



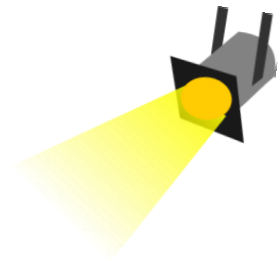
8/16/2019

City Manager's

WEEK-IN-REVIEW

in the

Spotlight



Palm Coast Fire Dept Promotion Ceremony

This week Palm Coast recognized Firefighters at the Fire Department's Promotion Pinning Ceremony. The newly promoted firefighters were pinned by their family and friends at a ceremony held at City Hall. City Council, the City Manager, the Fire Chief and Deputy Fire Chief were in attendance to recognize the hard work and dedication of the newly promoted firefighters and the Fire Department as a whole. For more information, see the "News and Notifications" link below.



Promoted Firefighters (above)

The Police and Fire Pipe and Drums Performed at
the Promotion Ceremony (below)



Announcements



*Tuesday, August 20, 5pm
Central Park at Town Center*



*Saturday, September 7, 8am – 1pm
Palm Coast Community Center & Various Locations
Sign Up [HERE](#)*

Next Week:

- *Tuesday, August 20, 9am, City Council Business Mtg, City Hall – Community Wing*
 - *Tuesday, August 20, 4pm, Building Division Open Forum, City Hall – Community Wing*
 - *Wednesday, August 21, 5:30pm, Planning & Land Development Regulation Board Mtg, Palm Coast Community Center*
 - *Thursday, August 22, 5pm, Beautification and Environmental Advisory Committee Mtg, City Hall – Community Wing*
-

Attachments

- Administrative Services & Economic Development Department Update
 - BAC Update
 - Public Works Department Update
 - Community Development Department Update
 - Fire Department Update
 - Parks & Recreation Department Update
 - Utility Department Update
 - Engineering & Stormwater Department Update
 - Humane Society Update
-

News & Notifications

- Intracoastal Waterway Cleanup inspires local residents, families to give back,
<https://www.palmcoastgov.com/newsroom/2019/8/16/4447/intracoastal-waterway-cleanup-inspires-local-residents-families-to-give-back>
 - Re-launched Sports Alliance Marks New Era of Collaboration in Palm Coast & Flagler County,
<https://www.palmcoastgov.com/newsroom/2019/8/14/4445/re-launched-sports-alliance-marks-new-era-of-collaboration-in-palm-coast-and-flagler-county>
 - Palm Coast Fire Department announces promotions,
<https://www.palmcoastgov.com/newsroom/2019/8/15/4446/palm-coast-fire-department-announces-promotions>
 - Notice of Closure: Palm Coast Aquatics Center, August 17th,
<https://www.palmcoastgov.com/newsroom/2019/8/11/4444/notice-of-closure-palm-coast-aquatics-center-aug-17>
-

Communications

This week, the Communications Division finished work, and got initial approval, on a first draft of a Strategic Communications Plan. This is an exciting time for the city, and our mission is to maintain excellent, consistent and transparent communication that strengthens unity among Palm Coast residents as the trust they have in their local government.

The biggest way that unity and trust is built is through relationships, and our team spent much of the week reaching out to local organizations to establish connections and update contacts. This isn't going to be a short process, but our goal is to make sure your city's stakeholders understand that they have a friend in City Hall.

The same process is going to play out with local businesses. Through our Be Local/Buy Local campaign, we are planning to be in and around our local small businesses a lot more. Over the past year, we have communicated the information about the campaign, but it's time to kickstart some real excitement around the initiative!

We're also building those important relationships by being a lot more active on social media. Although the city has long maintained an active Facebook posting presence, we have spent the last few weeks upping our game on Instagram and Twitter as well as responding a lot more actively to our neighbors in the comments sections of the various platforms. As part of that initiative, we also worked with Palm Coast Fire Department to roll out Instagram and Twitter platforms.

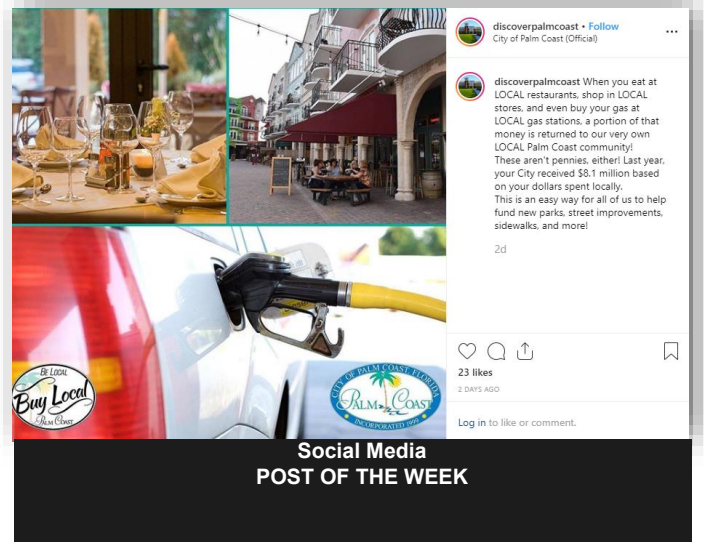
It's also crucial to balance messaging across a busy City government. So, we're building a messaging calendar that will help us ensure that we're covering initiatives like Palm Coast Connect and the Innovation District even while the business of the city continues!

On our website (which will be undergoing a bit of a revamp over the next couple of months), we covered Parks and Rec's re-launch of the Sports Alliance as well as the upcoming Intracoastal Waterway Cleanup. You will see more of these types of stories come out of Communications moving forward.

The team also continued its Emergency Planning along with the PIO from Palm Coast Fire Department. The goal is to have a strong Comprehensive Emergency Management Plan (CEMP) for Communications, which is crucial in an emergency situation.

City Clerk

- Processed 10 public records requests.
- Processed 5 litigation documents.
- Prepared and processed 76 documents for recording.
- Prepared 2 agenda items.
- Prepared and posted 2 agendas to the web.
- Processed 1 bond.
- Advertised for BEAC member.



Purchasing Division

Status	Ref. #	Project
Pending	RFSQ-CD-19-56 / ITB-CD-19-56	Palm Harbor Golf Clubhouse Upgrades Project
Pending	ITB-UT-19-87	Directional Boring Services
Pending	ITB-UT-19-84	EMERGENCY Tank Trucking of the Wastewater Collection System
Pending	ITB-UT-19-85	EMERGENCY Water and Wastewater Construction Services
Pending	RFSQ-CD-19-63	Storm Pipe Inspection Services
Pending	ITB-UT-19-88	High Calcium Bulk Quicklime
Open	ITB-CD-19-77	Street Resurfacing 2019
Open	RFSQ-CD-19-62	Geo-technical and Laboratory Services
Open	ITB-UT-19-73	Underground Utility Locating Services
Open	RFSQ-CD-19-59	Traffic Engineering Services
Open	RFSQ-CD-19-70	City Wide Civil Engineering Services
Open	ITB-UT-19-72	Laboratory Analysis Services
Open	ITB-UT-19-74	Testing of Revenue and Well Meters
Open	RFSQ-CD-19-80	Minor Pipe Services
Open	RFP-CD-19-86	Building Inspection and Plans Reviewer Services
Evaluating	RFS-IT-19-50	A P3 (Public-Private-Partnership) for use of a City-Owned Fiber-Optic Network
Evaluating	RFP-UT-19-75	Managed SCADA Systems for Utilities
Evaluating	ITB-CD-19-78	F- Section Concrete Ditch Replacement
Reopened	RFSQ-CD-19-58 / ITB-CD-19-58	Trenchless Pipe Rehabilitation Services
Completed	RFSQ-CD-19-55 / ITB-CD-19-55	Belle Terre Culvert Replacement
Completed	ITB-UT-19-66	Utility Supplies - Price Agreement
Completed	ITB-CDBG-19-69	Community Development Block Grant Seven (7) single family homes
Completed	ITB-CDBG-19-44	Community Development Block Grant Four (4) single family homes
Completed	RFSQ-CD-19-61	City Wide Surveying and Mapping Services

BUSINESS ASSISTANCE CENTER



The Palm Coast Business Assistance Center
Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

NEW PALM COAST COMMERCIAL BUSINESSES

- Orthonovis Inc – 1 Hargrove Grade – Retail Sales
- First Step Healthcare LLC – 1 Farraday Lane – Medical Provider
- Le Shared Services Inc – 31 Lupi Court – Adm. Support Service

NEW PALM COAST HOME BASED BUSINESSES

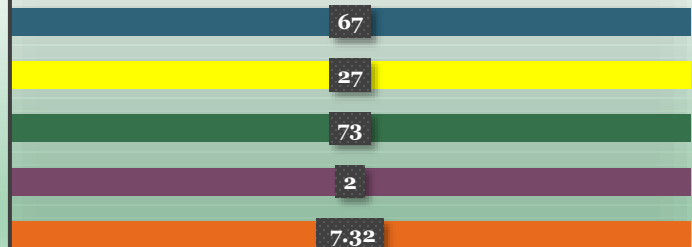
- Zilcon Logistics & Transport LLC – Trucking Company
- Prism Finishes – Painting/Wallcovering
- Janice Payne CMT – Massage Therapist
- Tersus Home Improvement – Drywall Contractor
- CheapRXeyeglasses.com P.A. – Internet
- Christopher Cuccinello's Lawn & Landscapes Mtn – Landscape Service

PUBLIC WORKS

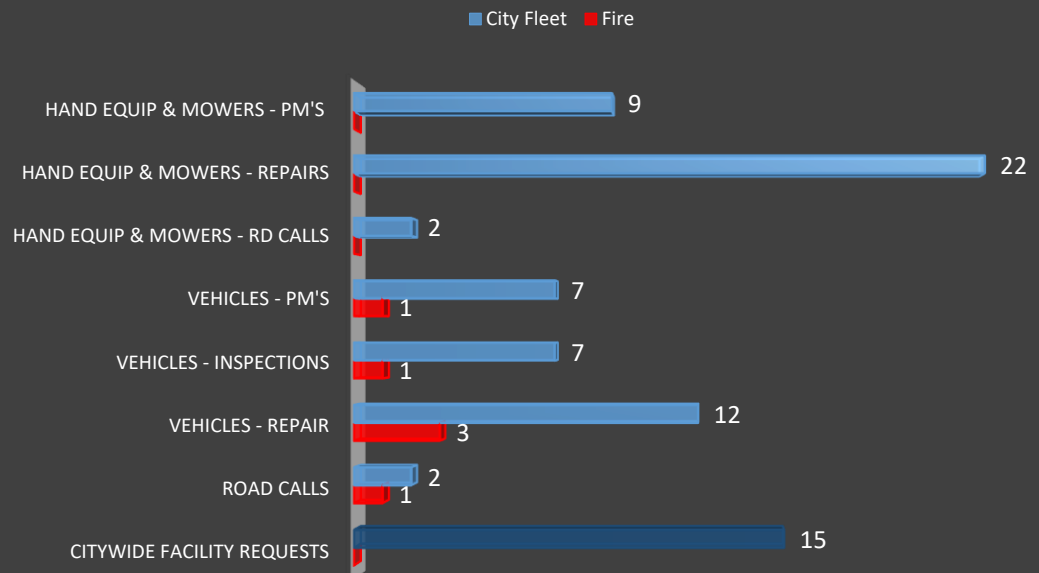


Parks & Medians Division

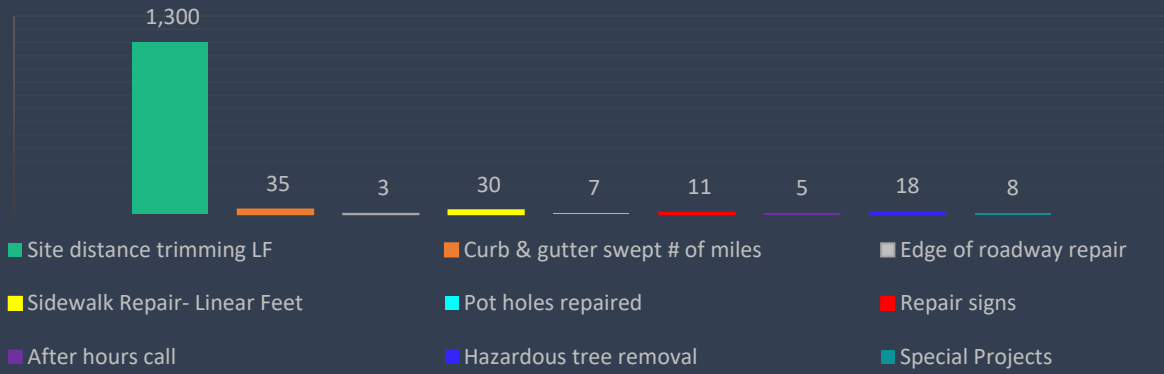
INSPECT MEDIAN IRRIGATION ZONES
PARKWAY MEDIAN MAINTENANCE
INSPECT PKS & ATHLETIC FIELD IRRIGATION ZONES
ATHLETIC FIELDS PAINTED
PARKS & HIKING TRAILS INSPECTIONS # MILES



Facility & Fleet Service



Streets Division



Trimming Palm Trees
Palm Coast Parkway



Installing irrigation main line
New Stormwater facility



Sidewalk repair
Westhampton Drive



Compacting dirt after bridge erosion repairs – Westhampton Drive

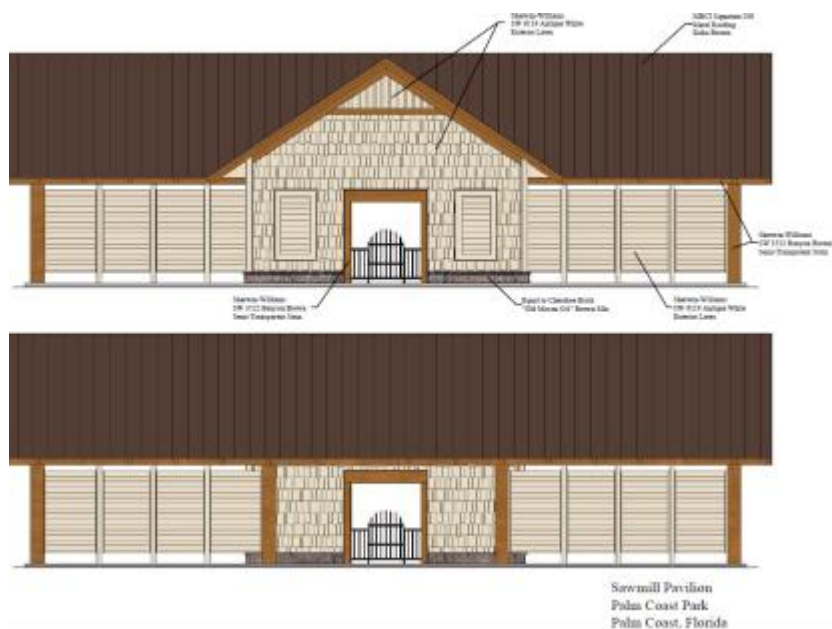
PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Occupancy Permits Issued		
31 Lupi Court 120	Capstone Mortgage	Kris Wiltfong
5 Farraday Lane Suite #201	Wise Tax & Accounting Services Inc.	Devin Kolb
Development Applications		
Technical Site Plan	Palm Coast Industrial Park Lot 3	Greg Mehous
Construction value improvements from October 1, 2018 to date		\$293,287,603
Residential Single Family / Duplex Residences		5

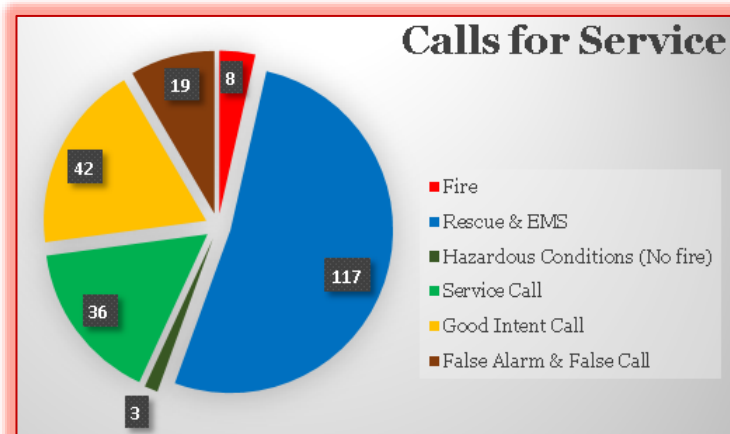
Spotlight Projects

DEVELOPMENT ORDER
ISSUED FOR THE
AMENITY CENTER AT
SAWMILL CREEK

A Technical Site Plan was approved for the amenity center at Phase 1 of Sawmill Creek. The initial phase of Sawmill Creek is located on the west side of US 1 about one-half mile north of Matanzas Woods Parkway. The amenity center will have a pool, clubhouse and a mail kiosk to serve the 259 single-family homes in Phase 1. Sawmill Creek is intended to have over 2200 homes within its overall community that is located entirely on the west side of US 1. Construction of the amenity center is expected to start immediately.



Sawmill Creek Amenity Center



GUIDANCE

Tip of the Month:

Hurricane Preparedness – The peak of the Hurricane Season is from August – October. We are no stranger to the strike of a Hurricane. Have you signed up yet for AlertPalmCoast? Do you know if you are in an Evacuation Zone? Hint: There is a difference between Palm Coast's neighborhood Section letters (W, C, F, B etc.,)...and Evacuation Zone letters, which have always held their own designations, related to emergencies.

“PSA – “Evacuation Signs Going Up in Palm Coast”

<https://youtu.be/BlT61XJntBc>

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

COMMUNITY OUTREACH

Basic First Aid & CPR:

September 28	11 openings
October 12	12 openings
November 23	12 openings
December 21	12 openings

Healthcare Provider:

September 7	8 openings
November 9	8 openings

DEPARTMENT ACTIVITIES

Volunteer Firefighter Intern applicants and students have 12 Ride Along hours this week.

The Fire Department started the week with a response to the Marineland Marina for multiple boats on fire. Units worked with Flagler County to extinguish the fire. The Fire Department enjoyed collaborating with the Florida Forestry Service – Bunnell District to celebrate Smokey Bear's 75th Birthday. Lastly, Ladder 25 participated in the Flagler County Sheriff's Office National Night Out at Flagler Palm Coast High School.



Engine 22 responded to assist Flagler County units at Marineland Marina for multiple boats on fire

HIGHLIGHTS

Firehouse Subs for Water

Special thanks to Firehouse Subs for their donation of 20 cases of water. They recently held a water drive, in which they encouraged customers to donate a case to support their local fire department. We are grateful for their kindness & generosity.

Smokey Bear turned 75!

Throughout history, there have been many Bears who taught us valuable lessons. “Teddy” who originated from Theodore Roosevelt to comfort children. Baloo from Kipling’s “The Jungle Book” who taught the finer things in life are the bare necessities. Winnie the Pooh who taught patience; not taking too much out of the honey pot.

Never has there been a bear who has been so influential in the fire service. For over 75 years, Smokey Bear has taught us fire safety & that “Only You Can Prevent Wildfires”.

Fire Chief Forte & Palm Coast City Council presented a proclamation to the Florida Forest Service - Bunnell District recognizing Smokey Bear’s 75th Birthday & his contribution to Fire Safety!

National Night Out

Ladder 25 enjoyed participating in the Flagler County Sheriff’s Office National Night Out hosted by Sheriff Rick Staly. Occurring annually on the first Tuesday in August is a great opportunity to enhance the relationship between neighbors and first responders while bringing back a true sense of community.



Captain Garnes & Engine 21 accept a donation of 20 cases of water from Firehouse Subs



(L-R) DE Bachman, Captain Woolwine, Sparky, FF Kerr & Chief Clark visited Smokey for his Birthday!



Ladder 25 & Flagler Sheriff Rick Staly at the National Night out event!

Parks & Recreation – Lauren Johnston, Interim Director

Thanks to Friends of Tennis for their generous support, we are now recycling used tennis balls at the Palm Coast Tennis Center through a program called “Recycle Balls.” Did you know the rubber inside tennis balls is virtually non-decomposable and harmful for our environment? “Recycle Balls” takes used tennis balls, separates the felt from the rubber, and grinds the rubber up. They call the ground up rubber GREEN GOLD and it is used in the construction of tennis courts and other green products. So next time you are at the Palm Coast Tennis Center, be a part of the solution and recycle your used tennis balls into the designated green bins. For more information on this program, visit www.recycleballs.org. We are looking to expand this program into our parks with tennis courts as well.

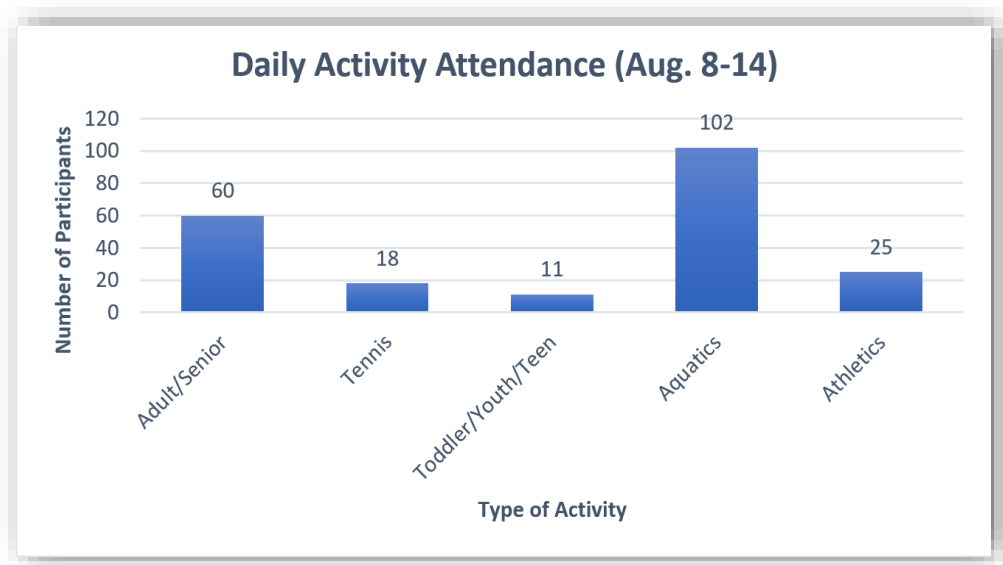
The Public Works Department completed maintenance this week on our Holland Park large dog park. They filled in holes and laid down new sod. They are also helping to perform maintenance in the Palm Coast Community Center this week. We are so appreciative of their hard work.

Fall 2019 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.parksandrec.fun>



Activities Offered this Week

Adult & Senior

Weekly Senior Social Programs
Ballroom Dance Classes
Line Dancing Classes
Discover Trip

Aquatics

Swim Lessons
Aqua Zumba®
Water Aerobics
Fitness on the Water
Summer Swim Fitness Challenge
Palm Coast Masters Swim
Palm Coast Youth Swim Team
Kids' Kayaking Class
Zumba Gold® Chair

Athletics

Open Pickleball
Beginner's Pickleball

Tennis – Adults

Round Robins and Cardio Tennis

Toddler/Youth/Teen

Teen Mountain Biking Program

Special Events

Movies in the Park



Recycle Balls Program



Holland Park Large Dog Park Maintenance

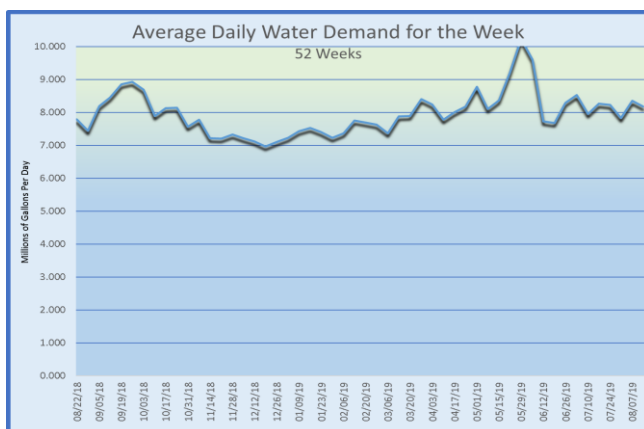
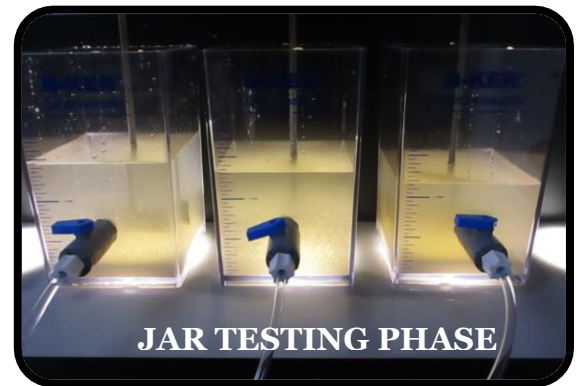
COMING UP

Sept. 6-15 – Palm Coast & the Flagler Beaches Senior Games
Sept. 7 – 12th Annual Intracoastal Waterway Cleanup
Sept. 13 – Movies in the Park
Sept. 17 – Food Truck Tuesdays
Oct. 11 – Movies in the Park
Oct. 13 – Pink Army 5K
Oct. 15 – Food Truck Tuesdays
Oct. 25 – Bobbing for Pumpkins
Oct. 26 – Founder's Day with the Palm Coast Historical Society
Oct. 30 & 31 – Hall of Terror

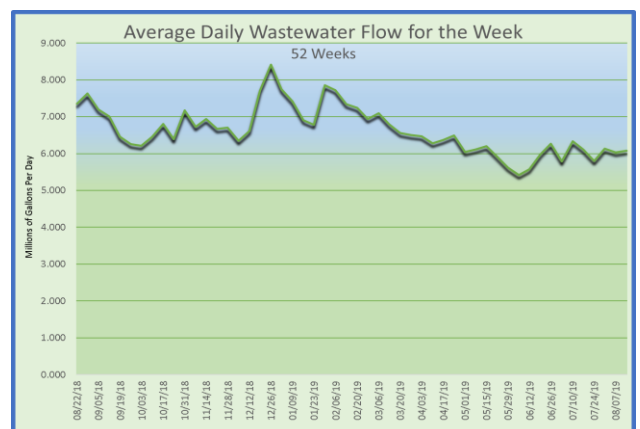
Utility – Richard Adams, Director

8-15-2019

- Temporary modification of the disinfection treatment from chloramines to free chlorine will continue through August 26th. Customers may notice an increase in the taste and odor of chlorine in their drinking water during this time.
- The average water demand for the week was 8.182 million gallons per day.
- The average wastewater flow for the week was 6.082 million gallons per day.
- The unidirectional flushing was completed on Thursday evening, in Section 12 which includes Barrington Drive and Bayside Drive and surrounding streets. At this time there is no future scheduled flushing.
- Water Distribution crews installed 9 new water meters.
- There are 215 new meter installations pending with 49 lots cleared and an average installation time of 3 weeks from site ready.
- Wastewater Operations installed 7 new PEP tanks and replaced 1 PEP tank.
- There are 18 new PEP tanks pending and 1 replacement pending. Currently all new tanks are being installed within 10 days of site ready.
- There were 48 calls after hours.
- Water Distribution crews completed 10 meter pit adjustments/replacements, repaired 2 water service lines, 2 manifolds and tested and repaired 111 backflow preventers.
- Wastewater crews replaced 51 PEP pumps, 2 ball valves, 13 floats, 2 cleanout caps, 5 service laterals and repaired 2 PEP mains. Crews also installed 1 riser, 7 PEP pump assemblies and 5 PEP electric assemblies. Inspected via CCTV 5,399 feet of gravity sewer and 32 manholes.
- Wastewater Operations completed all Mission Radio upgrades and the installation of new lids/hatches at Black Alder Pump Station.
- On August 14th, Hawkins representative and CPH Engineers were onsite at Water Treatment Plant #2 to begin the jar testing phase of optimizing coagulant dosages at both Water Treatments Plant's #1 and #2. The purpose of this project is to take a comprehensive look at the potential reduction in chemical dosages, pricing, and organic removal in efforts to save cost and improve water quality.



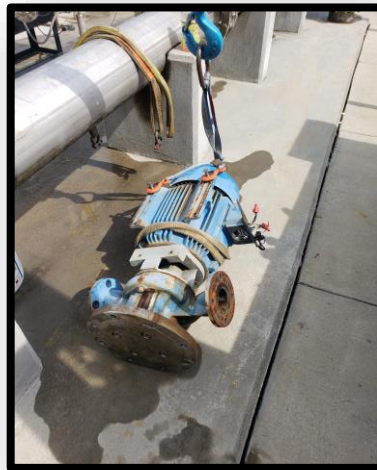
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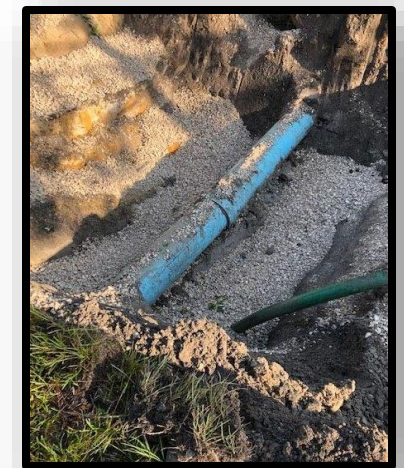
The average wastewater flow was 6.082 million gallons per day

HIGHLIGHTS WATER OPERATIONS WATER DISTRIBUTION

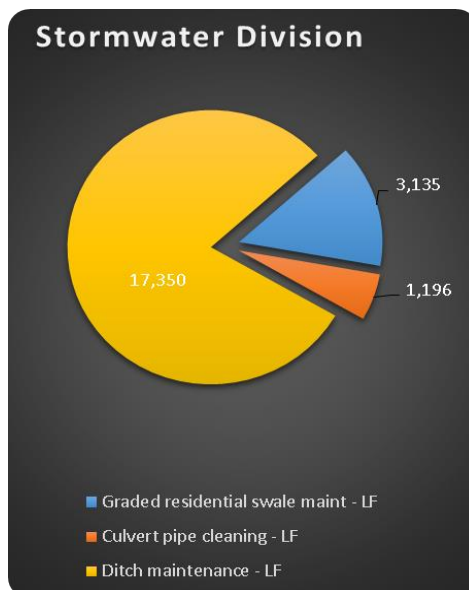
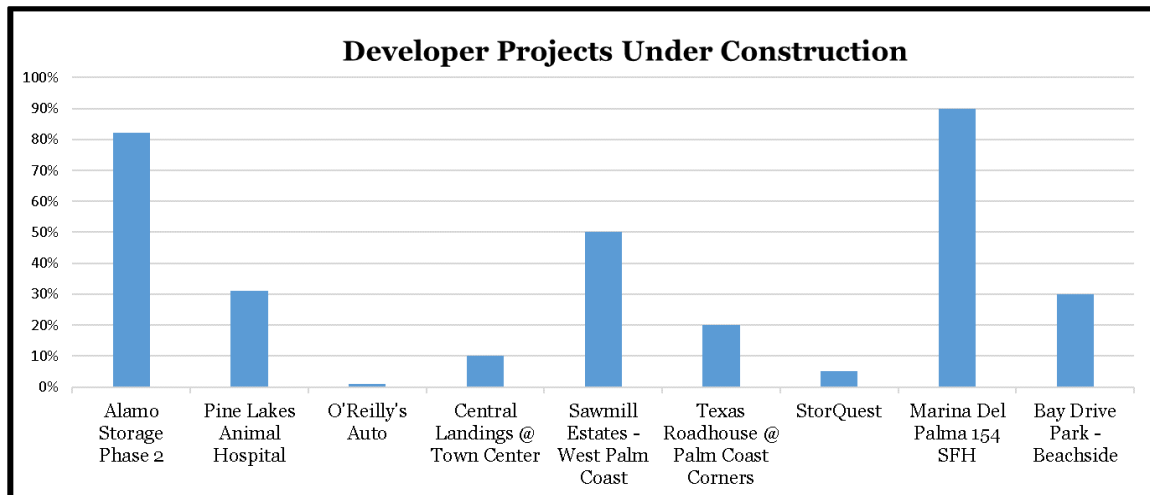
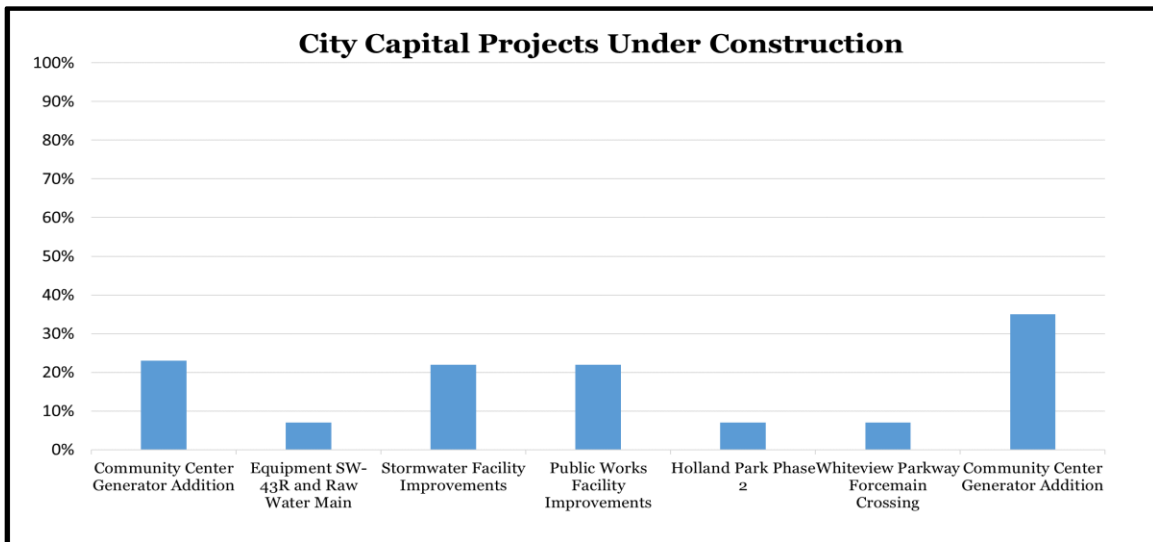
- Water Treatment Plant #3 replaced a leaking ozone injection pump. Ozone is used at WTP#3 to oxidize the concentrate and reduce color related to organic substances. The pump is out of warranty and a spare was used as a replacement.



- Water Distribution staff activated a potable water main on U. S. 1, north of Matanzas Woods Parkway to supply water to the Sawmill Estates home development project. During the activation process, two fire hydrants were installed at the site as well.



STORMWATER & ENGINEERING – Carl Cote, Director



Spotlight Projects

Holland Park Phase 2 –

Expansion of the restroom portion for the men's and women's restrooms at Pavilion 3. This restroom will get all new plumbing fixtures, lighting and finishes as well.



Holland Park Phase 2 - Pavilion Framing



Swale Grading
K Section



Backfilling Pipe
Installation



Pipe Installation



290 Cats

89 DOGS

7 Rabbits & Guinea
Pigs

Animals ready for homes

Cat sabotage.....love or a sinister plot

Our dogs love us unconditionally. They jump and bark with excitement when we get home from work. They want nothing more than to please us and they live to protect us.

Now cats, on the other hand.....there's a famous quote "A cat will do what it wants when it wants and there's not a thing you can do about it. "

I have five cats in my office at the shelter right now. When a new cat comes in to the shelter, after they are examined, vaccinated and treated for any ailments, they are placed in a cage with a bed, litter box, food and water. To cats who have been living on the streets, the shelter is the Ritz Carlton. Three square meals a day, comfy bed, safety and nice people who care. On the other hand, for a cat who is coming from a home that used to love and spoil them, the shelter is not home. They miss their former family.

New cats come to temporarily live in my office when they misbehave in the cage, if they bite or scratch. This way we learn whether their bad behavior is because they don't like the cage or are they really just not very friendly cats?

So while living in my office they make themselves at home as cats do. Many an email or Word document is erased or turned into jumble when a cat walks across my keyboard. Cats like the warmth of laying on top of a computer, so my keyboard becomes a cat bed. At one point I gave up and put an extra old computer on my desk. I plugged it in and turned it on so that the cat would have its very own computer bed. And don't leave a drawer open, because cats love to crawl in a drawer and make it their bed. Any of you who have cats at home, surely know the feeling. Have you ever tried to put on a new set of bedsheets with the cat helping? And trying to fold warm laundry fresh out of the dryer, forget about it. So when your cat jumps on your head in the morning to wake you up, is it love or is it hungry cat with no respect for the fact that you could've slept another hour?

Either way, we love our cats and if we have to be owned by a species, why not be owned by a species that knows the importance of a good nap in the sun.

One last quote. "If man could be crossed with the cat it would improve the man, but it would deteriorate the cat. " Mark Twain.

Pet of the Week



ARIZONA ROBBINS

Dsh-grey/org-torbie
10 months old -
female

Adoption specialist:

Savannah Pressley & Samantha Deeley
adopt@flaglerhumane.org

Outreach Manager:

Amy W. Carotenuto, Executive Director
acarotenuto@flaglerhumane.org