



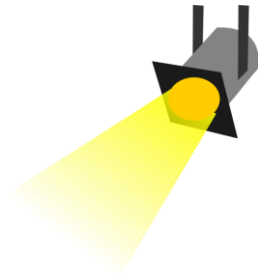
City Manager's

7/26/2019

WEEK-IN-REVIEW

in the

Spotlight



July is Parks & Rec Month

Residents have enjoyed celebrating “July is Parks & Rec Month” with our Parks and Recreation Department. This past weekend we celebrated by holding our *Youth Fishing Derby* at Waterfront Park. We had several young participants with 4 big winners, Ethan Dos Santos for Most Fish Caught (5 fish), Jayden Dawson for Largest Catch (Hammer Head Shark), Carson Neel for Longest Fish (16 inches), Henry Bergan for Angler Award (4 years old, caught 2 fish), and Franchesca Delbonis for Tiniest Catch (3 inches). Congratulations to all the winners and participants of this fun event. For more information, see the attached Parks & Recreation Department report.



Youth Fishing Derby Participants

Announcements

*Tour de Palm Coast
Saturday, August 27, 8am – 10am
Palm Coast Community Center*

*Leveraging Local Resources to Grow Your Business
Thursday, August 1, 8am to 9am
Council Chambers, City Hall – Community Wing*



*Friday, August 9, 8:30pm
Central Park at Town Center*



*Tuesday, August 20, 5pm
Central Park at Town Center*

Next Week:

- *Tuesday, July 30, City Council Workshop, 9am, City Hall – Community Wing*
-

Attachments

- Administrative Services & Economic Development Department Update
 - BAC Update
 - Public Works Department Update
 - Community Development Department Update
 - Fire Department Update
 - Parks & Recreation Department Update
 - Utility Department Update
 - Engineering & Stormwater Department Update
 - Humane Society Update
-

Communications & Marketing

This week the team worked on a number of upcoming projects with elements of video, graphic design, writing and social media.

The Veterans Day flyer and ticket are completed. These will be used to promote and provide access to the event in November.

There were a few video projects that were started in an effort to promote the City. The team recorded video for an aviation promotion for a council member. The editing is now underway with the hopes of completion in the coming days. Additionally, the team recorded b-roll of the chainsaw training among firefighters, public works and other department crews for a news release going out soon on hurricane preparedness, which highlights the work completed by the City this year to get ready for any potential storms that should come our way.

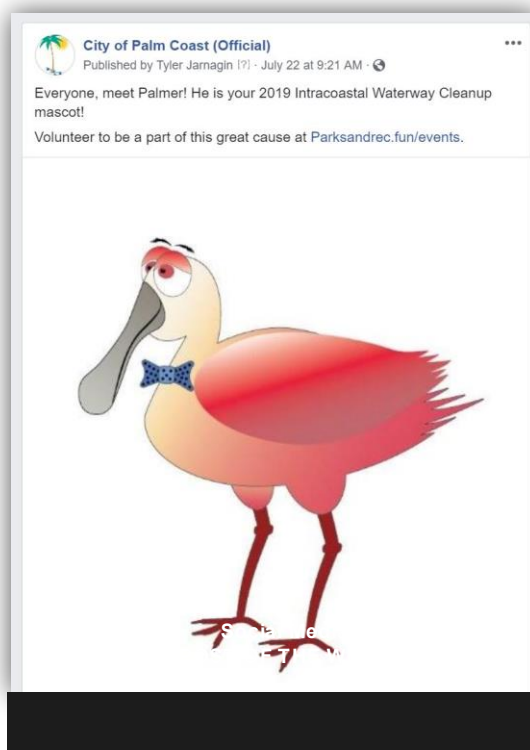
Headshots for City employees were made this week. The chief building official position job brochure was also completed.

The social media post of the week highlighted the newly-named 2019 Intracoastal Waterway Cleanup mascot, Palmer. The event will be held in September and it provides an opportunity for people in the community to remove trash along the Intracoastal Waterway, its walkways and canals. Walkers can also clean parks and trails. The post reached more than 3,000 people with 42 reactions, 9 comments, and 9 shares.

Our intern completed a graphic design project for the C.H.I.R.P. (Children Helping in Resource Protection). He also worked on a social media plan for the photo contest that was held this past spring and summer. The social media promotion will highlight the great photography taken by our residents showcasing the community. For writing work, he completed the news release that will go out next month to promote the Intracoastal Waterway Cleanup event.

City Clerk

- Processed 5 public records requests.
- Processed 3 litigation documents.
- Prepared and processed 156 documents for recording.
- Prepared 2 agenda items.
- Prepared and posted 1 agenda and 2 sets of approved meeting minutes to the Web.



Purchasing Division

Status	Ref. #	Project
Pending	RFSQ-CD-19-56	Palm Harbor Golf Clubhouse Upgrades Project
Pending	/ ITB-CD-19-56	
Pending	RFSQ-CD-19-62	Geo-technical and Laboratory Services
Pending	ITB-UT-19-73	Underground Utility Locating Services
Pending	RFSQ-CD-19-59	Traffic Engineering Services
Pending	RFSQ-CD-19-70	City Wide Civil Engineering Services
Pending	ITB-UT-19-72	Laboratory Analysis Services
Open	ITB-UT-19-66	Utility Supplies - Price Agreement
Open	RFSQ-CD-19-61	City Wide Surveying and Mapping Services
Open	RFP-UT-19-75	Managed SCADA Systems for Utilities
Open	ITB-CD-19-78	F- Section Concrete Ditch Replacement
Open	ITB-CD-19-77	Street Resurfacing 2019
Evaluating	RFS-IT-19-50	A P3 (Public-Private-Partnership) for use of a City-Owned Fiber-Optic Network
Evaluating	ITB-CDBG-19-69	Community Development Block Grant Seven (7) single family homes
Evaluating	ITB-CDBG-19-44	Community Development Block Grant Four (4) single family homes
Evaluating	RFSQ-CD-19-58	Trenchless Pipe Rehabilitation Services
	/ ITB-CD-19-58	
Completed	RFSQ-CD-19-53	Indian Trails Sports Complex Improvements
	/ ITB-CD-19-53	
Completed	RFSQ-CD-19-55	Belle Terre Culvert Replacement
	/ ITB-CD-19-55	
Completed	RFQ-HR-19-52	Temporary Labor Services
Completed	ITB-CD-19-03	Equip Well SW-43R and Raw Water Main
Completed	RFSQ-CD-19-67	Revised F- Section Concrete Ditch Removal
	/ ITB-CD-19-67	
Completed	RFP-CD-19-60	City-Wide Electrical Installation and Repair Services

BUSINESS ASSISTANCE CENTER



The Palm Coast Business Assistance Center
Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

BUSINESS CONSULTING

- This Week – 10 Consulting Sessions, 37 Consulting Hours
- Total for Month – 22 Consulting Sessions, 91 Consulting Hours

NEW PALM COAST COMMERCIAL BUSINESSES

- Patriot Oncology LLC – 2 McCormick Drive – Medical Office
- Electronic Laboratories Incorporated – 3 Cypress Branch Way – Unclassified Personal Service
- PHD Weight Loss LLC – 389 Palm Coast Pkwy – Consultant
- Don Luigi's Gourmet Kitchen – 260 Cypress Edge Drive – Restaurant w Alcohol

NEW PALM COAST HOME BASED BUSINESSES

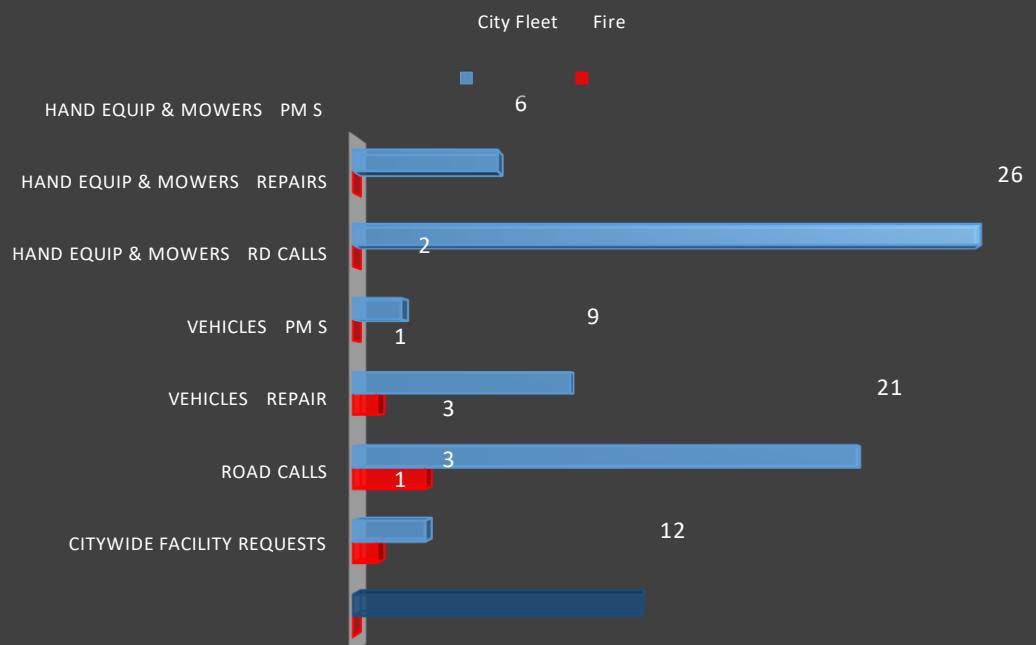
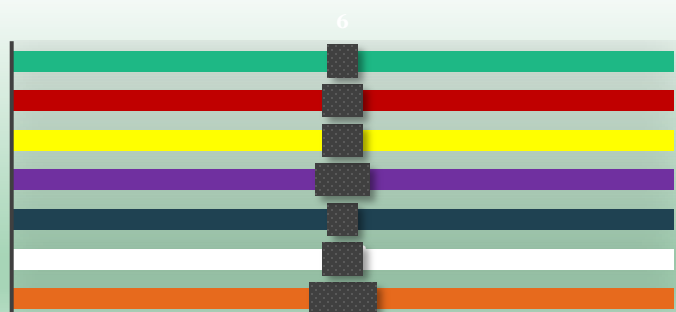
- Jonathan Davis – Detailer Boat/Auto
- Flagler Concrete Coatings LLC – Unclassified Personal Service
- PRW Handyman Services – Handyman Service
- S&A Pool Service – Pool Cleaning/No Repair
- M&N Lawn Service – Landscaping Service
- Oasis Living of Palm Coast Corp – Group Home

PUBLIC WORKS

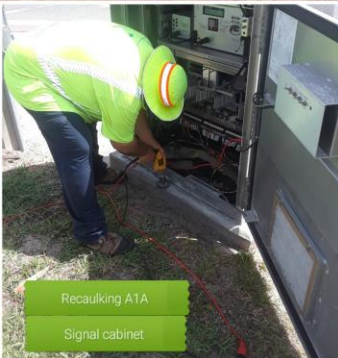
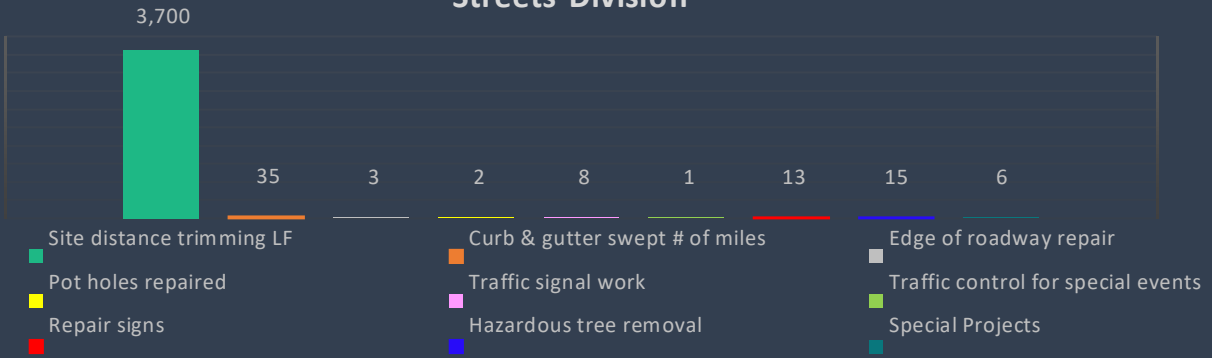


Parks & Medians Division

LEVELED & ADDED CERTIFIED PLAYGROUND MULCH
 INSPECT MEDIAN IRRIGATION ZONES
 PARKWAY MEDIAN MAINTENANCE
 INSPECT PKS & ATHLETIC FIELD IRRIGATION ZONES
 ATHLETIC FIELDS PAINTED
 PARKS & TRAILS SIGN INSPECTIONS
 PARKS & HIKING TRAILS INSPECTIONS # MILES



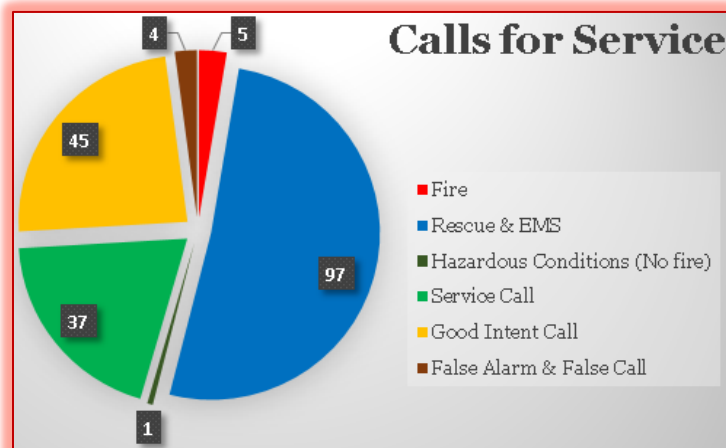
Streets Division



COMMUNITY DEVELOPMENT Jason DeLorenzo, Chief Development Officer

DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Commercial Permits Applied			
3895 Old Kings Road N Building A	895 sq. Ft. Self Storage Facility	Scherer Construction of N Florida	\$269,126
3895 Old Kings Road N Building B	12,005 sq. ft. Self Storage Facility	Scherer Construction of N Florida	\$530,398
3895 Old Kings Road N Building C	32,103 sq. ft. Self Storage Facility	Scherer Construction of N Florida	\$1,300,218
3895 Old Kings Road N Building D	9,000 sq. ft. Self Storage Facility	Scherer Construction of N Florida	\$406,054
3895 Old Kings Road N Building E	3,300 sq. ft. Self Storage Facility	Scherer Construction of N Florida	\$170,908
144 Cypress Point Parkway	Azure of Palm Coast Assisted Living Facility	Manhattan Construction Company	\$21,000,000
5600 State Hwy 100 E	Wawa Convenience Store and Gas Pumps	Carl R Pursell Construction	\$888,000
Commercial Permits Issued			
1465 Central Ave	Site Work - multi family apartments	WFGC Construction	not provided
Occupancy Permits Issued			
160 Cypress Point Parkway D102 - 104	Fog Room Vapor Company - Vapor Lounge Bar	Vincent Karalunas	
4 Office Park Drive POD 1	Royal Palm Pest Control	Rafael Medina	
	Development Orders		
Technical Site Plan Master Plan	Central Landings FKA The Venue Multi-Family Apartments	Central Landings Partners, LDT	
Technical Site Plan Tier 1	Craig Flagler Palms Cemetery Expansion	SE Combined Services of Florida, LLC	
Construction value improvements from October 1, 2018 to date			\$271,761,995
Residential Single Family / Duplex Residences			20



GUIDANCE

Tip of the Month:

Hot Weather Safety Tips – As summer approaches and the days get longer, the dangers of working outside during hot weather also increases. Knowing how to work safely in hot weather can help prevent heat stress injuries and heat stroke. Follow these hot weather safety tips:

1. Stay Hydrated
2. Avoid Dehydrating Liquid
3. Wear Protective Clothing
4. Pace Yourself
5. Schedule Frequent Breaks
6. Use a damp rag
7. Avoid getting sunburn
8. Be alert to signs of heat illness
9. Avoid direct sunlight
10. Eat smaller meals

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

COMMUNITY OUTREACH

Basic First Aid & CPR:

August 10th	6 openings
September 28	12 openings
October 12	12 openings
November 23	12 openings
December 21	12 openings

Healthcare Provider:

September 7	8 openings
November 9	8 openings

DEPARTMENT ACTIVITIES

Volunteer Firefighter Intern applicants and students have 12 Ride Along hours this week.

Captain Thomas Ascone recently graduated from FEMA National Emergency Management Basic Academy in June. Ascone will coordinate emergency management operations for the City under the guidance and partnership of Flagler County Emergency Management Director Jonathan Lord. A future Fire Chief turned 4 years old this week! Engine 21 delivered James a new Fire Helmet & wished him a Happy Birthday. Lastly, we saw increased brush fires due to lightning strikes from afternoon thunderstorms.



Captain Ascone recently graduated from FEMA's National Emergency Management Basic Academy at the (EMI) in June

HIGHLIGHTS

Future Fire Chief James turns 4!

James's mom contacted us to let us know this Future Firefighter was turning four! James has always wanted to be firefighter, but when his old fire helmet broke; he was worried he could not be a firefighter anymore! It became official when James received his new helmet on his 4th Birthday & is on his way to being a firefighter when he grows up!

Seminole Woods Brush Fire

Ladder 25, Engine 21 & Fire Police responded to a brush fire in the area of Citation Parkway & Seminole Woods Parkway. There was an approximate 1-acre brush fire caused by a lightning strike during the afternoon storm.

Flagler County Fire Rescue Engine 92 was first on scene. Units from Flagler County Fire Rescue, Fire Flight, Flagler Beach Fire Department, Florida Forest Service - Bunnell District & Palm Coast Fire Department worked jointly to extinguish and contain this brush fire.

Chief Clark at National Conference

Deputy Chief Bradd Clark humbly stands in a position of industry prominence as Chairman of the International Fire Service Training Association (IFSTA) 86th Validation Conference. The IFSTA is where our industry standards are developed, including texts that educate firefighters across the nation.



Engine 21 FF Kerek, Intern Cobb, Lt. Craig & DE Shakes visits James on his 4th Birthday



Crews working a brush fire in Seminole Woods caused by a lightning strike



Chief Clark as the Conference Chairman

It has been a week jam-packed with fun here at Parks & Rec. We held our Youth Fishing Derby at Waterfront Park on Saturday, July 20. Our grand prize winners were: Ethan Dos Santos for Most Fish Caught (5 fish), Jayden Dawson for Largest Catch (Hammer Head Shark), Carson Neel for Longest Fish (16 inches), Henry Bergan for Angler Award (4 years old, caught 2 fish), and Franchesca Delbonis for Tiniest Catch (3 inches). We also had four runner up winners: Walker Brasol, Matthew Freeman, Ryan Jackett, and Edward Petracco. We received media coverage from the Palm Coast Observer and the Daytona Beach News-Journal:

- [Palm Coast Observer article](#)
- [News-Journal article](#)

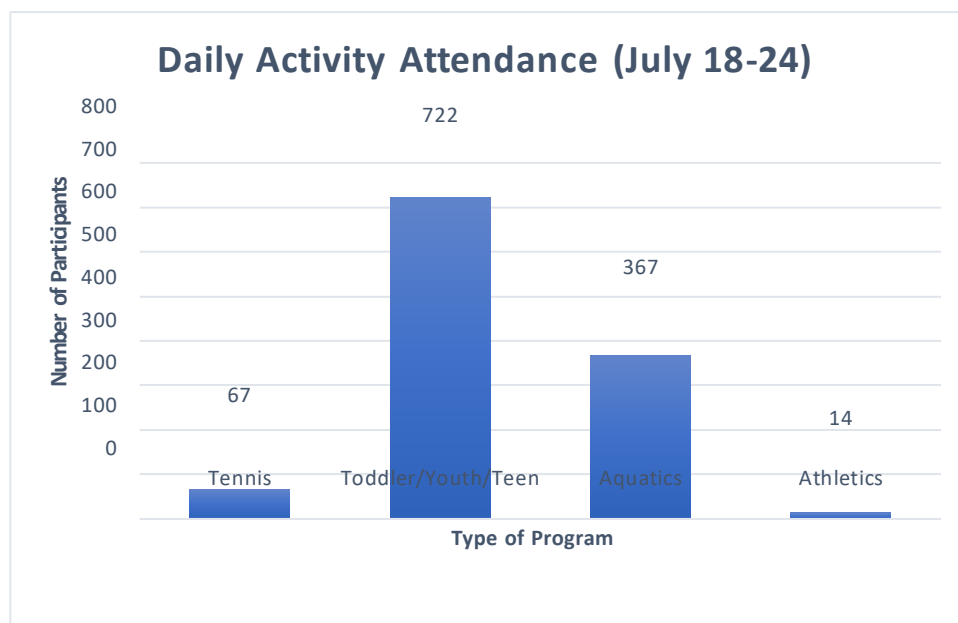
Our Fun in the Sun Campers visited the Museum of Science & History in Jacksonville. Campers learned about Health in Motion, Atlantic Tails, JEA Powerplay, and more. Teen Adventure campers tested their puzzle-solving skills at Mind Bender Escape Rooms! Many of the teams worked very well together and made it out before time was up. We were impressed with the cooperative skills they displayed. Our Munchkin Mini-Campers roared into a fun morning of jungle-themed activities at the Community Center. We also hosted the Tennis Tots program at the Community Center. Toddlers completed basic skill-building activities and of course had some time playing with tennis racquets and learning to hit the ball.

Summer 2019 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.parksandrec.fun>



Activities Offered this Week

Adult/Senior

Weekly Senior Social Activities
Ballroom Dance Classes
Line Dancing
A Day at the Movies
Learn the Basics of Your Computer
Senior Ice Cream Social

Health & Wellness

Yoga for All & Gentle Yoga
REFIT® Family Fitness
Better Balance through Tai Chi

Aquatics

Palm Coast Masters Swim
Palm Coast Youth Swim Team
Aqua Zumba®
Water Aerobics
Fitness on the Water
Kid's Kayaking Class
Mermaid Class
Swim Lessons
Summer Swim Fitness Challenge

Athletics

Open Pickleball
Beginner's Pickleball

Tennis - Adults

Cardio, Morning Blast, Doubles Skills, &
Round Robins
Game On! Days

Tennis - Youth

Junior Development
Tennis Tots
Learn 2 Play! (Free Kids' Tennis)
Tennis Summer Camp
Game On! Days

Toddler/Youth/Teen

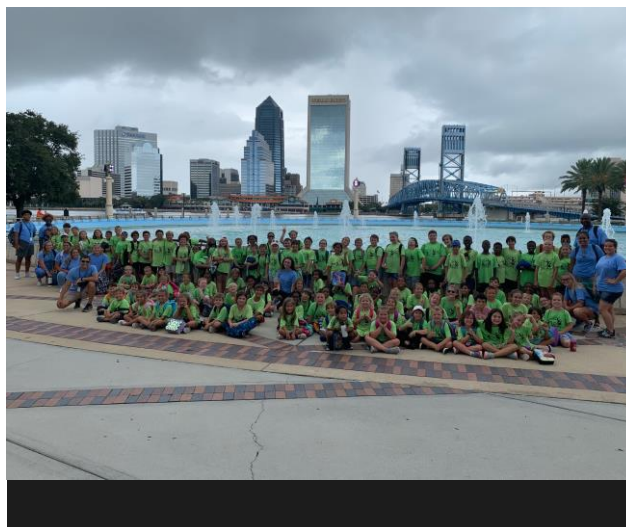
Teen Mountain Biking
Fun in the Sun Camp
Munchkin Mini-Camp
Teen Adventure Camp
Movie and Pizza Party (Adaptive Rec)
Jr. Lifeguard Camp
Soccer Camp

Special Events

Youth Fishing Derby
Dive-in Movies



Youth Fishing Derby winners



Tennis Tots

COMING UP

Aug. 2 – Summer Art Exhibition and Show

Aug. 9 – Movies in the Park

Aug. 20 – Food Truck Tuesdays

Sept. 6-15 – Palm Coast & the Flagler Beaches Senior Games

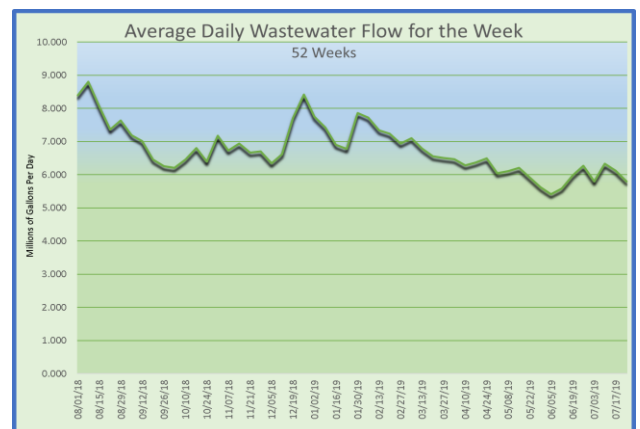
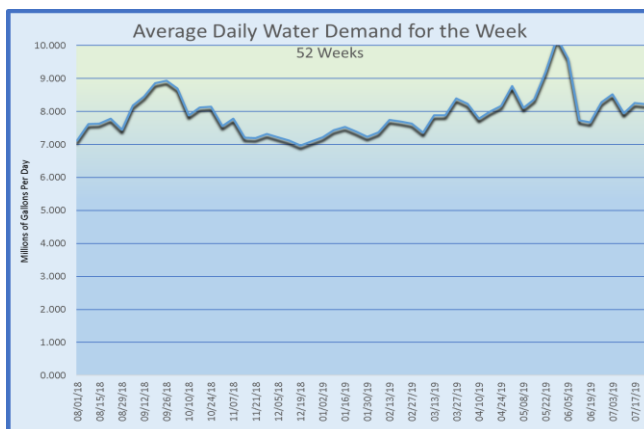
7-25-2019

- The average water demand for the week was 8.224 million gallons per day.
- The average wastewater flow for the week was 5.799 million gallons per day.
- Water Distribution crews installed 11 new water meters and 1 reuse meter.
- There are 160 new meter installations pending with 29 lots cleared and an average installation time of 3 weeks from site ready.
- Wastewater Operations installed 6 new PEP tanks and replaced 3 PEP tanks.
- There are 25 new PEP tanks pending and 3 replacements pending. Currently all new tanks are being installed within 10 days of site ready.
- There were 72 calls after hours.
- Water Distribution crews completed 7 meter pit adjustments/replacements, repaired 3 service lines, 2 manifolds and tested and repaired 176 backflow preventers.
- Wastewater crews replaced 48 PEP pumps, 2 ball valves and 2 boxes, 38 floats, 15 cleanout caps, 1 service lateral and 4 back lids. Crews also installed 5 risers, 12 PEP pump assemblies and 12 PEP electric assemblies. Inspected 4 manholes and completed annual maintenance on 3 pump stations.
- On July 23rd, staff from Water Treatment Plant #1 along with Paralee, repaired filter 3 effluent valve controllers and filters, and 2 and 6 head loss gauge issues.
- July 19th, all four of the Ultra-filtration skids backwashing protocols were frozen in the ZLD SCADA system not allowing any of the skids to perform a backwash. Staff from Water Treatment Plant #2 made several attempts to restore the system's ability to backwash. A master reset was performed on the programmable logic controller which resolved the issue.
- July 24th, Kevin Karcher, Eugene Warmoth, Anna Patrick, and Robert Nelson attended a free Chemical Feed System training held by Tri-Nova. This 5-hour course included safety training, preventative maintenance, components of a chemical feed system, and sizing and selection of chemical pumps.
- Wastewater Operations upgraded five ozone odor control units at pump stations to UV.
- Concrete was poured at Pump Station 24-2 completing the control panel upgrade.
- Wastewater Operations staff is in the process of upgrading control panel located at Pump Station 58-1.

Pump Station 24-2



Pump Station 58-1



HIGHLIGHTS WASTEWATER & WATER OPERATIONS

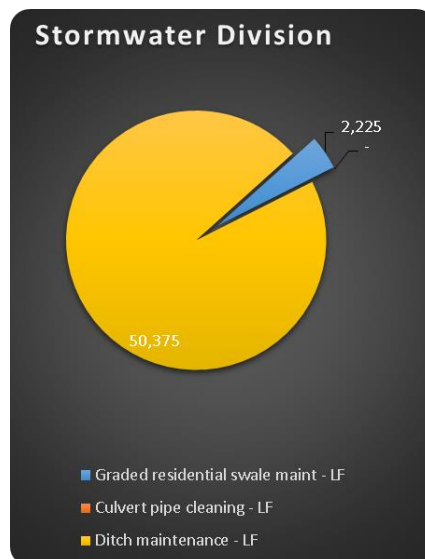
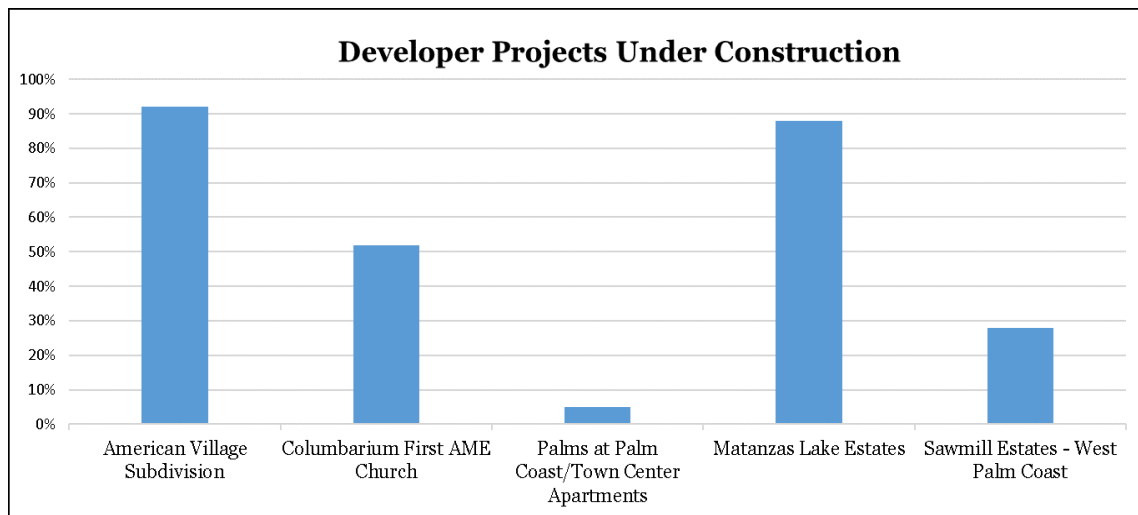
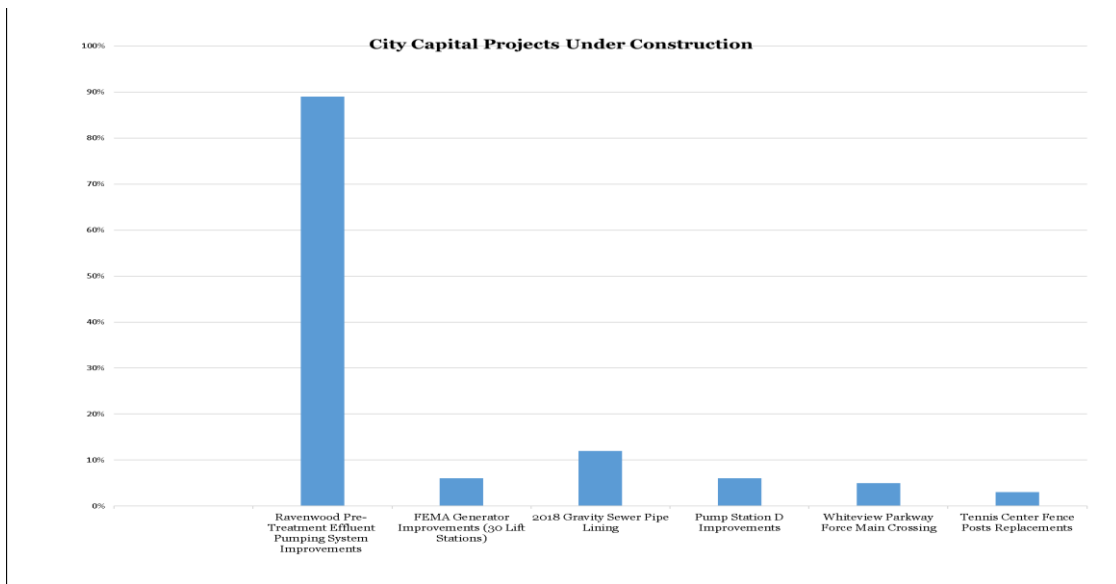
- BCR Environmental was onsite at Waste Water Treatment Plant #2 from July 22nd through July 24th to perform a sludge dryer pilot test. The purpose of this test was to evaluate how much energy it would take to dry the biosolids from Waste Water Treatment Plant #2 and treat it to class A. A test was also run with lime sludge from Water Treatment Plant #2. BCR will compile the information gathered from this test to compare the feasibility of continuing with the current contracted operation, or if installing a full scale sludge drying operation would be more cost efficient.



Dried biosolids from WWT #2

Dried lime sludge from WTP #2





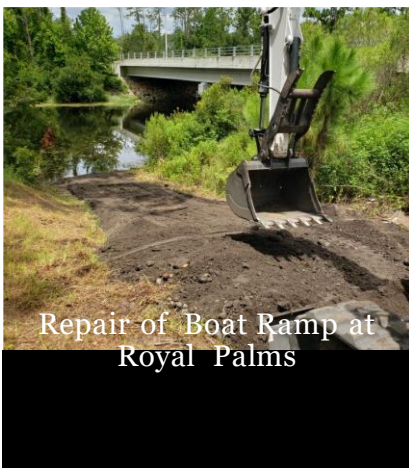
Spotlight Projects

Tennis Center Drinking Fountain

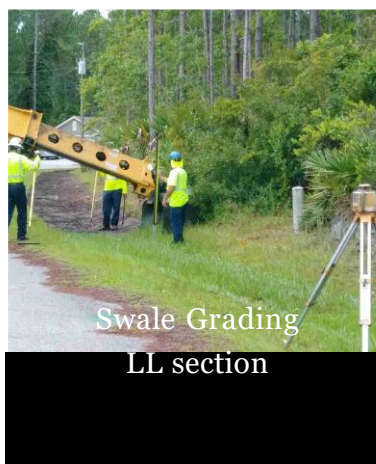
Feeling parched after a break from your match? No worries, you can quench your thirst at court 8! The tennis center has a new addition, a cold water drinking fountain.



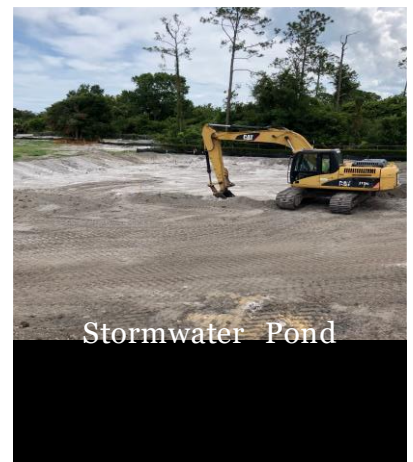
Drinking Fountain at the Tennis Center



Repair of Boat Ramp at
Royal Palms



Swale Grading
LL section



Stormwater Pond



Why You Should Spay and Neuter Your Pets

Your female pet will live a longer, healthier life. Spaying helps prevent uterine infections and breast cancer, which is fatal in about 50 percent of dogs and 90 percent of cats. Spaying your pet before her first heat offers the best protection from these diseases. Most dogs come into heat twice per year, or about every six months, although the interval can vary between breeds and from dog to dog. Small breed dogs may cycle three times per year, while giant breed dogs may only cycle once every 12 months. While cycles can vary, female felines usually go into heat four to five days every three weeks during breeding season. In an effort to advertise for mates, they'll yowl and urinate more frequently-sometimes all over the house!

Neutering provides major health benefits for your male. Besides preventing unwanted litters, neutering your male companion prevents testicular cancer. An intact male will do just about anything to find a mate! That includes digging his way under the fence and making like Houdini to escape from the house. And once he's free to roam, he risks injury in traffic and fights with other males. Neutered cats and dogs focus their attention on their human families. On the other hand, unneutered dogs and cats may mark their territory by spraying strong-smelling urine all over the house. Many aggression problems can be avoided by early neutering.

Spaying or neutering will NOT make your pet fat. Lack of exercise and overfeeding will cause your pet to pack on the extra pounds-not neutering. Your pet will remain fit and trim as long as you continue to provide exercise and monitor food intake. It is highly cost-effective. The cost of your pet's spay/neuter surgery is a lot less than the cost of having and caring for a litter. It also beats the cost of treatment when your unneutered tom escapes and gets into fights with the neighborhood stray.

Spaying and neutering helps fight pet overpopulation. Every year, millions of cats and dogs of all ages and breeds are euthanized or suffer as strays. These high numbers are the result of unplanned litters that could have been prevented by spaying or neutering.

Pet of the Week



Scotland

Domestic short hair - neutered male –
8 yrs old - brn/blk/wht - tiger.

Adoption specialist:

Savannah Pressley & Samantha Deeley
adopt@flaglerhumanesociety.org

Outreach Manager:

Amy W. Carotenuto, Executive Director
acarotenuto@flaglerhumanesociety.org