



Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: May 16, 2014
Re: Week-In-Review

POOL SAFETY DAY
SATURDAY, MAY 17, 1PM TO 4PM
FRIEDA ZAMBA POOL / BELLE TERRE PARK

FOOD TRUCK TUESDAY
TUESDAY, MAY 20, 5PM TO 8PM
CENTRAL PARK IN TOWN CENTER

FAMILY BIKE RODEO
SATURDAY, MAY 24, 10AM TO 1PM
FRIEDA SAMBA POOL / BELLE TERRE PARK

TRIBUTE TO THE TROOPS
SUNDAY, MAY 25, NOON TO 6PM
FRIEDA ZAMBA POOL

MEMORIAL DAY CEREMONY
MONDAY, MAY 26, 8:30AM
HEROES MEMORIAL PARK



The Palm Coast BAC welcomes Raymond Peter as new Certified Business Consultant. Mr. Peter will work directly with existing or prospective businesses as part of the BAC's no-cost, personalized services to local businesses. We are excited about the addition of Ray to the team and welcome him to Palm Coast.



City Employees enjoyed a week of appreciation as part of the *National Public Service Recognition Week*. Members of the BAM (Boost All Morale) Team prepared a week of activities honoring the City's hardworking employees thanking them for the work they do each and every day. The City's employees enjoyed a breakfast served by department directors, with a tribute luncheon providing Service

Awards to those employees celebrating 5, 10, 15, 20, 25, 30, and 35 years of service, which were also recognized at Tuesday's City Council Meeting by issue of Proclamation. The Communications and Marketing Staff produced a video narrated by hard working employees, who were recognized by letters of appreciation from Palm Coast citizens (<http://youtu.be/FwysyK3i5yw>). The week rounded out with employees' children and grandchildren taking part in the *City of Palm Coast Take Our Daughters and Sons to Work Day*, where the children participated in tours to several City facilities to see different jobs our employees do to make the City of Palm Coast a great place to work and learn. So, the next time you see a City employee, please take the time to say thanks for all their hard work and dedication in making this city a great place to live and play.



Next Week:

- *Tuesday, May 20th, City Council Business Meeting, 9am, Community Center, 305 Palm Coast Pkwy NE*
- *Wednesday, May 21st, Planning & Land Development Regulation Board Meeting, 5:30pm, City Offices, 160 Cypress Point Pkwy, Suite B-106*
- *Thursday, May 22nd, Beautification and Environmental Advisory Committee, 5pm, City Offices, 160 Cypress Point Pkwy, Suite B-106*

Attachments:

Administration Division Updates

BAC Update

Community Development Update

Information Technology Department Update

Engineering & Stormwater Department Update

Fire Department Update

Parks & Recreation Update

Event Calendar

Public Works/Utility Update

News Releases: Pool Safety Day, Bike Rodeo, Memorial Day Office Closing, Memorial Day Program, New Staff Member in Palm Coast BAC, and Palm Coast Pkwy Lane Closure



**City Manager's Office
Administrative Divisions Week in Review**

Friday, May 16, 2014

City Clerk

- Processed 15 public records requests.
- Processed 17 litigation documents.
- Prepared and processed 14 documents for recording.
- Prepared 1 agenda item.
- Prepared and posted 1 agenda to the Web.
- Processed 1 bond.
- Coordinated OnBase changes for Utility with Information & Technology.
- Elections are ongoing.

Communications & Marketing

- News releases sent: Pool Safety Day on May 17, Bike Rodeo on May 24, Memorial Day office closing, Memorial Day program on May 26, new staff member in Palm Coast BAC, Palm Coast Pkwy Lane Closure
- Worked on planning for Birds of a Feather Fest, including meeting
- Working on planning for International Food & Wine Festival, including conducting meeting with cultural org reps
- Branding Team: working on Welcome Packet for new residents, new Branding campaign
- Handled various media requests
- Coordinated paid advertising
- Staffed Week 2 of Citizens Academy
- Conducted Running Series end-of-third-year evaluation
- Edited update to Disaster Preparedness Guide and Memorial Day program
- Attended FPRA Media Day



- Design completed on Quidditch Welcome Banner
- Design in progress for Frieda Zamba Pool ad and Summer Camp ad
- Posted various messages to Facebook/Twitter
- Assembly in progress (art direction/scripting/video elements) for upcoming Parks and Recreation video.

- Edited Principals Luncheon Summer Camp promo video
- Meetings attended: Communications & Marketing Division mtg. / Branding Team mtg. / International Food and Wine Festival community meeting.
- Developed further script direction for Fire Department public service announcements.
- Posted news and announcements to the city channel's TV199 ticker tape service.
- Added a :20 sec. graphic-based promo for the Palm Coast BAC to the TV199 electronic bulletin board.
- Added 12 imported programs to TV199's early evening line-up: Dr. Carey's Baby Care, a series out of Ventura CA, addressing a wide variety of topics for new moms.

Human Resources

- New Hire Orientation – May 15th HR Office

Purchasing and Contracts Management

Purchasing & Bidding:

- Brian Rothwell and David Klages attended the City Hall Vendor Pre-Qualification Roundtable Discussion at Daytona State College

Contracts:

- Florida Department of Transportation for Joint Participation Agreement for SR100 Median Improvements



IMPACT

MAY 16, 2014

EFFORTS

consulting

18
Sessions 31
1515

29:00
60:30
Hours 2,587:15

training

0
Attendees 24
11200

0:00
48:00
Hours 3,544:00

RESULTS

jobs 0
0
169
171
Total

new businesses 41
 Total

INVESTMENT

salaries	capital	sales↑
\$0	\$0	\$0
\$37,176	\$0	\$0
\$6,676,572	\$5,990,767	\$9,679,459

Current **R O I** = \$130 per \$ invested

Week: May 12 - May 16

Month: May

To Date: Since May 1, 2011



NEW PALM COAST BUSINESSES

- Cellular Sales of North Florida – 4895 Belle Terre Pkwy – Retail Sales
- C.S.I Palm Coast Inc. – Home Based – Janitorial Service
- Mr. DJ Entertainment – Home Based – Entertainment
- Edward Kozierowski – Home Based – Landscaping Service
- Marlon Younce Lawn Care – Home Based – Landscaping Service
- Brothers by the Moon Pool Cleaning – Home Based – Pool Cleaning

OPEN



The Palm Coast Business Assistance Center
Managed by the SBDC at UCF

Located at City Offices at City Market Place
160 Cypress Point Parkway, Suite B-105
Palm Coast, Florida 32164
(386) 986-2499

www.PalmCoastBAC.com



Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
REGULATE DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Capital Projects



Building



Planning



Code Enforcement

Prosperity At Work

Week-in-Review – May 16, 2014 – Nestor Abreu, Director

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from May 9, 2014 through May 14, 2014:

- Total number of permits issued: 116
- Since January 2009, \$524,942,294 construction dollars have been invested in Palm Coast.

Commercial Permit Applications			
720 Belle Terre Parkway	Turn Lanes / Driveway (Airport property)	P & S Paving	\$300,000
Commercial Permits Issued			
75 Canopy Walk Lane	Storage Building	Tuff Shed Inc.	\$3,000
15 Hargrove Lane 15A - 5A	Interior Alteration - RHS Mechanical	Phillips Coastal Construction	\$1,000
26 Longview Way N	Wood Bulkhead	Seapeck Co.	\$10,000
Residential Permits Issued			
90 Arena Lake Drive	Addition	Lewis Ames	\$2,400
92 Cimmaron Drive	Addition	Ted & Bob	\$9,000
80 Brookside Lane	Addition	Affordable Aluminum	\$6,000
22 Kankakee Trail	Addition	Express Sunrooms	\$10,000
4 Pillar lane	Addition	Ted & Bob	\$15,000

160 Cypress Point Parkway, Suite B-106, Palm Coast Florida 32164
Building (386) 986-3780 ♦ Code Enforcement (386) 986-3764 ♦ Planning (386) 986-3736

64 Ryder Drive	Addition	Fontana Construction	\$46,000
23 Clinton Court S	Addition	Walker Concepts	\$28,000
135 South Hummingbird Place	Alterations	Andrews Miklos	\$6,000
84 Cochise Court	Alterations	John Salisbury	\$1,500
19 Graham Trail	Alteration	Andrews Miklos	\$1,000
4 Promenade Place	Single Family Residence	Seagate Homes	\$272,000
92 Cochise Court	Single Family Residence	Saltwater Homes	\$306,000
119 Spoonbill Drive	Single Family Residence	KB Homes	\$324,000
34 Pillory Lane	Single Family Residence	Adams Homes	\$282,000
21 Lema Lane	Single Family Residence	Adams Homes	\$272,000
Occupancy Permit			
235 Palm Coast Parkway NE	Confident Care of Florida Corp.	Irina Orlov	
Certificate Of Occupancy			
211 Brookhaven Court S	4 Unit Apartment	CPG Construction	
201 Brookhaven Court S	4 Unit Apartment	CPG Construction	
191 Brookhaven Court S	4 Unit Apartment	CPG Construction	

PLANNING

City staff held a conference call with staff from the City of Bunnell, Flagler County, and the Florida Department of Transportation to discuss the projections of socio-economic data (population/employment) to be used for the 2040 Long Range Transportation Plan (LRTP). The work to complete the 2040 LRTP will continue until 2015 and is an important part of the City's transition to become a member of the River to Sea TPO.

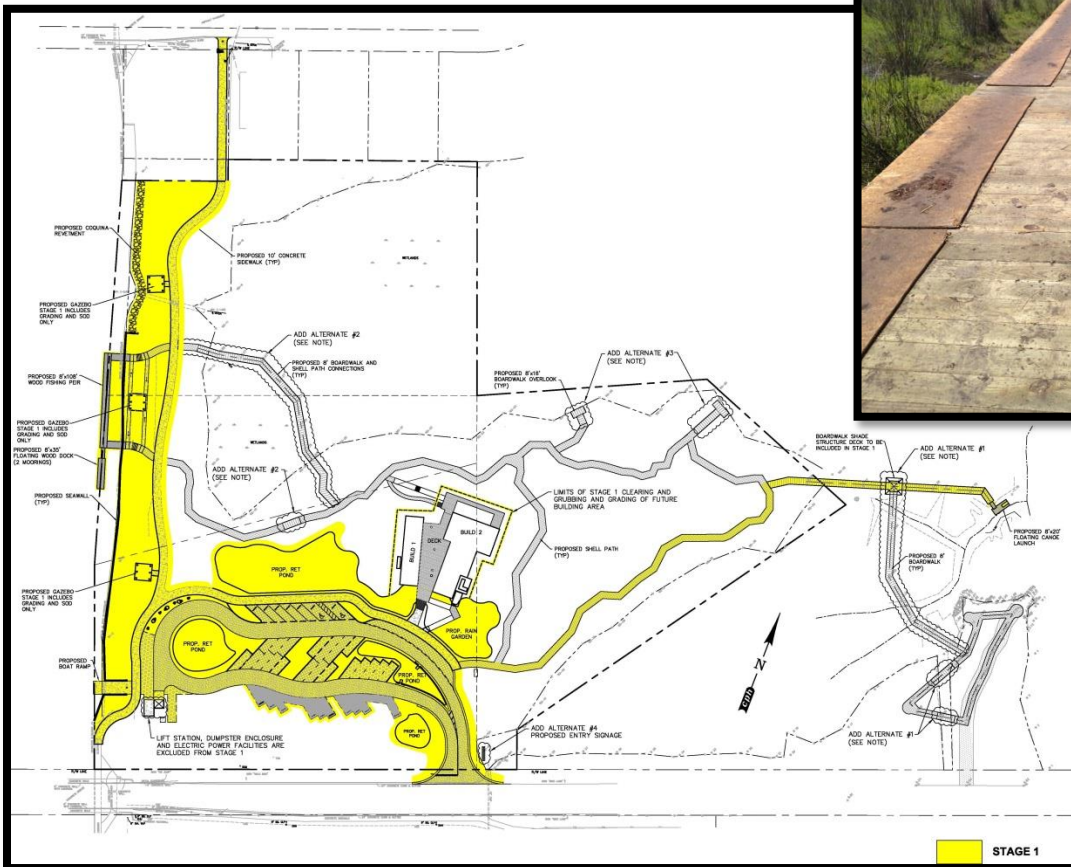
Green Team

- On April 26 at Fire Station 23 and 24, a member of the Green Team and Public Works handed out 68 native, 7 gallon trees to the residents affected by the December 14th, 2013 tornado. The remaining trees were distributed at the Arbor Day Celebration on May 3rd in Town Center.
- Staff attended the regularly scheduled Environmentally Sensitive Lands Land Acquisition Advisory Committee meeting. The Committee discussed forecasted budget for the next fiscal year and status of projects.
- As part of the grant agreement with Florida Communities Trust, the City must submit an annual stewardship report for Long Creek Nature Preserve, outlining improvements and conformance with grant requirements. The most significant update was the construction of the first stage of improvements which comprised a large part of the grant commitments (see attached plan). Staff received notification that the stewardship report was reviewed and found that it adequately addressed the requirements of the Grant Award Agreement and approved management plan. Please see the attached correspondence.

- Arbor Day was held on May 3rd despite the rainy conditions residents still participated in the Feed a Mouth, Get a Tree, Grow a Community program. We handed out 221 trees and residents donated over 700 pounds of nonperishable food items for the local food bank. The estimated dollar amount of food donations was \$1, 625.40 according Pastor Silano with the Grace Community food pantry.



- In conjunction with the Long Creek Nature Preserve construction project, staff visited the construction site to inspect the boardwalk access to the Long Creek kayak launch. The progress is very exciting!



CAPITAL IMPROVEMENT PROJECTS

The following is an update since last week for capital projects in the City from May 8, 2014 through May 14, 2014.

Road and Median Projects			
Bulldog Drive Roadway Improvements	Construction	24%	3 FPL conflicts were encountered putting a stop to underground work, FPL to bore new lines for one conflict on 5-13-14 and transfer service being completed on 5-16-14; the other two conflicts to be removed next week. Contractor to continue installation of sewer piping along east side of bulldog.
Palm Coast Parkway Six-Laning	Construction	10%	Installation of stormwater piping between Dunkin Donuts and I95 is complete. Construction of turn lanes onto Cypress Point and I95 southbound ramp near completion.

Bulldog Drive Improvements





**FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION**

MARJORY STONEMAN DOUGLAS BUILDING
3900 COMMONWEALTH BOULEVARD
TALLAHASSEE, FLORIDA 32399-3000

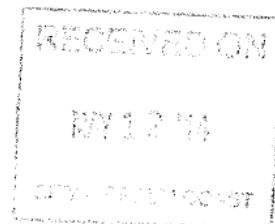
RICK SCOTT
GOVERNOR

CARLOS LOPEZ-CANTERA
LT. GOVERNOR

HERSCHEL T. VINYARD JR.
SECRETARY

May 8, 2014

Denise Bevan, CFM
Senior Environmental Planner
160 Cypress Point Parkway
Suite B-106
Palm Coast, FL 32164



Subject: Annual Stewardship Report
Long Creek Nature Preserve aka Long's Landing Estuary
FCT Project # 08-027-FF8

Dear Ms. Bevan:

Thank you for providing the Annual Stewardship Report identified above to Florida Communities Trust (FCT). FCT has reviewed the report and have found that it adequately addresses the requirements the Grant Award Agreement and the approved management plan.

In your next Annual Stewardship Report, due April 2015, please continue to include photographs documenting the progress made in the development and maintenance of the project site and the condition of the natural communities.

If you have any questions, please contact me at (850) 245-2683 or email at jerry.taber@dep.state.fl.us.

Sincerely,

A handwritten signature in cursive script that reads 'Jerry Taber'.

Jerry Taber
Planner IV
Florida Communities Trust



Animals ready for homes

228 cats

98 dogs

2 rabbits

1 rat

2 G. Pig

The Flagler Humane Society currently have many special need cats that are looking for loving homes. These special needs cats are “fluffy and large” and require a home that will cater to their needs. Large/overweight cats require special attention to their food intake. A large cat that does not eat regularly can have underlying issues or develop liver problems due to lack of nutrients. Large cats must also be monitored for thyroid disease and diabetes. Many of these cats are placed on a strict diet and do quite well. Just remember that big cats need love too!! Come and check out our current residents that reside in Colony Room One.

Donation Opportunity: FHS is currently collecting gently used shoes. We receive a monetary donation for each pair of shoes that we collect. These shoes are then sent to developing countries to be repurposed by individuals that can then start, maintain, and grow a business. Shoes can be dropped off at the shelter or at local businesses. List of businesses can be found on the FHS website.

Don't forget out the FHS Yankee Candle Fundraiser. To place an order, you can visit www.yankeecandlefundraising.com/ycfroot/store.htm. You will have to enter a group number so that FHS can get credit for your purchases. The group number is 990063727. We would like to thank everyone for their orders and their support!!

100 Realty and Lowes donated “Doghouse Donation Boxes” that were placed at all the fire stations in Flagler County. If you can't stop by the shelter, you can drop off donations 24/7 at your nearest fire station. We appreciate all donations, especially those from our Wish List (available at flaglerhumanesociety.org/wish-list). You can also purchase items via the Amazon.com link on our website and ship them directly to the shelter.

Upcoming Events: The May Yappy Hour will be held at Fuego Del Mar on May 22nd from 6pm – 8pm. The “Cinco de MEOW-O” will be a fun filled event that you shouldn't miss! Tickets will be on sale at FHS, online, or at the event.

Save the Date for the 2nd Annual Walk/Run to help the animals. This year's event is name the “Fast and Furriest” and will be held on September 27, 2014. More information will be given as the event is closer.

Upcoming Outreach Events: FHS representatives will be out front of the Palm Coast Walmart on July 26th and 27th with some adoptable pets. We will be collecting monetary and food donations.

Don't forget that we have adoptable pets at the Farmer's Market in Flagler Beach every Friday and at PetSmart on Sundays.

Public Announcements: The Flagler Humane Society has a variety of subsidized or FREE spay and neuter programs for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumanesociety.org or pitbull@flaglerhumanesociety.org for questions.

Pet of the Week



SAMMY

Sammy is a big lover that is super attentive and loves to be talked to. He is a great listener and gives great advice. He is approximately 5 years old and already neutered. He is up to date on all his vaccinations. He is good with other cats and tolerates dogs. He is a loungeur and likes to take advantage of a sunny window. Don't miss out on an awesome cat. Come and meet Mr. Sammy today.

Adoption specialist:

Danielle Camic

dcamic@flaglerhumanesociety.org

(All adoptions and outreach)

Information on events to benefit our homeless animals can be found on our website, www.flaglerhumanesociety.org



INFORMATION TECHNOLOGY

TO : Jim Landon, City Manager

FROM : Steve Viscardi, IT Director

DATE : 5/16/2014

RE : Week In Review



- Operations Division pulled some usage and traffic graphs for ISPs. Usage and availability look good.

DEPARTMENT/DIVISION SUPPORT

ENTERPRISE

- Applications Division created a report that will allow staff to review progress on Performance Measures based on specific strategies.
- Applications Division made it possible to flag Strategic Action Plan approaches as High Priority items for Council. A report was then created that made it possible to monitor those approaches.
- Applications Division staff created a report for Purchasing that will allow them to monitor Certificates of Liability expirations.
- Applications Division assisted a vendor in setting up a web server that will host web services and enable us to accomplish some upcoming goals in regards to permitting.
- Applications Division updated the internal Lien Request application that staff uses to monitor and respond to Lien requests.
- Applications Division created a web application to assist staff in tracking and trending Risk Management claims.
- Operations Division received 90 Track IT's this past week.
- Operations Division staff completed certificate upgrade for VM (virtual machines – cloud systems) machines.
- Operations Division staff completed migration over to new backup procedures.
- Operations Division working together with the Sheriff's office and County IT to connect our networks over the City's fiber network. Go LIVE date set for Friday May 23.
- Operations Division helped FCSO look at video from a potential burglary. Nothing conclusive was found.
- Operations Division staff preparing the IT portion of the new Employee Academy.

COMMUNITY DEVELOPMENT

- GIS Division generated a Tour de Palm Coast route map for Community Development.
- GIS Division staff provided Community Development with a map of Grand Haven parcels symbolized by their use code.
- GIS Division created a location map for the proposed contraction/annexation of FC Airport properties.

FIRE

- GIS Division updated the Fire Incident Analysis for May 2013 - May 2014, for the Fire Department.
- GIS Division staff met with iWater regarding data migration in the project to move fire hydrant maintenance to InfraMap.



Engineering & Stormwater Department

John C. Moden, City Engineer

Week In Review May 8, 2014 – May 14, 2014

- **M-3 Water Control Structure Rehabilitation Project for 2014 – Project is 97% Complete**

Contract award to S.E. Cline Construction, Inc., in the amount of \$439,325. General cleanup continues. Electrical wires run. Sodding and seeding has been finished. Gate posts for entrance and ramp installed. Security fencing for weir installed.



- **Stormwater Model Construction Improvements for Sections 35 and Section 37**
Section 35 is complete. This portion of the project will increase the capacity of the drainage system and replace deteriorated drainage pipes. Section 37 portion of the project has been put on hold, pending determination of prioritizing projects.



Before

- **Stormwater Model Improvements Land Acquisition -** The Contract Agreement is under negotiations with the owner, and waiting on the land appraisal to come in.
- **National Pollution Discharge Elimination System (NPDES) Permit** – The City has received notification from the US Environmental Protection Agency (EPA) that we must obtain a NPDES permit and develop and implement a stormwater management program to minimize the discharge of pollutants through and from waters of the United States. We must submit our Notice of Intent (NOI) and permit fee by 6-1-2014. Staff is preparing the NOI for City Manager's review by 5-16-14.
- **Special Trainings/Seminars** – D. Schragar attended the 2014 Aquatic Weed Herbicide Applicators conference for CEU's for his license.

Seminole Woods Multi Use Path

Phase I

Sidewalk is open to the public

Phase 2

SJRWMD permit was received, waiting for Army Corp. of Engineers permit

Phase 3

Survey data work complete.
Design began – 10% complete

Phase 4

Survey staff has begun collecting data – 25% complete



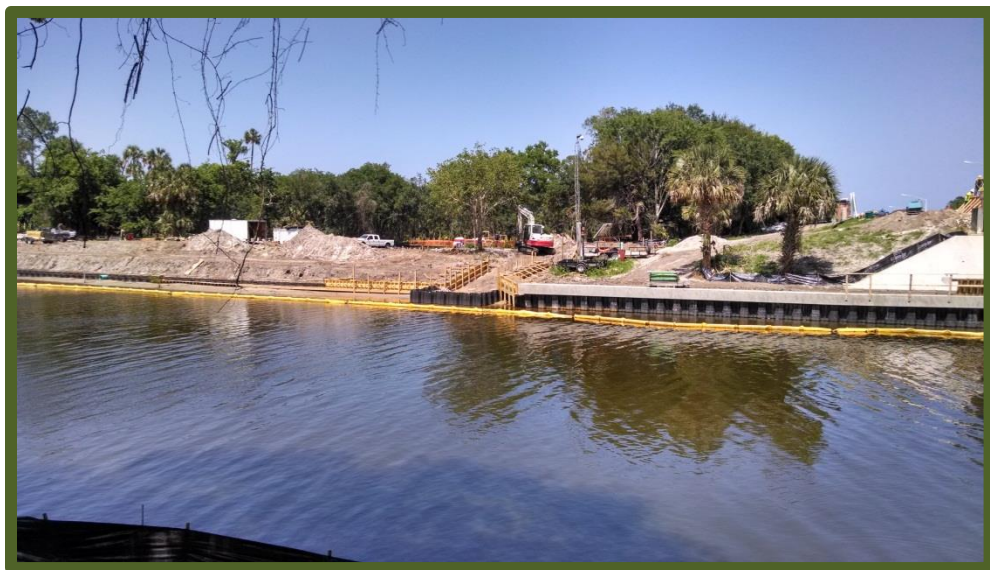
- **Palm Harbor @ College Waterway Bridge #62 Rehab Construction – Project is 65% Complete** – Commercial Industrial Corporation is the contractor. Contract amount is \$1,016,373.70. Curbing installed north east and west quadrants. Traffic barrier modifications complete on south traffic barrier. Gravity wall for pedestrian path completed. Conduit for under bridge lighting installed. Footers for L walls poured. L wall on northeast quadrant installed.



- **Colechester @ College Waterway Bridge #63 Rehab Design** - Design is underway with 60% plans due in June.
- **Additional Fields at Indian Trails Middle School** - Design submitted to SJRWMD for permit review. Permit requires authorization letter from Flagler School for the City to act on their behalf. Waiting for signed assignment letter from school board to submit with permitting.
- **Major Drainage Pipe F-2 @ Boulder Rock Drive** – Staff prepared a scope of services needed for professional outside survey services, sending out for price proposals. Survey work will be completed this year and the design will be done “in house” and also completed this year.
- **Long Creek Blueway** - Staff is investigating the necessity for an Army Corp of Engineers permit. We received a letter of no objection from the US Coast Guard.

Long Creek Nature Preserve Construction Phase 1
45% Complete

Seawall cap is being poured. Main electrical conduit installed.
Boardwalk work continues.



ENGINEERING DEPARTMENT

SURVEY TASKS:

Set 20 bench mark locations

Surveyed for 7 new home construction driveway culvert and swales

Surveyed for 5 driveway permits

Surveyed for 1 drainage pipe replacement

Surveyed for 1 valley gutter installation

Survey continues for the swale rehab (new home construction) project on Seamaiden Path 10 lot, Promenade Place Providence Ln.9 lots, Beckner 10 lots, Beaverdam 10 lots, Serbian Bellflower Trail 11 lots, Ulmus Place 8 lots, Sea Flower Trail 13 lots. Seminole Woods MUP phase 4 - gathering survey data 25% complete

REVIEWS PERFORMED

25 - Right-of-Way Permits

8 - Project Reviews

DESIGN WORK PERFORMED:

5 - Driveway swale designs

3 - Drainage pipes

1 - Valley gutter

Seminole Woods MUP Phase 2 design - 90%

Seminole Woods MUP Phase 3 design - 10%

SR 100 Median Design

Indian Trails Middle School additional fields

Continuing work on the swale rehabilitation program

Temporary City Offices

Swale Rehabilitation Projects Released for Construction - -0- LF released this week



Bayside Waterway

Aquatic Weed Control on Freshwater Canals

Aquatic Management Plus, LLC
continues herbicide spraying on
the canals.



Fire Department

To: Jim Landon, City Manager
From: M. C. Beadle, Chief
Date: May 15, 2014
Re: Week in Review

In the past week, the department responded to 154 calls. There was one structure fire with minimal damages reported and one brush fire. A total of 108 EMS calls was logged and the balance was miscellaneous in nature. The drought index is at 207 out of a possible 800 and the fire danger is low.



Parks & Recreation

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: May 16, 2014
Re: Week in Review

UPCOMING EVENTS:

Food Truck Tuesday - Tuesday, May 20 from 5-8 pm in Central Park in Town Center.

Family Bike Rodeo – Saturday, May 24 from 10 am-1 pm at Belle Terre Park. The benefits and fun of bicycling – with an emphasis on safety – will be celebrated at the City of Palm Coast’s Family Bike Rodeo. Admission is free. Families can participate in: Bicycle safety course, Bicycle clinics, Bike registrations, Safety checks, Skills obstacle course, and Helmet raffle/give-away.

The Bike Rodeo is presented by the Parks & Recreation Department in partnership with the Flagler County Sheriff’s Office, Bike Doctor, and the Frank Celico Foundation. Remember to bring your bicycle and bike helmet! Those who complete the Parks & Recreation survey at the event will receive a coupon for free admission to Frieda Zamba Swimming Pool.

Drive-In Movie at Palm Harbor Golf Club - Friday, June 6 beginning at 8 pm featuring “Grease”. Flashback to the “Good Old Days” of the ‘50’s and help us celebrate National Drive-In Movie Day. Held at the Palm Harbor Gold Club, attendees will be able to view the classic ‘50’s movie “Grease” from the comfort of a golf cart. Refreshments will be available for purchase and cost is \$10/cart. To make your reservation call – 386-986-GOLF.

FEATURED PROGRAMS:

Fun in the Sun Summer Camp – Fun-filled, themed activities such as arts and crafts, stories, recreational games, nature hikes, weekly trips to the Frieda Zamba Swimming Pool, and guest presentations are planned for this camp for students in grades K-8 (grade just completed). Camp runs Monday through Friday from June 9 to Aug. 8, from 9 a.m.-4:30 p.m. (early drop-off/late pick-up available, for an additional fee) at Palm Coast Community Center, 305 Palm Coast Parkway, NE. Campers are eligible for the free lunch program provided by the Flagler County School District. Optional field trips are scheduled weekly for an additional fee. Students can be registered for one or multiple weeks. \$75/week. Pre-registration required. More info: 386-986-2323.

CSI Camp – Join the Crime Scene Investigation (CSI) team and go in-depth to learn the techniques used to identify and process the clues of a crime. Attendees will learn vehicle processing, fingerprinting, and get a glimpse into forensics casting. This week-long camp includes a tour of the County jail. Camp is open to students in grades 3-6 (grade just completed) and runs Monday through Friday, July 7 to 11, from 8:30-11:30 a.m., at the Frieda Zamba Swimming Pool, 339 Parkview Drive, Palm Coast. \$60 for the week. Pre-registration required. (Stay-N-Play Camp available in the afternoon – see details below.)

Golf Camp – Learn the game of golf during these four fun-filled days of short game, full swing, putting, golf etiquette, sportsmanship, and friendly competition at the Palm Harbor Golf Course, 20 Palm Harbor Drive, Palm Coast. Camp dates include Monday through Thursday, June 9 to 12, 9 a.m. to 1 p.m., or Monday through Thursday, July 21 to 24, 9 a.m. to 1 p.m. Open to all skill levels, ages 9 to 15. Lunch, snacks and drinks included. Family discounts available. \$175/four-day session. Pre-registration required. More info: 386-986-GOLF (4653).

Tennis Camp – Learn the game of tennis at week-long camps offered at two locations, depending on the week(s) selected. Three of the sessions will be offered at Belle Terre Park, 339 Parkview Drive, Palm Coast, from 8:30-11:30 a.m. Monday through Friday, June 16-20; Monday through Friday, July 7-11; and Monday through Friday, July 28-Aug. 1. Cost for the Belle Terre camp is \$100/week or \$25/day. (Stay-N-Play Camp available in the afternoon – see details below.)

Five additional sessions will be offered at the Palm Coast Tennis Center, 1290 Belle Terre Parkway, Palm Coast, from 9 a.m.-1 p.m. Monday through Friday, June 23-27; Monday through Thursday, June 30-July 3 (note: no camp on July 4, so hours on the other days extended to 2 p.m.); Monday through Friday, July 14-18; Monday through Friday, July 21-25; and Monday through Friday, Aug. 4-8. The cost for the Palm Coast Tennis Center camp is \$125/week or \$35/day.

Pre-registration required two weeks before the camp. More info 386-986-2550.

Stay-N-Play Camp – Stay and play after a fun day at one of the City's specialty camps! Campers will play games, watch movies, swim, play board games and enjoy the on-site playground. Stay-N-Play will run 11:30 a.m. to 5:30 p.m. Monday through Friday, June 16-20; Monday through Friday, July 7-11; and Monday through Friday, July 28-Aug. 1, at the Frieda Zamba Swimming Pool classroom, 339 Parkview Drive, Palm Coast. Camp is open to students in grades K-8 (grade just completed). \$50/week. More info: 386-986-2323.

For more information about Palm Coast Summer Camps, visit www.palmcoastgov.com/camps or call Parks and Recreation at 386-986-2323.

UPCOMING ACTIVITIES:

◆ *Toddlers*

Little Chefs – Tuesday, May 20 from 10 am-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join staff from Parks and Recreation to learn how to make healthy, tasty snacks. **Free** to attend but children must be pre-registered

◆ *Adults & Seniors*

Game Day Social

This relaxed social atmosphere allows our participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Held every Thursday from 1-4pm at the Palm Coast Community Center.



Wood Carvers

Looking for a new hobby or is this your favorite past time? Join this group for a weekly whittling session. Novice to experienced whittlers are welcome. Wood Carving is held every Tuesday from 1-4pm at the Palm Coast Community Center. Yearly membership required.

A Day at the Movies - They don't make 'em like they used to... Join us on:

Tuesday, May 27 featuring the black & white 1939 classic "*Only Angels Have Wings*" starring Cary Grant, Jean Arthur and Rita Hayworth

Movies are held at the Palm Coast Community Center and begin at 10 am. Light refreshments will be served.



Event Calendar for 5/16/2014 through 6/30/2014

5/17/2014 10:00 AM

FREE Coupon Class

Christ the King Lutheran Church & School

5/17/2014 1:00 PM

Palm Coast West McDonald's Grand Opening Event

McDonald's

5/17/2014 1:00 PM

Pool Safety Day

Frieda Zamba Pool / Belle Terre Park

5/20/2014 8:30 AM

Mommy and ME Class - Baby Yoga

Yoga Lounge

5/20/2014 5:00 PM

Food Truck Tuesdays

Central Park in Town Center

5/24/2014 10:00 AM

Family Bike Rodeo

Frieda Zamba Pool / Belle Terre Park

5/24/2014 10:00 AM

Guided Salt Marsh Kayak Tour

Gamble Rogers Memorial State Recreational Area

5/24/2014 3:00 PM

Saturday Gamble Jam

Gamble Rogers Memorial State Recreational Area at Flagler Beach



Event Calendar for 5/16/2014 through 6/30/2014

5/24/2014 4:30 PM

GRATITUDE AMERICA EVENT

VFW Post 8696

5/25/2014 12:00 PM

Tribute to the Troops @ Frieda Zamba Swimming Pool

Frieda Zamba Pool / Belle Terre Park

5/26/2014 8:30 AM

Memorial Day Ceremony "Remembering America's Heroes"

Heroes Memorial Park

5/30/2014 4:00 PM

Turtle Talk: a Sea Turtle's Journey

Gamble Rogers Memorial State Recreational Area at Flagler Beach

5/31/2014 5:00 PM

"The Feral Cats of Flagler County" Photo Exhibit and Fundraiser

The Hollingsworth Gallery

6/4/2014 10:30 AM

Itsy Bitsy Pool Party

Frieda Zamba Pool / Belle Terre Park

6/6/2014 8:00 PM

Celebrate "Drive-In Movie Day" at Palm Harbor Golf Club

Palm Harbor Golf Club

6/12/2014 7:15 PM

Gamble Rogers Memorial State Recreation Area

Gamble Rogers Memorial State Recreation Area



Event Calendar for 5/16/2014 through 6/30/2014

6/13/2014 8:45 PM

Movie in Central Park

Central Park in Town Center

6/14/2014 8:00 AM

Father's Day Lacrosse Tournament

Indian Trails Sports Complex

6/14/2014 6:00 PM

Through the Eyes of a Child Fine Art Show & Palm Coast Photography Club Exhibit

Flagler County Art League

6/20/2014 8:30 AM

Florida Home Education Summit

Hilton Garden Inn Palm Coast Town Center

6/20/2014 10:30 AM

World's Largest Swim Lesson

Frieda Zamba Pool / Belle Terre Park

6/21/2014 8:00 AM

3 v 3 Soccer Tournament

Indian Trails Sports Complex

6/21/2014 10:00 AM

Guided Salt Marsh Kayak Tour

Gamble Rogers Memorial State Recreational Area at Flagler Beach

6/27/2014 4:00 PM

Turtle Talk: A Sea Turtle's Journey

Gamble Rogers Memorial State Recreational Area at Flagler Beach



Event Calendar for 5/16/2014 through 6/30/2014

6/27/2014 8:00 PM

Dive in Movie featuring "Frozen"

Frieda Zamba Pool / Belle Terre Park

6/29/2014 1:00 PM

Eternity Church Family Picnic

James F. Holland Memorial Park



To: Jim Landon, City Manager
From: Richard Adams, Public Works Director
Date: May 15, 2014
Re: Week in Review

- The average water demand for the week was 7.550 million gallons per day; average wastewater flow was 5.648 million gallons per day.
- Installed 5 new domestic meters, replaced 2 PEP tanks.
- Work began this week on the drainage system and retention ponds at Flagler Palm Coast High School. Pond #1 has been graded and sodded including 1,690 linear feet of bank graded and 720 cubic yards of clean recycled fill supplied and graded.



- This week 252 utility customers were shut off for non-payment.
- Uni-Directional Flushing – Monday Water Quality technicians started flushing in Section 29 in and around Ryan Drive and on Tuesday completed flushing in and around Ryapple Lane.
- Inflow Infiltration crew cleaned 9,600 feet and inspected via CCTV 7,371 feet of gravity sewer pipes and inspected 24 manholes. Installed 2 cured in place point repairs and sealed 1 manhole.
- Smoke Testing – Completed smoke testing of 31,926 feet of gravity sewer in the Woodlands (Blair Castle) and installed 38 clean out caps identified as a result of testing.
- ZLD Water Treatment Plant #2 – The final coating is being installed on Clarifier#1. The HVAC system is being installed in the electrical/control room in the ultra-filtration building.
- Mowing in the “K”, “W”, “P”, “B”, “F”, “LL”, “R”, “C” and “U” sections. Mowing Belle Terre Parkway, Palm Coast Parkway, Pine Lakes, Club House Drive, Matanzas Woods Boulevard, Old Kings Road and Palm Harbor Parkway. Performed site distance trimming in the “F” section.
- Graded 4,709 feet of swales. Cleaned 122 culvert pipes and 1 outfall. Screened 2,000 cubic yards of dirt for recycling.
- Replaced pipe crossing located at Radcliffe and 2 culvert pipes on Cottage Gate for a total of 109 linear feet.
- Removed and replaced 4 driveways culverts and aprons for swale rehab.
- Painted 5 full size soccer fields for the Tri-League Soccer Championships at Indian Trails Sports Complex and at Indian Trails Middle School.
- Sign shop delivered 200 cones for the Sheriffs training at Matanzas High School.
- Staffed the Lacrosse Tournament and operated three variable message boards for the event.
- Prisoners mowed and weeded 53,716 linear feet of ditch.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

May 9, 2014

Learn water safety, have fun at Pool Safety Day at Frieda Zamba Swimming Pool

Palm Coast – Have fun and learn about water safety at the same time at Pool Safety Day at the City of Palm Coast’s Frieda Zamba Swimming Pool from 1 to 4 p.m. Saturday, May 17. The pool is located at 339 Parkview Drive, off Belle Terre Parkway.

Certified pool staff will lead activities that teach safety in and around the pool. Activities will include pool games, mini learn to swim classes, water safety information and basic first aid. Life safety staff will demonstrate a water rescue.

The day’s schedule is:

- 1 p.m. – Life Jacket Lesson
- 1:30 p.m. – Relay Game
- 2 p.m. – Life Saving (Ring Buoy) Lesson
- 2:30 p.m. – Ring Toss Game
- 3 p.m. – General Water Safety
- 3:30 p.m. – Lifeguard Recue Demonstration
- 4 p.m. – Scavenger Hunt

“Water safety is a major issue in Florida, where we’re surrounded by water and so many opportunities for swimming, surfing and boating,” said Palm Coast Director of Parks & Recreation Luanne Santangelo. “As we head into summer, the City would like to encourage all families to get educated on water safety.”

The pool will have reduced admission for Pool Safety Day: \$1 admission for youth 17 & under and \$2 admission for adults/seniors.

For more information, call the pool at 386-986-4741.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

May 12, 2014

Bicycle safety, fun planned at Palm Coast Family Bike Rodeo on May 24

Palm Coast, Fla. – The benefits and fun of bicycling – with an emphasis on safety – will be celebrated at the City of Palm Coast’s Family Bike Rodeo on Saturday, May 24. The Bike Rodeo will be from 10 a.m. to 1 p.m. at Belle Terre Park, 339 Parkview Drive (off Belle Terre Parkway), Palm Coast. Admission is free.

Families can participate in:

- Bicycle safety course
- Bicycle clinics
- Bike registrations
- Safety checks
- Skills obstacle course
- Helmet raffle/give-away

The Bike Rodeo is presented by the Parks & Recreation Department in partnership with the Flagler County Sheriff’s Office, Bike Doctor, and the Frank Celico Foundation. Remember to bring your bicycle and bike helmet!

Those who complete the Parks & Recreation survey at the event will receive a coupon for free admission to Frieda Zamba Swimming Pool.

For more information, contact the Palm Coast Parks and Recreation Department at 386-986-2323.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

May 15, 2014

City of Palm Coast offices to be closed Monday, May 26, for Memorial Day

Palm Coast, Fla. – All City of Palm Coast offices will be closed Monday, May 26, for the Memorial Day holiday. Offices will re-open on Tuesday, May 27, at 8 a.m. Recycling and garbage collection will proceed according to the regular schedule.

Join us at 8:30 a.m. Monday, May 26, for the Memorial Day Ceremony to remember the men and women who have died while serving in the U.S. military. The Ceremony will be at Heroes Memorial Park, 2860 Palm Coast Pkwy. NW, Palm Coast.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell: 386-214-4729

May 15, 2014

Memorial Day Ceremony to be held Monday, May 26, in Palm Coast

Palm Coast, Fla. – On Monday, May 26, the City of Palm Coast will have a public Memorial Day Ceremony to remember the men and women who have died while serving in the U.S. military. The Ceremony will begin at 8:30 a.m. at Heroes Memorial Park, 2860 Palm Coast Pkwy. NW, Palm Coast (1/2 mile west of the Flagler County Library).

Guest speakers will be Retired Col. Gary E. DeKay of the Flagler County Chapter of the Military Officers Association of America; Commandant Jack Marshall of Marine Corps League Detachment 867, Commander Ronald Stark of Palm Coast Veterans of Foreign Wars Post 8696, and Palm Coast Mayor Jon Netts.

The presentation of colors will be done by Ancient City Pipes & Drums and the Palm Coast Fire Department Honor Guard, and Ancient City Pipes & Drums will perform *Amazing Grace*. The U.S. Armed Forces Flag Presentation will be conducted by the Flagler Palm Coast High School Air Force JROTC, Matanzas High School Army JROTC, and U.S. Naval Sea Cadet Corps' St. Augustine Battalion. Flagler Palm Coast High School junior Christine Jackson will sing the National Anthem.

A Memorial Wreath presentation will be done by local veterans organizations. Marine Corps League Detachment 867 will conduct a three-volley salute, and *Taps* will be played by VFW Post 8696. The Community Chorus of Palm Coast will offer a musical tribute featuring *O' Beautiful for Spacious Skies* and *God Bless America*. The benediction will be offered by U.S. Army Lt. Col. Harry Gilman.

In addition to the mayor, who will emcee the Ceremony, members of the City Council will attend the ceremony. Everyone in the community is encouraged to honor our armed forces by coming out for the Memorial Day Ceremony.

In case of rain, the program will be moved to Palm Coast Fire Station 21, 9 Corporate Drive.

For more information, contact the Palm Coast Fire Department at 386-986-2300.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

May 14, 2014

Palm Coast BAC welcomes Raymond Peter as new Certified Business Consultant

Palm Coast – Former IBM Sales and Marketing Executive Raymond Peter has joined the Florida SBDC hosted by the University of Central Florida in Palm Coast. Working in the City of Palm Coast's Business Assistance Center (BAC) as a Certified Business Consultant, he will work directly with existing or prospective businesses as part of the BAC's no-cost, personalized services to local businesses.

A U.S. Army veteran, Peter served as an officer in the Vietnam War. He started his career with IBM as an electrical design engineer working mainly with the U.S. Department of Defense. He later held positions of increasing responsibility in engineering, sales and marketing and possesses strong customer service and relationship-management skills. He holds a bachelor of science degree from Rochester Institute of Technology and an MBA from Queens University.

"The addition of someone with Ray's skills to the Florida SBDC expands the scope of services we can provide to our clients," said Joe Roy, Area Manager of the Palm Coast BAC and Florida SBDC. "Expanding our knowledge and skills base provides greater support to the Flagler County business community by making more efficient use of taxpayer funds."

The City continues to see not only the efforts of the BAC, but the results, as well – with over \$21 million in local economic impact in its first three years of operation.

"We continue to be pleased with our partnership and are pleased that the Florida SBDC hosted by UCF has added Ray to the Palm Coast BAC without any additional costs to our current grant agreement," said Palm Coast Economic Development Coordinator Beau Falgout.

With Peter joining the area manager and Business Analyst Chris Altmansberger in the Florida SBDC, the Palm Coast BAC staff has over 90 years of experience in such highly recognized companies as IBM, GE, Johnson & Johnson, Unilever, and Bath & Body Works .

"I look forward to working with the Florida SBDC team in Palm Coast and serving our community by helping our local businesses succeed," Peter said.

The Palm Coast Business Assistance Center is a partnership between the City of Palm Coast and the Florida Small Business Development Center hosted by the University of Central Florida. The BAC provides assistance in starting and growing businesses in Flagler County, at no cost to businesses. The BAC is located at Palm Coast's City Offices at City Marketplace, 160 Cypress Point Parkway, Suite B-105. To learn more about the services available to the Flagler business community, contact the Palm Coast BAC at 386-986-2499 or www.PalmCoastBAC.com.



NEWS RELEASE – City of Palm Coast

Contact: Karen Kersey, Palm Coast Parkway Widening, Public Information Officer
1-800-515-9194

Contact: Cindi Lane, Palm Coast Communications & Marketing Manager
386-986-3708; cell: 386-214-4729

May 16, 2014

Westbound lane closure planned for Palm Coast Parkway work on May 20

Palm Coast, Fla. – On Tuesday, May 20, between the hours of 9 a.m. and 11 a.m., motorists and other travelers should expect westbound lane closures along Palm Coast Parkway between the I-95 bridge and just west of Boulder Rock Drive/Cypress Point Parkway.

Two lanes will remain open westbound. These lane closures are required in order for the contractor to perform utility pole removal operations.

Up-to-date lane closure information will be posted to the Palm Coast Parkway Widening Project website at www.PalmCoastPkw.com. A project hotline number has been established to assist the public with questions and concerns: 1-800-515-9194.

Weather conditions and other unforeseen circumstances could alter work schedules.

The City of Palm Coast strives for safe construction zones. Travelers need to be aware of heavy equipment and stay within the limits of the orange cones and barrels.

The City asks for the cooperation and patience of residents as this important road improvement project is completed.

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