

**Administration Department**Office of the City Manager

160 Lake Avenue Palm Coast, FL 32164 386-986-3710

## Memorandum

To: The Honorable Mayor and City Council

From: Jim Landon, City Manager

Date: December 22, 2016
Re: Week-In-Review



City Offices Closed for the Christmas Holiday Friday, December 23 and Monday, December 26

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City Offices Closed for the New Year's Holiday Friday, December 30 and Monday, January 2

Normal Trask Pickup Days, No Interruption in Schedule



## PDA Girls NPL Soccer Showcase s H o w c A S E Thursday, December 29 thru Saturday, December 31 Indian Trails Sports Complex

2016 NPL Showcase (Girls)

Annual Christmas Tree Recycling Event Saturday, January 7, 8am Fuel Depot, 22 Utility Drive



Friday, February 10 thru Sunday, February 12 City Hall and various locations

## **Next Week:**

 Tuesday, December 27, NO City Council Workshop or Business Mtg (Next City Council Workshop, Tuesday, January 10, 2017)