



city of PALM COAST

Office of the City Manager

160 Lake Avenue
Palm Coast, FL 32164
386-986-3710

Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: May 19, 2017
Re: Week-In-Review



Lunch N Lecture
Friday, May 19, 11am – 12:30pm
City Hall – Community Wing

First Aid CPR/AED
Saturday, May 20, 9am to 4pm
City Hall – Community Wing

NO City Council Workshop or Meeting
Tuesday, May 23

Mayor's Healthy Challenge Events Coming Up:

- Friday, May 19th, Kayaking College Waterway, 8:30am, Long Creek Nature Preserve
 - Saturday, May 20, Walk with the Mayor, 9am, Central Park in Town Center
 - Tuesday, May 23, Aqua Zumba Free Workshop, 9am, Frieda Zumba Swimming Pool
 - Thursday, May 25, Go Natural Thursday Birding Walk, 8:30am, Linear Park
 - Saturday, May 27, Yoga in the Park, 9am, Seminole Woods Neighborhood Park
- (For a complete schedule of events, go [here](#) .)

Next Week:

- *Tuesday, May 23rd NO City Council Workshop OR Business Mtg*
- *Thursday, May 25th, Beautification and Environmental Advisory Committee Mtg, 5pm, City Hall – Community Wing, 160 Lake Avenue*

Attachments

- Administration & Economic Development Department Update
- BAC Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Summer Guide
- Utility Department Update
- News Releases Sent: Pool Safety Day (May 28 event) and start of summer pool season, Memorial Day ceremony is May 29, City offices closed May 29



City of PALM COAST

Administrative Services & Economic Development

160 Lake Avenue
Palm Coast, FL 32164
386-986-3710

Week In Review Friday, May 19, 2017

City Clerk

- Processed 13 public records requests.
- Processed 8 litigation documents.
- Prepared and processed 35 documents for recording.
- Prepared and posted 2 sets of approved meeting minutes to the Web.
- Processed 5 resolutions.
- Processed 1 ordinance.
- Returned 1 bond for Country Club Harbor/Club House Drive construction improvements.
- Accepted 1 landscape/irrigation bond for Brass Tap in Island Walk.

Communications & Marketing

- Brand Plus: Rooted in Nature campaign, Art in Public Places, Photo Contest judging
- Responded to various media requests and coordinated advertising, including worked with Flagler County Sheriff's Office on news release and multiple media stories about the scam related to legal marijuana
- Birds of a Feather Fest 2018: drafted schedule and budget
- News releases sent: Pool Safety Day (May 28 event) and start of summer pool season, Memorial Day ceremony is May 29, City offices closed May 29
- Staffed and presented at Week 2 of Citizens Academy
- Design in progress on Holland Park signage, recycling flier, rack card for Rooted in Nature campaign
- Interns Hannah Hussmann and Nick Boellner: started research and created work plan for Virtual Citizens Academy, joined Brand Plus Team
- Intern Hannah Hussmann: wrote and sent news release
- Attended FPRA training on direct email marketing
- Staffed Council business meeting
- Updated the Community Center progress website:
www.palmcoastgov.com/communitycenter
- Began planning for June 9 Portugal Day event
- Attended training on driving and pedestrian safety – all staff
- Posted to Facebook, Twitter and Instagram;
Social Media Post of the week: ➔



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- Videotaped/aired live the City of Palm Coast council meeting.
- Videotaped in-house training session for Human Resources dept. regarding Pedestrian Safety.
- Editing in progress on videos: Arbor Day recap and City Weirs overview.
- Attended training session on using Adobe Spark.
- Updated news and announcements on PCTV's ticker tape service.
- Intern Nick Boellner: Started pre-production on "Tales of the park"- interviews, goals and objectives

Central Services

Purchasing:

| Status | Ref. # | Project |
|------------|--------------------|---|
| Open | ITB-CD-CME-17-30 | Electrical Improvements for WTP#1 |
| Open | RFP-PR-17-38 | Palm Harbor Golf Course and Grounds Maintenance Service |
| Open | RFP-PR-17-41 | Concession Operation and Management of Palm Harbor Food and Beverage Facilities |
| Open | ITB-PW-U-17-43 | Re-Bid - Price Agreement for Utility Supplies |
| Evaluating | RFP-IT-17-11 | Asset Management Software |
| Evaluating | RFP-ADM-HR-17-27 | Temporary Labor Services |
| Evaluating | RFQ-CD-CME-17-36 | Marine Design |
| Evaluating | RFP-CD-CME-17-37 | Cured in Place Pipe |
| Evaluating | ITB-CD-CME-17-42 | Reroofing Various Structures at James F. Holland Memorial Park |
| Completed | RFQ-CD-CME-17-16 | Pavement Management System |
| Completed | LOI-CD-CME-17-23 | Belle Terre Blvd/Pkwy Corridor Improvement Design |
| Completed | RFP-CD-CME-17-10 | Design Build Services for Shade Sails Project |
| Completed | ITB-RCMP-MIT-17-26 | Residential Construction Mitigation Program (RCMP) |
| Completed | ITB-UT-WD-17-28 | Valve Actuators |
| Completed | ITB-PW-SD-17-33 | Street Resurfacing 2017 |
| Completed | LOI-CD-CME-17-35 | Continuous Street Lighting Design |

Contracts:

- Saboungi Construction, Inc., Construction of Restrooms at PCAF and ITSC, ITB-CD-CME-17-31, 05/17/2017-09/17/2017



The Palm Coast Business Assistance Center
Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

WEEK IN REVIEW

May 19, 2017

BUSINESS CONSULTING

- This Week – 7 Consulting Sessions, 16 Consulting Hours
- Total for Month - 28 Consulting Sessions, 78 Consulting Hours

PALM COAST BAC IMPACT

- Economic Impact This Fiscal Year - \$2,324,000
- Economic Impact To Date - \$28 Million
- Return on Investment - \$86 per Tax Dollar Invested

NEW PALM COAST COMMERCIAL BUSINESSES

- Marks Mowing Inc of Palm Coast – 15 Hargrove Lane – Landscape Service
- Mama Ling's LLC – 1280 Palm Coast Pkwy – Restaurant w/ Alcohol

NEW PALM COAST HOME BASED BUSINESS

- Woodcraft Custom Designers Inc – Repair Service (other)
- Jim Gavin's Home Service – Fence Contractor
- Ryan J. Perry LLC – Handyman Service
- Zanamandesign, LLC – Graphic Design
- Beachside Properties – Real Estate Broker
- Yevgeniy Taran – Handyman Service
- Palm Coast Plumbing Services Inc – Plumbing Contractor



city of
PALM COAST

Public Works Department

1 Wellfield Grade
Palm Coast, FL 32137
386-986-2360

Office of the Director

Activities for the Week of May 19, 2017



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Parks & Medians Division:

- Inspections:
 - 39,659 linear feet of park & hiking trails
 - Parks & athletic field irrigation zones - 73 zones tested, 9 heads cleaned, 2 adjusted, 1 head replaced
 - Inspect median irrigation zones - 187 zones tested, 5 heads replaced, 8 heads adjusted
- Fields Painted:
 - 4 Soccer fields, Palm Coast Rec - ITSC
 - 2 Football fields - Belle Terre Park
- Projects:
 - Testing weed removal equipment at Matanzas Interchange pond
 - Introduction of new robotic mower on steep slope at Matanzas Interchange
 - Palm Coast Parkway weeding of beds



Streets Division:

- Mowing:
 - Old Kings Road
 - Matanzas Parkway
 - Palm Harbor Parkway
 - Scheduled rotation in all neighborhoods
- Site distance trimming:
 - B, F & P Section
- Sidewalk repair:
 - 250LF – Hamptons, Arlington, Palm Coast Parkway
- Traffic signal maintenance & loop testing:
 - Rymfire Dr. signal
 - Bird of Paradise signal
- Projects:
 - Holland Park – delivered 20 cy of fill dirt
 - Repaired Belle Terre Park granite/stucco sign



Stormwater Division:

- Graded & Stabilized:
 - 2,517 linear feet of residential swales
- Culvert pipe cleaning:
 - 66 pipes, total of 1,716 linear feet
- Maintained drainage ditches:
 - 33,450 linear feet
- Valley gutters completed:
 - 90 linear feet – Selbourne Path & Seven Wonder Trail

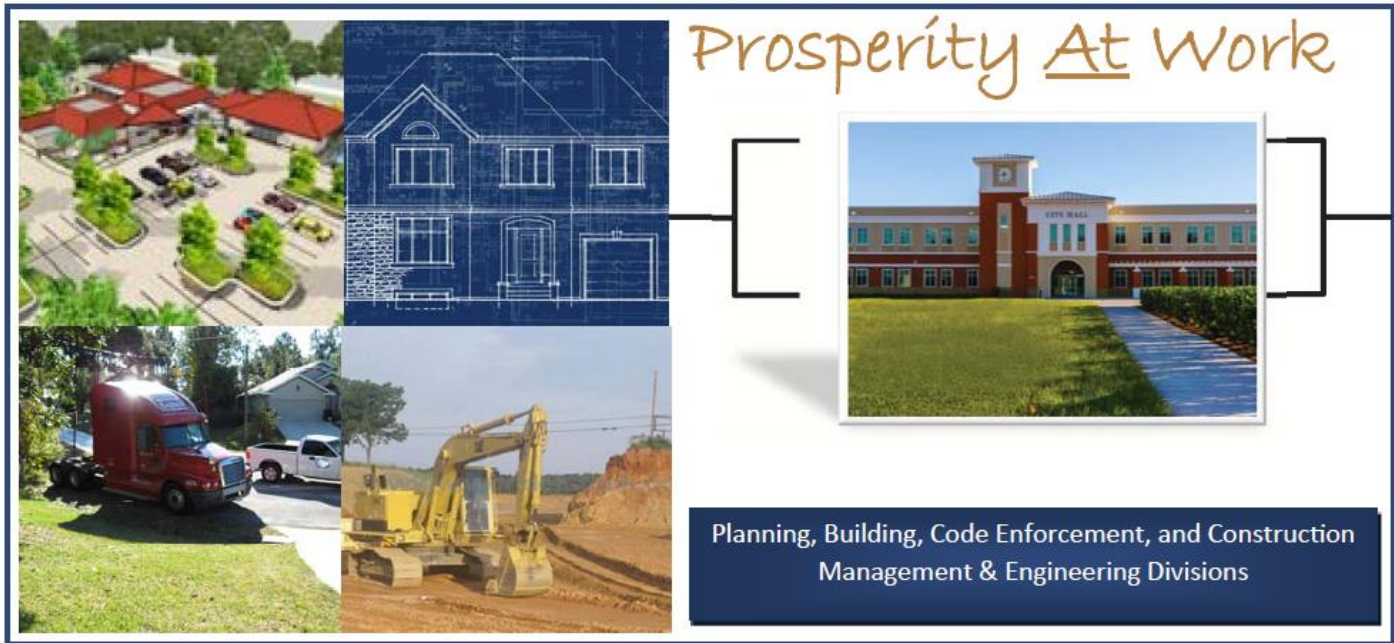
Fleet and Facilities Division:

- Repairs, Inspections & Preventative Maintenance:
 - 77 - Citywide Fleet
 - 8 - Fire
- Road Calls:
 - 3- Fleet
 - 1- Fire
- Facility Maintenance Requests:
 - 20
- Training:
 - 2 -Emergency Vehicle Training
 - Vac-com Training



Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.



Week-in-Review- May 19, 2017-Stephen Flanagan, Director

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from May 11, 2017 through May 17, 2017:

- Total number of permits issued: 170
- New Single Family/Duplex Residences: 7
- Construction value improvements from October 1, 2016 to date \$198,732,652

| Commercial Permit Issued | | | |
|------------------------------------|---|------------------------|-------------|
| 250 Palm Coast Parkway NE #703-704 | Interior Renovations - T-Mobile | Buehner Construction | \$75,000.00 |
| Occupancy Permit Issued | | | |
| 160 Cypress Point Parkway C101 | City Jewelers Inc. | Shane Dennis | |
| Certificate of Occupancy Issued | | | |
| 160 Cypress Point Parkway D209 | Mpower Fitness | Allsbrook Construction | \$45,000.00 |
| Development Application | | | |
| Technical Site Plan Tier 1 | Palm Coast Industrial park /Lot 2; Location 3 Industry Way/Hargrove Grade | Industry Drive, LLC | |

160 Lake Avenue, Suite 136, Palm Coast, FL 32164

Planning (386)986-3736 Building (386)986-3780 Code Enforcement (386) 986-3764

Construction Management & Engineering (386)986-3794

CONSTRUCTION MANAGEMENT & ENGINEERING

The following is an update since last week for projects in the City from May 11, 2017 through May 17, 2017

| City Capital Projects Under Construction | | |
|---|-----|---|
| Holland Park | 95% | Artificial turf installation in playground is complete. Finish grading continues. Additional irrigation and sod installation continues. Forming for concrete curbing for perimeter playground fencing continues. Missing curb sections in parking lot islands were constructed. |
| Matanzas Woods Master Pump Station | 35% | May 16, 2017 forms were poured for wet well. |
| Community Center | 41% | May 15, 2017 partial construction entrance has been installed. May 16, 2017 metal studs have been installed for new building walls. |
| Colorado Bridge Rehab | 28% | May 16, 2017 inspected mandrels to be pulled through the directional bores. |
| Developer Projects Under Construction | | |
| Park Place Recreation Center | 70% | Contractor is forming sidewalks and preparing for asphalt placement May 16, 2017. |
| Aldi | 60% | May 15, 2017 paving crew on site, parking lot paving has started. |
| FPL Building & Site | 60% | May 12, 2017 Contractor installed the 4" Meter and 8" backflow preventer, also installed 40 feet of water line. |
| Watercrest Memory Care | 10% | Contractor has removed old water lines, on May 15, 2017 hydrant was removed and fill dirt is being brought. May 17, 2017 dirt compaction continues and building structures have been delivered on site. |



160 Cats

92
Dogs

5 Rabbits

1 Finch

4 Mice

1 Pig

Animals ready for homes

Cats love to sharpen their claws on anything and everything they can! This can cause issues between the cat and the cat owner. But there are some ways to compromise without having to resort to rehoming the cat or declawing it. (Declawing is inhumane and alters the cat's personality as you are taking away something that they use to defend themselves so they instead use their teeth!) If you have a cat that would tolerate having their nails trimmed weekly that is the primary method of protecting your furniture. Cats can also have "kitty fake nails" glued onto their existing nail. It is a plastic shield that slides over the regular nail and is glued in place. These should be replaced as the nails grow out. These are not for every cat and some may chew them off. For more information or suggestions, contact the FHS Adoption Specialist.

Donation Opportunities: The *Flagler Humane Society Thrift Store* always accepts donations. They cannot take in any computers/printers or large appliances. Call 386-597-2839 and leave a message.

"General Donations" can be dropped off anytime at your convenience. FHS appreciates all donations, especially those from our Wish List (available at flaglerhumanesociety.org/wish-list). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

We are collecting shoes until May 31st! Your used shoes (any condition accepted) can be dropped off at FHS.

Outreach Adoption Events: Don't forget that FHS have volunteers and adoptable pets at Petco in Palm Coast on Fridays & Sundays and at PetSmart in Palm Coast on Thursdays & Saturdays.

Interested in becoming a volunteer? Stop by and attend a volunteer orientation. Volunteer orientations are held at noon in the Humane Society education room every second Saturday of the month.

Interested in helping at Outreach Adoption Events? Join our SPOT Outreach Team! For more information, contact Katie at kshare@flaglerhumanesociety.org.

Interested in fostering? Contact our volunteer coordinator at volunteer@flaglerhumanesociety.org.

Adoption Specials: See the FHS Website for upcoming specials.

Upcoming Fundraisers/Events: See the FHS Website for upcoming events.

Public Announcements: The Flagler Humane Society has a variety of *Subsidized Spay & Neuter Programs* for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumanesociety.org for questions.

FHS has a *Wellness Clinic* for minor veterinary issues. Call 386-445-1814 for Appointments. *Low Cost Vaccination Clinics* are held on the 1st and 3rd Saturdays of every month from 1pm-3pm. No appointments are necessary for the Low Cost Vaccination Clinics.

FHS also offers a "Pet Food Pantry" for those that are in need of assistance. Please call for more information. **To keep up with Flagler Humane Society happenings** – visit us on the FHS Facebook/Twitter, our website at www.flaglerhumanesociety.org, or via email at info@flaglerhumanesociety.org.

Pet of the Week



SCOOBY

Scooby is a beautiful 6 year old Great Dane/Boxer mix. He is already neutered and up to date on all his vaccinations. He is also microchipped. He is still an active dog that would love an active family to call his own. He is a long legged gentleman that would love long walks and affectionate pats on the head. Come and meet this big lug today!

Adoption specialist:

Katrina Geigley
adopt@flaglerhumanesociety.org

Outreach Manager:

Katie Share
kshare@flaglerhumanesociety.org



Fire Department

To: Jim Landon, City Manager
From: M. C. Beadle, Chief
Date: May 18, 2017
Re: Week in Review

In the past week, the department responded to a total of 152 calls. There were 3 fire calls. The department responded to two brush fires and one transport vehicle fire. A total of 95 EMS calls were logged and the balance was miscellaneous in nature. The drought index is at 490 out of a possible 800 and the fire danger is high. The department has been on a heightened state of readiness due to dangerous conditions.

Announcement of the current Burn Ban is in effect. This ban includes open burning-including the use of fire pits and containers, above ground fire pits, below ground fire pits, charcoal-burning barbeque grills, use and discharge of fireworks, throwing matches or cigarettes (or other burning materials) from car windows and parking vehicles with catalytic converters in high grassy areas. Propane grills are permitted. Here is the link: <https://youtu.be/eSnOYUU6YCo>.

Deputy Chief Forte is attending the Governor's Hurricane Conference this week.

Congratulations to Captain Potter, Lt. Mugford, Driver Engineers Davidson and Kanaan, and Firefighter Ferrara for their recognition by Florida Hospital Flagler for their efforts in providing exceptional care to a few select stroke victims last year. Florida Hospital Flagler was awarded by the American Heart Association for their rapid assessment and treatment standards throughout 2016.



Stroke Alert Awards



PALM COAST PARKS & RECREATION EVENTS & ACTIVITIES Summer 2017

CPR/FIRST AID TRAINING PROGRAMS

<http://www.palmcoastgov.com/government/fire/cpr>

The City of Palm Coast Fire Department offers CPR and First Aid Training

1. The Healthcare Provider course -- a professional certification course -- includes a multiple-choice written exam and a practical exam.
2. Workbooks for use during the class are provided. It is highly recommend that participants purchase a course workbook. The American Heart Association recommends that each student review the course information for two weeks prior to the course. Workbooks can be found at : <http://www.aha.channing-bete.com/>
3. Course available to those ages 13 and up.
4. Participants should arrive a few minutes ahead of time for check-in.
5. A minimum of six persons is required for each course date. If fewer than six persons have registered, each person will be contacted to reschedule or to receive a refund.
6. Please contact CPRcertification@palmcoastgov.com with any questions.

First Aid and CPR/AED

Heartsaver First Aid is a 7-hour classroom course (*includes 1 hour for lunch*) that is designed to meet OSHA regulations. The course teaches basic first aid skills:

- Administering CPR to an infant, young child, or an adult.
- Using an Automated External Defibrillator (AED).
- Using a mask or barrier device.
- How to stop visible bleeding.
- Assist with possible sprain or broken bone.
- Securing the scene for safety.

Dates: Saturday, June 24
Saturday, August 26
Time: 9 am-4 pm
Fee: \$5
Location: Fire Station 25

ADULT FITNESS

Adult Basketball League

Interested in playing ball? Come out and show your skills in the Adult Basketball League. Register as a team for this 5-a-side style play. Compete for the title of league champions and free entry into next year's league. All players are required to bring their ID to all games for proof of identification.

Registration includes:

- 8 regular season games
- One game played every hour
- Single elimination tournament
- 3 FHSAA certified officials per game
- Game equipment.
- Champion Prize; Trophy and Swag Item

Super Early Bird Registration: March 27th – May 7th

Early Bird Registration: May 8th - May 15th

Regular: May 16th - June 2nd

Days/Dates: Starting June 5th on Mondays and Wednesdays-July TBD

Game Times: 7 pm or 8 pm or 9 pm

Location: Buddy Taylor Middle School

Ages: 18 & Up

Team Fee: Super Early Bird \$360; Early Bird \$400; Regular \$440

Free Agent: Super Early Bird \$43; Early Bird \$50; Regular \$56

Pickle Ball

Fastest growing sport in America! Pickleball is an opportunity to socialize and exercise. All equipment is provided by the Palm Coast Parks and Recreation. A great game for all ages!

Days/Times: Tuesdays 1-3pm
 Wednesdays 6 - 8 pm
 Fridays 11am – 1 pm

Location: Belle Terre Park

Ages: All Ages

Fee: Free

SUMMER CAMP

www.palmcoastgov.com/camps

No Camp on Monday, July 3 and Tuesday, July 4

Fun in the Sun Summer Camp

Your child's day will be filled with a variety of age appropriate fun-filled themed activities such as arts and crafts, stories, recreational games, nature hikes, swimming, and special guest presentations. Campers registered for the Fun in the Sun Summer Camp are eligible for the free lunch program provided by the Flagler County School District (Flagler County is Not a Peanut Free School District). Field trips are scheduled weekly. Field trips are optional and require pre-registration and payment of applicable fee.

Days/Dates: Monday – Friday, June 5 – August 4
Times: 7:30 am - 4:30 pm
Location: Frieda Zamba Pool-Classroom
Grades: K - 6 (grade just completed)
Fee: \$80/week



After-Hours Camp Pick Up

Your kids will have plenty of time to wind down from a full day of camp activities from 4:30-6:00 pm as they relax waiting for pick-up during our After-Hours Camp care program. Campers may watch movies or play quiet games indoors. Afterhours Pick Up is only available to children registered for Fun in the Sun full day camp.

Days/Dates: Monday-Friday, June 5 – August 4
Times: 4:30 pm – 6:00 pm
Location: Frieda Zamba Pool-Classroom
Grades: K - 6 (grade just completed)
Fee: \$10/week

Specialty Camps

Fire Fighter Kids Camp

Campers will visit a fire station and use regulation fire equipment. They will learn firefighting techniques, the concept of CPR and first aid, home and fire safety and how to properly use a fire extinguisher. Bring a bathing suit and towel on Wednesday and prepare to get wet.

Days/Dates: Monday-Friday, June 19 - June 23
Times: 8:30 am - 11:30 am
Location: Fire Station 25
Grades: 3 - 5 (grade just completed)
Fee: \$60/week

Golf Camp

Learn the game of golf during these fun filled days of short game, full swing, putting, golf etiquette, sportsmanship, and friendly competition. Open to all skill levels. Lunch, snacks, & drinks included. Family discounts available. Pre-registration required.

Days/Dates: June 5 – June 9
July 10 – July 14
July 31 – August 4
Times: 9 am - 1 pm
Location: Palm Harbor Golf Course
Ages: 6-15
Fee: \$125 per week per participant

Tennis Camp

Learn the game of tennis. Campers will focus on stroke fundamentals, hand-eye coordination, balance, footwork and match play. Open to all abilities. Campers will need to provide the following: water bottle, towel, hat, lunch, snacks, & drinks. Family discount is available. Pre-registration required.

Days/Dates: June 12 – June 15
July 17 – July 21
July 31 – August 4
Times: 9 am - 1 pm
Location: Palm Coast Tennis Center
Ages: 6-13
Fee: \$149 per week OR \$35 per day (optional ½ day for juniors 6-8 year's old/9:00am-11:30am, \$89)

Jr. Lifeguard Camp

The Junior Lifeguard Camp offers step-by-step lifeguarding skill development. Learn water safety, lifeguard rescues, and First Aid CPR/AED in a weekend camp. Class attendees will receive a CPR mask, Red Cross whistle and T-shirt.

Days/Dates: Saturday, June 17th - Sunday, June 18th
Times: 8:00am-12:00pm
Location: Frieda Zamba Swimming Pool
Ages: 11-15years
Fee: \$60

SPECIAL EVENTS

◆ *Movies in the Park*

www.palmcoastgov.com/movies

Bring your blanket, lawn chair, bug spray and snacks, and invite your friends and neighbors to join you at this free, family activity. Relax and enjoy watching a movie on the giant, outdoor movie screen.

Day/Date/Time: Friday, June 9, movie begins at 8:45 pm, “Fantastic Beasts” (PG-13)
Friday, July 14, movie begins at 8:45 pm, “Secret Life of Pets” (PG)
Friday, August 11, movie begins at 8:30 pm, “Kubo” (PG)
Location: Central Park in Town Center

◆ *Dive in Movies*

Palm Coast Parks and Recreation is excited to present Just bring your suit and enjoy the show. Dive-In movie nights at Frieda Zamba Swimming Pool provides a unique outdoor movie viewing experience for the entire family. Be sure to grab your favorite snack, sit back and enjoy the show!

Day/Dates: Friday, June 23, “Moana” (PG)
Friday, July 21, “Sing” (PG)
Time: Gates open at 8 pm; Movie starts approximately 8:30pm
Location: Frieda Zamba Swimming Pool
Fee: \$1/person

◆ *Food Truck Tuesdays*

www.palmcoastgov.com/foodtruck

Free entertainment along with gourmet food available for purchase from a variety of specialty food trucks. Proceeds from Food Truck Tuesdays benefits a local organization whose work supports our children and families.

Day/Date: Tuesday, June 20 Beneficiary Palm Coast Arts Foundation
Tuesday, July 18 benefiting Parks and Recreation Scholarship Program
Tuesday, August 15 Beneficiary TBD
Time: 5 pm – 8 pm
Location: Central Park in Town Center

◆ *Social Media Day*

Do you like or follow the City of Palm Coast? For \$1 entry into the pool all you have to do is like or follow the City of Palm Coast on Facebook and or Twitter. Stay up to date with all City information through Facebook and twitter.

Days/Dates: Saturday, June 17
Times: 12-6pm
Location: Frieda Zamba Swimming Pool
Fee: \$1 for people

◆ *Fireworks in the Park*

Kick-off your Independence Day weekend at the Palm Coast “Fireworks in the Park.” Pack your picnic basket, bring your blanket and chairs to watch the colorful display beginning at 9pm.

Day/Dates: Monday, July 3
Time: 9 pm
Location: Central Park in Town Center

♦ *Independence Day Ceremony “By Dawn’s Early Light”*

Day/Date: Tuesday, July 4
Time: 8 am
Location: Heroes Memorial Park
Rain Location: Fire Station 21, 9 Corporate Drive
Information: Fire Station 25 at 386-986-2300

♦ *Fun on the Fourth*

What are your July 4th plans? Why not head down to Frieda Zamba Swimming Pool for **Fun on the Fourth**. Entry is only \$1 per customer if you wear Red, White and Blue to the pool.

Days/Dates: Tuesday, July 4th
Times: 12-6pm
Location: Frieda Zamba Swimming Pool
Fee: \$1 for people wearing Red, White and Blue

♦ *Tour De Palm Coast*

The “Tour” will begin promptly at 8 am leaving from City Hall. Our ride will take us along the scenic route of Lehigh Trail behind Epic Movie Theater down to Colbert lane and back. No registration required. Riders are encouraged to bring water and all riders must wear a helmet.

Day/Date: July 22
Time: 8 am–10 am
Location: Start and End at City Hall

♦ *Palm Coast & the Flagler Beaches Senior Games*

www.palmcoastgov.com/seniorgames

Whether you are an active adult, elite athlete or just looking for motivation to train, you can find your sport at the Senior Games. Competition is held in 5-year-increment age groups, awarding the top three in each division. The following are the sports which we will offer:

- Archery
- Horseshoes
- Pickleball
- Tennis
- Swimming
- Golf
- Cycling
- Ballroom Dancing
- Golf Croquet

Day/Date: September 14th – 24th
Time: Depends on event
Location: Depends on event
Ages: 50 or over as of December 31, 2017.

Aquatics-Frieda Zamba Swimming Pool

www.palmcoastgov.com/pool

Parent and Child Aquatics – Level 1 (Ages 6 months to 4 years)

\$45

The purpose of Parent and Child Aquatics Level 1 is to teach safe behaviors around the water and develop swimming readiness by leading parents and their children in water exploration activities with the objective of having fun and becoming comfortable in and around the water. Parents must accompany child in the water for each class.

Preschool Aquatics – Level 1 (Ages 4-5 years)

\$45

Participants will be introduced to the basic skills needed to achieve a minimum level of water competency.

Skills introduced include, but not limited to the following:

- How to safely enter and exit the pool
- Floating on front and back
- Treading of water
- Swimming on front and back

Preschool Aquatics – Level 2 (Ages 4-5 years)

\$45

For participants who can successfully demonstrate the skills of Preschool Aquatics Level 1. Participants will build upon those skills and knowledge of water competency in order to advance to Preschool Aquatics Level 3.

Skills introduced include, but not limited to the following:

- How to safely enter and exit the pool
- Bobbing
- Front glide & float
- Back glide & float

Preschool Aquatics- Level 3 (Ages 4-5 years)

\$45

For participants who can successfully demonstrate the skill Preschool Aquatics Levels 1 and 2. Participants will build upon those skills and knowledge of water competency in order to advance to Learn to Swim Level 1.

- How to safely enter and exit the pool
- Bobbing
- Rotary breathing
- Survival float
- Back & Front float
- Treading water

Learn to Swim - Level 1 (Ages 6 & up)

\$45

This class is for children 6 years of age and older. Participants will learn basic water skills and water safety.

Level 1 training includes:

- How to safely enter and exit the pool
- Floating on front/back
- Treading of water
- Swimming on front and back
- Retrieve submerged objects
- Roll from front to back

Learn to Swim - Level 2 (Ages 6 & up)

\$45

Participants of Level 2 must have successfully completed the skills required for Learn to Swim-Level 1 or be able to demonstrate the skills required of Learn to Swim-Level 1. Level 2 participants build upon the skills and knowledge learned in Level 1. Level 2 training includes:

- Fully submerge and hold breath
- Front and back glide
- Rotary breathing
- Swim on front and back for 5 body lengths
- Treading with arm and hand actions
- Change direction while swimming

Learn to Swim- Level 3 (Ages 6 & up)

\$45

This class builds on the skills learned in Learn to Swim-Level 2 through additional guided practice. Participants of Level 3 must have successfully completed the skills required for Level 2 or be able to demonstrate the skills required of Level 2. Level 3 is a faster paced instructional level and for those who are confident in the water. Emphasis is on refining stroke technique. Level 3 training includes:

- Rotary breathing
- Survival float
- Streamlined and dolphin kick
- Freestyle stroke for 15 yards
- Breast stroke kick for 15 yards
- Elementary backstroke 15 yards

Adult/Teens Level 1

\$45

This adult/teen classes are designed to teach the basic skills to achieve a minimum level of water competency. In this course, participants strive for skill and stroke performance.

SWIM LESSON SCHEDULE:

- ❖ Pre-registration, including payment of applicable fee, is required prior to the start of each session
- ❖ Registration accepted while space is available. Registration accepted on a first come, first registered basis.
- ❖ Minimum class size of 4 participants

Session I

Monday through Thursday, June 5th- June 15th

| | |
|--------------------------|---|
| Parent and Child Level 1 | 8:00am-8:30am |
| Preschool Level 1 | 8:00am -8:30am/ 8:45am-9:15am |
| Preschool Level 2 | 8:45am- 9:15am |
| Preschool Level 3 | 9:30am-10:00am |
| Learn to Swim Level 1 | 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm |
| Learn to Swim Level 2 | 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm |
| Learn to Swim Level 3 | 5:00pm-5:30pm/ 5:45pm-6:15pm |
| Adults/Teens Level 1 | 6:30pm-7:00pm |

Session II

Parent and Child Level 1
 Preschool Level 1
 Preschool Level 2
 Preschool Level 3
 Learn to Swim Level 1
 Learn to Swim Level 2
 Learn to Swim Level 3
 Adult/Teens Level 1

Monday through Thursday, June 19th- June 29th

8:00am-8:30am
 8:00am- 8:30am & 8:45am-9:15am
 8:45am-9:15am
 9:30am-10:00am
 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm
 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm
 5:00pm-5:30pm & 5:45pm-6:15pm
 6:30pm-7:00pm

Session III

Parent and Child Level 1
 Preschool Level 1
 Preschool Level 2
 Preschool Level 3
 Learn to Swim Level 1
 Learn to Swim Level 2
 Learn to Swim Level 3
 Adult/Teens Level 1

Monday through Thursday, July 10th- July 20th

8:00am-8:30am
 8:00am-8:30am & 8:45am-9:15am
 8:45am-9:15am
 9:30am-10:00am
 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm
 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm
 5:00pm-5:30pm & 5:45pm-6:15pm
 6:30pm-7:00pm

Session IV

Parent and Child Level 1
 Preschool Level 1
 Preschool Level 2
 Preschool Level 3
 Learn to Swim Level 1
 Learn to Swim Level 2
 Learn to Swim Level 3
 Adult/Teens Level 1

Monday through Thursday, July 24th- Aug 3rd

8:00am-8:30am
 8:00am-8:30am & 8:45am-9:15am
 8:45am-9:15am
 9:30am-10:00am
 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm
 9:30am-10:00am/ 5:00pm-5:30pm & 5:45pm-6:15pm
 5:00pm-5:30pm & 5:45pm-6:15pm
 6:30pm-7:00pm

Session V

Parent and Child Level 1
 Preschool Level 1
 Preschool Level 2
 Preschool Level 3
 Adult/Teens Level 1

Monday through Thursday, Aug. 7th- Aug 17th

8:00am-8:30am
 8:45am-9:15am
 8:45am-9:15am
 9:30am-10:00am
 6:30pm-7:00pm

Private/Semi Private Swim Lessons

- Private instruction by Red Cross certified swim instructor. Instruction tailored to the skill level of the participant, from beginner to advanced level.
- Semi-private lessons are available for two students of similar skill level per instructor.

Date/Time: Appointment only

Location: Frieda Zamba Swimming Pool

Fee: Private: \$20/30-minute lesson
 Semi-Private: \$25/30-minute lesson/ \$5 for each extra student.

Basic Swim Instructor Course

The Basic Swim Instructor course is designed to train Instructor Candidates to teach the fundamental Learn-to-Swim courses and water safety presentations in the American Red Cross Swimming and Water Safety program to help course participant reach water competency and learn to be safer in and around the Water. Instructor candidates will learn to teach: Parent and Child Aquatics, Preschool Aquatics, Learn-to-Swim Levels 1-3 and Private Lessons.

Date/Time: May 12th 4pm-8pm
May 13th 8am-4pm
May 14th 8am-4pm
May 20th 8am-4pm
Location: Frieda Zamba Swimming Pool
Ages: 16 years and older
Fee: \$195.00 plus \$35.00 American Red Cross Fee

Aqua Zumba

Aqua Zumba® blends the **Zumba**® philosophy with water resistance, for one pool party you shouldn't miss! There is less impact on your joints during an **Aqua Zumba**® class so you can really let loose. Water creates natural resistance, which means every step is more challenging and helps tone your muscles.

Days/Dates: Tuesdays/Thursdays
Session 1 May 30th- June 22nd
Session 2 July 11th- August 3rd
Time: 9:00am-10:00am
Location: Frieda Zamba Swimming Pool
Fee: \$40/session or \$8 drop in.

Stroke Correction Clinic

This intensive Swim program is designed to improve stroke technique, efficiency, and overall fitness. All four strokes will be taught throughout the session.

Days/Dates: Saturdays, June 3rd -August 26th
Time: 9am-10am
Ages: 10-17 years
Location: Frieda Zamba Swimming Pool
Fee: \$60

Kids/Teen Splash and Dash

Join for Parks and Recreation Month for a non-competitive swim and run event. All participants will be timed and will receive prizes for finishing the race.

Days/Dates: Saturday, July 8
Time: 8:00am
Location: Frieda Zamba Swimming Pool
Fee: \$10

American Red Cross Whale Tales Water Safety Class

Longfellow WHALE Tales is taught to raise children's awareness of safe behavior in, on and around the water. WHALE Tales is a free course that can be taught by any Aquatic Leader or Instructor or School Teacher.

Days/Dates: June 12th, July 10th & August 14th

Time: 11:15am-12:00pm

Location: Frieda Zamba Swimming Pool

Ages: 3-5 years

Fee: Free

Swim Fitness Challenge

Improve your overall fitness by participating in the new Swim Fitness challenge. Prizes will be awarded to the top finishers who complete the challenge. Challenges will vary depending on participant's endurance and dedication. Lap lanes will be available during the days/times below.

Days/Dates: Tuesdays & Thursdays, May 31- Aug 25

Time: 4:00-7:15pm

Location: Frieda Zamba Swimming Pool

Fee: Free program with paid pool admission

World's Largest Swim Lesson

On Thursday, June 22 tens of thousands of participants from locations around the globe, will team-up to help prevent childhood drowning by spreading the word *Swimming Lessons Save Lives™*. We will all unite for the fifth annual event to set a new *Guinness World Record* for the largest swimming lesson ever conducted.

Date: Thursday, June 22

Time: Registration begins at 9:30 a.m.
Lesson begins promptly at 10:00 a.m.

Location: Frieda Zamba Swimming Pool

Fee: Free

Member Appreciation Day

We would like to extend our appreciation to all Frieda Zamba Pool members. With an afterhours party for all members and their families. Refreshments will be provided. Come meet the staff, and relax with us to close out the summer season.

Day/Date: Sunday, July 30

Time: 8-10pm

Location: Frieda Zamba Swimming Pool

Fee: Members Only Event – Free

American Red Cross Lifeguard Certification Class

The purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over.

Day/Date: Friday June 30th 8am-4pm

Saturday July 1st 8am- 6pm

Sunday July 2nd 8am- 6pm

Location: Frieda Zamba Swimming Pool

Cost: \$220.00

Frieda Zamba Swimming Pool

| Seasonal Membership (April-November) | Fee | Definitions |
|---|--------------|--|
| Family | \$250 | Family membership includes 2 adults living in the same household and their dependent children. |
| Limited Family (2 family members) | \$150 | Limited Family membership is 2 individuals (maximum) living in the same household. When one member is under 13 years of age then an adult aged 18 & above, living in the same household, must be included on the membership. |
| Couple (Ages 65+) | \$120 | 2 adults both aged 65 and above, living in the same household. |
| Individual (Ages 2-64) | \$120 | Children under the age of 13 must be accompanied by an adult age 18 & above |
| Individual (Ages 65+) | \$75 | |
| Children under the age of 2 | \$0 | Under the age of 2 |
| 3-Month Membership | | |
| Family | \$110 | See Above |
| Limited Family (2 family members) | \$70 | See Above |
| Individual (Regardless of Age) | \$50 | |
| Monthly Membership | | |
| Individual (Regardless of Age) | \$25 | Children under the age of 13 must be accompanied by an adult age 18 & above. |
| Admission | Daily | |
| Youth | \$3 | Ages 2-17 |
| Adult | \$4 | Ages 18-64 |
| Senior | \$3 | Ages 65 + |
| Children under the age of 2 | \$0 | Under the age of 2 |



Frieda Zamba Swimming Pool 2017 Hours of Operation

Monday, April 17-Friday, May 26

Monday through Friday - 2 PM to 7:30 PM

Saturday & Sunday - Closed

Saturday, May 27-Monday, September 4

Monday through Friday - 10:30 AM to 7:30 PM

Saturday & Sunday - 12:00 noon-6:00 PM

Tuesday, September 5-Friday, November 17

Monday through Friday - 2 PM to 7:30 PM

Saturday & Sunday - Closed

Holiday Hours of Operation:

Monday, May 29 - 12 PM to 6 PM

Monday & Tuesday, July 3 & 4 - 12 PM to 6 PM

Monday, September 4 - 12 PM to 6 PM

***** Hours of Operation dependent on daily weather conditions
and subject to change without notice *****



To: Jim Landon, City Manager
From: Richard Adams, Utility Director
Date: May 17, 2017
Re: Week in Review

- The average water demand for this week was 9.641 million gallons per day. The average wastewater flow was 5.665 million gallons per day.
- Crews installed 10 new domestic water meters, 1 reuse meter, and 8 new PEP tanks.
- There was a total of 39 calls after hours.
- There were 145 disconnects for non-payment this week.
- Water Distribution crews installed well points for a flushing hydrant replacement on Upsala Court.
- Wastewater crews completed 18 PEP maintenance and 81 service orders. Installed 6 new PEP pumps, replaced 19 PEP pumps, 9 floats, and 4 cleanout caps. Also replaced 2 ball valves and 2 valve boxes.
- Water Distribution crews replaced 2 retrofit service lines, repaired 4 meter pits, and tested/repared 46 backflow preventers.
- Crews continued installing disconnects at Pump Stations.
- Wastewater crews set up Pump Station 34-1 for bypass operation to complete rehab discharge piping.
- Environmental Compliance Manager started the Hazard Mitigation Grant Program (HMGP) application for the PEP station generators.
- Eau Gallie Electric formed up the concrete pad for the new generator at Water Treatment Plant #1.
- Connect Consulting finished the rehab on well SW-31, city staff is collecting compliance samples for the well.
- This week four water distribution technicians attended school for their FDEP License.



NEWS RELEASE – City of Palm Coast

Contact: Hannah Hussmann, Communications & Marketing Intern
386-986-3708; cell 386-214-4729

May 12, 2017

Learn water safety, have fun at Pool Safety Day at Frieda Zamba Swimming Pool

Palm Coast – The summer season at Frieda Zamba Swimming Pool kicks off this month with the summer hours beginning Saturday, May 27, and the annual Pool Safety Day on Sunday, May 28. There will be a variety of activities occurring throughout the day.

Summer hours will be noon to 6 p.m. Saturdays and Sundays, and 10:30 a.m. to 7:30 p.m. weekdays. The City of Palm Coast's Frieda Zamba Swimming Pool is located at 339 Parkview Drive, off Belle Terre Parkway adjacent to Belle Terre Park and Buddy Taylor/Wadsworth school campus.

The first big event for the summer season will be Pool Safety Day, 1 to 4 p.m. May 28. Have fun and learn about water safety at the same time!

Certified pool staff will lead activities that teach safety in and around the pool. There will also be a water slide and DJ. The day's schedule is as follows:

- 1 p.m. – Pool Safety Day begins
- 1:30 p.m. – Flagler Beach Ocean Rescue presentation
- 2:15 p.m. – Life jackets demonstration and importance of pool rules
- 2:45 p.m. – Free swim lesson
- 3:30 p.m. – Lifeguard/Palm Coast Fire Department demonstration

"Water safety is very important here in Florida, where we're surrounded by water and so many opportunities for swimming, surfing and boating," said Palm Coast Recreation Supervisor of Aquatics James Hirst. "As we head into summer, the City invites all residents to come out for Pool Safety Day to learn about water safety."

The pool will have reduced-price admission all day: \$1 admission for youth 17 and under; \$2 for adults and seniors.

The City pool is named for local surfing legend Frieda Zamba, a four-time world surfing champion from Flagler Beach. Zamba won three straight titles from 1984-1986, then again in 1988, and is regarded by many as the greatest woman surfer of all time.

At the pool, there are four pavilions on the pool deck available for reservation, and the entire facility can be rented for after-hours events.

Daily admission is \$4 adults; \$3 for seniors (65 and older) and youth (ages 2-17); and free for children under 2. Monthly, seasonal and three-month memberships are available for families, couples and individuals.

Mark your calendars for additional upcoming activities that will be held at Frieda Zamba Swimming Pool this summer:

Aqua Zumba – Tuesdays and Thursdays, 9-10 a.m. Session 1 is May 30-June 22; Session 2 is July 11-Aug. 3. This program blends Zumba and water resistance in a work out that's fun for everyone. \$40 per session or \$8 per class drop-in.

Swim Fitness Challenge – Tuesdays and Thursdays from May 31-Aug. 25, 4-7:15 p.m. Improve your overall fitness! Prizes will be awarded to the top finishers. Challenges will vary depending on participant's endurance and dedication. Lap lanes will be available. Free program with paid pool admission.

Stroke Correction Clinic – Saturdays, June 3-Aug. 26, 9-10 a.m. This intensive swim program for youth ages 10-17 is designed to improve stroke technique, efficiency and overall fitness. All four strokes will be taught throughout the session. \$60 fee.

American Red Cross Whale Tales Water Safety Class – Mondays, June 12, July 10 and Aug. 14, 11:15 a.m.-noon. This once-a-month program is taught to raise awareness of safe behavior in, on and around the water. The program is for young children ages 3-5, and is free.

Social Media Day – Saturday, June 17. Noon-6 p.m. Like or follow the City of Palm Coast on Facebook or Twitter and receive \$1 admission.

World's Largest Swim Lesson – Thursday, June 22, 10 a.m., with registration at 9:30 a.m. Join thousands of swimmers across the world for a swimming lesson aimed at preventing childhood drowning. Free admission.

Dive-In Movies – Friday, June 23, 8 p.m. (Movie starts at 8:30 p.m.) Enjoy the most recent hit Disney film, "Moana," on the big screen while floating around in the pool. \$1 admission. Dive-In Movie will also be held July 21 featuring the movie, "Sing."

American Red Cross Lifeguard Certification Class – June 30-July 2, Friday 8 a.m.-4 p.m.; Saturday and Sunday 8 a.m.-6 p.m. The purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies. Fee \$220. Deadline to register is June 19: www.palmcoastgov.com/register.

Fun on the Fourth – Tuesday, July 4, noon-6 p.m. Wear red, white or blue to the pool for \$1 admission.

Kids/Teen Splash and Dash—Saturday, July 8, 8 a.m. Non-competitive swim and run event. All participants receive prizes for finishing race. \$10 fee.

Member Appreciation Day – Sunday July 30, 8-10 p.m. This is an after-hours party for pool members and their families. Free, but open only to pool members. Membership info is available at: www.palmcoastgov.com/pool.

For more information, call the pool at 386-986-4741 or visit www.palmcoastgov.com/pool.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell: 386-214-4729

May 17, 2017

Memorial Day Ceremony to be held Monday, May 29, in Palm Coast

Palm Coast – On Monday, May 29, the City of Palm Coast will have a public Memorial Day Ceremony to remember the men and women who have died while serving in the U.S. military.

The Ceremony will begin at 8 a.m. at Heroes Memorial Park, 2860 Palm Coast Pkwy. NW, Palm Coast (1/2 mile west of the Flagler County Library). Parking is available along Corporate Drive and at the Library.

Guest speakers at the ceremony will be Florida Rep. Paul Renner of District 24, U.S. Rep. Ron DeSantis of District 6, Edward Beier of American Legion Post 115, and Palm Coast Mayor Milissa Holland. Lt. Col. Harry Gilman will offer the invocation.

The presentation of colors will be done by Coastal Florida Police & Fire Pipes & Drums and the Palm Coast Fire Department Honor Guard, and Coastal Florida Police & Fire Pipes & Drums will perform *Amazing Grace*. The Community Chorus of Palm Coast will perform *The Star-Spangled Banner* and also offer a musical tribute of *Song for the Unsung Hero*.

Memorial wreaths will be presented by local veterans organizations. Marine Corps League Detachment 876 will conduct a three-volley salute.

In addition to the mayor, who will emcee the Ceremony, members of the City Council will attend the ceremony. Everyone in the community is encouraged to honor our armed forces by coming out for the Memorial Day Ceremony.

In case of rain, the program will be moved to Palm Coast Fire Station 21, 9 Corporate Drive. For more information, contact Communications & Marketing Manager Cindi Lane at 386-986-3708 or clane@palmcoastgov.com.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

May 17, 2017

City of Palm Coast offices to be closed Monday, May 29, for Memorial Day

Palm Coast – All City of Palm Coast offices will be closed Monday, May 29, for the Memorial Day holiday. Offices will re-open on Tuesday, May 30, at 8 a.m. Recycling and garbage collection will proceed according to the regular schedule.

Join us at 8 a.m. Monday, May 29, for the Memorial Day Ceremony to remember the men and women who have died while serving in the U.S. military. The ceremony will be at Heroes Memorial Park, 2860 Palm Coast Pkwy. NW, Palm Coast.