

# Spotlight



# Highlights

Kids Day at the Palm Coast Tennis Center:

Local Children, ages 6 – 16, enjoyed "Net Generation Kids Day" at the Palm Coast Tennis Center as part of the USTA Pro Circuit Event. Events are still going on this weekend. Don't miss out on the semi-finals and finals this Saturday and Sunday at the Palm Coast Tennis Center. For more information, visit the City's website at <a href="http://www.palmcoastgov.com/events/usta-futures">http://www.palmcoastgov.com/events/usta-futures</a>.



# **Announcements**



USTA Men's Futures Tennis Tournament thru Sunday, February 4 At the Palm Coast Tennis Center



Friday, February 9 thru Sunday, February 11 Various Locations

#### Next Week:

- Tuesday, February 6, Animal Control Hearing, 10am, City Hall Community Wing, 160 Lake Avenue
- Tuesday, February 6, City Council Business Mtg, 6pm, City Hall Community Wing, 160 Lake Avenue
- Wednesday, February 7, Code Enforcement Board Mtg, 10am, City Hall Community Wing, 160 Lake Avenue

# Attachments

- Administrative Services & Economic Development Department Update
- BAC Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Utility Department Update

# **News Releases**

• Try Tennis Free, Introductory Clinics

## ADMINSTRATIVE SERVICES & ECONOMIC DEVELOPMENT-Beau Falgout, Director

#### **Communications & Marketing**

We're in the home stretch for next weekend's fun and educational Birds of a Feather Fest (Feb. 9-11)! The festival is coordinated by Digital Communications Coordinator Jason Giraulo, and our Division is handling the last-minute preparations and promotions. Jason went Live on Facebook at Matanzas Inlet this week to give everyone a sneak peek at the birds, and he made a presentation on Beginning Birding at the Ormond Museum.

There are still spots in some of the birding trips and workshops: <a href="www.birdingfest.com">www.birdingfest.com</a>. Join us 9 a.m. to 1 p.m. Saturday, Feb. 10, in PeaCee's Big Backyard, where we'll learn how to set up our yards to attract birds and butterflies, see shows by the Audubon Center for Birds of Prey, take a guided bird walk and do nature-related crafts. Boy Scouts will be there to work on their Bird Study Merit Badge, and our staff is ready with a program to assist them! Backyard activities are free.

Then we're in for a once-in-a-lifetime opportunity Saturday evening, Feb. 10, when we'll spend "An Evening with Moose Peterson." Moose is an acclaimed wildlife photographer who's traveled the world documenting nearly extinct species and hundreds of birds species. He'll show us his photos and tell the stories behind them. Doors open at 6:30 p.m. at Flagler Auditorium, and the Rooted in Nature Lecture begins at 7 p.m. Admission is free; sign up at <a href="www.birdingfest.com">www.birdingfest.com</a> to guarantee and spot. We still have availability for the pre-event reception with Moose; cost is \$30.

The Division managed to accomplish a few other tasks this week. Palm Coast Television took a camera to the USTA Men's Future's Tennis Tournament at the Palm Coast Tennis Center and produced a video highlighting its Kid's Day event: <a href="https://youtu.be/NY7DbJZ8gTQ">https://youtu.be/NY7DbJZ8gTQ</a>. Other activities included script preparations for a new Rooted in Nature video, and preproduction steps in preparation for video coverage of the USTA Men's Tennis Finals Match happening Sunday, Feb 4, at 10 a.m.

We did final promotions for the upcoming deadline for summer college internships with the City; deadline to apply is 5 p.m. Feb. 16. We sent a news release about Try Tennis Free introductory clinics at the Palm Coast Tennis Center (see below). We staffed the Council Workshop and signed up the City for the National Mayor's Challenge for Water Conservation to be held in April. We designed a flier showing all the 2018 dates for Food Truck Tuesdays. We posted to Facebook, Instagram and Twitter.

# City Clerk

- Processed 3 public records requests.
- Processed 2 litigation documents.
- Prepared and processed 32 documents for recording.
- Prepared 3 agenda items.
- Prepared and posted 1 agenda to the web.
- Completed 1 Proof of Life document for citizen.



## Central Services Division

# Purchasing

Status	Ref. #	Project	
Pending	RFP-UT-18-17	Advanced Metering Infrastructure	
Pending	RFP-PR-18-02	July 3rd, 2018 Aerial Fireworks Display	
Pending	ITB-UT-18-27	Wastewater Emergency Collection Services	
Pending	ITB-CDBG-18-34	Community Development Block Grant	
Pending	RFQ-PW-18-35	Diesel Fuel Quality Assurance Program	
Open	ITB-PW-SD-18-08	Sign Shop Materials	
Open	RFP-PW-18-22	Custodial and Cleaning Services of City Facilities	
Open	ITB-UT-18-14	Wastewater Treatment Plant No. 1 Odor Control Improvements Project	
Open	ITB-PW-18-23	Mower Parts	
Open	ITB-PW-18-28	Debris Disposal Services	
Completed	RFSQ-CD-CME-18-12	Architectural Services	
Completed	RFSQ-CD-CME-18-19	Construction Management Services for Holland Park Phase 2 Improvements	
Completed	ITB-UT-18-21	Lime Sludge Removal, Hauling and Disposal	
Completed	ITB-UT-18-20	Waste Water Treatment Plant No. 1 Clarifier Mechanical Equipment Replacement	

#### Contracts Processed:

- Jacobs Engineering Group, Inc., 2<sup>nd</sup> and Final Renewal for Utility Engineering Services, RFQ-PW-U-14-05
- Guardian Community Resource Management, Inc., 1st Renewal for Grant Compliance Assistance Services, RFQ-CD-PL-15-01
- Flagler Auditorium Lease Agreement for Birds of a Feather Festival, Moose Peterson Keynote Speaker & Pre Event Reception, 2/10/2018



#### The Palm Coast Business Assistance Center

Services Provided by the SBDC at UCF

Located at City Hall 160 Lake Avenue Palm Coast, Florida 32164 (386) 986-2499

www.PalmCoastBAC.com

#### **BUSINESS CONSULTING**

- This Week 8 Consulting Sessions, 30 Consulting Hours
- Total for Month 8 Consulting Sessions, 30 Consulting Hours

#### PALM COAST BAC IMPACT

- Economic Impact This Fiscal Year \$2,324,000
- Economic Impact to Date- \$28 Million
- Return on Investment \$86 per Tax Dollar Invested

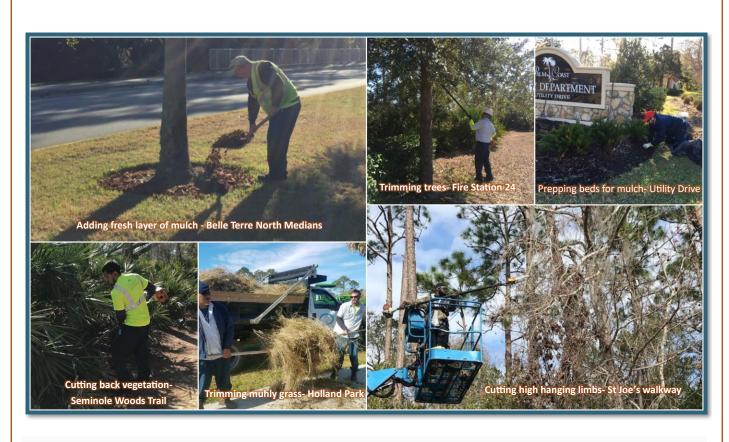
#### NEW PALM COAST COMMERCIAL BUSINESSES

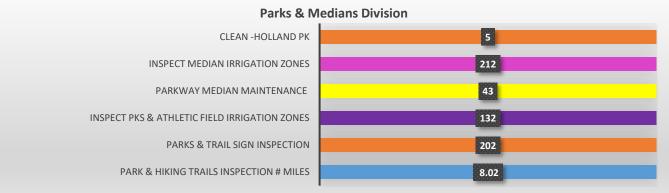
- Daytona Heart Group 2 Mc Cormick Drive Medical Office
- Ocean Jewelry Inc 227 St. Joe Plaza Dr Retail Sale
- Beyrer & Smith Holdings LLC 15 Hargrove Ln Artist

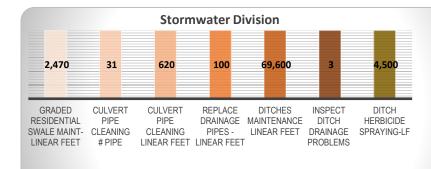
#### NEW PALM COAST HOME BASED BUSINESSES

- Well Hung Drywall LLC Handyman Service
- Nicholas Petraglia Handyman Service
- John Probst Handyman Service
- A.M.A Team Transport LLC Trucking Company
- Ludon Media Unclassified Personal Service
- Andrey Trucking LLC Computer Service
- Austinteriors & Accessories LLC Interior Decorating Service
- ASAP Pro Services LLC Plumbing Contractor
- Abigail Carrier Service Trucking Company
- Pinoy Lawn Care Landscaping Service
- Air-Renu Inc Unclassified Personal Service
- Anner Transport Service LLC Trucking Company

# PUBLIC WORKS - Nestor Abreu, Director



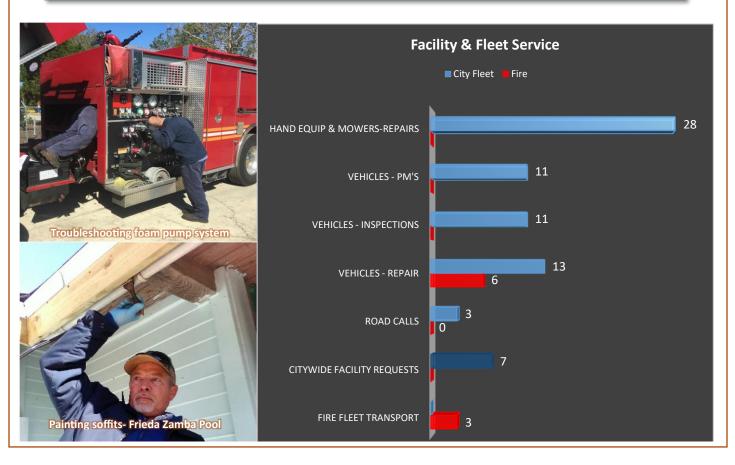






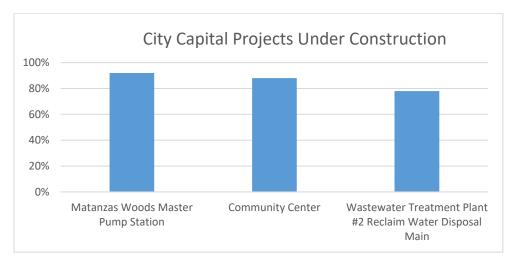


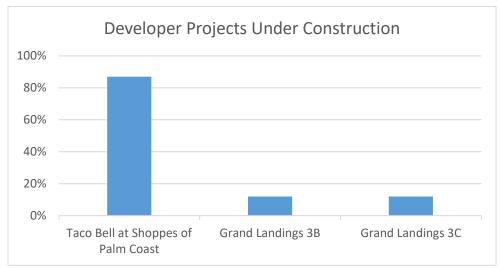




# COMMUNITY DEVELOPMENT - Stephen Flanagan, Director

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND DEVELOPMENT FOR THE PROTECTION OF THE CITY'S NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.





Commercial Permits Applied					
	Interior Renovations (exis. Bealls into three retail	McIntyre Elwell & Stammer			
1210 Palm Coast Parkway SW	units)	General	\$1,175,000.00		
Commercial Permits Issued					
1020 Palm Coast Parkway NW	Reroof- Taco Bell	Total Roof Services	\$18,000		
Occupancy Permits Issued					
14 Office Park Drive Suite 1 Flagler Professional Health Care Service/ FCHV Trey Blanchar					
Development Applications					
Preliminary Plat Modification Matanzas Lake Modification Matanzas Land, I			C		
Permitting Activities					
Total Permits Issues:					
Residential Single Family/Duplex Residences					
Construction value improvements from October 1, 2017 to date					

# Spotlight Projects

#### City Staff Attend U.S. Census Bureau Workshops

Planning and IT staff attended a series of workshops hosted by the U.S. Census Bureau in preparation for the upcoming year 2020 Census. The workshops focused on the following Census programs:

- Local Update of Census Addresses (LUCA)
   Program. This program is designed to assist the Census Bureau in creating an accurate and complete address database for determining housing units.
- 2. Boundary and Annexation (BAS) Program. This program is intended to update and ensure the accurate boundaries for a jurisdiction.

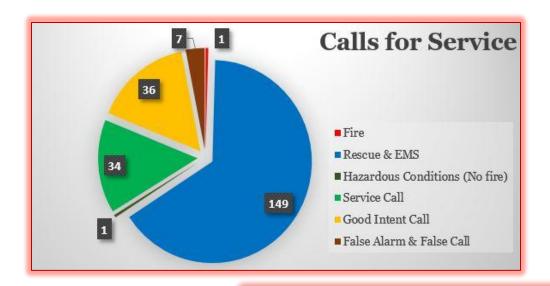
Since the Census counts are used for distribution of federal dollars, the City's participation at these workshops is important to ensure that the City has an accurate and as complete as possible accounting of all persons within the municipal limits of Palm Coast. It was pointed out at the workshop that each person missed by the census could mean the loss of approximately \$1,400/year in federal dollars.

#### L-1 Surface Water Control Structure Upgrades

The City of Palm Coast maintains and operates an extensive network of drainage canals and control structures. This includes the structure known as L-1, off Sentinel Trail on the Little Waterway in the southern portion of Palm Coast south of State Road 100. The L-1 Surface Water Control Structure (SWCS) has deteriorated to the point where it no longer functions as intended. L-1 will be brought up to our current standards and will be replaced with an electro-mechanical slide gate which will be controlled and monitored by a Supervisory Control and Data Acquisition (SCADA) system that will monitor and record water elevations and provide remote control of the electric gate actuator on the weir gate. This design has proven successful at many other water control structures within the City. When necessary the gate can be lowered, in a controlled manner, to provide extra capacity and stormwater relief when threatened by tropical storms. Historically, the City of Palm Coast master stormwater system has drawn down the natural ground water elevations of the wetlands. With holding back some of the water, the expectation is that the wetlands will benefit from additional storage and restored hydro periods. It should be noted that this structure helps control the flow of water to Bulow Creek. Bulow Creek is listed as a Florida Outstanding Waterway and would benefit from the cleaner flow that L-1 provides."







# **GUIDANCE**

Tip of the Month:

Bicycle Safety Tips / Zombie Survival Guide to Bicycle Safety

https://www.youtube.com/watch?v=ow QO3egV2CQ

Download CodeRED to be notified of emergencies that may impact your safety:

http://www.palmcoastgov.com/emergency/codered

Volunteer Intern

"Become a Volunteer"

http://www.palmcoastgov.com/government/fire/volunteer

Register for Basic First Aid & CPR or Healthcare Provider:

http://www.palmcoastgov.com/government/fire/cpr

Car Seat Installs & Smoke Detector Battery Change:

Please call 386-986-2300 or stop by any of our fire stations

#### **COMMUNITY OUTREACH**

**Smoke Detector Battery Change:** 8

**Basic First Aid & CPR:** 

February 10<sup>th</sup> CLASS FULL

**Healthcare Provider:** 

April 20th 5 openings

#### **DEPARTMENT ACTIVITIES**

Hose testing is in process! All of the fire stations are currently testing all fire hose in the stations and on all of the apparatus. Expected date of completion is March  $1^{\rm st}$ .

Flagler Palm Coast High School Fire Academy students have doubled their time spent at the fire stations to 60 hours this week in Ride Alongs!

A few members of the department attended an Insurance Services Office - ISO Seminar conducted by St. Johns County Fire Rescue.



in a moment of crisis, you'd want interns like Fortunato Damiano and Sear McBride to come to your rescue. These firefighters possess profound expertise and integrity that has been bolstered by their training in our Fire Department's newest program. And by the way. . they are your neighbors, homesbased right here in Palm

Fortunato and Sean are two members of a new City of Palm Coast Fire Department internship program that addresses department growth and retention. Severa years ago, Deputy Fire Chief Jerry Forte discovered that some of our career fire lighters were resigning from their jobs to go back to fight fires in their hometowns He worked to develop an innovative plan, recruiting volunteer frefighters who reside in Palm Coast as an internal source to fill vacancies within the department at the

Here's flow it works. Candidates first apply as volunteers to learn the operation all and educational requirements needed to advance within the system. Next, after applying and being accepted for the internship program, they are assigned to one the departments career lieutenants for training and advancement. Upon successful completion of their educational requirements and certification as a Firefighter II on



"When you grow your own, there's no guessing about the character of the people you're hiring," Jerry notes. He feels the best place to find dedicated career people with the permanent sense of duty to protect our community is right here. And he knows that Fortunate

The program has become a win-win for resident and firefighters. "Working in my own communit makes me feel that now I am the best "me;" Seen say Fortunato savors the rush he feels when he's called t an emergency. "When I'm helping my fellow resident ljust know I'm living the life I was meant to live."

Coast Fire Department's Internship Program was recently recognized by the North east Florida Regional Council with the Regional Award for Excellence in Public Safe by. This distinguished honor is presented to a venture that models cooperation and success in planning and growth management. This is a fitting tribute to the men and women who serve our City as frefighters/EMTs and to a community that endorses.

> Featured Article in The Palm Coaster

# **HIGHLIGHTS**

This week Flagler Palm Coast High School Fire Academy students have doubled their time from last week doing Ride Alongs. Together six students put in a total of 60 hours at the fire stations this week alone!

#### In the picture:

Driver Engineer Nunziato is showing Flagler Palm Coast High School Fire Academy student John Overton what he is required to inspect during daily truck checkouts.

Station 25 is completing their annual fire hose testing. All fire stations are currently testing all fire hose in the stations and on all of the apparatus. This ensures that the fire hoses, couplings, and nozzles are all ready for use in the case of an emergency.

Crews stand by Landing Zone #27 awaiting the arrival of an air transport unit (helicopter).

Chief Pilot Dana Morris from Flagler County and VFF Captain Charles Esposito have updated the landing zones for the entire county.







# Parks & Recreation – Alex Boyer, Director

Executive Summary: The Palm Coast Men's Futures Tournament: A USTA Pro Circuit Event continued this week and will wrap up on Sunday, Feb. 4. Friday, Feb. 1 is the last day of free spectator admission. Events Feb. 2-4 require tickets at \$5 non-member adult, \$3 Tennis Center member, \$3 children ages 10-18, and free for kids 10 and under. Tickets are valid for the whole day. Tickets are available for purchase daily at the front desk or in advance at <a href="https://www.palmcoastgov.com/register">www.palmcoastgov.com/register</a>.

On Saturday, Jan. 27, Net Generation Kid's Day was held at the Palm Coast Tennis Center as part of the USTA Pro Circuit Event. A group of 15 enthusiastic kids, ages 6-16, were instructed by Michael Arrigo, our tennis professional; Pat Dempsey, a USTA Junior Team Tennis Coordinator; and Fabio Gambetta (USA), an amateur tennis player. The kids were broken into appropriate groups and enjoyed doubles play and tennis activities designed to hone their skills. Afterwards, the group was rewarded with some delicious ice cream.

# Winter/Spring 2017-18 Activity Guide

http://www.palmcoastgov.com/recreation

# Online Registration & Activities List

http://www.palmcoastgov.com/register

## **Program Highlights**

#### **Musical Munchkins**

The very popular toddler program took place on Thursday, Jan. 25. Toddlers, with their parents, learned how to play various instruments.

#### **Game Day Social**

Participants met for the first time this season on Thursday, Jan. 25. Game Day Social will continue weekly on Thursdays.

#### **Discover Trip**

Adults/seniors enjoyed a trip to The Holy Land Experience in Orlando on Friday, Jan. 26.

#### **Teddy Bear Picnic**

Toddlers had story time with Ralph, the teddy bear, at Holland Park on Saturday, Jan. 27.

#### Nature/Fitness Walk

Adults/seniors enjoyed a brisk walk at the Long Creek Nature Preserve on Tuesday, Jan. 30.

#### **Creepy Crawlies Series**

Toddlers learned about spiders on Wednesday, Jan. 31.

#### **Recurring Athletic Programs**

Tennis Programs for adults & kids Pickleball Adult Flag Football League Open Gym Volleyball Open Gym Basketball



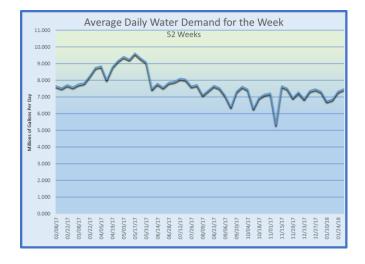
#### **COMING UP**

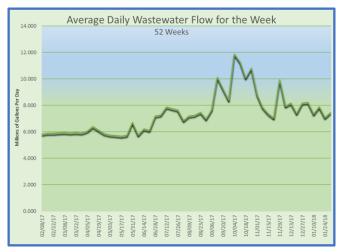
World Tennis Day – March 5 Movies in the Park – March 9 NCCAA Youth Sports Clinic – March 17 Food Truck Tuesday – March 20 Teen Flashlight Egg Hunt – March 30 Egg'Stravaganza – March 31

## Utility - Richard Adams, Director

#### 2-1-2018

- The average water demand for the week was 7.496 million gallons per day.
- The average wastewater flow for the week was 7.457 million gallons per day.
- Crews installed 19 new water meters, 6 new PEP tanks.
- Contractors replaced 5 pep tanks.
- There are 6 new PEP tanks pending and 25 PEP tank replacements pending.
- To keep up with builder demand, currently all new tanks are being installed within 8 days of site ready.
- There are 186 new meter installations pending, with 36 cleared and an average installation time of 3 weeks.
- Wastewater crews installed 1 sewer tap, 8 new PEP pumps and repaired 1 service lateral, 1 PEP main and 1 gravity main.
- Replaced 21 pep pumps, 19 floats, 1 PEP panel, 2 back lids and 7 cleanout caps. Replaced 3 ball valves and 3 boxes.
- There were 43 calls after hours.
- There were 4 meter pit adjustments, replacements and repairs.
- Water Distribution crews repaired 8 water service lines, 4 water service manifolds, replaced 2 water service lines, installed 1 reuse meter, tested and repaired 123 backflow preventers.
- Wastewater crews inspected via CCTV 2,923 feet of gravity sewer and inspected 8 manholes. There were 5 pump station annual maintenance inspections.
- On 1/30/18 at 9:00 AM a broken fire hydrant on Florida Park Drive was replaced. This affected 115 homes for approximately 8 hours which included Fleming Court, Florence Court, and Floyd Court. We also installed an isolation valve on the fire hydrant stub, so if there is a problem in the future we will not have to put customers out of service.
- Monday morning January 29<sup>th</sup> activated wet weather protocol after receiving 2.46 inches of rain. Crews tanked trucked 11 pump stations for high levels. Two contractors were called in with 4 tank trucks assisting. System cycling by Tuesday morning.





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The average wastewater flow was 7.457 million gallons per day

#### **HIGHLIGHTS**

The final coat of paint is being applied to the I-95 elevated storage tank. At a later date, the artist will apply the Palm Coast logo.

The elevated storage tank located on A1A is in the first stage of being recoated. This procedure will not include tenting the tank. The restoration will include repairing some corroded areas and painting the exterior of the tank.

Crews replaced a leaking post hydrant on Carrolo Court. The work affected 46 homes for 6 hours. Due to the number of underground cables in the area, a vac truck was used to excavate slowing the process.







#### **NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager 386-986-3708; cell 386-214-4729

Feb. 1, 2018

# Try Tennis Free at Palm Coast Tennis Center on Feb. 16

**Palm Coast** – Have you always wanted to try tennis? The Palm Coast Tennis Center is offering three sessions of "Try Tennis Free," a free introductory clinic – two for adults and one for children.

The first Try Tennis Free event, for adults, will be 10:30-11:30 a.m. Friday, Feb. 16. Participate in the clinic, meet the friendly staff, check out the facility and ask questions. It's free, but please register in advance.

The other Try Tennis Free clinics are:

- 10:30-11:30 a.m. Friday, March 23 (for adults)
- 10:30-11:30 a.m. Saturday, March 24 (for kids)

Also in March, World Tennis Day will be celebrated from 9:30 a.m.-5:30 p.m. Monday, March 5. World Tennis Day is an international celebration of the sport. The public is invited to enjoy a day of free tennis and fun activities.

The Palm Coast Tennis Center is located at 1290 Belle Terre Parkway, Palm Coast, and the center's phone number is 386-986-2550. Registration for tennis programs is simple through the City's new, easy-to-use Civic Rec online registration program: <a href="https://www.palmcoastgov.com/register">www.palmcoastgov.com/register</a>.

The Tennis Center has a full lineup of programs, leagues and lessons for all age levels. A new clinic for Adult Beginners was added this year, and youth tennis programs have been restructured and renamed by level to allow for instruction better tailored to your child's skills. For details on all the current offerings, visit www.palmcoastgov.com/recreation.

The Palm Coast Tennis Center features 10 top-of-the-line HydroGrid clay tennis courts, lighted to tournament standards. The Tennis Center is certified as a Quickstart Tennis Site and as a Cardio Tennis Site and won the 2010 USTA National Award for Outstanding Small Public Facility.

The center hosts a USTA Pro Circuit Men's Futures Tournament every January, and this year's tournament is going on now and continuing through Sunday, Feb. 4. Come out and see some of the world's top players! The schedule is posted at <a href="https://www.palmcoastgov.com/tennisfutures">www.palmcoastgov.com/tennisfutures</a>.

The Palm Coast Tennis Center is open 8 a.m.-2 p.m. and 4-8 p.m. Monday through Thursday and 8 a.m.-2 p.m. Friday through Sunday. For more information, call the Tennis Center at 386-986-2550.



112 Cats

75 Dogs

4 Rabbits

1 Rat

# Animals ready for homes

When is it time to end my pet's suffering and euthanize them? This is a questions that many pet owners face. This is never an easy question and the answer is equally hard. When your pet has a fatal disease or an injury beyond repair you must make the decision fairly fast and are not given much of an option to wait. When your pet is just old and tired and you have to decide when the time is right, that is the most difficult. We, as pet owners, don't want to part with a member of our family and put off what we know is the right thing for our pets. Sometimes we wait too long and our pets have needless suffering. We hold on to them for us – not for them. Most of the pets are ready to go, they just can't tell us. The Flagler Humane Society offers euthanasia services to those pets that are ready to cross the rainbow bridge. Call for more details or to make an appointment.

**Donation Opportunities:** The *Flagler Humane Society Thrift Store* always accepts donations. They cannot take in any computers/printers or large appliances. Call 386-597-2839 and leave a message.

"General Donations" can be dropped off anytime at your convenience. FHS appreciates all donations, especially those from our Wish List (available at <u>flaglerhumanesociety.org/wish-list</u>). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

**Outreach Adoption Events:** Don't forget that FHS have volunteers and adoptable pets at Petco in Palm Coast on Sundays and at PetSmart in Palm Coast on Thursdays, Fridays & Saturdays.

Interested in becoming a volunteer? Attend an orientation! Volunteer orientations are held at noon in the Humane Society education room every second Saturday of the month. Applications can be found on the FHS website.

Interested in helping at Outreach Adoption Events? Join our Outreach Team! For more information, contact the volunteer coordinator at volunteer@flaglerhumanesociety.org.

Interested in fostering? Contact our adoption specialist at adopt@flaglerhumanesociety.org.

Adoption Specials: Check the FHS Facebook for adoption specials.

**Upcoming Fundraisers/Events:** See the FHS Website for more information on our upcoming Spayghetti Dinner.

**Offered Services:** The Flagler Humane Society has a variety of *Subsidized Spay & Neuter Programs* for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumanesociety.org for questions.

FHS has a *Wellness Clinic* for minor veterinary issues. Call 386-445-1814 for Appointments. *Low Cost Vaccination Clinics* are held on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of every month from 1pm-3pm. No appointments are necessary for the Low Cost Vaccination Clinics.

FHS also offers a "Pet Food Pantry" for those that are in need of assistance. Please call for more information.

**To keep up with Flagler Humane Society happenings** – visit us on the FHS Facebook/Twitter, our website at <a href="www.flaglerhumanesociety.org">www.flaglerhumanesociety.org</a>, or via email at info@flaglerhumanesociety.org.

# Pet of the Week



# **CHAPO**

Chapo is a sweet young boy that is only 9 months old! His mom couldn't afford him anymore and had to give him up. He is up to date on vaccinations and is neutered. He gets along with most other dogs as long as they don't try any funny business. He is super playful!

#### Adoption specialist:

Katrina Geigley adopt@flaglerhumanesociety.org

#### Outreach Manager:

Katie Share kshare@flaglerhumanesociety.org