



Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: February 27, 2015
Re: Week-In-Review

NORTH FLORIDA COLLEGE LACROSSE FACE-OFF
THURSDAY, FEBRUARY 26 THRU SATURDAY, FEBRUARY 28
RALPH CARTER PARK

QUIDDITCH REGIONAL CHAMPIONSHIPS
SATURDAY, FEBRUARY 28 AND SUNDAY, MARCH 1
INDIAN TRAILS SPORTS COMPLEX

MOVIES IN THE PARK
FRIDAY, MARCH 13, 5PM TO 9PM
CENTRAL PARK IN TOWN CENTER



All City Hall exterior walls were tilted up this week

Children Helping in Resource Protection (C.H.I.R.P)



Nearly 250 sixth graders from Belle Terre Elementary School visited Linear Park this month as part of the C.H.I.R.P program. Students rotated between four eco-stations, learning about sea life, ecology, what's in the water, and rocks & minerals. For more information, see the Community Development Department Update attached.



Next Week:

- *Tuesday, March 3rd, City Council Business Meeting, 6:30pm, Community Center, 305 Palm Coast Pkwy, NE*

Attachments:

Administration Department Update

BAC Update

Information Technology Department Update

Public Works Department Update

Community Development Department Update

Fire Department Update

Parks & Recreation Department Update

Event Calendar

Utility Department Update

News Releases: 9/11 Remembrance Rescue Project, PCTV moves to Channel 495 on Bright House, Daylight

Savings Watering Restrictions

Bright House Programming Update



**City Manager's Office
Administrative Divisions Week in Review**

Friday, February 27, 2015

City Clerk

- Processed 10 public records requests.
- Processed 7 litigation documents.
- Prepared and processed 8 documents for recording.
- Prepared 3 agenda items.
- Prepared and posted 1 agenda to the Web.

Communications & Marketing

- Launched the City Hall Progress website
- News releases sent: 9/11 Remembrance Rescue Project, PCTV moves to Channel 495 on Bright House, Daylight Savings watering restrictions
- Handled various media requests
- Coordinated paid advertising
- Working on Annual Progress Report
- Staffed Citizens Academy and Council workshop
- Attended joint FEST and Branding Team meeting about branding special events



- Videotaped construction progress of the new city hall building at Town Center.
- Created/distributed short video from footage shot. YouTube link is here: <http://youtu.be/7GJ-bXVohF4>.
- Performed video preproduction steps for upcoming staff development for HR department.
- Initiated first video edits for upcoming staff development video for HR department.
- Performed maintenance measures on city hall construction site time-lapse camera.
- Attended meetings: 1) Preproduction meeting for regional conference video 2) FEST team 3) Comm. & Marketing division mtg.
- Initiated new design work for channel changeover from PCMA-TV199 to Palm Coast Television, PCTV.

- Drafted initial press release for channel changeover from PCMA-TV199 to Palm Coast Television, PCTV.
- Added 4 new programs to PCTV's line-up: Sam the Cooking Guy – 1) Food on a Budget 2) Mac n Cheese 3) Comfort food and 4) Appetizers.
- Updated news and announcements on PCTV's ticker tape service.

Human Resources

- Employee Academy – Thursday February 26, 2015 – Participating From HR Office Debbie Streichsbier
- Wellness Fair For our City Employees - March 4,5,6 2015

Purchasing and Contracts Management

Purchasing & Bidding:

- Review Committee for ITB-PW-U-15-08 - South Old Kings Road Force Main Improvements and Master Pump Station
- Bid Opening for ITB-PW-U-15-10 - Price Agreement for Pretreatment Effluent Pumping (PEP) Tank Pump Panel Assemblies
- Bid Opening for ITB-CD-CODE-15-01 - Term Contract for Citywide Tree Services

Contracts:

- Concrete Conservation, Inc. – piggyback of Pasco County Bid No. IFB-EC-14-225 - Rehabilitation of Concrete And Wastewater Structures by Liner System
- Sensus Metering Systems – piggyback of Clay County Utility Authority for Various Types of Meters, Transmitters and Associated Parts (Project No. 97/98-A7)
- Dell Marketing L.P. – piggyback of Western States Contracting Alliance (WSCA) #B27160 for Equipment and Software Purchases
- Uretex Holdings, Inc. – piggyback of State of Florida Department of Transportation Agreement #BDV76 for Shallow Subsurface Polyurethane Injection Projects
- CDW-G – piggyback of GSA Contract GS35F-0143R and National IPA Contract #3130733 for Software and Related Purchases



IMPACT

FEBRUARY 27, 2015

EFFORTS

consulting

19
Sessions 63
2092

46:15
149:45
Hours 3,747:45

training

0
Attendees 18

0:00
36:00
Hours 4,437:00

RESULTS

jobs 0
0
174
174
Total

new businesses 42
 Total

INVESTMENT

| salaries | capital | sales↑ |
|-------------|-------------|-------------|
| \$0 | \$0 | \$0 |
| \$0 | \$0 | \$0 |
| \$6,676,572 | \$7,163,767 | \$9,862,573 |

Current **R O I** = \$106 per \$ invested

Week: February 23 - 27

Month: February

To Date: Since May 1, 2011



NEW PALM COAST BUSINESSES

- Vacation Resale Solution – 3 Cypress Branch Way – Telephone Solicitation
- Axiom Realty Group LLC – 50 Leanni Way – Real Estate Broker
- Mindi the Cleaning Fairy LLC – Home Based – Janitorial Cleaning
- AnyTime Landscaping – Home Based – Landscaping Service
- Korby Burdick – Home Based – Pool Cleaning/No Repair
- European Quality Painting & Power Washing – Home Based – Painting Service
- Diversified Service & Design – Home Based – Handyman Service
- Seaside Surface Protection – Home Based – Retail Sales
- Florida Swampwood LLC – Home Based – Retail Sales
- DaSilva General Contracting Services Inc – Home Based – General Contractor
- Ray's Home Improvement – Home Based – Handyman Service
- Jimenez Tax Consulting LLC – Home Based – Income Tax Preparation
- Lean Mean Cleaning Machines LLC – Home Based – Janitorial Service

OPEN



The Palm Coast Business Assistance Center
Managed by the SBDC at UCF

Located at City Offices at City Market Place
160 Cypress Point Parkway, Suite B-105
Palm Coast, Florida 32164
(386) 986-2499

www.PalmCoastBAC.com





INFORMATION TECHNOLOGY

TO : Jim Landon, City Manager

FROM : Steve Viscardi, IT Director

DATE : 2/27/2015

RE : Week In Review



- Operations Division staff reports that construction of fiber splice, at East Coast Florida RR in Bunnell that will serve as our connection to major ISPs in Jacksonville, is nearly complete. Expecting to have a live connection in a few weeks.
- Operations Division staff gave tour of COLO1 to a prospective VoIP ISP that will rent space to serve out of that facility. COLO1 was opened in 2010 and was built to house several tenants, but has only served our FiberNET network to this point. We are hoping more tenants will show interest so we can realize the full potential of this facility.

DEPARTMENT/DIVISION SUPPORT

ENTERPRISE

- Applications Division updated the event pages for Movies in the Park, Dive in Movies and Food Truck Tuesdays for the upcoming year.
- Applications Division added a page for the upcoming NCCAA Youth Sports Clinic.
- Applications Division began looking at Document Retention in OnBase with the City Clerk's office, experimenting with different possibilities.
- Applications Division staff set up a new domain for the TV station in preparation for the upcoming channel change - palmcoast-tv.org
- Applications Division added a map where you can see where all the registered garage sales are taking place over the next 7 days (<http://www.palmcoastgov.com/garage-sales/map>).
- GIS Division staff completed coordinate geometry (cogo) of 14 legal descriptions. This is part of an effort to establish License Agreements with all dock owners. These 14 docks were digitized/attribution for inclusion in the Land Rights Project.
- Operations Division received 145 Track IT's this past week.
- Operations Division staff working on switching City Wi-Fi users to a new SSID (City wireless network) that will do a better job of handling City Wi-Fi resources, process is 50% complete.
- Operations Division staff continuing the upgrade of City computers to MS Office 2013. It is the latest version of Office and it is our goal to make sure all users are on this version in the next few weeks. (Word, Excel, Outlook, etc.) process is 50% complete.
- Operations Division staff begins annual site inventory this week, will visit all sites to verify computer equipment.

COMMUNITY DEVELOPMENT

- GIS Division made changes to the Infrastructure (electrical meters) mapping application. Meters are now symbolized and searchable by department.

Public Works Department



Landscaping * Mowing * Swales * Pipe & Ditch * Special Projects * Parks Maintenance

Fleet * Traffic * Facilities Maintenance

Nestor Abreu ~ Public Works Director

Activities for the week of February 27, 2015

- Hosted Employee Academy and Citizen's Academy.



- Currently mowing Palm Harbor, Belle Terre and Palm Coast Parkway.
- Sight distance trimming performed in "P" and "S" sections.

- Preparing for mowing season pruning of ornamental grasses on all Parkways has been completed.
- 36 lane miles of curb and gutter mechanically swept and cleared of debris on main arterial roadways.
- 57 Right-of Way inspections completed for new construction.
- Graded and stabilized 4,211 linear feet of residential swale.
- Refurbished 1,989 linear feet of Right-of-Way for Swale Rehabilitation.
- Cleaned 2,652 linear feet of residential obstructed pipe.
- Completed 14 facility maintenance requests.
- Mow and weed 39,108 linear feet of ditch in “P” section- inmate crew.
- Removed and replaced 120 linear feet of pipe located on Langdon Drive and graded 250 linear feet of ditch for erosion prevention in Section 37 Ditch Rehabilitation.
- Inspected and evaluated 43 residential swales.
- Stabilized 250 linear feet of ditch line with hay and seed for erosion prevention of Section 37 Ditch Rehabilitation.
- Cleared 975 linear feet of debris from ditch along Pine Tree and Pine Circle preventing water flow obstruction.
- Refurbishing landscape of all blue and white neighborhood signs with power washing and mulch.



- Inspected street lights and reported 5 outages to FPL for repair.
- Seminole Woods Multi-Use-Path Phase III completed forming, pouring and finishing 500 linear feet of sidewalk and installed additional 150 linear feet of new guardrail and prepared 3 sections of 60-inch pipe for new headwall installation.
- 100% complete with clearing vegetative debris left behind by FPL during their Hardening Project for public safety from Utility Drive to Town Center Drive.
- Inspected 80,965 linear feet of park hiking trails and 325 trail signs twice this week for pedestrian safety due to inclement weather.
- Refurbished and stabilized 2,400 linear feet of shell on Graham Swamp Trail.
- Painted and set up 3 Quidditch Pitches for this week, 2 full soccer fields at ITSC & ITMS.



Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND DEVELOPMENT FOR THE PROTECTION OF THE CITY'S NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.



Week-in-Review – February 27, 2015 – Stephen Flanagan, Director

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from February 19, 2015 through February 25, 2015:

- Total number of permits issued: 185
- Since January 2009, \$661,156,577 construction dollars have been invested in Palm Coast.

| Commercial Permit Application | | | |
|---|---|----------------------|-----------|
| 250 Flagler Plaza Drive | 2 Story multi-family apartment building | Aryana Development | \$836,000 |
| 250 Flagler Plaza Drive | 2 Story multi-family apartment building | Aryana Development | \$836,000 |
| 250 Flagler Plaza Drive | 2 Story multi-family apartment building | Aryana Development | \$836,000 |
| 1200 Palm Harbor Parkway (Portuguese American Club) | Renovations - restrooms & A2 office | Amaral Custom Homes | \$2,400 |
| Residential Permits Issued | | | |
| 4 Flaxton Lane | Addition | Clear Choice Windows | \$24,000 |
| 10 Fletcher Court | Addition | Millers Screen | \$37,000 |
| 3 Potters Lane | Addition | Agua Construction | \$37,000 |
| 20 Regis Lane | Addition | Agua Construction | \$34,000 |
| 5 Rybark lane | Addition | Aluminum Creations | \$21,000 |
| 11 Diamond Leaf Way | Alterations | A Certified Screen | \$6,000 |
| 6 Slate Blue Place | Alterations | Hubco Services | \$4,000 |

160 Cypress Point Parkway, Suite B-106, Palm Coast, FL 32164
 Planning (386)986-3736 Building (386)986-3780 Code Enforcement (386) 986-3764
 Construction Management & Engineering (386)986-3794

| | | | |
|--------------------------------|--|-----------------------|-----------|
| 70 Kathleen Trail | Single Family Residence | Adams Homes of NW FL | \$224,000 |
| 123 Whipporwill Drive | Single Family Residence | Adams Homes of NW FL | \$285,000 |
| 203 Frankford Lane | Single Family Residence | New Coastal Homes | \$293,000 |
| 111 Arena Lake Drive | Single Family Residence | Paytas Homes | \$244,000 |
| 57 Bannerwood Lane | Single Family Residence | Saltwater Homes | \$248,000 |
| 28 Bickshire Lane | Single Family Residence | Seagate Homes | \$293,000 |
| 34 Burning View Lane | Single Family Residence | Seagate Homes | \$271,000 |
| 5 Coventry Lane | Single Family Residence | Seagate Homes | \$232,000 |
| 2 Flagler Place | Single Family Residence | Seagate Homes | \$318,000 |
| 9 Sedgfield Path S | Single Family Residence | Trivett Homes | \$256,000 |
| 18 Buffalo Meadow Lane | Single Family Residence | Vanacore Construction | \$315,000 |
| Occupancy Permit | | | |
| 2 Office Park Drive Suite A-17 | Venture Appraisal Inc. / Real Estate | Aarib Burbett | |
| 20 Burnside Drive | East Coast Habilitation Options - Group Home | Robert Ramirez | |
| 36 Buttermilk Drive | East Coast Habilitation Options - Group Home | Robert Ramirez | |

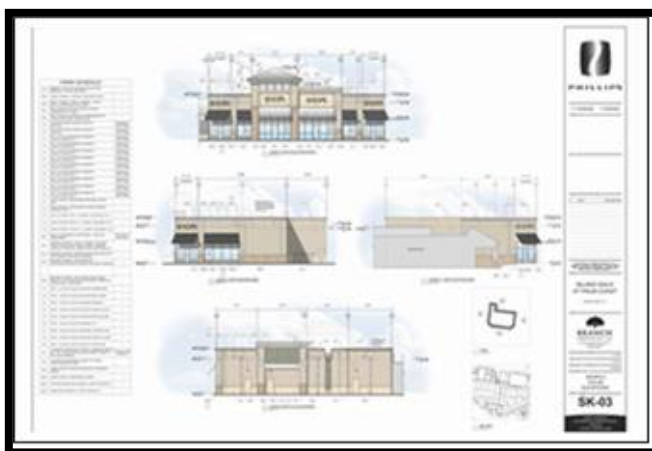
PLANNING

APPLICATION SUBMITTAL-BELLE WOODS AT PALM COAST

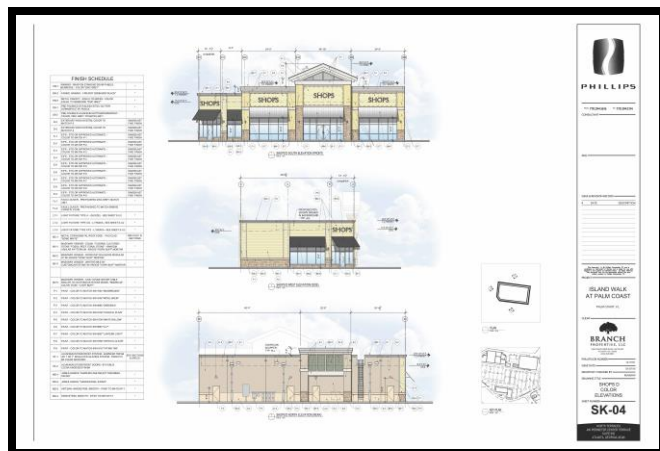
A Subdivision Master Plan application submittal was received from Palm Coast Land, LLC for the property located at the southwest corner of Matanzas Parkway and Belle Terre Parkway, in which the applicant proposes to subdivide the land.

DEVELOPMENT ORDER -ISLAND WALK C & D BUILDING ADDITIONS

Island Walk C & D Building Addition consists of two buildings to be constructed on the west side of the new Publix building. The D building is a 4,589 square foot multi-tenant retail space attached to the west wall of the new Publix building, and the C building is a 4,293 square foot multi-tenant retail space just west of the planned D building. These two buildings will wrap around the existing Island Doctors location on the Island Walk site, and will include a landscaped pedestrian amenity area lying between the two new buildings and Island Doctors.



Shops C Color Elevations



Shops D Color Elevations

CHILDREN HELPING IN RESOURCE PROTECTION (C.H.I.R.P)

C.H.I.R.P. was held at Linear Park on February 10th and 12th. The park played host to 250, 6th graders from Belle Terre Elementary School. In addition, there were six teachers and several parent chaperones. February’s program consisted of students rotating between four eco-stations. The topics covered were Wet and Wild live sea life with Whitney Lab; Linear Park Ecology presented by Mr. Mike Kyupers, a retired Forester with the Florida Division of Forestry; What’s in the Water, presented by City staff; and Rock or Mineral, presented by City volunteer Ms. Thiel. Student’s enjoyed rotating between stations and picking out a rock or mineral to take home as a souvenir of their day.



Mr. Kyupers taking the students on a nature walk.



Students picking a rock or mineral item.

CONSTRUCTION MANAGEMENT & ENGINEERING

The following is an update since last week for projects in the City from February 19, 2015 through February 25, 2015.

Projects in Survey, Permitting & Design Phase

| Projects in Survey, Permitting & Design Phase | | |
|---|------|---|
| Secs. 1 & 2 Stormwater Modeling | 5% | Council approved work order 2-3-15 for Singhofen & Associates in the amount of \$46,615.00. Purchase order being processed. |
| Secs. 30 & 34 Stormwater Modeling | 50% | Survey continues collecting data. |
| Secs. 30 & 34 Stormwater Modeling | 20% | Design continues. |
| Major Drainage Pipe F-2 Crossing @ Boulder Rock Dr. | 65% | Revisions to design including, a concrete box culvert continue. |
| Seminole Woods MUP Phase 3 | 100% | Design completed. |
| Seminole Woods MUP Phase 6 | 100% | Survey, design & permitting all complete. Preparing documents for FDOT grant submittal. |
| L-1 Water Control Structure | 50% | Design in progress. |

Projects Under Construction

| | | |
|--|-----|--|
| Colechester @ College Waterway Bridge #63 Rehabilitation | 8% | Pre-construction meeting held 2-23-15. Notice to proceed set for 3-2-15. |
| Long Creek Nature Preserve Blueway Signage Project | 25% | This is a signage project for the waterway kayak trail. Public Works is making the signs which are 25% complete and a Purchase Order is being processed for purchase of the posts for the signs. |
| Sec. 37 Tributary 2 Stormwater Modeling Construction | 63% | Work continues by Public Works crews. Installed 120 LF of pipe on Langdon. Project will increase the storage volume of this drainage ditch running through the "L" section. |
| Palm Coast Parkway Six-Laning | 63% | Barrier wall construction and grading for widening on the north side of the parkway continues. Irrigation work continues along south side of Parkway. The Engineer of record has established the new sample point locations. |
| Royal Palms Parkway Improvements | 40% | One mile of roadway widening is prepped and ready for asphalt. Contractor is stabilizing sub-base for shoulder in preparation for limerock base. |
| Holland Park | 3% | Demolition of tennis and handball court fencing has begun. Demolition of one lane of asphalt roadway/parking pavement and removal of trees per site plans has begun. |
| City Hall | 24% | Concrete tilt wall panels have been erected and put into place. |
| Water Treatment Plant #3 Concentrate | 98% | Pinnacle has successfully completed and passed the testing of system components for the ozone oxygen generator. |

Development Projects

| | | |
|-----------------------------|-----|---|
| Country Club Harbor | 90% | The repairs to the gravity sewer system have been completed. |
| Park Place | 5% | The contractor has completed the dewatering system for the installation of the wet well for the Pump Station. |
| Chick-Fil-A | 95% | Project nearing completion and opening anticipated for middle of March 2015. |
| Island Walk Shopping Center | 40% | Contractor is nearing completion of demolition phase. |

Other Items to Report

| | | |
|--|-----|---|
| National Pollution Discharge Elimination System (NPDES) Permit – Annual Reporting. | 35% | Staff is re-evaluating the consultant proposals to include Jones, Edmond & Assoc. and England, Thims, & Miller. |
|--|-----|---|



151 Cats

77 Dogs

1 Ferret

1 Gerbil

1 Rabbit

Animals ready for homes

The Flagler Humane Society wants to thank everyone who has recently adopted a new furry family member. Our adoption numbers have been awesome!

Donation Opportunities: “Doghouse Donation Boxes” are found at all the fire stations in Flagler County. You can drop off donations anytime at your nearest fire station. FHS appreciates all donations, especially those from our Wish List (available at flaglerhumane.org/wish-list). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

Outreach Adoption Events: This Saturday the 28th, FHS will be at the Elan Hair Studio Annual Event with adoptable pets. Even is held in the Elan Hair Studio parking lot on Old Kings Road South. We will be there from 10 am – 4 pm (weather depending). Come and see us while enjoying some great music and good food.

Save the date for the Spring Festival hosted by the Flagler Beach United Methodist Church on March 28th from 10 am – 2 pm. We will have adoptable animals onsite along with FHS merchandise for sale.

Save the date for Turtle Fest in Flagler Beach on April 4th from 10 am – 4 pm. We will be set up (where the Farmer’s Market usually is) with adoptable furry friends!

Save the date for the next Jacksonville Mega Adoption Event! Mark your calendar for April 17th – 19th. We hope to see you there.

Don’t forget that FHS have volunteers and adoptable pets at the Farmer’s Market in Flagler Beach every Friday and at Pet Smart in Palm Coast every Sunday. Come and see Howard and his crew to adopt your next furry family member! We are in need of more outreach volunteers so that we can attend more events and get more animals seen. If you are interested, please contact Katie DiPippo or Gary Langley at (386) 445-1814.

Adoption Specials: Check out the FHS Facebook and look for the Pet of the Week! This adoptable pet will have a reduced adoption fee for the week. Don’t miss out on adopting your next furry friend.

Upcoming Fundraisers/Events: Save the date for the March Yappy Hour! This month’s yappy will be hosted by the Icehouse Saloon in Bunnell. As always – dogs are welcome! Watch for the Yappy Hour flyer for more information.

Public Announcements: The Flagler Humane Society has a variety of subsidized spay and neuter programs for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumane.org or pitbull@flaglerhumane.org for questions.

FHS has a limited amount FREE spay/neuters for Pit-bull mixes. Call for more information and to book your appointment today.

FHS also offers a “Pet Food Pantry” for those that are in need of assistance. Please call and speak to Christina Miller for the application process and qualifications.

Pet of the Week



SIMBA

Simba is a smart border collie mix that is approximately 4 years old. He is already neutered and up to date on vaccines. He is micro chipped and ready to go. Simba is a smart dog that needs an owner that understands that he is a herding/working dog and needs attention. He knows basic commands and walks well on a leash. Come and meet this genius dog today!

Adoption specialist:

Danielle Camic
dcamic@flaglerhumane.org
(All adoptions and outreach)

Information on events to benefit our homeless animals can be found on our website, www.flaglerhumane.org



Fire Department

To: Jim Landon, City Manager
From: M. C. Beadle, Chief
Date: February 26, 2015
Re: Week in Review

In the past week, the department responded to 163 calls. There was one brush fire and one vehicle fire. A total of 116 EMS calls was logged and the balance were miscellaneous in nature. The drought index is at 82 out of a possible 800 and the fire danger is low.

The Palm Coast Fire Department and Palm Coast Professional Firefighters IAFF Local 4807 are joining to bring the Sept. 11 Remembrance Rescue Project – a New York Fire Department vehicle restored and preserved after 9/11 – to Palm Coast in early March.

The nonprofit Remembrance Rescue Project was created by firefighters to restore, preserve and share former FDNY Rescue 4 and Rescue 5 from 9/11 as educational tools, historical artifacts and memorials. A major goal is to help people, especially youngsters, understand the events of Sept. 11, 2001, and what that day means to members of the fire service and the country as a whole. The Project works with fire departments across the country to host the Rescues throughout the year.

The public can visit the Rescue Remembrance Project and see the vehicle at several events. In addition, Palm Coast firefighters will be taking the Project to area schools and civic organizations. The schedule is as follows:

Tuesday, March 3 – 9-11 a.m. and 3-7 p.m. at the Palm Coast Community Center, 305 Palm Coast Pkwy. NE.

Wednesday, March 4 – 10 a.m.-2 p.m. at Palm Coast Fire Station 25, 1250 Belle Terre Pkwy.

Thursday, March 5 – 10 a.m.-2 p.m. at the Palm Coast Elks Lodge, 53 Old Kings Road North.

Friday, March 6 – 9 a.m.-noon at Palm Coast Fire Station 25, 1250 Belle Terre Pkwy.



Parks & Recreation

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: February 27, 2015
Re: Week in Review

EVENT HIGHLIGHT:

Southeast Regional Quidditch Tournament – Held from Saturday, February 28-Sunday, March 1 at the Indian Trails Sports Complex. Fourteen college Quidditch teams will compete for the southeast regional title. With snitches, and brooms and circular goals, the weekend will be enjoyable for players as well as spectators.

ACTIVITY HIGHLIGHT:

American Red Cross Lifeguard Certification Class – Held from March 24-March 27, under the direction of certified instructors, participants will be taught the skills necessary to be certified as a Lifeguard. Course instruction includes first aid, CPR and AED instruction. Those who successfully complete this course will have the opportunity to apply for positions available at the Frieda Zamba Swimming Pool.

UPCOMING ACTIVITIES:

◆ Toddlers

Creepy Crawlers – **Saturday, February 28** beginning at 9am at the Linear Park classroom. Youth between the ages of 6-9 years will learn about spiders, caterpillars, butterflies, ants and bees and more in this fun, educational class. There is no cost to attend but pre-registration is required.

Teddy Bear Picnic – **Monday, March 2** from 10 am-11 am at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Toddlers aged 2-5 will join Ms. Lauren for story time, crafts, games and snacks. **Free** to attend but children must be pre-registered.

Little Picassos – Toddlers will create their own masterpieces using a variety of media including paint, clay and more. The first “Picassos” class will be held on **Thursday, March 12** beginning at 10am. Pre-registration and payment of \$5 fee required.

3-2-1 Blast-Off! – Your toddler will read about space and enjoy a craft or project related to the story. The first class will be held on **Friday, March 27** at 11am. Pre-registration and payment of \$5 fee required.

Spring Break Camp – Begins on **Monday, March 23** at the Palm Coast Community Center located at 305 Palm Coast Parkway, NE. Youth in grades K-6 will spend the week enjoying a variety of age appropriate themed activities that includes arts and crafts, stories, recreational games and nature hikes. Pre-registration and payment of \$75 fee required.

Munchkin Sports – Begins on **Wednesday, April 23** at Belle Terre Park located at 339 Parkview Drive. Toddlers, ages 3-5 years, will learn basic skills of soccer, baseball, golf, football and basketball. Pre-registration and payment of \$35 fee required.

Munchkin Soccer – Begins on **Wednesday, April 23** at Belle Terre Park located at 339 Parkview Drive. This “Munchkin” activity will focus on the specific skills of soccer. Toddlers, ages 3-5 years and their parents will enjoy a variety of games that assist in learning those basic skills. Pre-registration and payment of \$35 fee required.

◆*Adults & Seniors*

Game Day Social

This relaxed social atmosphere allows our participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Held every Thursday from 12:30-4pm at the Palm Coast Community Center.

Women’s Self Defense Class – The next class will begin on Monday, March 9 from 6 pm-8 pm at the Palm Coast Community Center, 305 Palm Coast Parkway, NE. Instruction provided by Sergeant Lutz of the Flagler County Sheriff’s Office. Women will learn effective methods to ward off an attacker. Appropriate for ages 12 years and up. Pre-registration is required; **cost is free.**



Event Calendar for 2/27/2015 through 3/31/2015

2/27/2015 6:00 PM

American Dulcimers

Ocean Books and Art

2/27/2015 7:30 PM

Flagler Auditorium Stayin' Alive

Flagler Auditorium

2/28/2015 8:00 AM

Quidditch Regional Championships

Indian Trails Sports Complex

2/28/2015 8:00 AM

Garage Sale Fundraiser

Celico's Auto Body

2/28/2015 10:00 AM

Beginner's Surf Fishing Program

Gamble Rogers Memorial State Recreational Area at Flagler Beach

2/28/2015 2:00 PM

Gamble Jam Session

Gamble Rogers Memorial State Recreational Area at Flagler Beach

3/1/2015 6:45 PM

North East Florida Believers Conference

New Way Church

3/1/2015 7:30 PM

Flagler Auditorium Presents Jekyll & Hyde

Flagler Auditorium



Event Calendar for 2/27/2015 through 3/31/2015

3/4/2015 6:00 PM

Team Red, White & Blue (Team RWB) Wednesday night fun run / walk

Wadsworth Park

3/5/2015 5:45 PM

Full Moon Beach Stroll

Gamble Rogers Memorial State Recreational Area at Flagler Beach

3/5/2015 6:00 PM

Flagler Audubon Society Monthly Meeting

Florida Hospital Flagler on SR 100

3/7/2015 4:30 PM

Chinese Auction

Palm Coast VFW

3/8/2015 8:00 AM

A Ride For the Wild Side - Charity Poker Ride

Gamble Rogers Memorial State Recreational Area at Flagler Beach

3/8/2015 3:00 PM

Flagler Auditorium Presents Navy Sea Chanters

Flagler Auditorium

3/9/2015 12:30 PM

Garden Club at Palm Coast Monthly Meeting

Flagler County Extension Service

3/11/2015 6:00 PM

Team Red, White & Blue (Team RWB) Wednesday night fun run / walk

Wadsworth Park



Event Calendar for 2/27/2015 through 3/31/2015

3/12/2015 7:30 PM

Flagler Auditorium Presents Swingtime!

Flagler Auditorium

3/13/2015 5:00 PM

Movies in the Park featuring "Planes: Fire & Rescue"

Central Park in Town Center

3/14/2015 10:00 AM

Become Bear Aware

Palm Coast Community Center

3/14/2015 2:00 PM

Gamble Jam Session

Gamble Rogers Memorial State Recreational Area at Flagler Beach

3/17/2015 5:00 PM

Food Truck Tuesday

Central Park in Town Center

3/17/2015 5:00 PM

Food Truck Tuesday benefitting the Flagler Education Foundation

Central Park in Town Center

3/17/2015 7:30 PM

Flagler Auditorium Presents Tony Kenny's Irish Celebration

Flagler Auditorium

3/18/2015 3:00 PM

FPC vs Matanzas High School Tennis Match

Palm Coast Tennis Center



Event Calendar for 2/27/2015 through 3/31/2015

3/18/2015 6:00 PM

Team Red, White & Blue (Team RWB) Wednesday night fun run / walk

Wadsworth Park

3/20/2015 5:00 PM

Spring Fling

Palm Coast Tennis Center

3/21/2015 9:30 AM

NCCAA Annual Sports Clinic

Indian Trails Sports Complex

3/21/2015 7:30 PM

Flagler Auditorium Presents The Duprees

Flagler Auditorium

3/23/2015 11:30 AM

Spring Break Camp

Palm Coast Tennis Center

3/23/2015 6:00 PM

2015 Miss and Junior Miss Flagler County Fair Pageant

Flagler County Extension Office Auditorium

3/24/2015 6:00 PM

The Art of Selling

TBD

3/25/2015 6:00 PM

Team Red, White & Blue (Team RWB) Wednesday night fun run / walk

Wadsworth Park



Event Calendar for 2/27/2015 through 3/31/2015

3/27/2015 12:00 AM

Wings Over Flagler - Rockin' the Runways

Flagler County Airport

3/28/2015 2:00 PM

Gamble Jam Session

Gamble Rogers Memorial State Recreational Area at Flagler Beach



To: Jim Landon, City Manager
From: Richard Adams, Utility Director
Date: February 26, 2015
Re: Week in Review

- Temporary modification of the disinfection treatment procedure continues until March 22nd. Customers may notice an increase in the taste and odor of chlorine in their drinking water during this time.
- The average water demand for the week was 6.964 million gallons per day; the average wastewater flow was 6.134 million gallons per day.
- Crews installed 8 new domestic water meters, 5 new pep tanks and replaced 1 existing tank
- There were a total of 27 calls after hours.
- This week 174 utility customers were shut off for non-payment
- To prepare for the drainage structure replacement work that is going to be done on Boulder Rock Drive, utility crews cut in a new isolation valve on the 8" water main. Four commercial customers were out of service for approximately 5 1/2 hours (see page 2).
- Water Treatment Plant #2 Zero Liquid Discharge (ZLD) Project – Operators continue to work with the contractor and suppliers to start-up various components of the new facility and receive training.
- Water Treatment Plant #3 Concentrate Treatment Project – Plant staff worked with the contractor and suppliers to perform initial testing of the ozone equipment and integrating the SCADA system
- Monday, at 4:30pm on Flaxton Court a contractor who was excavating damaged the water main. Twenty homes were without service for about 3 hours while crews made the repair.
- Inflow and Infiltration crew inspected via CCTV 11,350 feet of gravity sewer pipe, cleaned 3,530 feet of gravity sewer, and inspected 48 manholes.
- Continue to perform sewer inspections for Utility Development, filling in for their inspector who is out on medical leave, long term. 40 completed this week
- Drained the 2-1/2 million gallon tank at Water Treatment Plant #1 for cleaning. Utility Services, Inc. completed the cleaning but the tank will remain off line do to a problem with the baffle on the inside of the tank. The tank manufacturer has been contacted to see what needs to be done to facilitate repair of the baffle.
- This week we started the annual training for operators of the Troxler nuclear density gauges. Training which includes operation, handling, and HAZMAT is required annually for all certified gauge operators.
- Monday night the Utility Department, along with Public Works, held their Citizen's Academy and during the afternoon held the combined department Employee Academy as well.

***UTILITY DEPARTMENT – WEEK IN REVIEW
FEBRUARY 26, 2015***

On Friday, March 20, 2015 at 9:00am the water main was shut down on a portion of Boulder Rock Drive to relocate a water service line, meter/backflow assembly and install an 8” isolation valve. This affected 4 commercial customers for approximately 5 1/2 hours. This work was in preparation for the Boulder Rock Drive F2 Storm Water culvert replacement which will necessitate removal and replacement of a portion the water main.





NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

Feb. 24, 2015

Public invited to Remembrance Rescue Project paying tribute to 9/11

Palm Coast – The Palm Coast Fire Department and Palm Coast Professional Firefighters IAFF Local 4807 are joining to bring the Sept. 11 Remembrance Rescue Project – a New York Fire Department vehicle restored and preserved after 9/11 – to Palm Coast in early March.

The nonprofit Remembrance Rescue Project was created by firefighters to restore, preserve and share former FDNY Rescue 4 and Rescue 5 from 9/11 as educational tools, historical artifacts and memorials. A major goal is to help people, especially youngsters, understand the events of Sept. 11, 2001, and what that day means to members of the fire service and the country as a whole. The Project works with fire departments across the country to host the Rescues throughout the year.

The public can visit the Rescue Remembrance Project and see the vehicle at several events. In addition, Palm Coast firefighters will be taking the Project to area schools and civic organizations. The schedule is as follows:

Tuesday, March 3 – 9-11 a.m. and 3-7 p.m. at the Palm Coast Community Center, 305 Palm Coast Pkwy. NE.

Wednesday, March 4 – 10 a.m.-2 p.m. at Palm Coast Fire Station 25, 1250 Belle Terre Pkwy.

Thursday, March 5 – 10 a.m.-2 p.m. at the Palm Coast Elks Lodge, 53 Old Kings Road North.

Friday, March 6 – 9 a.m.-noon at Palm Coast Fire Station 25, 1250 Belle Terre Pkwy.

“The City of Palm Coast is home to thousands of transplants from the Metropolitan New York area, and many of our residents have deep, personal ties to the terrorist attacks of September 11th,” said Palm Coast Fire Lt. Kyle Berryhill, president of the Palm Coast Professional Firefighters IAFF Local 4807. “Over the last 10 years, the City has hosted a September 11th remembrance ceremony, with overwhelming community support. The Rescue Remembrance Project is yet another way for a community to never forget the sacrifice of September 11th.”

“The Palm Coast Fire Department and the Palm Coast Professional Firefighters IAFF Local 4807 are honored to host the Rescue Remembrance Project as a living memorial to the work, sacrifice and lessons learned on September 11, 2001,” Berryhill said.

For more information, contact the Palm Coast Fire Department at 386-986-2300.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

Feb. 25, 2015

City of Palm Coast TV channel moving to Channel 495 on Bright House Networks

Palm Coast – Effective Monday, March 2, the City of Palm Coast’s government access channel will be moving to Channel 495 on the Bright House Networks cable system. This channel realignment is part of Bright House’s standardization of the channel line-up for its Public, Educational and Government programming across all Central Florida counties.

Channel positions will change in each viewing area, providing an increased coverage area and expanding the target audience and viewership. In Flagler County, the new channel numbers will be:

Palm Coast Municipal Access (PCMA-TV199)
Flagler County Government Channel (FCTV)

Channel 495 (formerly Channel 199)
Channel 492 (formerly Channel 198)

In response to the channel change, the City of Palm Coast is changing the name of its government channel. Palm Coast Municipal Access TV199, or PCMA-TV199, will now be Palm Coast Television, or PCTV.

“When the City launched its government channel on Bright House Networks in early 2007, we did not foresee changes to our position in the cable programming line-up. We launched as TV99. Two years later we were changed to TV199. Now we will be located on Channel 495, so it really became time to drop the TV199 name,” said City of Palm Coast Video Production Coordinator Tom Hanson.

“AT&T’s U-verse line-up is not affected by this change; U-verse will continue to carry the City channel on Channel 199,” Hanson said. “To avoid confusion, it just made sense to standardize our name to Palm Coast Television, PCTV.”

With the change will come a new webpage, www.palmcoast-tv.org, which provides viewers information about PCTV, the channel’s 24/7 streaming interface, and programming schedules. The channel website is also available through the City’s main overall website.

A national award-winning channel, Palm Coast Television provides quality, non-commercial government and educational programming 24 hours a day, 7 days a week. Its show content reflects the nature of the Palm Coast community, its residents, programs and events, while making government more accessible and understandable. The business meetings of the Palm

Coast City Council air live on the channel and those programs are available on-demand afterward through the webpage.

New channels for other government stations in Central Florida, outside of Flagler County, are:

| | |
|--|------------------------------------|
| Volusia Instructional TV Channel (ITV) | Channel 488 (formerly Channel 198) |
| Daytona Beach Shores Government | Channel 489 (formerly Channel 199) |
| Daytona Beach Government (DBTV) | Channel 490 (formerly Channel 199) |
| Deltona Government (DeltonaTV) | Channel 491 (formerly Channel 199) |
| New Smyrna Beach Government | Channel 493 (formerly Channel 199) |
| Ormond Government | Channel 494 (formerly Channel 199) |
| Ponce Inlet Government | Channel 497 (formerly Channel 199) |
| Port Orange Government (POGTV) | Channel 498 (formerly Channel 199) |

For more information, contact Tom Hanson, Video Production Coordinator, at 386-986-2485.



NEWS RELEASE

Contact: Brian Matthews, Environmental Specialist

City of Palm Coast

386-986-2353

Feb. 26, 2015

City of Palm Coast announces Daylight Savings Time watering restrictions

Palm Coast – The Palm Coast City Council has adopted a landscape irrigation policy for Daylight Savings Time, aligning with the restrictions issued by the St. Johns River Water Management District.

From March 8 through Nov. 1, 2015, residential and non-residential (business) consumers may water lawns and shrubs according to the following provisions:

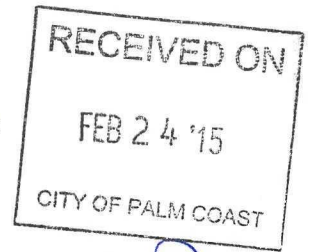
- 1 – Irrigation is limited to twice a week
- 2 – Odd-numbered residential addresses irrigate on Wednesdays and Saturdays
- 3 – Even-numbered residential addresses irrigate on Thursdays and Sundays
- 4 – Non-residential (businesses) irrigate on Tuesdays and Fridays
- 5 – For users of private irrigation wells, irrigation is allowed any time except between 10 a.m. and 4 p.m. on your designated day
- 6 – For users of the City's water system, irrigation is allowed only between midnight and 10 a.m. on your designated day
- 7 - Irrigation is limited to $\frac{3}{4}$ inch of water per irrigation zone and to no more than one hour per irrigation zone
- 8 – Hand-held hoses equipped with automatic shut-off nozzles and drip systems/bubblers are allowed at any time
- 9 – When reclaimed water is available for irrigation use, the use of private irrigation wells is not authorized

These restrictions apply to water withdrawn from ground or surface water, from a public or private well or pump or from a public or private water utility. They do not apply to irrigation using reclaimed water or storm water. Restrictions and exceptions can be found on the City of Palm Coast website at www.palmcoastgov.com (search for "watering restrictions").



Orlando Corporate Office
 2251 Lucien Way
 Maitland, FL 32751
 Tel 407-210-3175
 Fax 407-210-3146

Marva B. Johnson
 Corporate Vice President
 Government Affairs



WIR
[Signature]
 2/24/15

February 23, 2015

Mayor and Council Members
 City of Palm Coast
 160 Cypress Point Parkway, Suite B106
 Palm Coast, FL 32164

VIA FEDERAL EXPRESS

Dear Mayor and Council Members:

This notice is to inform our Bright House Networks customers of upcoming changes to their cable programming lineup.

Bright House Networks will offer a free preview of EPIX services starting on or before March 26, 2015 through March 29, 2015. Bright House Networks will also offer a free preview of Starz services starting on or before April 3, 2015 through April 6, 2015. Additionally, Bright House Networks will offer a free preview of HBO services starting on or before April 10, 2015 through April 12, 2015. These channels may contain PG, PG-13, TV-14, TVMA and R rated programs. To find out how to block these channels, and for more parental control information, visit brighthouse.com or call 1-866-976-EASY. Programming is subject to change. Not all services available in all areas. Restrictions may apply.

Bright House Networks utilizes a new digital video delivery technology known as Switched Digital Video (SDV). SDV is a robust bandwidth management system that makes it possible to offer more digital video programming services than before including new HD channels. To be able to offer more new video services, Bright House Networks will be moving some existing programming services to the new SDV system as well as adding new services on the SDV system.

On or after April 10, 2015, the following service will be added to the SDV system:

NBC Universo HD

Premier/Nuestros Canales Channel 1929

This service will not be available on uni-directional retail devices as of the date(s) noted above. If you want to subscribe to this service, you will need a digital set-top box or tuning adaptor from Bright House Networks. Customers may continue to use their uni-directional retail device and CableCARD to receive video programming other than the programming delivered on the SDV system. Customers who also utilize a digital set-top box or tuning adaptor will be able to receive video programming delivered on the SDV system. Customers will be notified in advance of any other programming changes

From time to time our agreements with cable channels and television stations come up for renewal. While we do not anticipate any loss or disruption of service, regulations require us to notify you of the possibility of losing programming. Therefore, please be advised that our agreements with NHL Center Ice, NHL Network, Youtoo, and Zap2it remain in effect on a month-to-month basis, but we may have to cease carriage in all formats if our authority to continue is withheld. Also, our agreement with Reelz expires on April 30, 2015 and we may have to cease carriage in all formats if our authority to continue is withheld.

We are working diligently at this time to come to acceptable and fair terms with all these channels.

City of Palm Coast
February 23, 2015
Page 2

If you have any questions, please contact Joe Cordaro, Senior Director/General Manager of Operations for your area. Information on our services is available on our website at www.brighthouse.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marva Johnson". The signature is fluid and cursive, with the first name "Marva" being more prominent than the last name "Johnson".

Marva Johnson

cc: Jim Landon, City Manager
Joe Cordaro, Bright House Networks