To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: May 2, 2014
Re: Week-In-Review

ARBOR DAY 5K ROOT RUN/WALK & 1M FLUTTER FUN RUN
SATURDAY, MAY 3, 8AM
CENTRAL PARK IN TOWN CENTER

ARBOR DAY CELEBRATION
SATURDAY, MAY 3, 9AM – 2PM
CENTRAL PARK IN TOWN CENTER

STATE CUP SOCCER – ROUND 16
SATURDAY, MAY 3 THRU SUNDAY, MAY 4
INDIAN TRAILS SPORTS COMPLEX

MOVIE IN CENTRAL PARK
FRIDAY, MAY 9, 8:15PM
CENTRAL PARK IN TOWN CENTER

TEAM FLORIDA ELITE LACROSSE SUMMER SHOWCASE
SATURDAY, MAY 10 THRU SUNDAY, MAY 11
INDIAN TRAILS SPORTS COMPLEX

Green Team
Staff presented an overview of Palm Coast planning initiatives to the Northeast Florida Regional Council (NEFRC) Leadership Academy participants. Staff highlighted environmental and green programs with touches of capital improvements currently underway. The Leadership Academy program visits each County within the region and focuses on different topics and challenges during each session. For the Flagler County session, the focus was regional agriculture.
**Next Week:**
- **Tuesday, May 6\(^{th}\), City Council Business Meeting, 6:30pm, Community Center, 305 Palm Coast Pkwy NE**
- **Wednesday, May 7\(^{th}\), Code Enforcement Board Meeting** \{CANCELLED\}

**Attachments:**
- Administration Division Updates
- BAC Update
- Community Development Update
- Information Technology Department Update
- Engineering & Stormwater Department Update
- Fire Department Update
- Parks & Recreation Update
- Event Calendar
- Public Works/Utility Update

**News Releases:** BAC economic impact, Employee receiving US citizenship, summer camp registration, May 20 Food Truck Tuesdays, and Water Babies program at the pool.
City Manager’s Office
Administrative Divisions Week in Review

Friday, May 2, 2014

City Clerk
- Processed 10 public records requests.
- Processed 10 litigation documents.
- Prepared and processed 8 documents for recording.
- Prepared 6 agenda items.
- Prepared 4 proclamations.
- Prepared and posted 1 agenda to the Web.
- Completed 1 Proof of Life document for a citizen.
- Elections – May 19, 2014 at noon is the deadline for receipt of petitions

Communications & Marketing
- News releases sent: BAC economic impact, employee receiving U.S. citizenship, summer camp registration, May 20 Food Truck Tuesdays, Water Babies program at the pool
- Working on content for Pink Army 5K brochure
- Coordinated advertising
- Handled various media requests
- Assisting with planning for IFWF
- Edited stories for the newsletter
- Prep for Arbor Day 2014
- Design in progress for welcome magnet for new residents
- Design in progress for Senior Games fliers
- Design in progress for Pink Army tri-fold brochure
- Working on budget for Birds of a Feather Fest
- Posted various messages to Facebook/Twitter

- Edited, prepared distribution of 2014 Employee Appreciation video for Council and employees
- Prepared audio/visual elements and production details for Arbor Day 2014, including creating DVD video reel of TV199 programming for playback at City Tent
- Videotaped Women’s Self Defense for upcoming Parks & Recreation video
**Human Resources**
- May 5th – May 9th: Employee Recognition Week City of Palm Coast
- May 15th – New Hire Orientation – HR Office

**Purchasing and Contracts Management**

**Purchasing & Bidding:**
- Advertised and posted ITB-PW-U-14-08 - Lime Sludge Removal, Hauling and Disposal Services for WTP2
- Bid Opening for ITB-PW-U-14-07 - Water Treatment Plant No. 3 Concentrate Pretreatment System
- Bid Opening for ITB-PW-SD-14-11 - Re-Bid Term Contract for Roadway Striping Maintenance

**Contracts:**
- Harris Culvert, Inc. for ITB-PW-SD-14-04 - Various Types of Pipe for the Public Works Department
**Impact**

**MAY 2, 2014**

**Efforts**

<table>
<thead>
<tr>
<th>Consulting</th>
<th>#</th>
<th>20</th>
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<tbody>
<tr>
<td>Sessions</td>
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<td>61</td>
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<tr>
<td>Hours</td>
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<td>1,484</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Attendees</td>
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<tr>
<td>Hours</td>
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**Results**

<table>
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<tr>
<th># jobs</th>
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</thead>
<tbody>
<tr>
<td>Total</td>
<td>169</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>New Businesses</th>
<th>#</th>
<th>40</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td>40</td>
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</tbody>
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**Investment**

<table>
<thead>
<tr>
<th>Salaries</th>
<th>Capital</th>
<th>Sales</th>
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<tbody>
<tr>
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<td>$0</td>
<td>$0</td>
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<td>$78,023</td>
</tr>
<tr>
<td>$6,234,573</td>
<td>$5,745,767</td>
<td>$9,396,967</td>
</tr>
</tbody>
</table>

**Current ROI = $130 per $ invested**

Week: April 28 – May 2  
Month: April  
To Date: Since May 1, 2011
New Palm Coast Businesses

- Richard Cashio MD Plastic Surgery PL–61 Memorial Medical Pkwy–Medical Provider
- Lawyer Mike D, PLLC – 389 Palm Coast Pkwy – Attorney
- John Shellman Lawn Service – Home Based – Landscape Service
- To the T-Personal & Property Care Assistance – Home Based – Janitorial Service
- Troy Telford Marine – Home Based – Repair Service (Other)
- A Dream to Reality Events – Home Based – Consultant
- Palm Coast Painting LLC – Home Based – Painting Service
- Desmond Cox Classic Cleaners – Home Based – Janitorial Service
- Five Star Building Group Inc – Home Based – General Contractor
- Five Star Building Group Inc – Home Based – Roofing Contractor
- Five Star Building Group Inc – Home Based – Pool Contractor
- Aerios Images – Home Based – Photography/Video
- Eric V. Albertson LLC – Home Based – Handyman Service
PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from April 24, 2014 through April 30, 2014:

- Total number of permits issued: 162
- Since January 2009, $518,078,759 construction dollars have been invested in Palm Coast.

<table>
<thead>
<tr>
<th>Commercial Permits Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Boulder Rock Drive, Units F &amp; G</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Residential Permits Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>44 Edge Lane</td>
</tr>
<tr>
<td>49 Creekside Drive</td>
</tr>
<tr>
<td>61 Arrowhead Drive</td>
</tr>
<tr>
<td>15 Whirlaway Drive</td>
</tr>
<tr>
<td>68 Barring Place</td>
</tr>
<tr>
<td>17 Reidsville drive</td>
</tr>
<tr>
<td>61 Forsythe Lane</td>
</tr>
<tr>
<td>35 Fenwick Lane</td>
</tr>
<tr>
<td>9 Graham Trail</td>
</tr>
<tr>
<td>18 Bickford Drive</td>
</tr>
<tr>
<td>1 Katrina Court</td>
</tr>
<tr>
<td>1 Ehrly Place</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>-------------------------------</td>
</tr>
<tr>
<td>85 Colechester Lane</td>
</tr>
<tr>
<td>8 Lake Charles Place</td>
</tr>
<tr>
<td>23 Chatham Place</td>
</tr>
<tr>
<td>16 Pritchard Drive</td>
</tr>
<tr>
<td>62 Bannerwood Lane</td>
</tr>
<tr>
<td>107 Spoonbill Drive</td>
</tr>
<tr>
<td>23 Cleveland Court</td>
</tr>
<tr>
<td>105 South Starling Road</td>
</tr>
<tr>
<td>116 South Coopers Hawk Way</td>
</tr>
<tr>
<td>213 Boulder Rock Drive</td>
</tr>
<tr>
<td>13 Eagle Harbor Trail</td>
</tr>
<tr>
<td>60 Fenimore Lane</td>
</tr>
<tr>
<td>103 Fountain Gate Lane</td>
</tr>
<tr>
<td>3 Ullock Place</td>
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</table>

### Occupancy Permit

<table>
<thead>
<tr>
<th>Address</th>
<th>Project Type</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 Palm Harbor Parkway, Unit</td>
<td>Movement Mortgage</td>
<td>Susanne Weaver</td>
</tr>
<tr>
<td>145</td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 Leanni Way Unit B3</td>
<td>Mental Health Counseling</td>
<td>Mary Meaders Gerber</td>
</tr>
<tr>
<td>60 Memorial Medical Parkway,</td>
<td>Richard Cashio Plastic</td>
<td>Richard Cashio</td>
</tr>
<tr>
<td>Suite 2802</td>
<td>Surgery</td>
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</table>

### Certificate of Occupancy

<table>
<thead>
<tr>
<th>Address</th>
<th>Project Type</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Palm Harbor Village Way,</td>
<td>PC Bikes</td>
<td>Intercoastal Construction</td>
</tr>
<tr>
<td>Unit 9</td>
<td></td>
<td></td>
</tr>
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</table>

### Application Submittal

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Address</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subdivision Master Plan</td>
<td>Airport Commerce Center</td>
<td>Clint Smith</td>
</tr>
<tr>
<td></td>
<td>Phase 2</td>
<td></td>
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<tr>
<td>Rezoning</td>
<td>Airport Commerce Center</td>
<td>Clint Smith</td>
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<tr>
<td></td>
<td>Phase 2</td>
<td></td>
</tr>
<tr>
<td>FLUM</td>
<td>Airport Commerce Center</td>
<td>Clint Smith</td>
</tr>
<tr>
<td></td>
<td>Phase 2</td>
<td></td>
</tr>
<tr>
<td>Annexation</td>
<td>Airport Commerce Center</td>
<td>Clint Smith</td>
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<td>Phase 2</td>
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<tr>
<td>Contraction</td>
<td>Airport Commerce Center</td>
<td>Clint Smith</td>
</tr>
<tr>
<td></td>
<td>Phase 2</td>
<td></td>
</tr>
</tbody>
</table>
PLANNING

Green Team

- Staff presented an overview of Palm Coast planning initiatives to the Northeast Florida Regional Council (NEFRC) Leadership Academy participants. Staff highlighted environmental and green programs with touches of capital improvements currently underway. The Leadership Academy program visits each County within the region and focuses on different topics and challenges during each session. For the Flagler County session, the focus was regional agriculture.

- Three pathway adoptions have taken place in the past few weeks, which will help our community look even better. Under the Adopt-a-Road/Trail/Park/Shoreline program, local residents and businesses are able to adopt a portion of the City for bi-monthly litter pick up and other duties specified in the agreements to assist our Public Works Department in keeping Palm Coast beautiful. These recent adoptions bring our total to 33 areas that are making a difference in how we look, while reducing City maintenance costs. It also creates a sense of ownership and helps to instill pride in our City. The following groups are now adoptees of the following pathways:
  
  o Gary and Gail Anderson  
    Pine Lakes Parkway Multi-Purpose Path from Palm Coast Parkway north to Belle Terre Parkway

  o Marine Corps League Detachment 876  
    Belle Terre Multi-Purpose Path from Cypress Point Parkway to Parkview Drive

  o Sylvia Danese and Daughter  
    Palm Harbor Multi-Purpose Path from Marina bridge to Cottonwood Court

If you or your business or service organization would like to adopt an area in the City, please contact Bill Butler, Landscape Architect, at 986-3760.
CAPITAL IMPROVEMENT PROJECTS

The following is an update since last week for capital projects in the City from April 24, 2014 through April 30, 2014.

<table>
<thead>
<tr>
<th>Road and Median Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bulldog Drive Roadway Improvements</strong></td>
</tr>
<tr>
<td><strong>Palm Coast Parkway Six-Laning</strong></td>
</tr>
</tbody>
</table>

**Bulldog Drive Improvements**
The FHS outreach team attended the Jacksonville Mega Adoption Event at the Jacksonville Fairgrounds this past weekend. We were onsite with over 40 adoptable pets! We were able to find homes for 24 dogs and 16 adult cats. We also transferred 10 cats to a neighboring rescue who in turn adopted all them out! This means that a total of 26 cats from FHS found forever homes this past weekend. Jacksonville Humane Society offered to take our remaining 3 un-adopted cats so we came back with NO cats! We were able to take in 3 dogs from Nassau County Animal Services and Jacksonville Animal Care and Control, both high kill animal control facilities.

The Flagler Humane Society would like to thank First Coast No More Homeless Pets and PetSmart Charities for putting on such a wonderful and successful event. We are thankful to have the opportunity to participate.

**Donation Opportunity:** FHS is currently collecting gently used shoes. We receive a monetary donation for each pair of shoes that we collect. These shoes are then sent to developing countries to be repurposed by individuals that can then start, maintain, and grow a business. Shoes can be dropped off at the shelter or at local businesses. List of businesses can be found on the FHS website.

Lowes and 100 Plus Realty donated “Doghouse Donation Boxes” that were placed at all fire stations in Flagler County. You can drop off donations 24 hrs a day at your nearest station. We appreciate all donations, especially those from our Wish List (available at flaglerhumanesociety.org/wish-list). You can also purchase items via the Amazon.com link on our website and ship them directly to the shelter.

**Upcoming Events:** FHS is holding their First annual Kitten Shower on May 4 from 2 – 4 pm. Everyone is welcome to come and enjoy some light refreshments and snacks. We will be having some kitten shower games and prizes. We ask that everyone bring an item to donate that would be helpful in the upcoming kitten season.

**Upcoming Outreach Events:** The FHS Outreach Team will be attending the Arbor Day festival at Town Center on May 3 from 9 am – 2 pm.

On May 3 FHS will be at PetSmart on SR100 with adoptable dogs. We will be joining other rescues and shelters for a partnership adoption event. Come out and see us!

FHS representatives will be at the Palm Coast Walmart July 26 - 27 with adoptable pets. We will also be collecting monetary and food donations.

Don’t forget that we have adoptable pets at the Farmer’s Market in Flagler Beach every Friday and at PetSmart on Sundays. Come out and meet all the furry friends that FHS volunteer Howard Tessler brings for adoption!

**Public Announcements:** The Flagler Humane Society has a variety of subsidized or FREE spay and neuter programs for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumanesociety.org or pitbull@flaglerhumanesociety.org for questions.

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**Pet of the Week**

**Ada**

Adair is an older kitty with an estimated age of 5 years. She is already spayed and up to date on all vaccines. She is FELV/FIV negative. She tolerates other cats but would prefer to be an only cat. She is a silky black color with a beautiful coat. She likes to be petted but mostly on her terms. She will be ½ off her normal adoption fee for the month of May due to the “Back in Black” May adoption special. All black animals will be ½ off the normal adoption fees. Come and meet our black adoptable pets today!

**Adoption specialist:**

Danielle Camic
dcamic@flaglerhumanesociety.org

(All adoptions and outreach)

Information on events to benefit our homeless animals can be found on our website, www.flaglerhumanesociety.org.
Operations Division upgraded the connection to Sleep Inn (Red Roof Inn).

DEPARTMENT/DIVISION SUPPORT

ENTERPRISE

- GIS Division staff reviewed all Fiber Management Systems under consideration for purchase next fiscal year. GIS compared functionality of all, tested hardware and licensing requirements, and turned our recommendation into the IT Operations Manager.

- Operations Division received 94 Track IT's this past week.

- Operations Division staff completed a week-long VM (virtual machines – cloud systems) course.

- Operations Division heavily involved with Employee Recognition Week logistics.

- Operations Division worked hard to troubleshoot issues with our Exchange Server (company email).

- Operations Division continued working on VM servers after several failures this past week. Processes and systems that were needed to support our virtual infrastructure have been upgraded to support the tremendous growth.

- Operations Division, side by side with the GIS Division, has agreed upon a Fiber Management solution and will make a presentation to IT Administration next week.

COMMUNITY DEVELOPMENT

- GIS Division staff provided Community Development with a map series (zoning, flum, aerial) for Rezoning Application No. 2704.
M-3 Water Control Structure Rehabilitation Project for 2014 – Project is 90% Complete

Contract award to S.E. Cline Construction, Inc., in the amount of $439,325. General cleanup continues. Electrical wires have been installed.
• **Stormwater Model Construction Improvements for Sections 35 and Section 37**
  Section 35 is complete. This portion of the project will increase the capacity of the drainage system and replace deteriorated drainage pipes. Section 37 portion of the project has been put on hold, pending determination of prioritizing projects.

![Before](image)

• **Stormwater Model Improvements Land Acquisition** - Preparing information to take to Council Workshop on 5-13-14.

• **National Pollution Discharge Elimination System (NPDES) Permit** – The City has received notification from the US Environmental Protection Agency (EPA) that we must obtain a NPDES permit and develop and implement a stormwater management program to minimize the discharge of pollutants through and from waters of the United States. We must submit our Notice of Intent (NOI) and permit fee by 6-1-2014. Staff is preparing the NOI for City Manager’s review by 5-15-14.
Seminole Woods Multi Use Path

**Phase 1**

Sidewalk was opened to the public this week

**Phase 2**

Permitting issues resolved for SJRWMD permit should be issued next week. Provided drawing changes required by ACOE to complete their permitting, waiting for a follow up response. FPL pole relocations scheduled to be completed 5/16/14

**Phase 3**

Survey data work complete. Design scheduled to start 5/12/14
- **Palm Harbor @ College Waterway Bridge #62 Rehab Construction – Project is 40% Complete** – Commercial Industrial Corporation is the contractor. Contract amount is $1,016,373.70. Half the gravity wall for the pedestrian path has been installed. Slope pavement on the Preserve side has been poured L walls on SE and SW bridge deck have been poured. F curb on SE bridge abutment has been poured.

- **Colechester @ College Waterway Bridge #63 Rehab Design** - Design is underway with 60% plans due in June.

- **Additional Fields at Indian Trails Middle School** - Design submitted to SJRWMD for permit review. Permit requires authorization letter from Flagler School for the City to act on their behalf. First authorization letter draft submitted to City Clerk and Walt Fischer (School) for comment. Proposed for signature following City Manager’s presentation to the school board on 5/20/14.
Long Creek Nature Preserve Construction Phase 1
33% Complete

Work on seawall cap continues. Water mains and service has been installed. Force main from Colechester has been installed. Work on kayak boardwalk continues.

**Long Creek Blueway** - Investigating the necessity for ACOE and USCG permits

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Aquatic Weed Control on Freshwater Canals

Aquatic Management Plus, LLC continues herbicide spraying on the canals.
SURVEY TASKS:
Set 15 bench mark locations
Surveyed for 3 new home construction driveway culvert and swales
Surveyed for 8 driveway modifications
Survey continues for the swale rehab (new home construction) project on Fountain Gate Ln., Foster Ln. 10 lots, Burroughs Drive 7 lots, Reidsville Drive 18 lots.
Seminole Woods MUP phase 3, topo of existing features -100 % complete.

REVIEWS PERFORMED
31 - Right-of-Way Permits
9 - Project Reviews

DESIGN WORK PERFORMED:
15 - Driveway swale designs
4 - Drainage pipes
Continuing Seminole Woods Multi Use Path Phase 2 design - 90% complete
SR 100 Median Design
Indian Trails Middle School additional fields
Continuing work on the swale rehabilitation program

Swale Rehabilitation Projects Released for Construction --0- LF released this week
In the past week, the department responded to 164 calls. There were two structure fires with minor damages reported and 1 brushfire. A total of 119 EMS calls was logged and the balance was miscellaneous in nature. The drought index is at 157 out of a possible 800 and the fire danger is moderate.
Parks & Recreation

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: May 2, 2014
Re: Week in Review

UPCOMING EVENTS:

Movies in Central Park - Friday, May 9 beginning at 8:15 pm in Central Park in Town Center. Featuring “Smurfs 2”.

Food Truck Tuesday - Tuesday, May 20 from 5-8 pm in Central Park in Town Center.

FEATURED PROGRAMS:

Fun in the Sun Summer Camp – Fun-filled, themed activities such as arts and crafts, stories, recreational games, nature hikes, weekly trips to the Frieda Zamba Swimming Pool, and guest presentations are planned for this camp for students in grades K-8 (grade just completed). Camp runs Monday through Friday from June 9 to Aug. 8, from 9 a.m.-4:30 p.m. (early drop-off/late pick-up available, for an additional fee) at Palm Coast Community Center, 305 Palm Coast Parkway, NE. Campers are eligible for the free lunch program provided by the Flagler County School District. Optional field trips are scheduled weekly for an additional fee. Students can be registered for one or multiple weeks. $75/week. Pre-registration required. More info: 386-986-2323.

CSI Camp – Join the Crime Scene Investigation (CSI) team and go in-depth to learn the techniques used to identify and process the clues of a crime. Attendees will learn vehicle processing, fingerprinting, and get a glimpse into forensics casting. This week-long camp includes a tour of the County jail. Camp is open to students in grades 3-6 (grade just completed) and runs Monday through Friday, July 7 to 11, from 8:30-11:30 a.m., at the Frieda Zamba Swimming Pool, 339 Parkview Drive, Palm Coast. $60 for the week. Pre-registration required. (Stay-N-Play Camp available in the afternoon – see details below.)

Golf Camp – Learn the game of golf during these four fun-filled days of short game, full swing, putting, golf etiquette, sportsmanship, and friendly competition at the Palm Harbor Golf Course, 20 Palm Harbor Drive, Palm Coast. Camp dates include Monday through Thursday, June 9 to 12, 9 a.m. to 1 p.m., or Monday through Thursday, July 21 to 24, 9 a.m. to 1 p.m. Open to all skill levels, ages 9 to 15. Lunch, snacks and drinks included. Family discounts available. $175/four-day session. Pre-registration required. More info: 386-986-GOLF (4653).
Tennis Camp – Learn the game of tennis at week-long camps offered at two locations, depending on the week(s) selected. Three of the sessions will be offered at Belle Terre Park, 339 Parkview Drive, Palm Coast, from 8:30-11:30 a.m. Monday through Friday, June 16-20; Monday through Friday, July 7-11; and Monday through Friday, July 28-Aug. 1. Cost for the Belle Terre camp is $100/week or $25/day. (Stay-N-Play Camp available in the afternoon – see details below.)

Five additional sessions will be offered at the Palm Coast Tennis Center, 1290 Belle Terre Parkway, Palm Coast, from 9 a.m.-1 p.m. Monday through Friday, June 23-27; Monday through Thursday, June 30-July 3 (note: no camp on July 4, so hours on the other days extended to 2 p.m.); Monday through Friday, July 14-18; Monday through Friday, July 21-25; and Monday through Friday, Aug. 4-8. The cost for the Palm Coast Tennis Center camp is $125/week or $35/day.

Pre-registration required two weeks before the camp. More info 386-986-2550.

Stay-N-Play Camp – Stay and play after a fun day at one of the City's specialty camps! Campers will play games, watch movies, swim, play board games and enjoy the on-site playground. Stay-N-Play will run 11:30 a.m. to 5:30 p.m. Monday through Friday, June 16-20; Monday through Friday, July 7-11; and Monday through Friday, July 28-Aug. 1, at the Frieda Zamba Swimming Pool classroom, 339 Parkview Drive, Palm Coast. Camp is open to students in grades K-8 (grade just completed). $50/week. More info: 386-986-2323.

For more information about Palm Coast Summer Camps, visit www.palmcoastgov.com/camps or call Parks and Recreation at 386-986-2323.

UPCOMING ACTIVITIES:

♦ Toddlers

Teddy Bear Picnic – Monday, May 5 from 10 am-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join Ms. Lauren for story time, crafts, games and snacks. Free to attend but children must be pre-registered.

Little Picassos – Thursday, May 15 from 10 am-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers ages 2-5 will create works of art using paint, clay and other media. Free to attend but children must be pre-registered.

Little Chefs – Tuesday, May 20 from 10 am-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join staff from Parks and Recreation to learn how to make healthy, tasty snacks. Free to attend but children must be pre-registered.

♦ Adults & Seniors

Game Day Social
This relaxed social atmosphere allows our participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged
to bring their own games to share with others. Held every Thursday from 1-4pm at the Palm Coast Community Center.

**Wood Carvers**
Looking for a new hobby or is this your favorite past time? Join this group for a weekly whittling session. Novice to experienced whittlers are welcome. Wood Carving is held every Tuesday from 1-4pm at the Palm Coast Community Center. Yearly membership required.

**A Day at the Movies** - They don’t make ’em like they used to… Join us on:

- **Tuesday, May 13** featuring the classic “The African Queen” - starring Humphrey Bogart in his Academy Award winning role as Charlie Allnut and Katharine Hepburn as Rose Sayer.
- **Tuesday, May 27** featuring the black & white 1939 classic “Only Angels Have Wings” starring Cary Grant, Jean Arthur and Rita Hayworth

Movies are held at the Palm Coast Community Center and begin at 10 am. Light refreshments will be served.

**Co-ed Athletics at ITMS, 5505 Belle Terre Parkway**
Basketball – Tuesday & Thursday nights through May 22 from 7-9:30pm. Pre-registration and payment of fee required prior to attendance. Registration held at the Palm Coast Community Center, 305 Palm Coast Parkway, NE.

Volleyball – Monday & Wednesday nights through May 21 from 7-9:30pm. Pre-registration and payment of fee required prior to attendance. Registration held at the Palm Coast Community Center, 305 Palm Coast Parkway, NE.

**Critic’s Choice Club** – Thursday, May 8 at 5:30 pm at Ai Japanese Restaurant located in the St. Joe Plaza. Join us on this monthly adventure to new restaurants in ours and surrounding communities. Pre-registration required. Cost of meals and transportation is at the participant’s expense.
5/2/2014 7:00 PM
Community Chorus of Palm Coast Spring Concert
Trinity Presbyterian Church

5/3/2014 8:00 AM
Arbor Day 5K Root Run/Walk
Central Park in Town Center

5/3/2014 8:00 AM
State Cup Soccer - Round of 16
Indian Trails Sports Complex

5/3/2014 9:00 AM
Arbor Day Celebration
Central Park in Town Center

5/4/2014 2:00 PM
Art and Conservation - A Natural Combination
Hilton Garden Inn

5/4/2014 4:00 PM
Community Chorus Free Spring Concert
Trinity Presbyterian Church

5/6/2014 8:30 AM
Mommy and ME Yoga Class
Yoga Lounge

5/6/2014 6:00 PM
Moving From Strive to Thrive!
City Offices
5/8/2014 10:00 AM
Empowering the Caregiver and the Senior Community--FREE
Community Resource Panel
Princeton Village (Formerly Benton Village)

5/9/2014 10:30 AM
Exploratory Beach Hike
Gamble Rogers Memorial State Recreational Area at Flagler Beach

5/9/2014 8:15 PM
Movie In Central Park featuring "Smurfs 2"
Central Park in Town Center

5/10/2014 8:00 AM
Team Florida Elite Lacrosse Summer Showcase
Indian Trails Sports Complex

5/10/2014 10:00 AM
A Walk Back In Time
Florida Agricultural Museum

5/10/2014 11:00 AM
Beginner's Shorebird Program
Gamble Rogers Memorial State Recreational Area at Flagler Beach

5/10/2014 1:00 PM
Pennsylvania Club Luncheon Meeting
Hilton Garden Inn

5/10/2014 6:00 PM
Food, Glorious Food Fine Art Show
Flagler County Art League
5/14/2014 12:00 PM
The History of Art in Cuba: A Lunch and Learn Lecture
Flagler County Art League

5/14/2014 6:00 PM
Mountain Shore
Hijacker’s Restaurant

5/14/2014 7:30 PM
Full Moon Beach Stroll
Gamble Rogers Memorial State Recreation Area

5/15/2014 2:00 PM
Third Thursday Ranger Program
Gamble Rogers Memorial State Recreational Area at Flagler Beach

5/17/2014 10:00 AM
FREE Coupon Class
Christ the King Lutheran Church & School

5/17/2014 1:00 PM
Palm Coast West McDonald's Grand Opening Event
McDonald’s

5/17/2014 1:00 PM
Pool Safety Day
Frieda Zamba Pool / Belle Terre Park

5/20/2014 8:30 AM
Mommy and ME Class - Baby Yoga
Yoga Lounge
5/20/2014 5:00 PM  
Food Truck Tuesdays  
Central Park in Town Center

5/24/2014 10:00 AM  
Family Bike Rodeo  
Frieda Zamba Pool / Belle Terre Park

5/24/2014 10:00 AM  
Guided Salt Marsh Kayak Tour  
Gamble Rogers Memorial State Recreational Area

5/24/2014 3:00 PM  
Saturday Gamble Jam  
Gamble Rogers Memorial State Recreational Area at Flagler Beach

5/24/2014 4:30 PM  
GRATITUDE AMERICA EVENT  
VFW Post 8696

5/25/2014 12:00 PM  
Tribute to the Troops @ Frieda Zamba Swimming Pool  
Frieda Zamba Pool / Belle Terre Park

5/26/2014 8:30 AM  
Memorial Day Ceremony  
Heroes Memorial Park

5/30/2014 4:00 PM  
Turtle Talk: a Sea Turtle's Journey  
Gamble Rogers Memorial State Recreational Area at Flagler Beach
6/12/2014 7:15 PM
Gamble Rogers Memorial State Recreation Area
Gamble Rogers Memorial State Recreation Area

6/13/2014 8:45 PM
Movie in Central Park
Central Park in Town Center

6/14/2014 8:00 AM
Father's Day Lacrosse Tournament
Indian Trails Sports Complex

6/14/2014 6:00 PM
Through the Eyes of a Child Fine Art Show & Palm Coast Photography Club Exhibit
Flagler County Art League

6/20/2014 10:30 AM
World’s Largest Swim Lesson
Frieda Zamba Pool / Belle Terre Park

6/21/2014 8:00 AM
3 v 3 Soccer Tournament
Indian Trails Sports Complex

6/21/2014 10:00 AM
Guided Salt Marsh Kayak Tour
Gamble Rogers Memorial State Recreational Area at Flagler Beach

6/27/2014 4:00 PM
Turtle Talk: A Sea Turtle's Journey
Gamble Rogers Memorial State Recreational Area at Flagler Beach
6/27/2014 8:00 PM
Dive in Movie featuring "Frozen"
Frieda Zamba Pool / Belle Terre Park

6/29/2014 1:00 PM
Eternity Church Family Picnic
James F. Holland Memorial Park
The average water demand for the week was 7.458 million gallons per day; average wastewater flow was 5.398 million gallons per day.

Installed 4 new domestic meters, 2 new PEP tanks and replaced 1 PEP tank.

This week 85 utility customers were shut off for non-payment.

Uni-Directional Flushing – Flushing continued this week in Section 25 (Parkview Drive, Palmwood Drive).

Inflow Infiltration crew cleaned 1,000 feet and inspected via CCTV 500 feet of gravity sewer pipes and inspected 4 manholes.

Smoke Testing – Door tags were delivered for smoke testing that will began next week in the Woodlands around Blair Castle Drive.

ZLD Water Treatment Plant #2 – The lime sludge thickener leak test has passed and the final cement coating is being applied. The clarifier sludge pump pad has been poured. The final coating is being applied and the aluminum hand rails are being installed at the ultrafiltration tank.

Mowing in the “C”, “B”, “F”, “L”, “R” and “S” sections. Mowing Belle Terre Parkway, Palm Harbor Parkway, Seminole Woods Parkway, Old Kings Road, Easthampton Drive, Rymfire Drive and Palm Coast Parkway. Performed site distance trimming in the “B” section.

Graded 4,643 feet of swales. Cleaned 106 culvert pipes and 1 outfall. Screened 2,000 cubic yards of dirt for recycling.

Replaced 1 pipe crossing located at Palm Lane. Sprayed 16,335 linear feet of ditch in the “B” & “L” sections.

Removed silt and cleaned off the pathway along Belle Terre Parkway between Pine Lakes South and Town Center Boulevard and restored 250 feet of washed out embankment along the path.

Special Events – Staff setup for Picnic and Pops and for Arbor Day. Provided fencing, light towers and message boards.

Painted 8 soccer fields at Indian Trails Sports Complex and Indian Trails Middle School for State Cup Tournament.

Facilities division painted exterior of Fire Station 22.

Inmates mowed and weeded 52,543 linear feet of ditch in “B” & “L” sections, Belle Terre Parkway, Rymfire Drive and Pine Lakes Parkway.

Employees continue to work on the FEMA Emergency Management Training (IS-100, IS-200 and IS-700). With at least twelve employees completing them this week.

Twenty-three employees obtained their Maintenance of Traffic (MOT) certifications.
NEWS RELEASE – City of Palm Coast
Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729
April 28, 2014

Palm Coast BAC/Florida SBDC customers generate multi-million-dollar economic impact

Palm Coast – Business clients of the Palm Coast Business Assistance Center generated $21.3 million in economic impact – in sales, capital investment and wages – in the BAC’s first three years of operation, a new survey shows.

The new statistics were released as part of the 2013 Annual State Survey of Florida Small Business Development Center customers. The City of Palm Coast operates the BAC in partnership with the Florida SBDC hosted by the University of Central Florida. The Palm Coast center will celebrate its third anniversary May 1.

“Every business is one step away from success and one step away from mediocrity. We provide hope of a better day,” said Joe Roy, area manager of the Palm Coast BAC/Florida SBDC. “We hear from our clients all the time that our services are helping them succeed. But when you see these numbers, it’s really confirmation that we’re improving the quality of life in our community by growing our businesses and our economy.”

Nearly a quarter of the BAC/Florida SBDC’s clients responded to the latest survey, which was conducted by Florida SBDC headquarters. The Palm Coast office – which serves all of Flagler County – has provided 1,400 business counseling sessions and 3,500 hours of training since it opened in 2011. The services are provided at no cost to the businesses.

The economic impact of the Palm Coast BAC/Florida SBDC has grown each year, with clients reporting more than $11 million in economic impact during 2013. That includes $5.49 million in sales, $3.21 million in capital investment and $2.33 million in salaries and wages last year.

Clients of the Palm Coast BAC/Florida SBDC generated $172 in economic impact for every tax dollar invested in 2013. In addition, the local center ranked first in Central Florida on four survey questions and second on another survey question – indicating clients’ high satisfaction with their experience. Palm Coast was compared to eight other Florida SBDC centers in Central Florida.
The Palm Coast BAC/Florida SBDC was established in 2011 as part of the City's Prosperity 2021 strategic economic development plan. The Palm Coast City Council has set a goal to expand business opportunities that foster a strong local economy. Two priorities of Prosperity 2021 are to support existing businesses and to encourage investment by attracting residents, visitors and businesses.

“Small businesses make up nearly half of the private-sector economy in the United States, and we know they are critical to the economy of Palm Coast,” said Beau Falgout, Palm Coast economic development coordinator.

“Our goal is to help businesses grow one job at a time,” Falgout said, “and judging from the economic return shown in this new survey, the City’s investment in the Palm Coast BAC/Florida SBDC has had a major payoff.”

The Palm Coast BAC is a key component of Prosperity 2021. The BAC provides personalized assistance in starting and growing businesses in Palm Coast and greater Flagler. Services such as business plans, sales and marketing, strategic planning, budgets, access to capital, technology, inventory controls and lean business concepts are provided to existing businesses and pre-venture clients, at no cost. The center is located at Palm Coast’s City Offices in the City Marketplace shopping center.

Since the Palm Coast BAC/Florida SBDC opened three years ago, its clients have reported that they have added 169 jobs in Palm Coast and greater Flagler, and those businesses also reported they have retained or saved 36 jobs in that time.

In addition, the center conducts a BAC Expo with world-class speakers each November and, throughout the year, offers business workshops and an SBDC Business Academy. The City also supports the economic development efforts of the Flagler County Department of Economic Opportunity and the Flagler County Chamber of Commerce.

This spring, the BAC launched its new website at www.PalmCoastBAC.com, with a new online business directory.

A presentation on the economic impact of the Palm Coast BAC/Florida SBDC will be presented to the Palm Coast City Council at its workshop meeting beginning at 9 a.m. Tuesday, April 29, at the Palm Coast City Offices, 160 Cypress Point Parkway, Suite B-106.

For more information, contact the Palm Coast BAC/Florida SBDC at 386-986-2499.
City of Palm Coast stormwater engineer receives U.S. citizenship

Juan E. Bostwick, P.E., Stormwater Engineer in the City of Palm Coast’s Engineering & Stormwater Department, is Palm Coast’s newest U.S. citizen!

Bostwick, 42, originally from the Commonwealth of the Bahamas, was among 81 people from 30 different countries who received their U.S. citizenship on April 25, during a Naturalization Swearing-In Ceremony at the U.S. Citizenship and Immigration Services office in Orlando.

Friends, family and colleagues who witnessed Bostwick taking the Oath of Allegiance to the United States included his mother, Margaret Bostwick of Nassau, Bahamas; daughter Jazmine, 9, of Palm Coast; friend Tamara Cox of Orlando; Palm Coast Engineering & Stormwater Director John Moden, and Palm Coast Council Member Bill McGuire.

“I’m proud for him. It took a lot of work and sticktoitiveness to go through the long process, and I’m proud of his efforts,” McGuire said.

“It is a very tough thing to do,” agreed Moden. “But Juan has persevered, and everyone in the Engineering & Stormwater Department has benefited from it.”

The naturalization ceremony also included remarks by Donald Neufeld, associate director of Service Center Operations at Citizenship and Immigration Services, and a video presentation with a message from President Barack Obama. Neufeld suggested the new citizens go out for an “American meal,” so Bostwick and his group celebrated with a burger from LongHorn Steakhouse!

“I’ve been living here so long now, and my daughter is a citizen. It just felt right; it was time,” Bostwick said. “I still love the Bahamas, but the United States is my home now. I am forever indebted and loyal to this country.”

A native of Nassau, Bostwick attended the College of the Bahamas, then Morehouse College and Georgia Tech in Atlanta, earning degrees in mechanical engineering, math and civil engineering. After graduation he worked at H.J. Russell & Co. in Atlanta on such projects as Olympic Stadium conversion to the Atlanta Braves Turner Field, Atlanta Hawks Phillips Arena and the Georgia World Congress Center expansion.
He started the immigration process in 1998 while living in Atlanta, but the process was slowed – for all applicants – because of the Sept. 11, 2001, terrorist attacks. The final steps of being interviewed and taking tests related to American history and spoken and written English were completed over the past six months.

Bostwick joined the City of Palm Coast in 2003 as the City’s first development review engineer. When the City took on drainage functions from Palm Coast Community Service Corp. in 2005, the Engineering and Stormwater Department was formed, and Bostwick became the City’s stormwater engineer.

His job is to make sure homes and businesses in Palm Coast don’t flood. He reviews floodplains and commercial development plans, coordinates, designs and permits public stormwater improvement projects such as ditch expansions, major pipe renovations and water detention storage creation. Outside work, he is a regular at the Palm Harbor Golf Club, attends Parkview Baptist Church and enjoys traveling and baking.

“My No. 1 priority in life, after God, is raising my daughter,” Bostwick said, a single parent. “I consider myself a public servant and feel blessed to be working for the City of Palm Coast. Our department is committed to making the health, safety and welfare of the community a top priority, and I’m proud to work alongside my colleagues because they share my commitment to serving this beautiful community.”

After receiving his U.S. citizenship, his next steps are to get a new passport and register to vote. Bostwick’s first time voting as a U.S. citizen will be the Palm Coast primary in August!
NEWS RELEASE – City of Palm Coast
Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729
April 28, 2014

Palm Coast offers summer recreation, tennis, golf camps for children, teens

Palm Coast, Fla. – Palm Coast Parks and Recreation is planning a summer of fun and recreation for children and teens through its Fun in the Sun Summer Camp and specialty camps for Crime Scene Investigation (CSI), golf and tennis. A special Stay-N-Play Camp is planned for afternoons after specialty camps.

Families can register now for any of the camps. Here are details for each:

Fun in the Sun Summer Camp – Fun-filled, themed activities such as arts and crafts, stories, recreational games, nature hikes, weekly trips to the Frieda Zamba Swimming Pool, and guest presentations are planned for this camp for students in grades K-8 (grade just completed). Camp runs Monday through Friday from June 9 to Aug. 8, from 9 a.m.-4:30 p.m. (early drop-off/late pick-up available, for an additional fee) at Palm Coast Community Center, 305 Palm Coast Parkway, NE. Campers are eligible for the free lunch program provided by the Flagler County School District. Optional field trips are scheduled weekly for an additional fee. Students can be registered for one or multiple weeks. $75/week. Pre-registration required. More info: 386-986-2323.

CSI Camp – Join the Crime Scene Investigation (CSI) team and go in-depth to learn the techniques used to identify and process the clues of a crime. Attendees will learn vehicle processing, fingerprinting, and get a glimpse into forensics casting. This week-long camp includes a tour of the County jail. Camp is open to students in grades 3-6 (grade just completed) and runs Monday through Friday, July 7 to 11, from 8:30-11:30 a.m., at the Frieda Zamba Swimming Pool, 339 Parkview Drive, Palm Coast. $60 for the week. Pre-registration required. (Stay-N-Play Camp available in the afternoon – see details below.) More info: 386-986-2323.

Golf Camp – Learn the game of golf during these four fun-filled days of short game, full swing, putting, golf etiquette, sportsmanship, and friendly competition at the Palm Harbor Golf Course, 20 Palm Harbor Drive, Palm Coast. Camp dates include Monday through Thursday, June 9 to 12, 9 a.m. to 1 p.m., or Monday through Thursday, July 21 to 24, 9 a.m. to 1 p.m. Open to all skill levels, ages 9 to 15. Lunch, snacks and drinks included. Family discounts available. $175/four-day session. Pre-registration required. More info: 386-986-GOLF (4653).
**Tennis Camp** – Learn the game of tennis at week-long camps offered at two locations, depending on the week(s) selected. Three of the sessions will be offered at Belle Terre Park, 339 Parkview Drive, Palm Coast, from 8:30-11:30 a.m. Monday through Friday, June 16-20; Monday through Friday, July 7-11; and Monday through Friday, July 28-Aug. 1. Cost for the Belle Terre camp is $100/week or $25/day. (Stay-N-Play Camp available in the afternoon – see details below.)

Five additional sessions will be offered at the Palm Coast Tennis Center, 1290 Belle Terre Parkway, Palm Coast, from 9 a.m.-1 p.m. Monday through Friday, June 23-27; Monday through Thursday, June 30-July 3 (note: no camp on July 4, so hours on the other days extended to 2 p.m.); Monday through Friday, July 14-18; Monday through Friday, July 21-25; and Monday through Friday, Aug. 4-8. The cost for the Palm Coast Tennis Center camp is $125/week or $35/day.

Campers will focus on stroke fundamentals, hand-eye coordination, balance, footwork and match play. Open to all abilities, ages 6 to 16. Campers will need to provide the following: water bottle, towel, hat, lunch, snacks, and drinks. Family discount is available. Pre-registration required two weeks before the camp. More info 386-986-2550.

**Stay-N-Play Camp** – Stay and play after a fun day at one of the City’s specialty camps! Campers will play games, watch movies, swim, play board games and enjoy the on-site playground. Stay-N-Play will run 11:30 a.m. to 5:30 p.m. Monday through Friday, June 16-20; Monday through Friday, July 7-11; and Monday through Friday, July 28-Aug. 1, at the Frieda Zamba Swimming Pool classroom, 339 Parkview Drive, Palm Coast. Camp is open to students in grades K-8 (grade just completed). $50/week. More info: 386-986-2323.

For more information about Palm Coast Summer Camps, visit [www.palmcoastgov.com/camps](http://www.palmcoastgov.com/camps) or call Parks and Recreation at 386-986-2323.
Palm Coast Food Truck Tuesdays on May 20 to benefit Flagler Sheriff’s PAL

Palm Coast, Fla. – Enjoy gourmet food, perfect weather and family fun – all to benefit Flagler Sheriff’s PAL – at Palm Coast’s next Food Truck Tuesdays on Tuesday, May 20! The event will be held 5-8 p.m. at Central Park in Town Center, 975 Central Ave., Palm Coast.

The Food Truck event will feature about a dozen food trucks – mobile kitchens, canteens and catering trucks that offer up gourmet foods including appetizers, main dishes, side dishes and desserts. Many menus are kid-friendly.

The food trucks signed up for May include: Barnwood Bar-Q, Sweet Shelia’s Funnel Cakes, Biker George’s Gourmet Grub, Kona Ice, It’s All Greek to Me, Monsta Lobsta, Galactic Freeze, Chi Phi and Flaming Pizza.

Proceeds from the May Food Truck Tuesday will go to Flagler Sheriff’s PAL. Children’s activities will be provided, including Minute to Win It-style games. Donations will be accepted. The Sheriff’s Office SWAT truck and motor units will be on display, and K-9 demonstrations will be provided.

This year, Food Truck Tuesdays will be held every other month, on the third Tuesday of the month. Dates for the rest of 2014 are: July 15, Sept. 16 and Nov. 18.

Please remember that Bulldog Drive is currently closed to through traffic for road improvements, so please access Central Park from Central Avenue off Belle Terre Parkway or from Central Avenue off Town Center Boulevard (off State Road 100).

Food Truck Tuesdays is presented by the City of Palm Coast Parks and Recreation Department. For more information, call 386-986-2323 or visit www.palmcoastgov.com/events.
Introduce little ones to the water in Palm Coast’s Water Babies program

Palm Coast – Parents with babies and toddlers will have the opportunity to introduce their little ones to the water in the City of Palm Coast’s Water Babies program. Sessions will be offered in May, June and July at the City’s Frieda Zamba Swimming Pool, 339 Parkview Drive.

Water Babies is a parent-child water intro class using games, music and fun to introduce young children (6 months and older) to the water. The cost is $30, and advance registration is required.

Sessions available are:

- May 13-23 – 1:30-2 p.m. Tuesdays, Thursdays and Fridays
- June 2-12 – 5:30-6 p.m. Mondays, Tuesdays and Wednesdays
- July 7-17 – 9:30-10 a.m. Mondays, Tuesdays and Wednesdays

Register at www.palmcoastgov.com/register.

Palm Coast Parks & Recreation also offers swimming lessons for children and adults at three different levels, depending on ability and skills achieved. Sessions will be offered June 2-12, June 16-26, and July 7-17.

For more information, call the pool at 386-986-4741 or call Parks & Recreation at 386-986-2323.