, the roadwork will require closure of Bulldog Drive to "through traffic," and drivers headed to the Central Park area of Town Center should take alternate routes. Signage will be posted, and a detour route will be clearly marked.

The City asks for the cooperation and patience of residents as this important traffic safety and stormwater project is completed.

For more information, please contact Cindi Lane, communications and marketing manager for the City of Palm Coast, at 386-986-3708.



Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

Feb. 18, 2014

Daddy Daughter Dance, set for March 1, to be 'A Night with the Stars'

Palm Coast, Fla. – Dads and their little girls will be treated like stars at the Hollywood-themed "Daddy Daughter Dance" to be held 6-9 p.m. Saturday, March 1, at the Palm Coast Community Center, 305 Palm Coast Parkway NE.

"A Night with the Stars" is the theme for this year's popular dinner-dance for fathers and daughters – and the Parks and Recreation Department will be rolling out the red carpet for all the guests.

Tickets are now on sale: \$25 for dads; \$20 for daughters. The price includes dinner, and the cost for the dad's ticket includes a professional photo to be taken at the dance.

Sign up at www.palmcoastgov.com (search for "activities") or in person at the Community Center.

For more information, call Parks and Recreation at 386-986-2323.



Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

Feb. 19, 2014

City of Palm Coast announces events, activities for March 2014

Palm Coast, Fla. – The City of Palm Coast has a variety of upcoming events and recreational and sports activities that are open to the public. See the full Calendar of Events at www.palmcoastgov.com.

Munchkin Sports – Saturdays, March 1 to April 5, 10-11 a.m. for 2- to 5-year-olds, a six-week parent/child program to teach the basics of soccer, baseball, golf, football and tennis. At Ralph Carter Park, 1385 Rymfire Drive, Palm Coast. Pre-registration and payment of \$35 fee required. Register at Palm Coast Community Center, 305 Palm Coast Parkway NE, or sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Daddy Daughter Dance – Saturday, March 1, 6-9 p.m. Dads and their daughters will be treated like stars at this Hollywood-themed "Night with the Stars" to include dinner, dancing and a professional photo. To be held at Palm Coast Community Center, 305 Palm Coast Parkway NE. \$25 dads; \$20 daughters. Sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Palm Coast Teddy Bear Picnic – Monday, March 3, 10-11 a.m., Palm Coast Community Center, 305 Palm Coast Parkway NE. Toddlers ages 2-5 and their favorite teddy bear/stuffed toy will enjoy story time, games and snack. This month's theme is Lucky Leprechauns. Free to attend but children must be pre-registered; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Palm Coast Wood Carvers – Tuesday, March 4, and every Tuesday, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Looking for a new hobby or favorite past time? All levels of experience are welcome, from beginners to seasoned carvers. \$35 per person (one year from date of purchase). More info: Call Palm Coast Parks & Recreation at 386-986-2323.

Game Day Social – Thursday, March 6, and every Thursday through May 29, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Meet new friends while enjoying a friendly competition of dominoes, cards or games of your choice. Participants are encouraged to bring their own favorite games to share. Light refreshments served. Free. More info: 386-986-2323.

2nd Annual World Tennis Day – Saturday, March 8, 10 a.m.-2 p.m., at the Palm Coast Tennis Center, 1290 Belle Terre Parkway, Palm Coast. Celebrate World Tennis Day with FREE adult

and junior programs, as well as open courts for play, ball machine on a court and a court where players can see how fast their serve is. All ages welcome. FREE. More info: www.PalmCoastTennisCenter.com or 386-986-2550.

A Day at the Movies – Tuesday, March 11, 10-11:30 a.m. This Palm Coast Parks & Recreation program features free classic movies from the 1940s, '50s and '60s; Refreshments available. This week's movie: Casablanca. At the Palm Coast Community Center, 305 Palm Coast Parkway NE. FREE. More info: 386-986-2323.

Palm Coast Wood Carvers – Tuesday, March 11, and every Tuesday, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Looking for a new hobby or favorite past time? All levels of experience are welcome, from beginners to seasoned carvers. \$35 per person (one year from date of purchase). More info: Call Palm Coast Parks & Recreation at 386-986-2323.

Game Day Social – Thursday, March 13, and every Thursday through May 29, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Meet new friends while enjoying a friendly competition of dominoes, cards or games of your choice. Participants are encouraged to bring their own favorite games to share. Light refreshments served. Free. More info: 386-986-2323.

Critic's Choice Dinner Club – Thursday, March 13, 5:30 p.m. Join Palm Coast Parks & Recreation's Critic's Choice Dinner Club each month (second Thursday) to visit a restaurant and critique the overall dining experience. This month: La Piazza Cafe in European Village, 101 Palm Harbor Parkway, Palm Coast. Dinner and transportation not included; meet at the restaurant. Pre-registration required; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Movies in Central Park – Friday, March 14, dusk, Free family-friendly movie fun at Central Park in Town Center, 975 Central Ave., Palm Coast. Free. For more info: 386-986-2323 or www.palmcoastgov.com/movies.

Discover Trip – Arnold Palmer Invitational – Tuesday, March 18, Join Palm Coast Parks & Recreation for a trip to a PGA Tour players practice round for the Arnold Palmer Invitational at Bay Hill Golf in Orlando. See your favorite golfers up-close! Departs 8:30 a.m. Palm Coast Community Center, 305 Palm Coast Pkwy. NE; return at 4:30 p.m. \$70, transportation and admission included. Limited space available; register early. Sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Little Chefs – Tuesday, March 18, 10-11 a.m. Do you have a little Guy Fieri or Rachael Ray? Bring your "Little Chef" (ages 2-5) to the Palm Coast Community Center, 305 Palm Coast Parkway NE, to learn to make a healthy, tasty snack. This month: Monkey Smoothies. Free, but pre-registration required; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Palm Coast Wood Carvers – Tuesday, March 18, and every Tuesday, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Looking for a new hobby or favorite past time? All levels of experience are welcome, from beginners to seasoned carvers. \$35 per person (one year from date of purchase). More info: Call Palm Coast Parks & Recreation at 386-986-2323.

Palm Coast Food Truck Tuesdays – Tuesday, March 18, 5-8 p.m., at Central Park in Town Center, 975 Central Ave., Palm Coast. Free entertainment, with gourmet food available for purchase from approximately 12 food trucks. More information: 386-986-2323.

AARP Driver Safety Program – Wednesday, March 19, 9 a.m.-3:30 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Join the nation's first and largest course for motorists ages 50 and older. Pre-registration and payment of \$15/AARP Member or \$20/Non-Member fee required. Call AARP representative Mary Jane Harris at 386-445-1476 to pre-register or for more information.

Lunch n' Lecture – Wednesday, March 19, 11 a.m.-12:30 p.m., offered by Palm Coast Parks & Recreation Department. This month's topic: Orthopedics and Rehabilitation, featuring Janet Bellows and Christina Machado of Florida Hospital Flagler. At the Palm Coast Community Center, 305 Palm Coast Parkway NE. Free, but pre-registration required; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Playground Pals – Wednesday, March 19, 1-2 p.m., Linear Park, 31 Greenway Park, Palm Coast. Join Palm Coast Parks & Recreation at playgrounds around the city for playground time, arts and crafts, and games for children 2-5. Free, but pre-registration required; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Lil Picassos – Thursday, March 20, 10-11 a.m. Toddlers 2-5 will create various forms of art including painting, collage, molding and more. At the Palm Coast Community Center, 305 Palm Coast Parkway NE. This month: Crayon Chunks. \$5 fee; pre-registration required; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Game Day Social – Thursday, March 20, and every Thursday through May 29, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Meet new friends while enjoying a friendly competition of dominoes, cards or games of your choice. Participants are encouraged to bring their own favorite games to share. Light refreshments served. Free. More info: 386-986-2323.

Heartsaver AED class – Friday, March 21, 9 a.m.-1 p.m., at Fire/Rescue Station 25, 1250 Belle Terre Parkway, Palm Coast. This is a classroom course that teaches basic CPR and AED skills. Free, but advance purchase of workbook is recommended. Register online at www.palmcoastgov.com (search for "cpr"). More information: 386-986-2300.

Heartsaver First Aid class – Saturday, March 22, 9 a.m.-4 p.m., at the Government Services Building, 1769 E. Moody Blvd., Bunnell, (Building 2, Floor 3). Heartsaver First Aid is a classroom course designed to meet OSHA regulations that teaches basic first aid skills. Free, but advance purchase of workbook is recommended. Register online at www.palmcoastgov.com (search for "cpr"). More information: 386-986-2300.

NCCAA Youth Sports Clinic – Saturday, March 22, 9:30 a.m.-noon, presented by Palm Coast Parks & Recreation Department and the National Christian College Athletic Association, at James F. Holland Memorial Park, 18 Florida Park Drive, Palm Coast, and Palm Harbor Golf Club, 20 Palm Harbor Drive, Palm Coast. Youth kindergarten to 12th Grade will learn sport-specific skills from student-athletes and coaches from NCCAA member schools. Sports will

include basketball, baseball, soccer, volleyball and golf. FREE, but pre-registration required; sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Spring Break Recreation Camp – Monday through Friday, March 24-28, 9 a.m.-4:30 p.m. (Early and late care available). This year's theme: All-Aboard Cruise Line Camp Adventures. \$75 per child, for children grades K-6, at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Space is limited; register by March 18 at the Community Center or sign up at www.palmcoastgov.com (search for "activities"). More info: 386-986-2323.

Spring Break Junior Tennis Camp – Monday through Friday, March 24-28, 9 a.m.-1 p.m., at the Palm Coast Tennis Center, 1290 Belle Terre Parkway. Open to juniors 6-16 (campers will be grouped by age and skill level). Camp will cover stroke fundamentals, hand-eye coordination, balance, footwork and match play. \$35/day or \$125/week. Resister at Palm Coast Tennis Center by March 18. More info: www.PalmCoastTennisCenter.com or 386-986-2550.

A Day at the Movies – Tuesday, March 25, 10-11:30 a.m. This Palm Coast Parks & Recreation program features free classic movies from the 1940s, '50s and '60s; Refreshments available. This week's movie: My Favorite Wife. At the Palm Coast Community Center, 305 Palm Coast Parkway NE. FREE. More info: 386-986-2323.

Palm Coast Wood Carvers – Tuesday, March 25, and every Tuesday, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Looking for a new hobby or favorite past time? All levels of experience are welcome, from beginners to seasoned carvers. \$35 per person (one year from date of purchase). More info: Call Palm Coast Parks & Recreation at 386-986-2323.

Game Day Social – Thursday, March 27, and every Thursday through May 29, 1-4 p.m. at the Palm Coast Community Center, 305 Palm Coast Parkway NE. Meet new friends while enjoying a friendly competition of dominoes, cards or games of your choice. Participants are encouraged to bring their own favorite games to share. Light refreshments served. Free. More info: 386-986-2323.

AARP Tax Assistance – By appointment, at the Palm Coast Community Center, 305 Palm Coast Parkway NE, Palm Coast, and at Holland Park, 18 Florida Park Drive, Palm Coast. The AARP Tax-Aide program offers IRS-certified volunteers to provide free tax counseling and preparation service to low- and middle-income taxpayers, with special attention to those ages 60 and older. Call 386-313-4048 to make an appointment.

For more information, contact Palm Coast Communications & Marketing Manager Cindi Lane at 386-986-3708.



Contact: Cindi Lane, Communications & Marketing Manager 386-986-3708; cell 386-214-4729

Feb. 21, 2014

Celebrate World Tennis Day at the Palm Coast Tennis Center on March 8

Palm Coast, **Fla.** – Explore the sport of tennis – free of charge – at a celebration of the 2nd Annual World Tennis Day from 10 a.m. to 2 p.m. Saturday, March 8, at the Palm Coast Tennis Center, 1290 Belle Terre Parkway.

Programs will be offered for adults and juniors. The day's schedule will be:

- 10-10:30 a.m. Introduction and Warm-up
- 10:30-11 a.m. Cardio Tennis
- 11 a.m. to noon Drills & Games
- Noon-12:30 p.m. Hit for prizes
- 12:30–1:45 p.m. Round Robin/Match Play
- 1:45–2 p.m. Wrap up

There will also be open courts for play, a ball machine on a court, and a court where players can see how fast their serve is. This will be fun day of tennis for all ages and skill levels!

World Tennis Day was launched by the International Tennis Federation (ITF) and StarGames in March 2013 with the goal of promoting the sport of tennis and increasing tennis participation among young players around the globe. Last year, World Tennis Day activities took place in 58 countries. The 2014 World Tennis Day will be even bigger, with high-profile special events in New York, Hong Kong and London, and hundreds of smaller events – including Palm Coast's – around the world.

Tennis is the sport for a lifetime – serving up a great way to remain active, practice mental alertness, and get cardio exercise from childhood through the senior years.

For more info, visit www.PalmCoastTennisCenter.com or call 386-986-2550.