



city of PALM COAST

Administration Department
Office of the City Manager

160 Lake Avenue
Palm Coast, FL 32164
386-986-3710

Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: August 5, 2016
Re: Week-In-Review

Member Appreciation Day at the Pool
Sunday, August 7, 8pm
Frieda Zamba Pool

Movie in the Park
Friday, August 12, 8:30pm
Central Park in Town Center



Food Truck Tuesday
Tuesday, August 16, 5pm
Central Park in Town Center

Intracoastal Waterway Cleanup
Saturday, September 10, 8am
Palm Coast Community Center



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Firefighter Academy

Deputy Chief Forte attended a Board of Education Meeting for a new program that we are excited about. Dusty Sims, Principal of Flagler/Palm Coast High School presented to the Flagler School Board the Flagler Leadership Academy also known as the FPC Fire Academy. This is a county-wide effort, under the direction of Flagler/Palm Coast High School that pools local firefighters together in an effort to teach high school students the skills to be a Firefighter / EMT. Course work will include CPR, First Responder, EMT and Firefighter I and II. These are essential minimum programs that allow the future graduates to be hired at either Flagler County, City of Flagler Beach or City of Palm Coast Fire Departments.



Next Week:

- *Tuesday, August 9th, City Council Workshop, 9am, City Hall – Community Wing, 160 Lake Avenue*
- *Friday, August 12th, Volunteer Firefighters' Pension Board Mtg, 8:30am, City Hall – Community Wing, 160 Lake Avenue*

Attachments

- Administration & Economic Development Department Update
- BAC Update
- Information Technology Department Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Event Calendar
- Utility Department Update
- News Releases Sent: Zombie bicycle video distributed, Movies in the Park on Aug. 12, Food Truck Tuesdays on Aug. 16, Car Seat Check event on Aug. 18
- Bright House Programming Update



Administration Department

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Week In Review **Friday, August 5, 2016**

City Clerk

- Processed 13 public records requests.
- Processed 2 litigation documents.
- Prepared and processed 10 documents for recording.
- Prepared 1 agenda item.
- Prepared and posted 1 agenda and 2 sets of approved meeting minutes to Web.
- Processed 4 resolutions.
- Advertised for City Council District 1 vacancy and sent letters seeking District 1 applicants/residents to: former Council Members, Board/Committee members and Citizens' Academy graduates.

Communications & Marketing

- Brand Plus: social media strategy for City's new Instagram account (follow us at discoverpalmcoast), launched welcome email for new employees, discussed social media training for employees
- News releases sent: Zombie bicycle video distributed, Movies in the Park on Aug. 12, Food Truck Tuesdays on Aug. 16, Car Seat Check event on Aug. 18
- Staffed Council meeting – presentation and photography
- Graphic design for Intracoastal Waterway Cleanup: designed and launched survey, e-blast, in-progress for T-shirt and bag
- Designed Food Truck Tuesday flier and poster
- Responded to various media requests
- Coordinated advertising
- Communications & Marketing intern: made presentation on the expanding internship program to City Council
- Attended Zika PIO training
- Posted to Facebook/Twitter/Instagram



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- Videotaped/aired live the City of Palm Coast Council Meeting.
- Edited/updated a Senior Games 2016 video promo for immediate distribution.
- Attended Branding Plus meeting.
- Programmed PCTV's weekly playback schedule.
- Updated voter registration bulletin board slide.

Purchasing and Contracts Management

Purchasing & Bidding:

- ITB-CD-CME-16-10 Southern Wellfield, Equip 5 Wells & Raw Water Main Phase 2
Pre-Qualification Opening 8/2/2016

Contracts:

- Medley Sports Construction, Indian Trails Sports Complex, Dugout
Replacements, ITB-CD-CME-16-12, 08/01/16-10/30/16



NEW BUSINESSES FOR WEEK of 7/29/2016 – 8/4/2016

- Lovelace Blinds & Shutters – Handyman Service
- IBRR – Internet
- Nature Coast Embroidery – Sewing/Alterations
- Black & Gold Property Maintenance LLC – Landscape Service
- Linda Sanita – Janitorial Service
- Beauty & the Beast – Pet Grooming
- Atlantic Landscape Services LLC – Landscape Service
- Hobby Lobby Stores Inc – 250 Palm Coast Pkwy - Retail Sales
- Indelible Cuts LLC – 160 Cypress Pt Pkwy - Salon



INFORMATION TECHNOLOGY

TO : Jim Landon, City Manager
FROM : Steve Viscardi, IT Director
DATE : 8/5/2016
RE : Week In Review

Department/Division Support

ENTERPRISE

- Applications Division continued testing and debugging the electronic employee review process.
- Applications Division did some troubleshooting on internal websites that were experiencing poor performance.
- Applications Division assisted the Communications and Marketing Division in setting up an internal email that will get sent to all new City employees.
- Applications Division fixed a bug related to uploading of PDFs and Images in the Utility New Service Request form and the Leak/Pool Credit Request Form.
- Applications Division -Kronos - Post Go Live activities - modifications to deploy a new Salaried Employee group were made, which include the implementation of the Global Time Off engine; modifications were made to Manager views to allow for easier navigation to approval for both their own and employee time cards, issues between Telestaff and Kronos for Fire are actively being worked between the two systems, and a number of other minor adjustments have been and continue to be made, including a few time clock issues. Meeting set with Fire to discuss implications to Telestaff for new driver classification role.
- Applications Division - Munis - The path continues toward Release 11 Go Live, - confirmation from vendor on upgrade to start close of business on Friday Aug 12th. Go Live training has been completed; only one key item remains on Issues List and it is being actively worked. Cashier roll out for Go Live in progress. A final data base refresh is set for Friday Aug 5th to confirm data adjustment issues. Other minor issues worked with regards to User profile adjustments, adds/terminations, etc.
- GIS Division attended a Stormwater modeling assessment meeting, involving the status of LiDAR. GIS also met with local LiDAR users to better understand how our LiDAR data is leveraged by modelers.
- Operations Division completed numerous Track-its.
- Operations Division continued site imaging PCs for Golf and Tennis Center.
- Operations Division provided support for the following meetings;
 - Council Meeting
 - Animal Control
 - Code Board
- Operations Division continued technical site maintenance which includes inspecting, cleaning and maintaining IDFS.

CITY CLERK

- GIS Division COGO'd several new license agreements for docks and easement encroachments.



city of
PALM COAST

Public Works Department

1 Wellfield Grade
Palm Coast, FL 32137
386-986-2360

Office of the Director

Activities for the Week of August 5, 2016



Pedestrian Bridge Repair - Linear Park

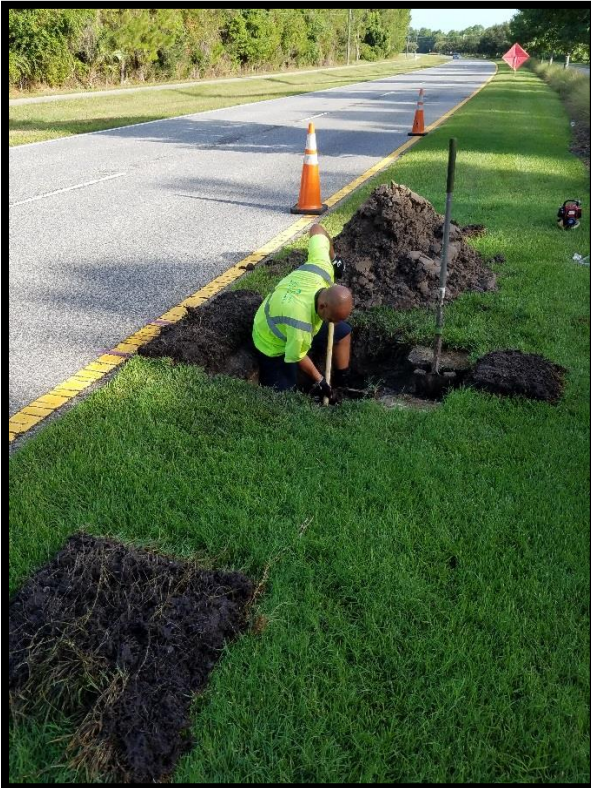


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Parks & Medians Maintenance

- Inspected 36,469 linear feet of park hiking trails and 245 signs
- Inspected 46 irrigation zones, cleaned, replaced, adjusted spray heads, repaired line breaks, and performed bed maintenance along City medians
- Inspected 28 irrigation zones, cleaned, replaced, and adjusted spray heads in City parks
- Painted over graffiti at Long Creek Preserve bridge pilings
- Repaired break in irrigation line on Belle Terre Parkway median
- Replaced pedestrian bridge decking at Linear Park
- Performed safety inspections on playground equipment, parks, and trails at 22 locations
- All mulched playgrounds (6) were leveled
- Maintained center medians on Belle Terre Parkway, Palm Coast Parkway, SR-100, & Old Kings Rd
- All City parks (12) were mowed and maintained
- Grounds were maintained at 250 well sites and lift stations
- Maintained grounds at: 5-Fire Stations; 3-Water Treatment Plants; & 1-Wastewater Treatment Plant
- Mowed 16 sports fields, three times each, for a total of 56 acres
- Raked and prepared for play, ten courts at the Palm Coast Tennis Center



Irrigation Repair - Belle Terre Parkway

Streets Maintenance & Special Projects

- Mowing the rights-of-ways in all neighborhoods, Seminole Woods Pkwy, Royal Palms Pkwy and Belle Terre Pkwy South
- Performed site distance trimming in the “E”, “L”, “LL”, “P”, and “U” neighborhoods
- Mechanically swept and cleared debris from 25 lane miles of curb and gutter on main arterial roadway
- Screened and recycled 1,500 cubic yards of dirt for City projects
- Installed bench and memorial in the Children’s Memorial Park
- Programmed school flashers in preparation for back to school
- Repaired/replaced 8 street signs
- Asphalt street resurfacing rating for 2017 is in progress
- Responded to one after hours call – traffic signal Belle Terre & Royal Palms
- Inspected and reported 6 street light outages to Florida Power & Light for repair
- Indian Trails Sports Complex Field #3 Improvements – Underdrain installation and grading in progress. 70% complete



Bench & Memorial Installation - Children's Memorial Park

Stormwater Maintenance

- Graded and stabilized 4,514 linear feet of residential swales
- Cleaned 106 culvert pipes for a total of 2,756 linear feet
- Maintained 36,475 linear feet of drainage ditches
- Stormwater Modeling Sec. 37 Trib. 3 – Start date 7-6-16 in the “L” neighborhood. First spillway is poured, area is seeded and hay in place. Project is 25% complete



Stormwater Modeling - Lynbrook Drive

Fleet and Facilities Maintenance

- Performed 10 fire fleet vehicle/equipment repairs
- Performed 1 road call for repairs
- Performed preventative maintenance on 22 vehicles/equipment
- Repaired 18 City vehicles, heavy equipment, and trailers
- Repaired 39 pieces of small and hand-held equipment
- Completed 10 facility maintenance requests
- Painted interior walls at Fire Station 22



Transporting Fleet on Low Boy Tractor Trailer

Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.



Week-in-Review- August 5, 2016- Stephen Flanagan, Director

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from July 28, 2016 through August 3, 2016:

- Total number of permits issued: 158
- Construction Value from October 1, 2015 to August 3, 2016 \$182,182,439.00

Commercial Permit Applications			
6 Commerce Blvd	Replace windows/exterior alterations	Commercial Construction	\$145,000.00
5910 State Hwy 100 E (Florida Power & Light)	2 Story Office Building	W & J Construction	\$1,300,970.00
Commercial Permits Issued			
111 Flagler Plaza Drive	Parking Lot Resurfacing / Recurbing	North Jax Concrete	\$100,000.00
Residential Permits Issued			
20 Pilgrim Drive	Addition	Screen Concepts	\$11,000.00
134 Longview Way N	Addition	Screen Concepts	\$13,000.00
21 Renworth Lane	Addition	Encompass Enclosures	\$15,351.00
70 Westlee Lane	Addition	Blackstar Group	\$53,000.00
24 Rymen Lane	Alterations	Dom Salvatores Home Improvements	\$8,000.00

160 Lake Avenue, Suite 136, Palm Coast, FL 32164

Planning (386)986-3736 Building (386)986-3780 Code Enforcement (386) 986-3764

Construction Management & Engineering (386)986-3794

5 Ramble Way	Alterations	Dom Salvatores Home Improvements	\$1,000.00
191 London Drive	Alterations	Dom Salvatores Home Improvements	\$12,000.00
13 Senseney Path	Single Family Residence	Everlast Homes	\$272,000.00
66 Utica Path	Single Family Residence	Everlast Homes	\$272,000.00
8 Eight Iron Place	Single Family Residence	Skyway Homes	\$239,000.00
90 Fenimore Lane	Single Family Residence	Gary Trimble	\$134,600.00
41 Ludlow Lane W	Single Family Residence	Vanacore Construction	\$306,000.00
36 Fernmill Lane	Single Family Residence	Seagate Homes	\$254,000.00
3 Cedar Hollow Court	Single Family Residence	Everlast Homes	\$272,000.00
30 Botany lane	Single Family Residence	Everlast Homes	\$272,000.00
34 Scarlet Oak Circle	Single Family Residence	Olsen Custom Homes	\$560,000.00
Certificate of Occupancy			
250 Palm Coast Parkway NE # 1100 (Island Walk)	Hobby Lobby	KTM Builders	\$875,000.00

PLANNING

Intern Assisting With Various Landscape Projects

This week both designs for monument signs on Seminole Woods were finished. The landscaping and irrigation plans have commenced and will look to be finished by week's end. The landscaping for the rehabilitated sign (shown below) adjacent to S.R. 100 will include swaths of grasses, flowers, as well as shrubs to accompany the existing vegetation.



Intern Assisting with Various Environmental Projects

This week our intern finished the annual Long Creek Nature Preserve Mitigation Report for St Johns River Water District Management. They also got in contact with additional sponsors for the 2016 Intracoastal Waterway Cleanup event. The intern also created an updated list of Facebook/Instagram posts to promote the event (see below). An agent was contacted to assist in the effort to get a Waif Gopher Tortoise Permit, the agent would assist in going through the data and provide another professional opinion of the site. The intern also finished working on all of the data for the Adopted Medians and is now creating new adoption agreements for the next calendar year. They have also been working on a list of City and County parks that have access to fresh water, in order to determine if wildlife signs would be needed on the premises.



CONSTRUCTION MANAGEMENT & ENGINEERING

The following is an update since last week for projects in the City from July 28, 2016 through August 3, 2016

Projects in Survey, Permitting & Design		
Seminole Woods MUP Phase 4 & 5	67%	Path alignment has been completed and reviewed.
Community Center Renovation & Expansion	99%	City received a 100% submission for final review and comment.
Section 1 & 2 Stormwater Modeling Evaluation of the Drainage System	60%	Stormwater modeling additional drainage elevations 50% complete.
City Capital Projects Under Construction		
Holland Park -Florida Park Drive	78%	Concrete placed for the shuffleboard and basketball courts, additional sidewalk sections and pads. Tennis fence posts completed. 90% of the park roadway and 95% of the parking sections paved. Contractor began work on paver walkway.
Wastewater Treatment Plant #2	11%	August 4, 2016 concrete placed for part of the biological processing tank foundation. Work continues on the rebar matting for the vertical structures on the Sludge Holding Tank. Site work continues for all structures.
Southern Wellfield Expansion Phase 1	97%	Utility received the final clearance from the Florida Department of Environmental Protection. Swab launching and receiving vaults installed. Final inspection held July 29, 2016. Working on close-out documentation.
Southern Wellfield Expansion Phase 2 (Sesame & Equip 5 Wells)	1%	Project placed out to bid. Project team prequalifying contractors. Pre-bid meeting scheduled for August 11, 2016.
Boulder Rock Drive Structure F-2 Crossing	60%	Project substantially complete. Road paved and open.
Seminole Woods Pkwy Reclaim Water Main Phase 2	1%	Engineer of record reviewing shop drawings and change order for direct purchase of pipe and associated materials. Notice to proceed revised to August 15, 2016.
Developer Projects Under Construction		
Island Walk Shopping Center Phase 1	99%	Fire Flow test was witnessed onsite for the old Bealls Clearance store and new Pet Smart.
Christ the King Church Addition	95%	July 26, 2016 concrete has been poured for sidewalks and pad around water meter and backflow device. Landscaping and sod installed. Contractor preparing for substantial inspection.
Florida Hospital Addition	25%	Storm and utility inspections performed and contractor continues working on underground utilities.
Dollar General - Old Kings Road N	75%	New hydrant was pressure tested July 21, 2016 Light pole footers have been poured and blocks are being laid around dumpster pad area July 26, 2016.

Super Wash - Cypress Point Pkwy	18%	Fire hydrant has been painted and blocks are on site for construction of buildings.
Aspen Dental	45%	July 26, 2016, curb has been poured and parking lot road base placed and graded. Framing of building continues.
Tractor Supply	15%	Fire main for the building installed and framing for the foundation in preparation for concrete placement.



Holland Park Update



217 Cats

98 Dogs

2 Guinea
Pigs

1 Parrot

1 Rabbit

Animals ready for homes

The Flagler Humane Society is the equivalent of a matchmaking service. The goal is to match the right pet to the right adopter. We pride ourselves on trying to make the perfect matches the first time. Sometimes this happens and sometimes the new pet is not the right fit. This does not mean that there is something wrong with the pet but that there was not a match in lifestyles. Come and meet your match today.

Donation Opportunities: The *Flagler Humane Society Thrift Store* always accepts donations. They cannot take in any computers/printers or large appliances at this time. Call 386-597-2839 and leave a message.

FHS is conducting our *Annual Shoe Drive*. We welcome any used shoes – in any condition. Check out the FHS website for more information on drop off locations if you are unable to bring them to the shelter.

“*Doghouse Donation Boxes*” are found at all the fire stations in Flagler County. You can drop off donations anytime at your nearest fire station. FHS appreciates all donations, especially those from our Wish List (available at flaglerhumanesociety.org/wish-list). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

Outreach Adoption Events: Don't forget that FHS have volunteers and adoptable pets at the Farmer's Market in Flagler Beach every Friday and at PetSmart in Palm Coast every Wednesday, Saturday and Sunday. If you are interested in volunteering at these events, email kshare@flaglerhumanesociety.org.

Adoption Specials: Check out the FHS website for upcoming Adoption Specials.

Upcoming Fundraisers/Events: Save the date for the FHS Annual “Fast & Furriest” walk / run. It will be held this year at Princess Place on Sept. 17th. See the FHS website for more information on registration.

Public Announcements: The Flagler Humane Society has a variety of *Subsidized Spay & Neuter Programs* for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumanesociety.org for questions.

FHS has a *Wellness Clinic* for minor veterinary issues. Call 386-445-1814 for Appointments. *Low Cost Vaccination Clinics* will still be held on the 1st and 3rd Saturdays of every month from 1pm-3pm. No appointments are necessary for the Low Cost Vaccination Clinics.

FHS also offers a “*Pet Food Pantry*” for those that are in need of assistance. Please call for more information.

To keep up with Flagler Humane Society happenings – visit us on the FHS Facebook/Twitter, our website at www.flaglerhumanesociety.org, or via email at info@flaglerhumanesociety.org.

Pet of the Week



TUFFY

Tuffy is a sweet 3 year old neutered male terrier mix. He has a big dog personality in a little dog body. He only weighs 40 pounds but it is a compact 40 pounds. He is good with other dogs and seems to enjoy children. He has been a great addition to the outreach events and behaves like a gentleman while at them. Come and see this awesome dog today. He would love to have a home to call his own.

Adoption specialist:

Katrina Geigley
adopt@flaglerhumanesociety.org

Outreach Manager:

Katie Share
kshare@flaglerhumanesociety.org



Fire Department

To: Jim Landon, City Manager
From: M. C. Beadle, Chief
Date: August 4, 2016
Re: Week in Review

In the past week, the department responded to a total of 177 calls. There were a total of 6 fire calls. We responded to one structure fire, four brush fires, and one waste fire. A total of 128 EMS calls were logged and the balance was miscellaneous in nature. The drought index is at 527 out of a possible 800 and the fire danger is very high.

With the low rain fall totals and the record heat, we are experiencing hotter and faster moving fires than we should be for the months of July and August. Three significant brush fires this week required extensive on-scene time and mop up to ensure the fires were dead out when we departed.



We were informed by the Communications and Marketing Division that there is a posting on Facebook acknowledging the fine efforts of our crews.

"I would like to thank the firefighters and emergency services personnel of Palm Coast that helped extinguish a brush fire that started on Saturday by a bolt of lightning. It happened around 1pm in the Cypress Knolls section behind Eastland Ln. Great job and thank you!"

- Joan Sorrentino Soldano

Renovations to Station 22 still continue with good progress being made. We are expecting to reoccupy the station in 2-3 weeks.

The new hires have a tentative start date of August 29th. They will go through a week-long new hire orientation that will cover: department history, department policies, basic medical skills & reporting programs, paramedic clearing process, radio/communications tools, hands-on practical applications, touring the City & all fire stations, uniform & gear fitting, and the rookie book.

Deputy Chief Forte attended a Board of Education Meeting for a new program that we are excited about. Dusty Sims, Principal of Flagler/Palm Coast High School presented to the Flagler School Board the Flagler Leadership Academy also known as the FPC Fire Academy. This is a county-wide effort, under the direction of Flagler/Palm Coast High School that pools local firefighters together in an effort to teach high school students the skills to be a Firefighter / EMT. Course work will include CPR, First Responder, EMT and Firefighter I and II. These are essential minimum programs that allow the future graduates to be hired at either Flagler County, City of Flagler Beach or City of Palm Coast Fire Departments.

For the students, this is an opportunity to learn a trade at no cost. They have a rare opportunity to learn the challenges of a firefighter's life and how they benefit the community. For the local Fire Service, we have an opportunity to get to know the student as a potential employee and teach them what is expected for a regional response. For those students who do not complete the program, they are not forgotten. Each agency, including Bunnell Fire Department, utilize volunteer firefighters as part of their operations. Palm Coast will commit to these students to complete their training that they could not get done while in high school.





Parks & Recreation

To: Jim Landon, City Manager
From: Alex Boyer, Recreation Superintendent
Date: August 5, 2016
Re: Week in Review

♦Adults & Seniors

Game Day Social

Now held two days per week, our Game Day Social commences **every Tuesday and Thursday** from 12:30-4pm at the Palm Coast Community Center. This relaxed social atmosphere allows participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Light refreshments served.

Pickleball

Join us at Belle Terre Park on **Wednesdays** (from 6-8pm) and **Tuesdays and Thursdays** (from 11a-1p) to enjoy one of the fastest growing sports in North America. Pickleball is a sport for all ages. Played with small racquets and whiffle balls, this game is perfect for all ages. Equipment is available for rent and will be provided on the days and times above.

Wood Carvers

The art of woodcarving has a history that spans centuries. At its core, woodcarving transforms a piece of wood into a masterfully crafted work of art. Join this group of gifted carvers as they share their skill and know how in this informal teaching atmosphere. **Held every Tuesday** from 1-4pm at the Palm Coast Community Center, this woodcarving group is comprised of men and women at all levels and abilities. Visitors are welcome and encouraged to attend.

Northern Florida Wine & Vineyard Tour

The Dakotah Winery, a Central Florida spiritual, romantic experience grows its grapes on 20 acres. Then enjoy a lunch on your own at a local restaurant on our way to the Bluefield Estate Winery; where you can sample an array of blueberry wines. **Pre-Registration required by Monday August 29, 2016**

Day/Date: Friday, September 16, 2016
Time: Depart the Palm Coast Community Center: 8:30 am
Return to the Palm Coast Community Center at approx.: 6:00 pm
Location: Various in Northern Florida
Fee: \$38/person

♦Aquatics

Private/Semi Private Swim Lessons

- Private instruction by Red Cross certified swim instructor. Instruction tailored to the skill level of the participant, from beginner to advanced level.
- Semi-private lessons are available for two students of similar skill level per instructor.

Date/Time: Appointment only

Location: Frieda Zamba Swimming Pool

Fee: Private: \$20/30-minute lesson

Semi-Private: \$25/30-minute lesson/per student



Event Calendar for 8/4/2016 through 8/31/2016

8/7/2016 8:00 PM

Member Appreciation Day at the Pool

Frieda Zamba Pool

8/10/2016 6:00 PM

Sexual Assault Support Group

Family Life Center

8/12/2016 8:30 PM

Movies In The Park featuring "The Good Dinosaur"

Central Park in Town Center

8/16/2016 5:00 PM

Food Truck Tuesday

Central Park in Town Center

8/17/2016 6:00 PM

Sexual Assault Support Group

Family Life Center

8/18/2016 12:00 AM

Get Published Series

Co-Work office

8/18/2016 3:00 PM

Free Car Seat Check Event

Fire Station #25



To: Jim Landon, City Manager
From: Richard Adams, Utility Director
Date: August 4, 2016
Re: Week in Review

- The average water demand for the week was 9.402 million gallons per day with a **single one day total of 10.255 million gallons** which occurred last Friday. This is the highest one-day demand since June 11, 2011 when the flow reached over 11 MG. The average wastewater flow for the week was 5.406 million gallons per day.
- Crews installed 9 new domestic water meters, 1 irrigation meter, 8 new pep tanks and replaced 2 existing PEP tanks.
- There were a total of 33 calls after hours.
- This week there were 200 disconnects for non-payment.
- Florida Department of Environmental Protection performed an inspection at Wastewater Treatment Plant 1 for the Facility Stormwater System, Reuse System and Wastewater Collection Sanitary Sewer Overflow Prevention Plan.
- Water Distribution Crews repaired the fire hydrant at Fire Station 21, started assembling the meter/backflow piping for the replacement meter at the new Jehovah Witness complex, and installed a long service line to one of the equestrian lots on North Old Kings Road.
- Wastewater crews completed a point repair on a 6" gravity line in front of Faraday Pump Station which was damaged by a directional drill contractor installing cable.
- Wastewater crews inspected via CCTV, 4,756 feet of gravity sewer and inspected 16 manholes. They also replaced 24 pep pumps, 28 floats, and 7 cleanout caps.
- Water distribution crews replaced 9 service lines (retrofit), repaired 4 service lines, and tested/repared 115 backflow preventers. Also repaired another water service line under a driveway damaged by the contractor installing cable in Grand Haven for ATT. This is the second one under a driveway in a week.
- Water Treatment Plant 3 installed a Variable Frequency Drive in the High Service Pump 2 control cabinet, while crews began working on the relocation project for the air compressor that supplies air to the ozone system pneumatic valves.
- The utility summer intern continued work to develop the MS4 Public Participation Program for the Stormwater NPDES permit requirements.





NEWS RELEASE – City of Palm Coast

Contact: Jason Giraulo, Digital Communications Coordinator
386-986-2484; cell 386-864-5892

Aug. 3, 2016

City of Palm Coast produces ‘Zombie Survival Guide to Bicycle Safety’ video

Palm Coast – “There’s zombies out there everywhere – on bikes and in cars – and they will get you!”

So says Palm Coast Deputy Fire Chief Jerry Forte – or rather the character he plays in the City of Palm Coast’s new “Zombie Survival Guide to Bicycle Safety” video. View on YouTube at: <https://youtu.be/owQO3eqV2CQ>.

Fortunately, Deputy Chief Forte has six simple rules to ensure your survival. With just a few key choices, you can stay amongst the living rather than join the zombie hordes. So what are the six rules of survival?

Rule No. 1 – Stop or Get Hit (obey the rules of the road, and when you’re on a pathway, be sure to stop at intersections)

Rule No. 2 – Go with the Flow (cars use the right side of the road; so should you)

Rule No. 3 – Take the Path (Palm Coast has more than 125 miles of bicycle trails, a safe place to ride your bike)

Rule No. 4 – Light the Night (install lights on your bicycle for night travel)

Rule No. 5 – Helmets – It’s a No Brainer (always wear a bicycle helmet)

Rule No. 6 – Be Courteous (to fellow pedestrians, bicyclists and motorists)

The “Zombie Survival Guide to Bicycle Safety” video was a joint project of the Palm Coast Fire Department and the City’s Communications & Marketing Division.

“Approximately every seven to eight weeks, a motor vehicle accident occurs somewhere within the City that involves a bicyclist or a pedestrian and a car,” Forte said.

Florida’s Integrated Report Exchange System (FIRE) shows there are about 7,000 bicycle-car crashes each year in Florida, with well over 100 fatalities. There were 34 bicycles crashes in Flagler County in 2015, and there have been 11 so far this year.

After several accidents involving Flagler students who were hit while walking or bicycling to and from school last school year, the Flagler County School District and City of Palm Coast formed a working group to educate students, parents and drivers; add signage near school bus stops; and add a concrete patio at three heavily-used bus stops.

A student team from Flagler Palm Coast High School used bike and pedestrian safety as part of a Community Problem Solving project, doing presentations at Flagler Schools and creating a website with helpful tips and information at <http://fpcstreettalk.weebly.com/>. The "Project Street Talk" team from FPC, which took home third place in international competition, spearheaded local governments' adoption of Aug. 15-19 as Pedestrian and Cyclist Safety Week, and both the Palm Coast City Council and the Flagler County School Board presented a proclamation for that on Tuesday.

The number of accidents involving pedestrians and bicyclists is the reason Palm Coast Fire approached the City's video production team about creating a new bicycle safety video.

"The idea was to reach out to kids in their early teens and into their 20s, so we came up with the zombie concept so that the youth could hopefully relate to the 'rules of survival'," said Palm Coast Digital Communications Coordinator Jason Giraulo.

The "Zombie Survival Guide to Bicycle Safety" was inspired by the 2009 film "Zombieland" and stars Palm Coast firefighters and family members as the walking dead. In the video, sometimes the zombies are the bicycle riders and sometimes the zombies are driving the cars. The zombies are always the ones who are failing to follow the rules.

It was a complex project to produce, with all the videotaping and editing done by Giraulo and Palm Coast Video Production Coordinator Tom Hanson. Three days of filming were done along Palm Coast's bicycle trail system, and the video took several weeks to edit. Makeup/costuming was done by Palm Coast Fire Lt. Dan Driscoll.

So don't miss this 'killer' production. Share it with friends on Facebook from the City's Facebook page, www.facebook.com/discoverpalmcoast, or using the YouTube link

Most importantly, when you're out on the road – as either a driver or bicyclist – remain aware of your surroundings and follow these six simple rules. You may live another day!

For more information, contact Digital Communications Coordinator Jason Giraulo, at 386-986-2484 or jgiraulo@palmcoastgov.com.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

Aug. 1, 2016

See 'The Good Dinosaur' at Movies in the Park on Friday, Aug. 12 – FREE!

Palm Coast –The City of Palm Coast's Parks & Recreation Department and Flagler Schools proudly present "The Good Dinosaur" in the next Movies in the Park, scheduled for Friday, Aug. 12. Closed captioning will be provided with the movie.

The family-friendly movie on the big screen by the lake is free! Central Park is located at 975 Central Ave. in the Town Center downtown area of Palm Coast (off of State Road 100 behind Flagler Palm Coast High School).

The movie "The Good Dinosaur," will begin at 8:30 p.m. The movie synopsis is as follows: In a world where dinosaurs and humans live side-by-side, an Apatosaurus named Arlo makes an unlikely human friend.

Refreshments will be available for purchase. Movie-goers are encouraged to bring blankets, snacks, lawn chairs and bug spray.

Other upcoming Movies in Central Park are:

- Friday, Sept. 9, 7:50 p.m. – Jurassic World
- Friday, Oct. 14, 7:15 p.m. – Hotel Transylvania 2

For more information, visit www.palmcoastgov.com/movies or call 386-986-2323.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

Aug. 2, 2016

Get creative for the arts at Palm Coast Food Truck Tuesday on Aug. 16!

Palm Coast – Come out for Palm Coast's Food Truck Tuesday from 5-8 p.m. Aug. 16, and support the Palm Coast Arts Foundation!

Food Truck Tuesdays are held on the third Tuesday of each month, along Park Street next to Central Park in Town Center. The address of Central Park is 975 Central Ave., Palm Coast.

Each Food Truck event features about a dozen food trucks – mobile kitchens, canteens and catering trucks that offer up gourmet foods including appetizers, main dishes, side dishes and desserts. Many menus are kid-friendly.

The evening's entertainment will be hosted by DJ Vern. Each month benefits a non-profit organization in the community, and this month's Food Truck Tuesday proceeds will go to the Palm Coast Arts Foundation.

The food trucks signed up for August include:

- The Garbage Can – Veggie burger, pull pork, mac & cheese, burgers, chicken tenders
- Your Personal Chef – Chicken kebabs, ciabatta pork, rice pilaf, hot dogs
- Caketeer – cupcakes, pastries, cakes
- Monsta Lobsta – crab rolls, spicy lobster rolls, lobster bisque
- London Fish & Chippy – corn fritters, fish tacos, butter beer (non-alcoholic)
- Barnwood BBQ – Angus beef brisket, ribs, mac & cheese, pulled pork, fried fruit pies
- Magic4urPlate – seafood, steak
- The Good Food Truck – kicked-up grilled cheese, roasted chicken salad sandwich, classic burger, veggie quesadilla
- It's All Greek To Me – gyros (original, pork, chicken), Greek salad, baklava
- Kona Ice of Flagler County – tropical shaved ice, color-changing cups, King Kona shaved ice
- Big Kahuna Kettle Corn – kettle corn, ice tea
- Brusters Ice Cream and Nathan's Hot Dogs
- Flaming Pizza – pizza slices
- Woodson's Wrap Shack – specialty wraps (Mediterranean, reuben, shrimp po boy, Cuban, tuna, steak, California, buffalo chicken)

Food Truck Tuesdays is presented by the City of Palm Coast Parks & Recreation Department.

For more information, call 386-986-2323 or visit www.palmcoastgov.com/foodtruck.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

Aug. 4, 2016

Palm Coast Fire Department offers free Car Seat Check event Aug. 18

Palm Coast, Fla. – Car crashes are the No. 1 killer of children 1 to 12 years old in the United States. The best way to protect your children in the car is to put them in the right seat, at the right time, and use it the right way, according to the National Highway Traffic Safety Administration.

To assist you with making your kids as safe as possible, the Palm Coast Fire Department is offering a free Car Seat Check event from 3 to 5 p.m. Thursday, Aug. 18, at Fire Station 25, 1250 Belle Terre Parkway, Palm Coast. The checks will be done in the Fire Department's drive-through bays to assure everyone is out of the sun.

Firefighters from the Palm Coast Fire Department who have been trained as car seat technicians will check to make sure car seats are installed properly and will also show parents/guardians how to properly install their car seat according to manufacturer and vehicle specifications. Additional information on keeping children safe will also be provided.

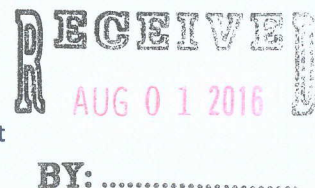
People who attend the event are asked to bring their car seat manual and the vehicles owner's manual with them, if possible.

For more information, call the Palm Coast Fire Department at 386-986-2300.



Orlando Corporate Office
2251 Lucien Way
Maitland, FL 32751
Tel 407-210-3175
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Marva B. Johnson
Corporate Vice President
Government Affairs



July 28, 2016

Mayor and Council Members
City of Palm Coast
160 Cypress Point Parkway, Suite B106
Palm Coast, FL 32164

VIA FEDERAL EXPRESS

Dear Mayor and Council Members:

This notice is to inform our Bright House Networks customers of upcoming changes to their cable programming lineup.

Occasionally our agreements with cable channels and television stations come up for renewal. While we do not anticipate any loss or disruption of service, regulations require us to notify you of the possibility of losing programming. Therefore, please be advised that our agreements with ASPIRE, GOLTV, HSN, HSN2, Liquidation Channel, Music Choice, Outdoor Channel, TV One, Youtoo America and Zap2it remain in effect on a month-to-month basis, and we may have to cease carriage in all formats if our authority to continue is withheld.

Our agreements with GMA DWLS Radio, GMA DZBB Radio, GMA Life TV, GMA Pinoy TV and The Weather Channel expire on August 31, 2016 and we may have to cease carriage in all formats if our authority to continue is withheld. Also, our agreements with Cartoon Network, CNN, CNN en Español, CNN International, HLN, Jewelry TV, NBA League Pass, NBA TV, NHL Center Ice, NHL Network, TBS, TCM, TNT, truTV and ZEE TV expire on September 30, 2016 and we may have to cease carriage in all formats if our authority to continue is withheld. We are working diligently at this time to come to acceptable and fair terms with all these channels.

On or after September 9, 2016, MTV Hits (channel 161) will rebrand to Nick Music.

If you have any questions, please contact Joe Cordaro, Senior Director/General Manager of Operations for your area. Information on our services is available on our website at www.brighthouse.com.

Sincerely,

Marva Johnson

cc: Jim Landon, City Manager
Joe Cordaro, Bright House Networks