



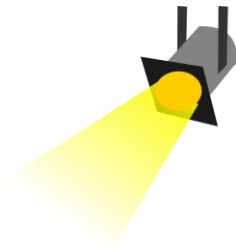
3/2/2018

## City Manager's

## WEEK-IN-REVIEW

in the

# Spotlight



### Highlights

Palm Coast's Find *YOUR* Florida 2018 Photo Shoot Begins:

The City's annual Find *YOUR* Florida 2018 Photo Contest is going on NOW through May 31<sup>st</sup>. Visit the City's website [HERE](#) for photo contest rules and information on how to submit your entries. Don't miss the chance to submit your photos. Winning entries will be displayed on the City's website, used for promotional and public relations purposes, and there are great prizes being awarded too. We can't wait to see your Palm Coast photos!

City of Palm Coast  
**FIND YOUR FLORIDA  
PHOTO CONTEST**



## Highlights

Fire Station Tour with Flagler County Schools Step-up Program:

This week, Flagler County Schools Step-Up Program students visited Fire Station 25 for station tours 3 days this week. Firefighters enjoyed having the students stop by and teaching them about fire prevention and the department! For more information, see the attached Fire Department Update.



**Station Tour w/Flagler County Schools Step-Up Program**

## Announcements



*Friday, March 9, 7:45pm  
Central Park in Town Center*



*Tuesday, March 20, 5pm  
Central Park in Town Center*

### **Next Week:**

- *Tuesday, March 6, City Council Business Mtg, 6pm, City Hall – Community Wing, 160 Lake Avenue*
- *Wednesday, March 7, Code Enforcement Board Mtg, 10am, City Hall – Community Wing, 160 Lake Avenue*

## Attachments

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- Administrative Services & Economic Development Department Update
- BAC Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Utility Department Update
- Humane Society Update

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## News Releases

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- Water Treatment Plant 2, Utility Notice (original and update)
  - road and lane closures, Forge, Kathleen, Prager
  - smoke testing on Clubhouse Drive and connecting street
  - Diamond Communications works to improve cell service in Palm Coast
  - Playground Pals, Munchkin' Sports start in March
  - upcoming NCCAA Sports Clinics (March 17 event)
  - Photo Contest Begins
-

### Communications & Marketing

It was a newsy and busy week for the Division! We issued two news releases related to the mechanical issue that briefly shut down Water Treatment Plant 2, as well as news releases and/or announcements about road and lane closures, smoke testing on Clubhouse Drive and connecting street, Diamond Communications works to improve cell service in Palm Coast, Playground Pals, Munchkin' Sports start in March, and the upcoming NCCAA Sports Clinics (March 17 event).

As part of the Brand Plus Team, all three Division employees staffed a booth at the Employee Wellness Fair to share the brand with City employees, who are our No. 1 brand ambassadors. A new handout was provided on the Rooted in Nature brand, with 11 ways everyone can make a difference every day. Communications & Marketing Manager Cindi Lane hosted Leadership Flagler for Local Government Day with Mayors and a Commissioner from Palm Coast, Flagler Beach, Bunnell and Marineland, and a presentation by Lynn Tipton from Florida League of Cities.

Lane also staffed the City Council workshop and set up for the annual LITE Team graduation. There are eight graduates of the Leadership Intern Training Experience program through which participating employees are mentored by City Manager Jim Landon as they complete special projects for the City.

The Division's other big tasks this week were designing the 2017 Annual Progress Report and preparing for the March 23 Grand Re-Opening of the Palm Coast Community Center. We are also gearing up for the upcoming Mayor's 30/30 Challenge (for fitness-March 24-April 23), the State of the City address (April 3), Citizen's Academy (starts Monday).

Digital Communications Coordinator Jason Giraulo does our graphic design and, in addition to the APR, he designed an ad for Aqua Zumba and the flier and postcard for the Arbor Day Celebration (coming May 5).

This week the Video Production Coordinator, Tom Hanson, assisted the Parks & Recreation Department with updating and creating videos for the Community Center's in-house messaging, a "Welcome to Your Community Center" short video clip is in production. The Food Truck Tuesday video was updated in preparation for the new season starting March 20:

<https://youtu.be/tLzb-e6EcYA>.

The Division posted to Facebook, Twitter and Instagram.

### City Clerk

- Processed 6 public records requests.
- Processed 5 litigation documents.
- Prepared and processed 8 documents for recording.
- Prepared 1 agenda item.
- Prepared 2 proclamations.
- Prepared and posted 1 agenda and 2 sets of approved meeting minutes to Web.



## Central Services Division

### Purchasing

Status	Ref. #	Project
Pending	RFP-UT-18-17	Advanced Metering Infrastructure
Pending	ITB-UT-18-24	Wastewater Residuals Management Services
Pending	ITB-CD-CME-17-39	Construction of Lakeview Boulevard Multi-Use Path
Pending	RFP-IT-18-36	FiberNet OSP Operations and Maintenance
Open	RFS-ADM-18-25	Executive Search Firm
Open	RFSQ	Lakeview Boulevard Path & Seminole Woods Intersection Improvements
Evaluating	RFP-PR-18-02	July 3rd, 2018 Aerial Fireworks Display
Evaluating	RFP-PW-18-22	Custodial and Cleaning Services of City Facilities
Evaluating	ITB-PW-18-28	Debris Disposal Services
Evaluating	ITB-CDBG-18-34	Community Development Block Grant
Evaluating	ITB-PW-18-33	Concrete 4,000 PSI with Fiber Mesh
Reopened	ITB-UT-18-14	Wastewater Treatment Plant No. 1 Odor Control Improvements Project
Completed	ITB-UT-18-27	Wastewater Emergency Collection Services

### Contracts Processed:

- Life Extension Clinic, Inc. dba Life Scan Wellness Center, Piggyback Contract to utilize pricing for annual firefighter physicals – 2/23/2018-9/30/2022
- Graybar – Piggyback contract to purchase electrical, lighting, data communications and security products services and solutions – 2/27/2018-01/31/2023
- BBI Construction Management, Inc. – Construction Managements Services Contract for Holland Park Phase two improvements – RFSQ-CD-CME-18-19
- Everglades Equipment Group – Piggyback contract to purchase John Deere Parts and service – 2/8/2018-09/07/2019



## BUSINESS ASSISTANCE CENTER



### **The Palm Coast Business Assistance Center** Services Provided by the SBDC at UCF

Located at City Hall  
160 Lake Avenue  
Palm Coast, Florida 32164  
(386) 986-2499  
[www.PalmCoastBAC.com](http://www.PalmCoastBAC.com)

#### BUSINESS CONSULTING

- This Week – 10 Consulting Sessions, 27 Consulting Hours
- Total for Month – 10 Consulting Sessions, 27 Consulting Hours

#### PALM COAST BAC IMPACT

- Economic Impact This Fiscal Year - \$2,324,000
- Economic Impact to Date- \$28 Million
- Return on Investment - \$86 per Tax Dollar Invested

#### NEW PALM COAST COMMERCIAL BUSINESSES

- Greenberg Dental Associates LLC – 50 Plaza Dr – Dentist
- Taco Bell – 5045 Hwy 100 East – Restaurant w/o Alcohol

#### NEW PALM COAST HOME BASED BUSINESSES

- Karen S. Breeden – Retail Sales
- Concierge Yoga & Fitness – Unclassified Personal Service
- Bow to Stern Boat Services of Flagler LLC – Other Repair Service
- Snap-On Jewels – Arts & Crafts
- Jack Maintenance LLC – Landscaping Service
- Dennis Fragala Trucking Inc – Trucking Service
- Pampered Lawns LLC – Landscaping Service
- Bad Daddy Tactical LLC – Retail Sales
- Felix Frias Pena – Handyman Service

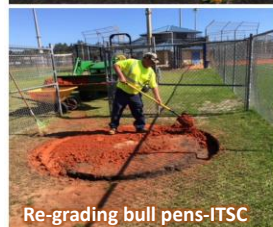
## PUBLIC WORKS – Nestor Abreu, Director



Grading baseball fields- ITSC



Planting new plants- Town Center



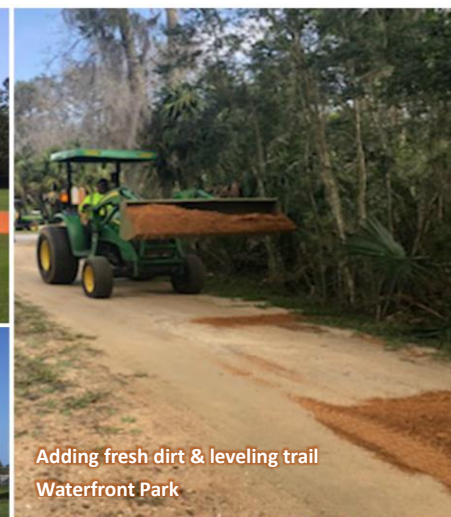
Re-grading bull pens-ITSC



Hand weeding  
Holland Park



Painting soccer fields- ITSC



Adding fresh dirt & leveling trail  
Waterfront Park



Repairing irrigation- WWTP 1

### Parks & Medians Division

CLEAN -HOLLAND PK	5
INSPECT MEDIAN IRRIGATION ZONES	198
PARKWAY MEDIAN MAINTENANCE	38
INSPECT PKS & ATHLETIC FIELD IRRIGATION ZONES	120
FIELDS PAINTED	13
PARKS & TRAILS SIGN INSPECTIONS	312
PARKS & HIKING TRAILS INSPECTIONS # MILES	8.37

### Stormwater Division

2,790	1	65	1,690	2	70	24,000	2
GRADED RESIDENTIAL SWALE MAINT- LINEAR FEET	REPAIRED OUTFALLS	CULVERT PIPE CLEANING # PIPE	CULVERT PIPE CLEANING LINEAR FEET	COMPLETE 12 VALLEY GUTTERS ANNUALLY	REPLACE DRAINAGE PIPES - LINEAR FEET	DITCHES MAINTENANCE LINEAR FEET	INSPECT DITCH DRAINAGE PROBLEMS



Increasing ditch capacity  
Rambling Lane

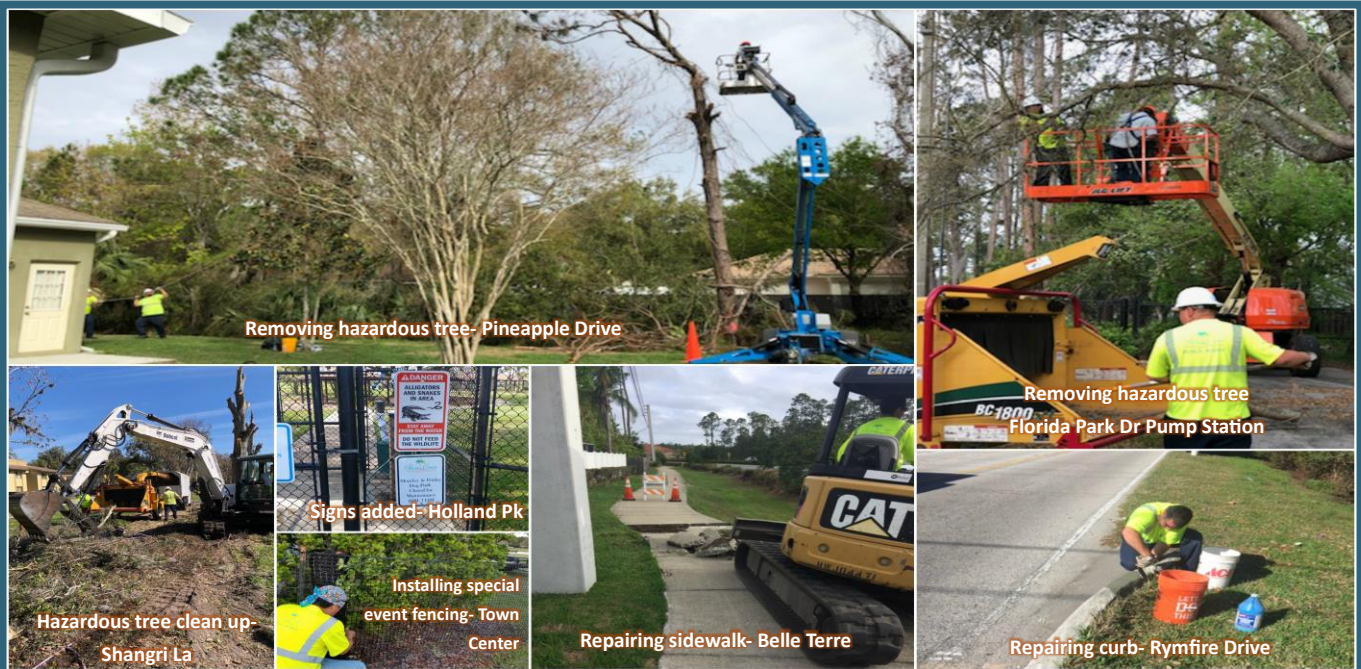
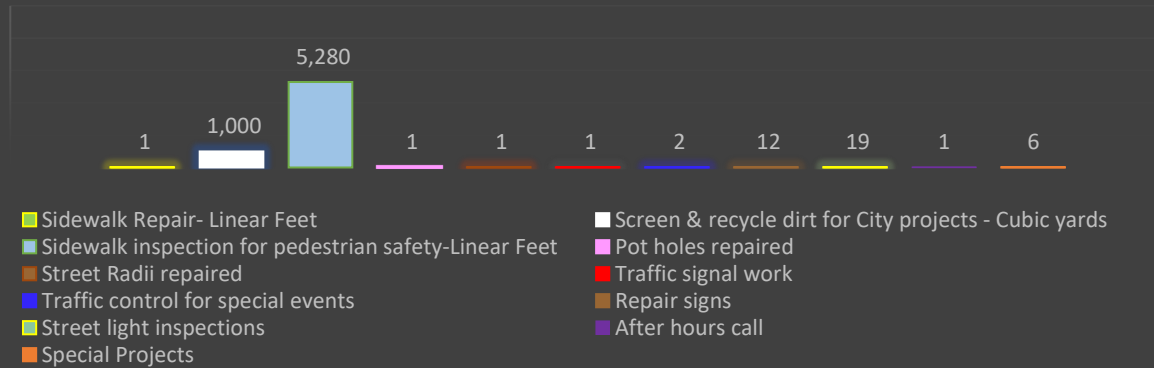
Swale grading - Village Lane

Install Valley Gutters  
Kathleen Ln

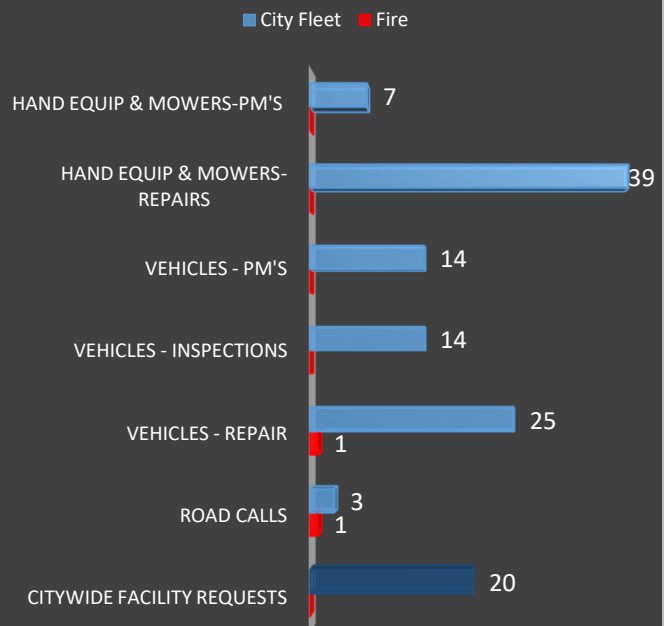
Vac-Con maintenance



## Streets Division



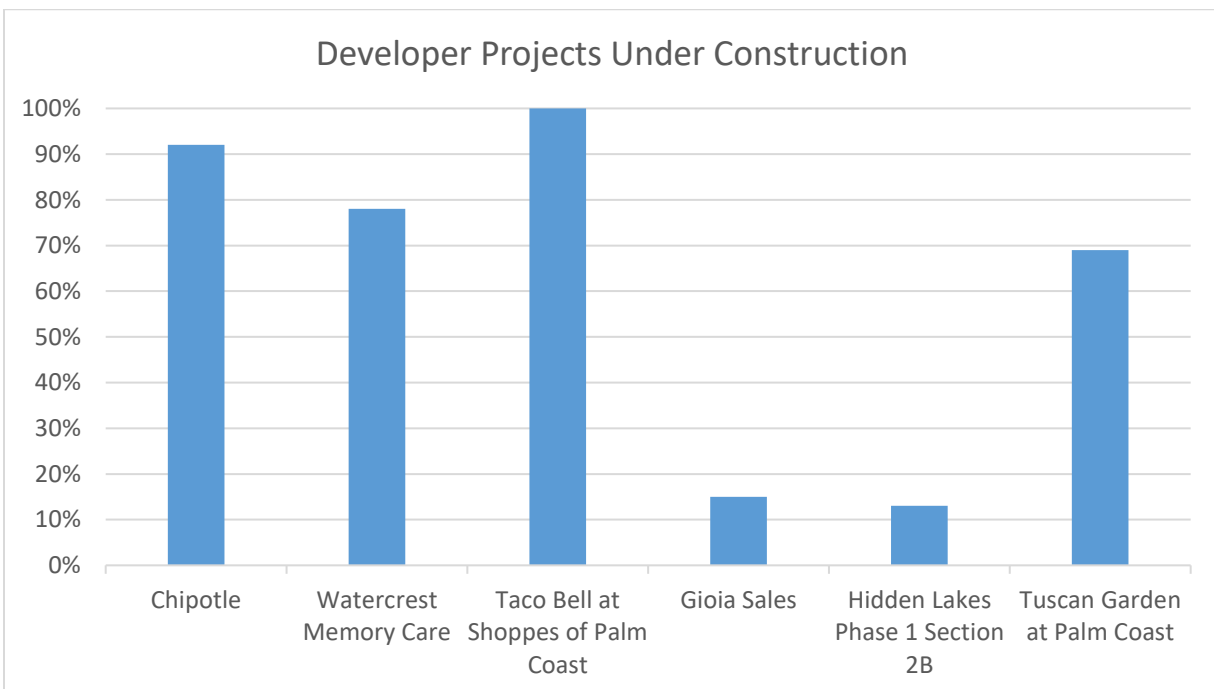
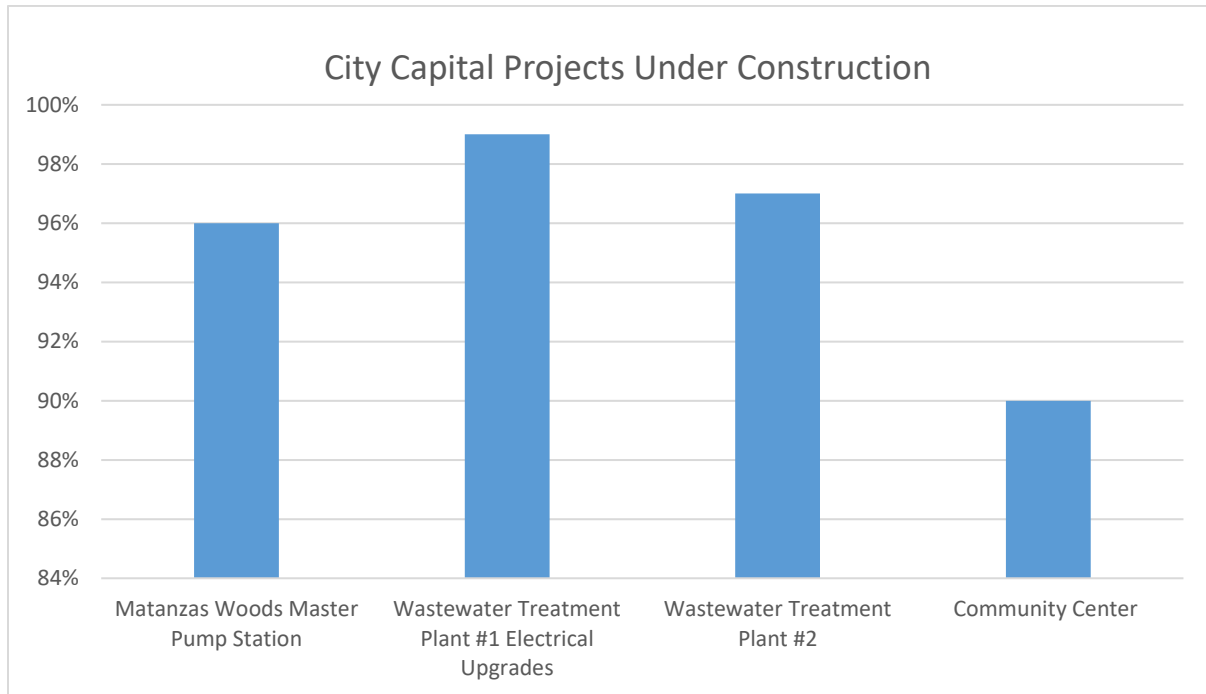
## Facility & Fleet Service





## COMMUNITY DEVELOPMENT – Stephen Flanagan, Director

*PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND  
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S  
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.*



Commercial Permits Issued			
50 Plaza Drive Unit 201	Interior Renovations - O'Quinn Insurance	Heritage Construction	\$2,350
101 Palm Harbor Parkway Unit B123-125	Interior Renovations - Wet Room (Moonrise Brewery)	East Coast Building Corp	\$5,000
4500 Palm Coast Parkway Bldg. B	Interior Renovations	McCumber Homes	\$1,126,000
250 Palm Coast Parkway NE Unit 212	Interior Renovations - Big Frog Custom T-shirts	Jones-Hiatt LLC	\$10,000
Occupancy Permit Issued			
1490 Palm Coast Parkway NW Unit 3	Sofia Nails LLC	Sorphea Tuy	
4877 Palm Coast Parkway NW Unit 3-4	North Florida Sports Medicine & Spine Center	Joshua Henry	
Certificates of Occupancy			
57 Town Court Unit 215	Omega Lab	SMC Construction	\$200,000
57 Town Court Unit 218	Weston Orange Nephrology	SMC Construction	\$80,000
250 Palm Coast Parkway NE Unit 207	Painting with a Twist	East Coast Building Corp	\$59,000
Permitting Activities			
Total Permits Issues:			363
Residential Single Family/Duplex Residences			20
Construction value improvements from October 1, 2017 to date			\$128,937,832

## Spotlight Projects

### **Planning Board Members (PLDRB) Receive iPads**

In an effort to move to a fully electronic format for City Board meetings, the PLDRB members were issued iPads on February 21, 2018. The iPads will be used to replace the paper agenda books printed for the eight members. The PLDRB members were given a tutorial on the proper use of the iPads with regard to retrieving and annotating Planning Board agendas. The training was given by Jim Landon, City Manager, in a meeting prior to the regularly scheduled February PLDRB meeting.



Sample iPad Issued to  
PLDRB Members



## **GUIDANCE**

### Tip of the Month:

Change Your Batteries

[https://www.youtube.com/watch?v=qXq\\_fkKwrSw](https://www.youtube.com/watch?v=qXq_fkKwrSw)

Download CoderED to be notified of emergencies that may impact your safety:

<http://www.palmcoastgov.com/emergency/codered>

### Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

Car Seat Installs & Smoke Detector Battery Change:

Please call 386-986-2300 or stop by any of our fire stations

## **COMMUNITY OUTREACH**

### **Basic First Aid & CPR:**

March 24<sup>th</sup> 3 openings

April 14<sup>th</sup> 12 openings

### **Healthcare Provider:**

April 20<sup>th</sup> 4 openings

## **DEPARTMENT ACTIVITIES**

A few members of the Confined Space Team are at Rope Rescue Operations Class at Lake Tech this week. Driver Training took place this week as well.

Employee Academy Kickoff was at Station 25 with Chief Beadle. City employees enjoyed lunch with the Chief, tower lifts and learning about the fire department history.

Fire Academy students have spent 21.5 hours this week doing Ride Alongs at the stations.

Palm Coast Volunteer Fire and Rescue is seeking additional Volunteer Fire Police. Please apply at:

<http://www.palmcoastgov.com/government/fire/volunteer>



**Employee Academy**



## HIGHLIGHTS

This week four members of the department were at Rope Rescue Operations Class at Lake Tech. Ballou, D'Souza, Graham, and Kerr are members of the Confined Space Team. Next week they will be attending the 2<sup>nd</sup> part – Confined Space Rescue Class.

Driver Training took place this week for three days to assist firefighters on various shifts. Driver Engineers Nunziato and Chumaceiro instructed the classes.

Flagler County Schools Step-Up Program students visited Station 25 for station tours 3 days this week. It was a pleasure having the students stop by to learn about fire prevention and the department!



Rope Operations Training at Lake Tech



Driver Training



Station Tour w/Flagler County Schools Step-Up Program

## Parks & Recreation – Alex Boyer, Director

Executive Summary: Supervisors have been busy training new staff including a Head Recreation Leader, Recreation Leader II, and Facility Clerks. Parks & Recreation continues to work with Communications & Marketing on the Community Center Grand Re-Opening. Some of our staff has started moving over to the building to get it functional for daily operations starting Monday, March 26.

Our Recreation Specialist and Recreation Supervisor of Marketing attended the Young Professional Group's Power Luncheon featuring Council Member Nick Klufas on Tuesday, Feb. 27. Klufas discussed "Striving to become a leader of tomorrow, in our world today."

### Winter/Spring 2017-18 Activity Guide

<http://www.palmcoastgov.com/recreation>

### Online Registration & Activities List

<http://www.palmcoastgov.com/register>

#### Program Highlights

##### **Musical Munchkins**

The very popular toddler program took place on Thursday, Feb. 22. Toddlers, with their parents, learned how to play various instruments.

##### **Game Day Social**

Participants met on Thursday, Feb. 22. Game Day Social will continue weekly on Thursdays.

##### **Discover Trip**

Participants had fun on the Discover Trip to Cedar Lakes Gardens and Two Tales Elephant Ranch on Friday, Feb. 23.

##### **Teddy Bear Picnic**

Toddlers joined Ralph the Teddy Bear for story time on Saturday, Feb. 24 at Holland Park.

##### **Nature/Fitness Walk**

Participants explored Central Park on Tuesday, Feb. 27.

##### **Creepy Crawlies**

Toddlers learned about caterpillars on Wednesday, Feb. 28.

##### **Recurring Athletic Programs**

Tennis Programs for adults & kids  
Pickleball  
Adult Flag Football League  
Open Gym Volleyball  
Open Gym Basketball



Discover Trip – Feb. 23



Teddy Bear Picnic – Feb. 24

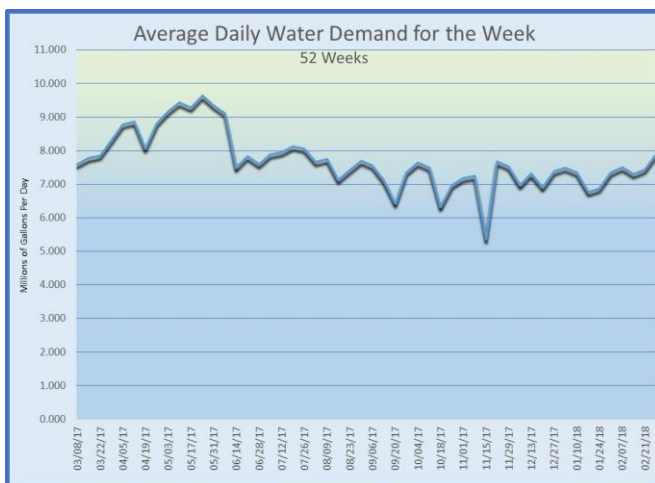
#### COMING UP

**World Tennis Day** – March 5  
**Movies in the Park** – March 9  
**NCCAA Youth Sports Clinic** – March 17  
**Food Truck Tuesday** – March 20  
**Teen Flashlight Egg Hunt** – March 30  
**Egg'Stravaganza** – March 31

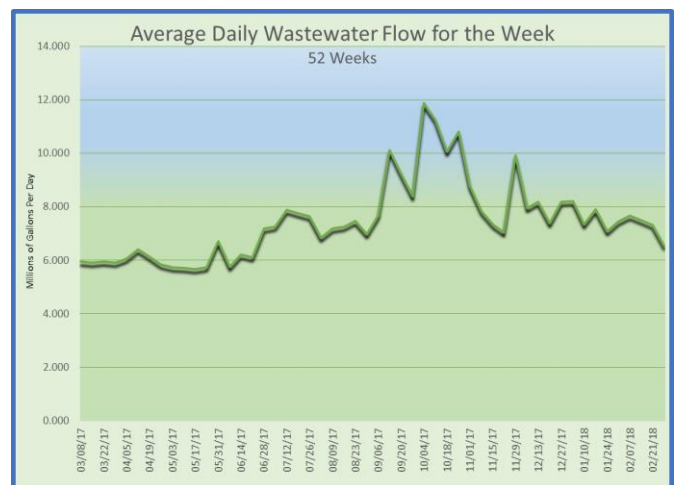
## Utility – Richard Adams, Director

3-01-2018

- Temporary modification of the disinfection treatment procedure from chloramines to free chlorine began this week and will continue through March 21<sup>st</sup>. Customers may notice an increase in the taste and odor of chlorine in their drinking water during this time.
- The average water demand for the week was 7.996 million gallons per day.
- The average wastewater flow for the week was 6.540 million gallons per day.
- Crews installed 24 new water meters, 1 new irrigation meter, 3 reuse meters and 7 new PEP tanks.
- Contractors replaced 7 PEP tanks.
- There are 22 new PEP tanks pending and 13 PEP tank replacements pending.
- Currently all new tanks are being installed within 8 days of site ready.
- There are 220 new meter installations pending, with 48 cleared and an average installation time of 3 weeks.
- Wastewater crews installed 1 sewer tap, 4 new PEP pumps, 6 PEP electric assemblies and 2 risers.
- Also replaced 28 PEP pumps, 10 floats, 3 back lids, 2 PEP panels, 1 ball valve and 6 cleanout caps.
- There were 31 calls after hours.
- There were 13 meter pit adjustments, replacements and repairs.
- Water Distribution crews repaired 2 water service lines, 6 water service manifolds and tested and repaired 108 backflow preventers.
- Wastewater crews inspected via CCTV 3,389 feet of gravity sewer and inspected 20 manholes. There were 3 pump station annual maintenance inspections.
- While tapping a 12" water main at 5 Freneau lane, the water main split resulting in a 2 day boil water notice for 13 homes on Freneau ln.
- A scheduled shut down for a post hydrant replacement on Courtney Pl. was completed on 2-28-18. There were 31 homes notified for a 2 day boil water notice.
- Staff worked with PBM Constructors to replace gaskets on discharge piping at 24-2. This work was performed at night due to flows.
- Staff worked on installing LED fixtures at pump stations, completing ten this week.



The average water demand for the week was  
7.996 million gallons per day.



The average wastewater flow was  
6.540 million gallons per day

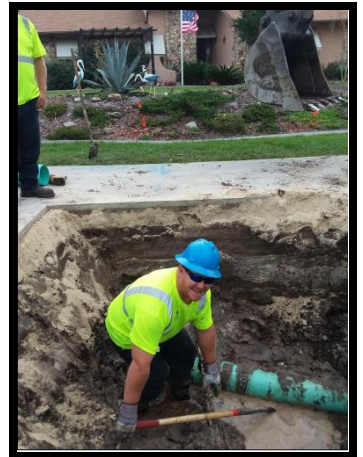


## HIGHLIGHTS

Staff from Wastewater Treatment Plant #1 converted the exterior lighting system from sodium vapor to LED. The lighting conversion program essentially reduces the power needed per bulb from 250 watts to 78 watts and provides a brighter light as well. The old bulbs would generally last 2-3 years and the light ballast would fail over time. The LED lights should last a minimum of 10 years before requiring any maintenance. Staff from Water Treatment Plant #3 completed the changeover in the generator room from florescent bulbs to LED lights.



Staff repaired gravity sewer line located on Forge Ln damaged by water service jack and tap.



Staff installed sewer main repair located by Aspen Dental to repair damaged gravity line struck by the contractor installing fiber cable.





## **NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
386-986-3708; cell 386-214-4729

**March 1, 2018**

### **City of Palm Coast Utility customers may notice strong chlorine taste, smell following mechanical problem at Water Treatment Plant 2**

**Palm Coast** – A mechanical problem at one of the City of Palm Coast's water treatment plants Thursday caused the level of chlorine to go too high, prompting the City to temporarily shut down the water plant.

Water supply in the City was not disrupted – the customers normally served by Water Treatment Plant 2 are receiving water from Palm Coast's two other water treatment plants instead.

But customers south of State Road 100 may notice a strong chlorine odor or taste until the system is fully flushed. If that occurs, customers are advised to flush their faucets or boil their water to get rid of the chlorine. The water is safe to drink, but it would be best to remove the chlorine before consuming it. That is done by flushing the faucets or boiling the water.

Customers may also notice lower-than-normal water pressure and/or discoloration in their water, but it is safe to use. (The discoloration was caused by an unrelated water main break in the F Section earlier this week, and sediment in those lines is causing that.)

The City of Palm Coast Utility Department discovered the higher-than-normal levels of chlorine at Water Treatment Plant 2 during routine water testing. The plant, which serves the southern end of Palm Coast, was immediately taken offline, and the City is flushing hydrants and water mains in the LL, Z and K sections. The water in the storage tank where the mechanical problem occurred has been replaced with water that has normal levels of chlorine.

The City is currently in a period of using free chlorine, rather than combined chlorine/ammonia (chloramines), to disinfect the system, meaning the chlorine taste and smell was already slightly higher than normal. Today's issue at Water Treatment Plant 2 was mechanical and unrelated to the disinfection program.

Customers are asked to limit irrigation with City water Thursday evening to allow the water supply at the three plants to rebuild.

Customers who have any questions may call Palm Coast Customer Service at 386-986-2360.



**NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
386-986-3708; cell 386-214-4729

**March 2, 2018**

**Operations back to normal at City of Palm Coast's Water Treatment Plant 2**

**Palm Coast** – The City of Palm Coast's Water Treatment Plant 2 is back to regular operation as of Thursday night, and ongoing testing shows that chlorine levels are in normal ranges.

The plant, which serves southern Palm Coast, was shut down for several hours Thursday after a mechanical problem caused the level of chlorine to go too high. The problem has been corrected.

Water supply in the City was not disrupted, as customers normally served by Water Treatment Plant 2 received water from Palm Coast's two other water treatment plants instead. There is no need for customers to boil their water at this time; it is safe to drink straight from the faucet.

The water levels in the storage tanks at all three plants are recovering nicely, and the Utility Department does not anticipate any further issues.

Customers who have any questions may call Palm Coast Customer Service at 386-986-2360.





**Feb. 26, 2018**

**Emergency road closure: Forge Lane on Tuesday, Feb. 27**

**Palm Coast** – On Tuesday, Feb. 27, the City of Palm Coast Utility Department will be closing a 50-foot section of Forge Lane – in the vicinity of 38 Forge Lane – for an emergency sewer lateral repair.

The problem is causing the road to collapse. The area of the repair will be impassable during the repair. It is expected the project can be completed in one day.

The City of Palm Coast appreciates the patience and cooperation of residents and motorists during this important repair project.

For more information, call the Utility Systems Tech Lead Eric Serrano at 386-986-2372.



**March 1, 2018**

**Temporary road closures: Kathleen Trail and Prager Place**

**Palm Coast** – The City of Palm Coast Public Works Department is planning temporary road closures on Kathleen Trail and Prager Place in the coming week for drainage pipe replacements.

From 7:30 a.m. to 3:30 p.m. on both Tuesday and Wednesday, March 6 and 7, the roadway in front of 71 Kathleen Trail will be closed for installation of a second drainage pipe. Residents will have access to their homes, but the road will be closed to through traffic. Overnight, Public Works will install a steel plate over the construction area so that the road can be reopened; motorists are advised to use caution when driving through that area.

From 7:30 a.m. to 3:30 p.m. on both Thursday and Friday, March 8 and 9, Prager Place will be closed to traffic at its entrance (near Prattwood Lane). Residents will not be able to access their homes by vehicle during those construction hours. Overnight, Public Works will install a steel plate over the construction area so that the road can be reopened; motorists are advised to use caution when driving through that area. During the hours of construction, Public Works will have the steel plate available in case emergency workers need access into Prager Place.

The City of Palm Coast appreciates the patience and cooperation of residents and motorists during these important drainage projects.

For more information, call Customer Service at 386-986-2360.



**Feb. 27, 2018**

**Lane closure: southbound Belle Terre Parkway on Thursday, March 1**

**Palm Coast** – On Thursday, March 1, from 10 a.m. to approximately noon, the City of Palm Coast Public Works Department will be closing one lane of southbound Belle Terre Parkway, near Easthampton Boulevard, while a sidewalk repair is completed.

The southbound lane will be closed for one to two hours while the concrete is poured. Traffic control assistance will be provided.

The City of Palm Coast appreciates the patience and cooperation of residents and motorists during this important sidewalk repair project.

For more information, call Palm Coast Customer Service at 386-986-2360.





**Feb. 27, 2018**

### **Smoke testing of sanitary sewer lines planned for Clubhouse Drive, connecting streets**

**Palm Coast** – To improve sewer service to citizens, the City of Palm Coast will be smoke testing the sanitary sewer lines for the homes on Clubhouse Drive and all connecting streets. This smoke testing will be done from Monday through Friday, March 5 to 9. This test, which involves forcing smoke into the sanitary sewer lines, will check for leaks, breaks and defects in the system.

The smoke is odorless, creates no fire hazard and will not enter your home or business unless you have defective plumbing or dried-up sink traps or floor drains. The smoke test should only affect your home for approximately 15 minutes. Homes affected by smoke testing will find a door tag hanging on the front door.

The smoke used for this test is manufactured strictly for this purpose, leaves no residuals or stains and has no effect on plants and animals. Direct contact with the smoke may cause minor respiratory irritation in some people.

If people in your building suffer from a heart condition, asthma, emphysema or some other respiratory condition and are planning to stay in the building during testing, notify the City of Palm Coast at 386-986-2371 to discuss your specific case.

Prior to testing, please pour two gallons of water in the seldom-used sinks or floor drains to prevent sewer gases, smoke or odors from entering the premises. If smoke does enter your home during testing, immediately remove yourself from the building, notify the crews that are conducting the test or call the City. Again, if smoke enters your home, it is an indication of a plumbing defect, so you should also notify a plumber. While we can assist in the location of any defects on private property, the correction of any defects are the responsibilities of the property owner.

Smoke that you will see coming from the vent stacks on houses is normal. However, smoke coming from holes in the ground IS NOT normal and is considered a defect. All such defects will be photographed and logged. The City will then contact the property owners if a defect is located on private property.

This smoke testing is part of the City's continuing effort to provide a safe, economical, efficient and environmentally sound sewer system throughout Palm Coast. The smoke testing procedure

has been recommended by the U.S. Environmental Protection Agency as an effective means of identifying problem areas in the sewer system. Eliminating system defects and illegal connections will help our community remain in compliance with the new federal legislation regarding sewer systems maintenance and sanitary sewer overflows.

Thank you for your cooperation.

# **Palm Coast, FL, Updates its Wireless Ordinance to Attract Carriers and Improve Service**

(SHORT HILLS, NJ, Feb. 27, 2018)

The City of Palm Coast, FL (the “City”), has amended its ordinance relating to the development of wireless infrastructure in order to attract carrier network enhancements and improve wireless service throughout the City. The City worked with wireless infrastructure company Diamond Communications LLC (“Diamond”) to develop a Wireless Master Plan that identified service gaps and developed solutions that could efficiently mitigate those gaps. The Wireless Master Plan and amendment to the ordinance were approved unanimously by the Palm Coast City Council on Feb, 6, 2018.

The amended ordinance identifies 29 Palm Coast or publicly owned parcels on which monopoles up to 150 ft. may be constructed. The earlier ordinance contained strict height, location and site visibility parameters. Developments of such monopoles will be subject only to an expedited administrative and building permit review. In addition, the ordinance removed a requirement for carriers to flush mount or conceal their antennas on poles developed on properties included in the Wireless Master Plan.

“Palm Coast has taken a great first step with the approval of the Wireless Master Plan and ordinance revision,” said Peter Woodbury, President of Site Management at Diamond. “They have demonstrated their commitment to improving wireless service and have let the carriers know that they are serious about facilitating future deployments in the City.”

“The City of Palm Coast is committed to improving cell service for our residents and businesses, and this will allow us to achieve that goal,” said Palm Coast City Manager Jim Landon. “We look forward to working with cell carriers to develop additional antennas in Palm Coast.”

For inquiries regarding possible colocation of wireless equipment on Palm Coast’s infrastructure or properties, contact Randy Kilgore, Business Development Manager at Diamond, at [rkilgore@diamondcomm.com](mailto:rkilgore@diamondcomm.com).

## **About Palm Coast**

One of Florida's fastest-growing and newest cities (incorporated 1999), Palm Coast is a Florida paradise – situated on 70 miles of canals and the Intracoastal Waterway and just minutes from pristine Atlantic Ocean beaches. Active lifestyle and the natural environment go hand-in-hand here, with residents and visitors enjoying 125+ miles of connecting trails and City amenities including parks, a pool, a tennis center, a golf course and a community center.

## **About Diamond Communications LLC**

Diamond Communications LLC is headquartered in Short Hills, New Jersey with offices in nine states throughout the U.S. Diamond is one of the largest private U.S. wireless infrastructure companies and manages approximately 200,000 properties and structures across the country. Diamond has longstanding relationships with the major wireless carriers, regional carriers, first responders and other wireless users. Please visit our website at [www.diamondcomm.com](http://www.diamondcomm.com).



## **NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
386-986-3708; cell 386-214-4729

**Feb. 27, 2018**

### **Little ones can explore Palm Coast's parks, make friends at Playground Pals**

**Palm Coast** – Preschoolers ages 2 to 5 can make friends as they explore different City of Palm Coast playgrounds at the Playground Pals program held monthly. The new season kicks off March 14.

Palm Coast Parks & Recreation's Munchkin' Sports program also kicks off in March, and other toddler programs are ongoing. Those include Teddy Bear Picnic and Munchkin' Creations. Now that the weather is warm, it's the perfect time to get little ones outdoors!

At the free Playground Pals program, parents join their young children for playground time, arts, crafts and games. Playground Pals is held 10-11 a.m. Wednesdays – March 14 at Waterfront Park, 150 Waterfront Park Road (off Colbert Lane); April 18 at Seminole Woods Neighborhood Park, 350 Sesame Blvd.; May 16 at Holland Park, 18 Florida Park Drive.

The program is free, but participants must be pre-registered at least 48 hours ahead of time (while space available). Registration is now open through the City's new, easy-to-use Civic Rec online registration program: [www.palmcoastgov.com/register](http://www.palmcoastgov.com/register).

### **Munchkin' Sports**

Also coming up in March is the Munchkin' Sports program, which will be held from 5:15-6 p.m. Wednesdays, March 28 through April 25, at Holland Park, 18 Florida Park Drive. Children ages 3 to 5 can learn the basic motor skills necessary to play organized sports such as soccer, baseball, golf, football and tennis.

The five-week program is set up for parents to assist during lessons to enjoy quality family time. The cost is \$35 for the program. Pre-registration is required (while space available) at [www.palmcoastgov.com/register](http://www.palmcoastgov.com/register).

### **Other fun toddler programs**

The City's free Teddy Bear Picnics are offered monthly on Monday and Saturday mornings. Monday sessions are 10-10:30 a.m. March 5, April 9 and May 7 at Linear Park, 31 Greenway Court (off Colbert Lane). Saturday sessions are 10-10:30 a.m. March 31, April 28 and May 26 at Holland Park, 18 Florida Park Drive. Children ages 2-5 (with their parents) will bring their favorite teddy bear for story time, game playing or craft and a snack. Pre-registration is required at least 48 hours in advance (while space available) at [www.palmcoastgov.com/register](http://www.palmcoastgov.com/register).



Munchkin' Creations also meets monthly, on Tuesdays from 10-11 a.m. The next session will be March 13 at the City's Frieda Zamba Pool classroom, 339 Parkview Drive. Other dates this spring are April 10 and May 8, and those will be held at the Palm Coast Community Center, 305 Palm Coast Pkwy. NE. Children 2-5, with their parents, will learn to make their own snack while also creating a unique piece of art. The \$8 fee covers supplies. Pre-registration is required at least 48 hours in advance (while space available) at [www.palmcoastgov.com/register](http://www.palmcoastgov.com/register).

For more information about Parks & Recreation programs, call 386-986-2323.



**NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
386-986-3708; cell 386-214-4729

**Feb. 27, 2018**

**Children 6-16 invited to participate in free NCCAA Youth Sports Clinic on March 17**

**Palm Coast** – Who's ready to play soccer, baseball, basketball, volleyball or golf? Children and teens ages 6-16 are invited to participate in a free NCCAA Youth Sports Clinic on Saturday, March 17, 9 a.m. to 11:30 a.m.

Youth will choose a clinic from one of the five sports offered, learning new skills and practicing the sport. Instruction will be provided by National Christian College Athletic Association (NCCAA) student-athletes and their collegiate coaches.

Check-in will be at 9 a.m., with the sports clinics beginning at 9:30 a.m. The golf sports clinic will be held at City of Palm Coast's Palm Harbor Golf Club, 20 Palm Harbor Drive, and all other sports at Indian Trails Sports Complex, 5455 Belle Terre Pkwy., Palm Coast. The free sports clinic is being offered by Palm Coast Parks & Recreation.

Space is limited, and advance registration is required at [www.palmcoastgov.com/register](http://www.palmcoastgov.com/register). On-site registration will be available on March 17 only if space is still available.

For more information, call Parks & Recreation at 386-986-2323.

**PHOTO:** Last year's first-place winner was "Dawn at the Marina" by Vicki Payne.



**NEWS RELEASE – City of Palm Coast**

Contact: Cindi Lane, Communications & Marketing Manager  
386-986-3708; cell 386-214-4729

**March 2, 2018**

**City of Palm Coast's Find Your Florida 2018 Photo Contest begins**

**Palm Coast** – In a photograph, show what makes Palm Coast special!

The City of Palm Coast will hold the Find Your Florida 2018 Photography Contest now through May 31. Prizes will be awarded, and photographs submitted for the contest will be used by the City for marketing, promotional and public relations purposes.

The theme of the contest is "Find Your Florida in Palm Coast." Winning photos will illustrate what makes Palm Coast special. Examples of what the City is looking for include: family fun at our festivals, sports activities, cultural clubs and organizations, and on our parks and trails; active lifestyle such as walking/running/bicycling, sports, swimming, fishing and boating; and nature such as beautiful landscapes, birds and other wildlife, and waterways. The City wants to share what's special about Palm Coast!

First, second and third place will be awarded, plus special awards for a new people-focused category, "Palm Coasters" and for the Best Photo taken by a youth age 17 and younger.

For the first time, a concurrent photo contest on Instagram will be held, and prizes will be awarded for the best Instagram photos, too. To enter via Instagram, be sure to use the hashtag "PCpics2018" and include the photo location (where in Palm Coast?) in the caption.

Gift certificates to local businesses will be awarded in the following amounts: First Prize, \$200; Second Prize, \$100; Third Prize, \$50; Instagram winner, \$100; "Palm Coasters" winner, \$50; and Youth winner, \$50. Gift certificates will be offered to a variety of businesses, and winners will be able to select from the list. In addition, honorable mentions will be awarded as determined by the judges. Winning photographs will be displayed on the City's website, and winning photographers will be recognized at a meeting of the Palm Coast City Council.

Photographers may submit up to 20 entries. It is free to enter. Entries must be submitted no later than midnight May 31, 2018.

Photographs submitted for the contest must be taken in the City of Palm Coast. The photographs will be used by the City for marketing, promotional and public relations purposes.

such as publications, videos and websites, and at City facilities, to promote the City of Palm Coast. All submissions will become the property of the City of Palm Coast.

For complete guidelines and an online entry form, visit [www.palmcoastgov.com/photocontest](http://www.palmcoastgov.com/photocontest).

For more information, contact Cindi Lane, Palm Coast communications & marketing manager, at 386-986-3708 or [clane@palmcoastgov.com](mailto:clane@palmcoastgov.com).





119 Cats

80 Dogs

1 Rabbit

1  
Cockatiel

## *Animals ready for homes*

The lawmakers are in session and there are a few big bills that are up for legislation that affect the animal community. The biggest one to affect Florida is the Greyhound Bill. This bill would make greyhound racing illegal in the state of Florida. It is currently illegal in 40 states. Florida has the highest number of active racing facilities. There is a last-minute tax package amendment that could take away local government's ability to ban the sale of puppy mill dogs, while also voiding existing ordinances. Florida has 58 county/city ordinances that currently ban pet stores from selling puppies and kittens, which are often bred in high volume and in poor conditions. Make sure to let your state representatives know your thoughts on the upcoming legislation! You can help to make a difference!

**Donation Opportunities:** The *Flagler Humane Society Thrift Store* always accepts donations. They cannot take in any computers/printers or large appliances. Call 386-597-2839 and leave a message.

"General Donations" can be dropped off anytime at your convenience. FHS appreciates all donations, especially those from our Wish List (available at [flaglerhumane.org/wish-list](http://flaglerhumane.org/wish-list)). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

**Outreach Adoption Events:** Don't forget that FHS have volunteers and adoptable pets at Petco in Palm Coast on Sundays and at PetSmart in Palm Coast on Thursdays, Fridays & Saturdays.

Interested in becoming a volunteer? Attend an orientation! Volunteer orientations are held at noon in the Humane Society education room every second Saturday of the month. Applications can be found on the FHS website.

Interested in helping at Outreach Adoption Events? Join our Outreach Team! For more information, contact the volunteer coordinator at [volunteer@flaglerhumane.org](mailto:volunteer@flaglerhumane.org).

Interested in fostering? Contact our adoption specialist at [adopt@flaglerhumane.org](mailto:adopt@flaglerhumane.org).

**Adoption Specials:** Check the FHS Facebook for any Adoption Specials.

**Upcoming Fundraisers/Events:** See the FHS Website for more information on our upcoming Spay-ghetti Dinner and Paint Your Pet Event.

**Offered Services:** The Flagler Humane Society has a variety of *Subsidized Spay & Neuter Programs* for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email [info@flaglerhumane.org](mailto:info@flaglerhumane.org) for questions.

FHS has a *Wellness Clinic* for minor veterinary issues. Call 386-445-1814 for Appointments. *Low Cost Vaccination Clinics* are held on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of every month from 1pm-3pm. No appointments are necessary for the Low Cost Vaccination Clinics.

FHS also offers a "Pet Food Pantry" for those that are in need of assistance. Please call for more information.

**To keep up with Flagler Humane Society happenings** – visit us on the FHS Facebook/Twitter, our website at [www.flaglerhumane.org](http://www.flaglerhumane.org), or via email at [info@flaglerhumane.org](mailto:info@flaglerhumane.org).

## Pet of the Week



### DAHLIA

Dahlia is a mature lady of approximately 6 years old. She is already spayed and up to date on all vaccinations. She is heartworm positive but that is easily corrected. She loves attention and has the best house manners. She stays up in the FHS front lobby and we have no issues with her. She is housebroken and VERY quiet. She would love a quiet home with a family to call her own. She is the perfect first time dog and very low maintenance.

#### **Adoption specialist:**

Katrina Geigley  
[adopt@flaglerhumane.org](mailto:adopt@flaglerhumane.org)

#### **Outreach Manager:**

Katie Share  
[kshare@flaglerhumane.org](mailto:kshare@flaglerhumane.org)