



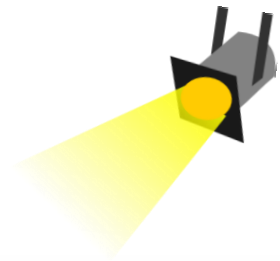
8/9/2019

City Manager's

WEEK-IN-REVIEW

in the

Spotlight



Palm Coast Honors Purple Heart Day

This week we recognized Purple Heart Day with a proclamation at City Council. And, on August 7th, City Hall was lit up with purple lights in honor of the oldest American military decoration for military merit, and in honor of the men and women who are of the Military Order of the Purple Heart.



City Council Recognizes Purple Heart Recipients (above)

City Hall is illuminated with purple lights
in honor of Purple Heart Day (below)



Announcements



*Friday, August 9, 8:30pm
Central Park at Town Center*



*Tuesday, August 20, 5pm
Central Park at Town Center*

Next Week:

- *Tuesday, August 13, 9am, City Council Workshop, City Hall – Community Wing*
- *Friday, August 16, 8:30am, Volunteer Firefighters' Pension Board Mtg, Fire Station 25*

Attachments

- Administrative Services & Economic Development Department Update
- BAC Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Utility Department Update
- Engineering & Stormwater Department Update
- Humane Society Update

News & Notifications

- [Palm Coast City Council Recognizes Purple Heart Day](#)
 - [Pipe Work Begins, August 13 on Easterly Place](#)
 - [Florida State Housing Initiatives Partnership Orientation](#)
 - [Community Feedback Wanted about City Building and Development Process](#)
 - [Notice of Closure, August 12 - 16 at the Community Center](#)
 - [Notice, City of Palm Coast Water Customers](#)
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Communications

This week, the Communications Division worked with communications staff from Parks and Rec, Fire and other departments to put the finishing touches on a Strategic Communications Plan for the City of Palm Coast. The plan is going to better align the City's communications strategy with each and every department here at City Hall as well as better utilize the current digital media landscape.

These are exciting times for the City, and having a plan moving forward is going to allow the city to best connect with its people. That's our highest goal!

Captain Thomas Ascone presented the Communications team with work he has done on the City's Comprehensive Emergency Management Plan (CEMP). Although we all certainly hope that Palm Coast doesn't need crisis communications any time soon, the team is committed to being ready for any event.

The team also continued work on a promotional video showcasing our County Airport and Town Center's Innovation District as great places for aviation companies to do business. This video will be shown at a council meeting later this month.

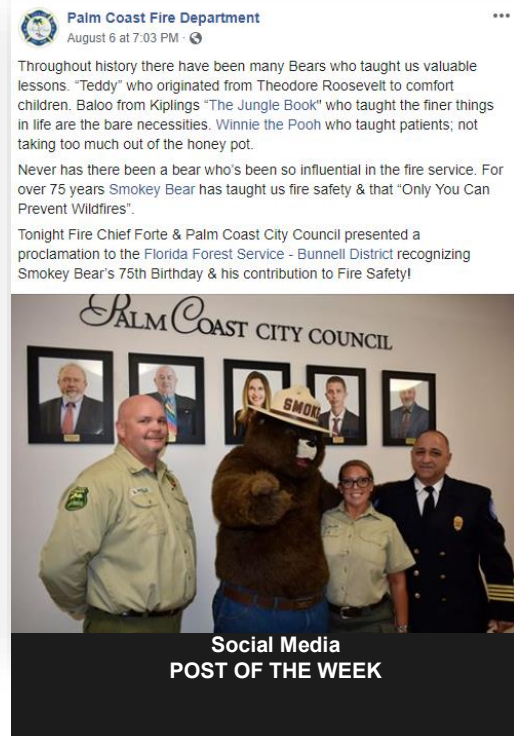
On Wednesday, the Communications Division ensured that City Hall was lit up with purple lights in honor of Purple Heart Day.



The social media post of the week is courtesy of Palm Coast Fire Department in honor of Smokey Bear's 75th Birthday! Mr. Bear was honored by proclamation at this past Council Meeting and was a popular guest, taking plenty of pictures with council members, city staff and residents before the meeting.

City Clerk

- Processed 8 public records requests.
- Processed 5 litigation documents.
- Prepared and processed 25 documents for recording.
- Prepared 2 agenda items.
- Prepared 3 proclamations.
- Prepared and posted 1 agenda and 2 sets of approved meeting minutes to the Web.
- Processed 6 resolutions.
- Processed 2 ordinances.
- Processed 1 bond.



Purchasing Division

Status	Ref. #	Project
Pending	RFSQ-CD-19-56 / ITB-CD-19-56	Palm Harbor Golf Clubhouse Upgrades Project
Pending	ITB-UT-19-73	Underground Utility Locating Services
Pending	ITB-UT-19-72	Laboratory Analysis Services
Pending	ITB-UT-19-87	Directional Boring Services
Pending	RFP-CD-19-86	Building Inspection and Plans Reviewer Services
Pending	ITB-UT-19-84	EMERGENCY Tank Trucking of the Wastewater Collection System
Pending	ITB-UT-19-85	EMERGENCY Water and Wastewater Construction Services
Open	RFP-UT-19-75	Managed SCADA Systems for Utilities
Open	ITB-CD-19-78	F- Section Concrete Ditch Replacement
Open	ITB-CD-19-77	Street Resurfacing 2019
Open	RFSQ-CD-19-62	Geo-technical and Laboratory Services
Open	RFSQ-CD-19-59	Traffic Engineering Services
Open	RFSQ-CD-19-70	City Wide Civil Engineering Services
Open	ITB-UT-19-74	Testing of Revenue and Well Meters
Open	RFSQ-CD-19-80	Minor Pipe Services
Evaluating	RFS-IT-19-50	A P3 (Public-Private-Partnership) for use of a City-Owned Fiber-Optic Network
Evaluating	RFSQ-CD-19-61	City Wide Surveying and Mapping Services
Reopened	RFSQ-CD-19-58 / ITB-CD-19-58	Trenchless Pipe Rehabilitation Services
Completed	RFSQ-CD-19-55 / ITB-CD-19-55	Belle Terre Culvert Replacement
Completed	ITB-UT-19-66	Utility Supplies - Price Agreement
Completed	ITB-CDBG-19-69	Community Development Block Grant Seven (7) single family homes
Completed	ITB-CDBG-19-44	Community Development Block Grant Four (4) single family homes

BUSINESS ASSISTANCE CENTER



The Palm Coast Business Assistance Center Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

BUSINESS CONSULTING

- This Week – 11 Consulting Sessions, 39 Consulting Hours
- Total for Month – 11 Consulting Sessions, 39 Consulting Hours

NEW PALM COAST COMMERCIAL BUSINESSES

- Reliable Automotive Solutions – 18 Hargrove Grade – Auto Repair
- Livin Paradise Realty LLC – 21 Old Kings Rd – Real Estate Office

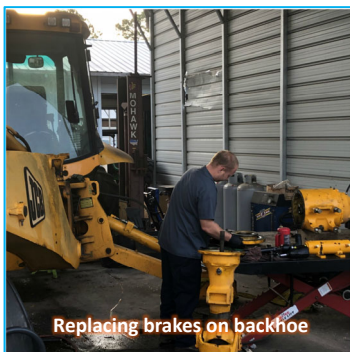
NEW PALM COAST HOME BASED BUSINESSES

- Toland Lawn Care LLC – Landscape Service
- From Curb to Superb – Handyman Service
- Max Lenz – Handyman Service
- High 'n' Tight Lawncare LLC – Landscape Service
- Crunchy Taco LLC – Unclassified Personal Service
- American Wood Flooring Solutions Inc – Floor Installation
- Aquaman Pool Services – Pool Cleaning/No Repair
- Romero Expert Tile – Tile Installation
- Water Works Power Washing – Power Washing Service

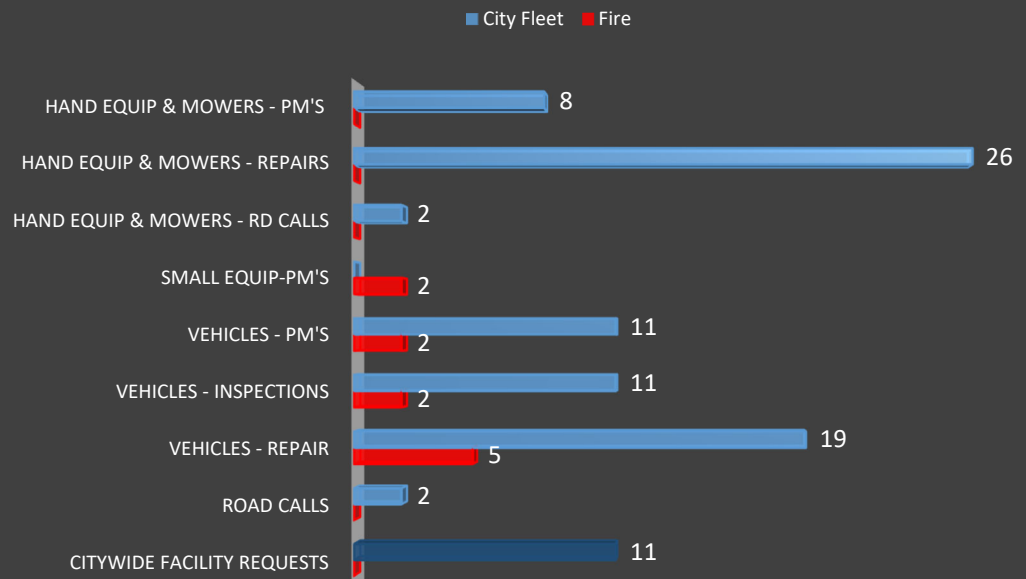
PUBLIC WORKS



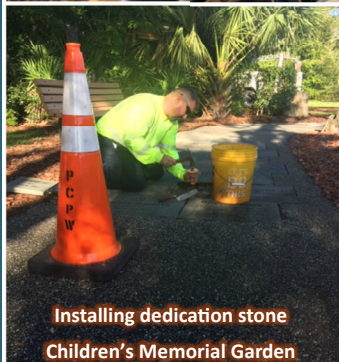
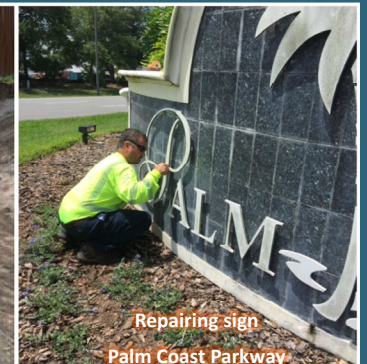
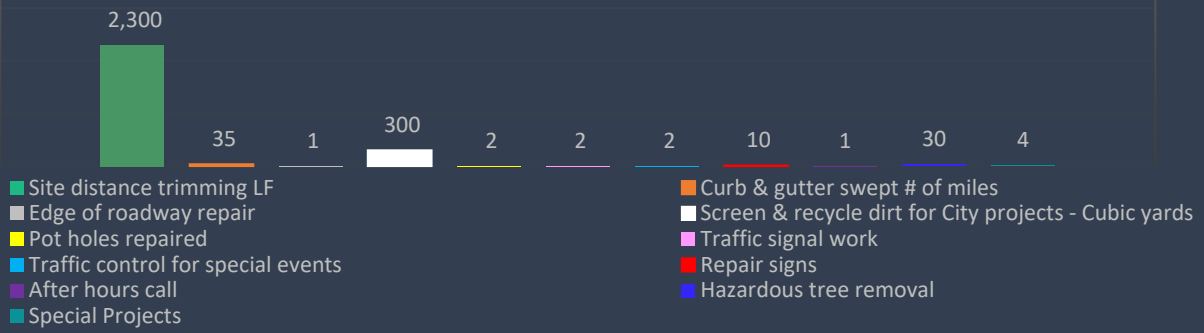
Parks & Medians Division



Facility & Fleet Service



Streets Division



COMMUNITY DEVELOPMENT – Jason DeLorenzo, Chief Development Officer

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Commercial Permits Applied			
1274 Palm Coast Parkway SW #206	Interior Alterations - LGI Homes	LGI Homes	\$20,000
1000 Matanzas Woods Parkway	Dollar General retail store	Fulcrum Construction Group	
Commercial Permits Issued			
1000 Matanzas Woods Parkway	Site Development for Dollar General	Fulcrum Construction	\$762,447
4845 Palm Coast Parkway	Site Development for O'Reillys	Mike Berry Construction	\$900,000
Occupancy Permits Issued			
4883 Palm Coast Parkway NW #5	Profounda Inc.	Todd Macclauhlao	
23 Utility Drive Unit B	Palm Coast Signs	Fernando Cameiro	
21 Old Kings Road N B203	Living Paradise Realty LLC	Ana Dealmeida	
Development Applications			
Technical Site Tier 1	Mr. Rooter, 4530 N US Hwy. 1	Joseph Pozzuoli Architect	
Construction value improvements from October 1, 2018 to date			\$288,522,591
Residential Single Family / Duplex Residences			7

Protecting Our Citizens through Compliance

Compliance Manager Jay Mayer presented 6 cases to the Flagler County Contractor Licensing Board with the following outcomes:

In the case of **Daniel Alvelo/Happy Homes** the board found that he committed unlicensed plumbing work as well as unpermitted work at 3 Privacy Lane Palm Coast. The respondent was fined \$500.00 per count for a total of \$1000.00. There was no request for restitution by the resident. The Board did request that the property manager who sent the unlicensed contractor to the residence be brought before them at the August 2019 board meeting for Aiding & Abetting an unlicensed contractor

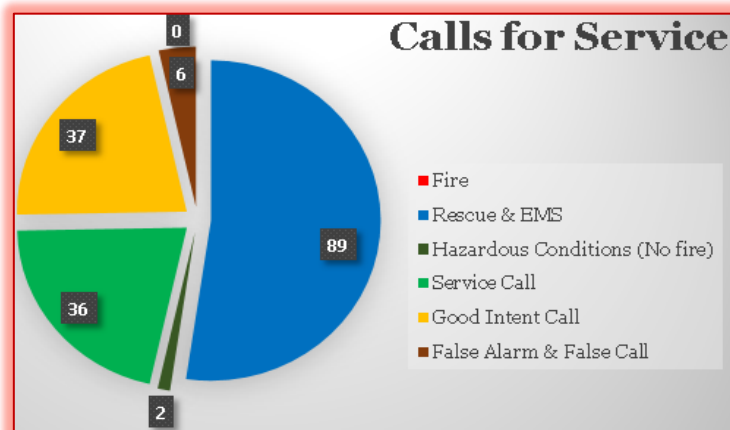
In the case of **Adam Vatrano** the board found that he had committed unlicensed electrical work as well as unpermitted work at 24 Wood Acre Lane, Palm Coast. In addition, the board found that he had performed unlicensed plumbing work for Crystal Clear Pools at numerous locations. The respondent was fined \$500.00 per count for a total of \$1500.00 and ordered the case be turned over to the Department of business and Professional Regulation (DBPR).

In the case of **Grant Wallace/Grant Wallace Enterprises** the board found that he had committed unlicensed electrical contracting as well as impersonation of an electrical contractor. The respondent was fined \$500.00 per count for a total of \$1500.00 and was ordered to attend Business Law Class.

In the case of **Barbara Turner/Grant Wallace Enterprises** the board found that she had committed unlicensed electrical contracting. The respondent was fined \$250.00 per count for a total of \$250.00

In the case of **Robert Little/Little Electrical Solutions (EC 13003740)** the board found that he had Aided & Abetted unlicensed electrical contracting. The Final Order for Aiding and Abetting is being forwarded to DBPR for discipline.

A case not on the agenda was addressed by the board. Locally Registered Electrical Contractor **Jose Luis Dipre/JLD Electrical Contractor Corp (ER13014603)** appeared before the board with his attorney. The board revoked the Flagler County Contractor license for the company without objection of the contractor or his attorney.



GUIDANCE

Tip of the Month:

Hurricane Preparedness – The peak of the Hurricane Season is from August – October. We are no stranger to the strike of a Hurricane. Have you signed up yet for AlertPalmCoast? Do you know if you are in an Evacuation Zone? Hint: There is a difference between Palm Coast's neighborhood Section letters (W, C, F, B etc.,)...and Evacuation Zone letters, which have always held their own designations, related to emergencies.

“PSA – “Evacuation Signs Going Up in Palm Coast”

<https://youtu.be/Bl61XJntBc>

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

COMMUNITY OUTREACH

Basic First Aid & CPR:

August 10th	Full
September 28	12 openings
October 12	12 openings
November 23	12 openings
December 21	12 openings

Healthcare Provider:

September 7	8 openings
November 9	8 openings

DEPARTMENT ACTIVITIES

Volunteer Firefighter Intern applicants and students have 12 Ride Along hours this week.

The Fire Department completed the Captains Assessment in which four incredible candidates tested. Lieutenant James Neuenfeldt was promoted to the Rank of Captain. Succeeding him as a Lieutenant is Driver Engineer Nikolay Kulev. The department also celebrated Firefighter Katelyn Douglas who completed the Paramedic program at Daytona State College. Interdepartmental chainsaw training continues at Public Works, preparing our Fire, Public Works and Utility workers.



Firefighter Katelyn Douglas completed the Paramedic Program at Daytona State College. Her graduation was a celebration of a yearlong endeavor. Battalion Chief Kyle Berryhill attended to celebrate Katelyn's accomplishment.

HIGHLIGHTS

Department Promotions

The Palm Coast Fire Department announced the newest promotions. Lt. James Neuenfeldt was promoted to Captain and Driver Engineer Nikolay Kulev was promoted to Lieutenant. Both will be ceremoniously promoted on August 14th at the Badge Pinning Ceremony.

Chainsaw Class

When a storm affects Palm Coast, the City's efforts are focused on making sure cleanup and recovery efforts begin as safely and expediently as possible.

Palm Coast's First-Push Team is comprised of firefighters and public works crews and is staged at each fire station in the City. These teams encounter downed power lines, fallen trees and obstructed roads in situations where there may be little to no light or access. Their goal is to create cleared paths for emergency response and access. In an effort to ensure their safety, the City is being proactive and offering it is first-ever chainsaw safety class.

Multi-Vehicle Fire on I-95

Engine 23, Engine 24 & Fire Police responded to assist St. Johns County Fire Rescue to I-95 at (MM298) in reference to a semi car hauler with several vehicles that had caught fire. Crews from St. Johns County Fire Rescue, Flagler County Fire Rescue & Palm Coast Fire Department worked in unison to control & extinguish the car hauler on fire.



Captain James Neuenfeldt & Lieutenant Nikolay Kulev



DE Nunziato & FF Greco instructing the Chainsaw Class at Public Works.



Palm Coast Fire Department responding to a multi-vehicle fire on the Interstate

Parks & Recreation – Lauren Johnston, Interim Director

Several of our staff members attended the Flagler Schools Back to School Jam. Our Department has participated for three consecutive years. It was a very well attended event full of children and their parents preparing for the new school year. We distributed information about our fall activities.

We hosted our Summer Art Show and Exhibition displaying art from both seniors and summer campers. Our summer campers took an innovative approach and designed technology-inspired artwork.

NOTICE OF CLOSURE: We want to keep the Community Center beautiful. While the building will remain open* Aug. 12-16, we will not be holding any activities. This is to allow us time to perform maintenance, deep cleaning, and other improvements to keep our Community Center in ideal condition. We truly appreciate your support in keeping our Community Center beautiful.

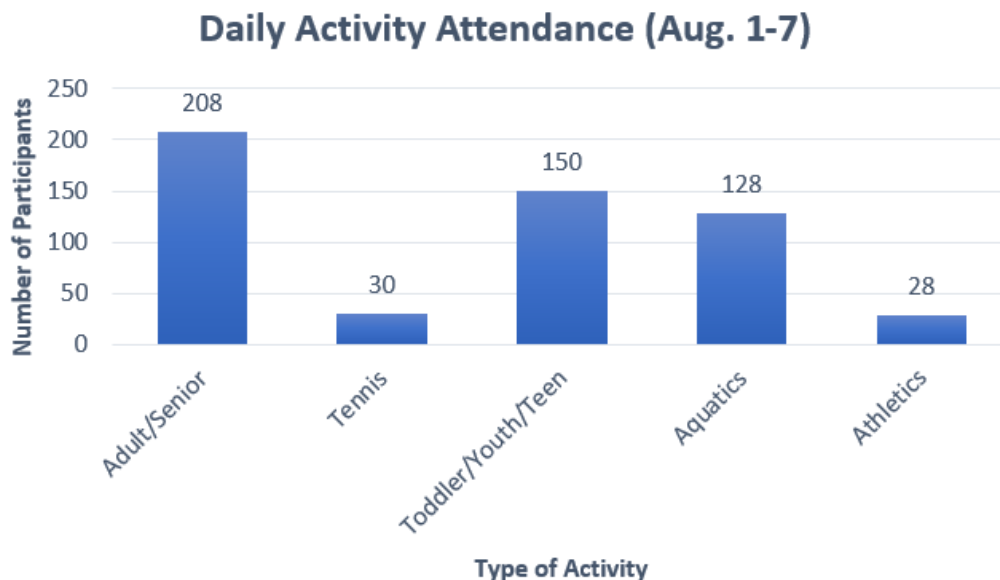
*Please note the building will be entirely closed on Tuesday, Aug. 13. This is due to our new generator being installed and connected and the need for power to be turned off during this time.

Fall 2019 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.parksandrec.fun>



Activities Offered This Week

Adult & Senior

Weekly Senior Social Programs
Ballroom Dance Classes
Line Dancing Classes
Coffee Series
Critic's Choice Dinner Club

Health & Wellness

Better Balance through Tai Chi
REFIT® Family Fitness
Yoga Classes

Aquatics

Swim Lessons
Aqua Zumba®
Water Aerobics
Fitness on the Water
Summer Swim Fitness Challenge
Palm Coast Masters Swim
Palm Coast Youth Swim Team
Kids' Kayaking Class
Chair Zumba

Athletics

Open Pickleball
Beginner's Pickleball

Tennis – Adults

Round Robins, Morning Blast, Cardio,
and Doubles Skills

Tennis – Youth

Junior Development
Tennis Summer Camp

Toddler/Youth/Teen

Teen Mountain Biking Program
Fun in the Sun Summer Camp
Art Camp
Munchkin Mini-Camp

Special Events

Summer Art Exhibition and Show



Summer Art Exhibition and Show



Flagler Schools Back to School Jam

COMING UP

Aug. 20 – Food Truck Tuesdays

Sept. 6-15 – Palm Coast & the Flagler Beaches Senior Games

Sept. 7 – 12th Annual Intracoastal Waterway Cleanup

Sept. 13 – Movies in the Park

Sept. 17 – Food Truck Tuesdays

Oct. 11 – Movies in the Park

Oct. 13 – Pink Army 5K

Oct. 15 – Food Truck Tuesdays

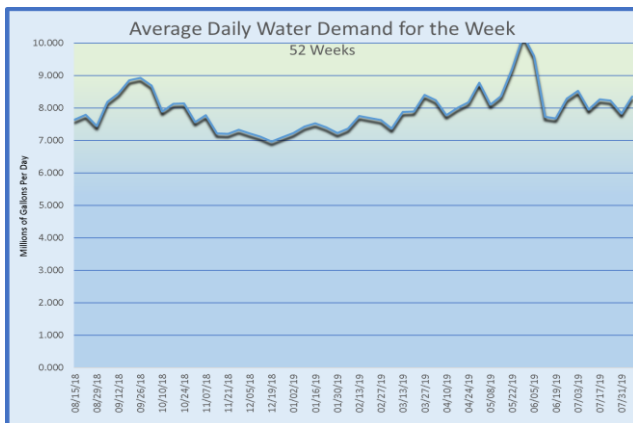
Oct. 25 – Bobbing for Pumpkins

Oct. 26 – Founder's Day with the Palm Coast Historical Society

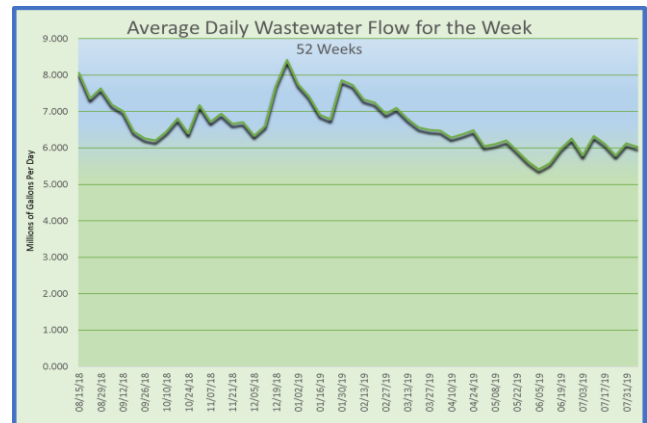
Oct. 30 & 31 – Hall of Terror

8-8-2019

- On August 7th, all three water facilities converted from chloramines to a “free chlorine burnout”. The duration of the “free chlorine conversion” will be 21 days.
- The average water demand for the week was 8.347 million gallons per day.
- The average wastewater flow for the week was 6.032 million gallons per day.
- The next round of unidirectional flushing will begin on August 12th and crews will be working in Section 12 which includes Barrington Drive and Bayside Drive and surrounding streets.
- Water Distribution crews installed 19 new water meters.
- There are 178 new meter installations pending with 43 lots cleared and an average installation time of 3 weeks from site ready.
- Wastewater Operations installed 17 new PEP tanks and replaced 1 PEP tank.
- There are 13 new PEP tanks pending and 1 replacement pending. Currently all new tanks are being installed within 10 days of site ready.
- There were 51 calls after hours.
- Water Distribution crews replaced 3 water service lines and completed 7 meter pit adjustments/replacements, repaired 5 service lines, 10 manifolds and tested and repaired 98 backflow preventers.
- Wastewater crews replaced 50 PEP pumps, 5 ball valves and 5 boxes, 42 floats, 6 cleanout caps, 3 service laterals and 2 back lids. Crews also installed 4 risers, 7 PEP pump assemblies and 19 PEP electric assemblies. Inspected via CCTV 6,358 feet of gravity sewer and 22 manholes and completed 4 pump stations annual maintenance.
- On August 6th, ChemSystems was on site at Water Treatment Plant #1 to start jar testing various coagulants, polymers and compounds. These tests look to improve color, taste and odor of plant effluent.
- August 5th, a staff member from Water Treatment Plant #2 attended the Florida Rural Water Association annual conference held in Daytona Beach. This 3-day conference included technical sessions in both the Water and Wastewater field.
- On August 5th, staff from Water Treatment Plant #2 continued excavating a 200 foot long trench and installed a portion of the required piping to draw water from a dedicated backflow preventer to the belt press wash-down box in an attempt to alleviate the need for a plant booster pump.
- Wastewater Operations installed two new Mission units, one at Pump Station 9-1 and one at Pump Station E.



The average water demand for the week was 8.347 million gallons per day.



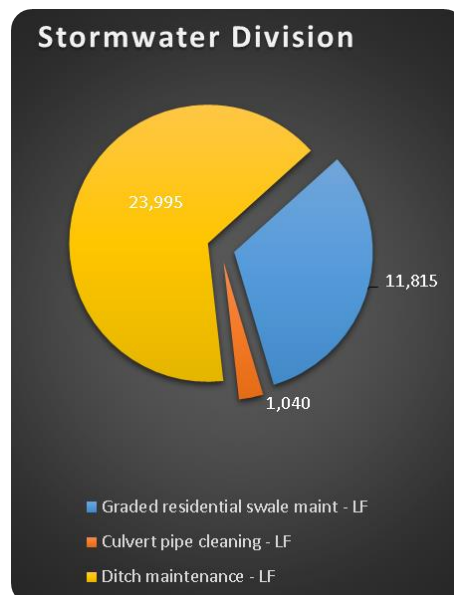
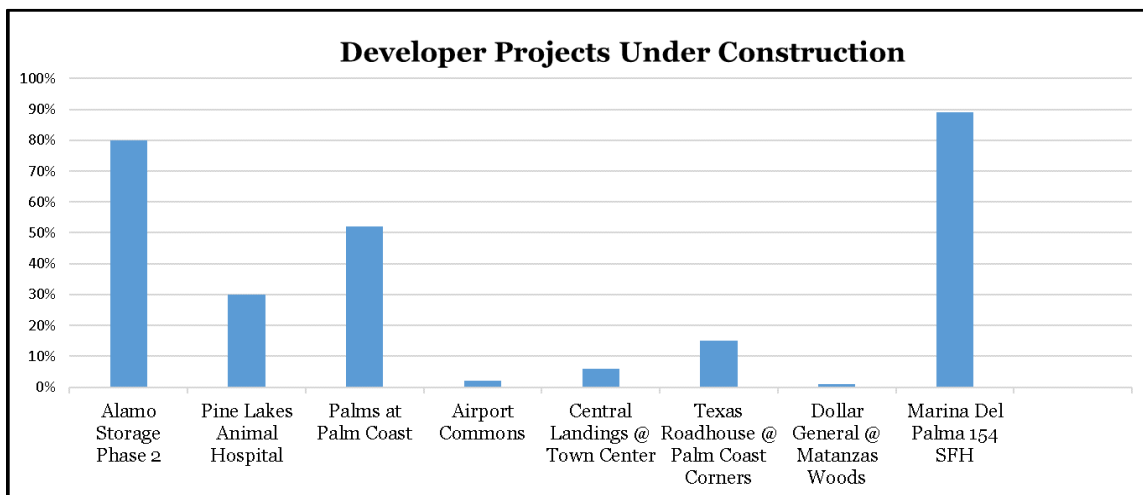
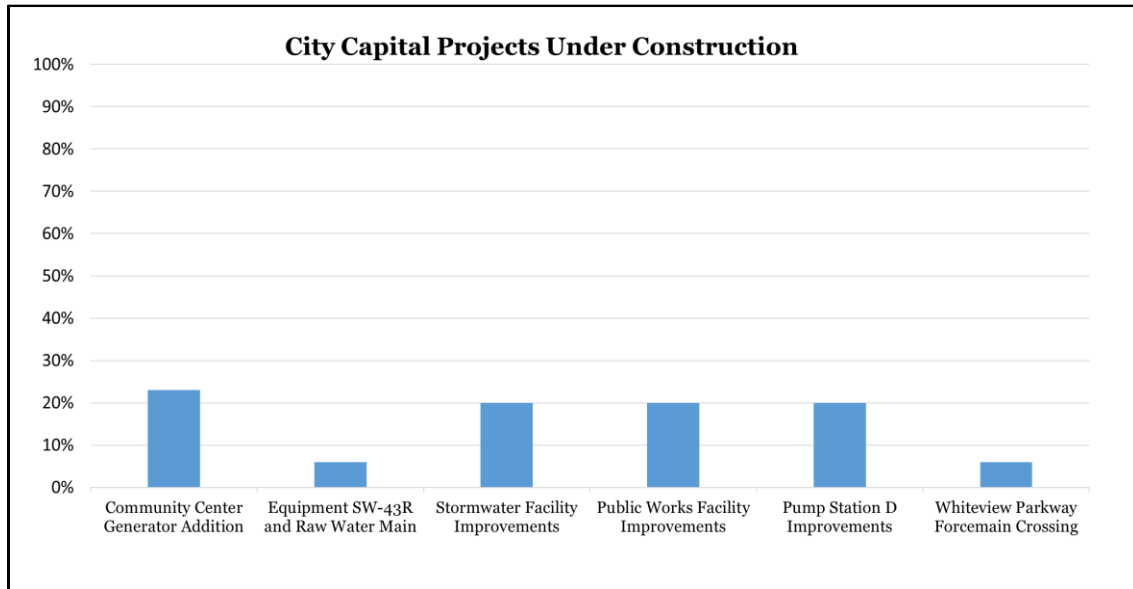
The average wastewater flow was 6.032 million gallons per day

HIGHLIGHTS WATER OPERATIONS

- On August 7th, staff from Water Treatment Plant #2 and #3 attended a Southeast Desalting Association Seminar. The seminar consisted of a membrane autopsy workshop which was held at American Water Chemicals facility. The workshop trained on the methods utilized in preforming analysis of membranes. Procedures covered in the workshop were, membrane autopsies, integrity testing, pressure/vacuum tests, and laboratory testing of nanofiltration membranes.



STORMWATER & ENGINEERING – Carl Cote, Director



Spotlight Projects

Stormwater Outreach Meeting

On August 5th the Stormwater division held a public outreach meeting to provide information on its enhanced stormwater management program.

Missed this one? You can attend the next meeting at City Hall on August 20th from 5-7pm.



Stormwater Outreach Meeting at the
Community Center



Swale Grading
Z Section



Cleaning Culverts



Vac Con Truck
S Section



301 Cats

92 Dogs

4 Rabbits

1 Hamster

Animals ready for homes

VOLUNTEERING HELPS SHELTER ANIMALS GET A NEW HOME

Thousands of homeless animals are looking for forever homes in America. Volunteering is a great way to give to your community and socialize the animals at the shelters. Working with dogs and cats that have not had good starts in their lives helps them trust again. It helps animals get over the trauma they have had before they went to the shelter. Socializing makes the animal more adoptable and they are given a chance to get forever homes. Volunteer at your local humane society and help out the animals like I have worked with in shelters. From family dogs to strays, you never know what dogs will turn up in shelters. Going into a shelter to volunteer, you have to be fast acting, strong and firm. Walking dogs who have never been on a leash can be hazardous when walking them by dog aggressive dogs. Dog fights through cages can be dangerous to both dogs. Do not let that scare you away, the rewards of knowing you are helping that animal pay off in the end. New dogs constantly come into the shelters as others get adopted. Every time you are volunteering, whether it is every day or on the weekends, you will see new faces of people who have the same passion for animals. You make friends along the way four legged or two they still are happy to see your face getting involved. Lending a helping hand to other volunteers can be just as rewarding as playing with the animals at the shelter. You'll make the jobs of everyone working for animals a little easier by lending a hand and spreading the message of responsible pet ownership and animal protection.

Pet of the Week



BUTTERCUP

Buttercup - Terrier X - black –
2 years old - female –
very sweet girl

Adoption specialist:

Savannah Pressley & Samantha Deeley
adopt@flaglerhumanesociety.org

Outreach Manager:

Amy W. Carotenuto, Executive Director
acarotenuto@flaglerhumanesociety.org