



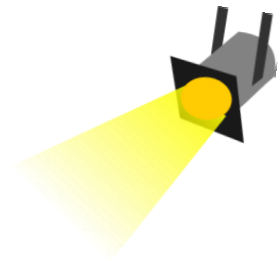
8/23/2019

City Manager's

WEEK-IN-REVIEW

in the

Spotlight



Intracoastal Waterway Cleanup

Don't miss your chance to be a part of the 12th annual Intracoastal Waterway Cleanup event coming up this September 7th. Pre-registration is encouraged! Don't miss your chance to join local volunteers in protecting our community by removing trash in neighborhoods, along City paths, walkways and waterways. At noon, stop back to the Palm Coast Community Center to present your most unique FIND and enjoy some light refreshments. Register on the City's website [HERE!](#)

Intracoastal Waterway Cleanup



Announcements



*Friday, September 13, 7:50pm
Central Park at Town Center*



*Tuesday, September 17, 5pm
Central Park at Town Center*

Next Week:

- *Tuesday, August 27, 9am, City Council Workshop, City Hall – Community Wing*

Attachments

- Administrative Services & Economic Development Department Update
- BAC Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Utility Department Update
- Engineering & Stormwater Department Update

News & Notifications

- Special Events for September 2019
<https://www.palmcoastgov.com/newsroom/2019/8/21/4449/city-of-palm-coast-announces-events-activities-for-september-2019>
 - Holland Park Construction and Dog Park Update
<https://www.palmcoastgov.com/newsroom/2019/8/19/4448/holland-park-constuction-and-dog-park-update>
 - City Seeks Residents to Serve on Beautification and Environmental Advisory Committee
<https://www.palmcoastgov.com/newsroom/2019/8/22/4450/city-seeks-residents-to-serve-on-beautification-and-environmental-advisory-committee>
-

Communications

One of the big pieces of any communications strategy is making sure the good things your organization does aren't done in a vacuum. That mantra was on display this week as some pretty cool things happened here at the City of Palm Coast and your communications team ensured the public got the message!

At Tuesday's Council Business Meeting, our partners at AdventHealth donated an AED unit that Parks and Recreation will utilize at Indian Trails Sports Complex. Our new method of operating is to cover things as they happen, so our followers on Facebook and Instagram got to see that happened in real time, rather than waiting for one of our media partners to cover it the next day--or even later.

Later on Tuesday, the Communications team also covered Community Development's Building Forum, the Stormwater Outreach Event and Food Truck Tuesday --all happening at roughly the same time! As we cover events like this more consistently and in a variety of ways, we showcase all of the good our city does. More importantly, we engage our neighbors by showing them how accessible we are as a city and that we are there for them.

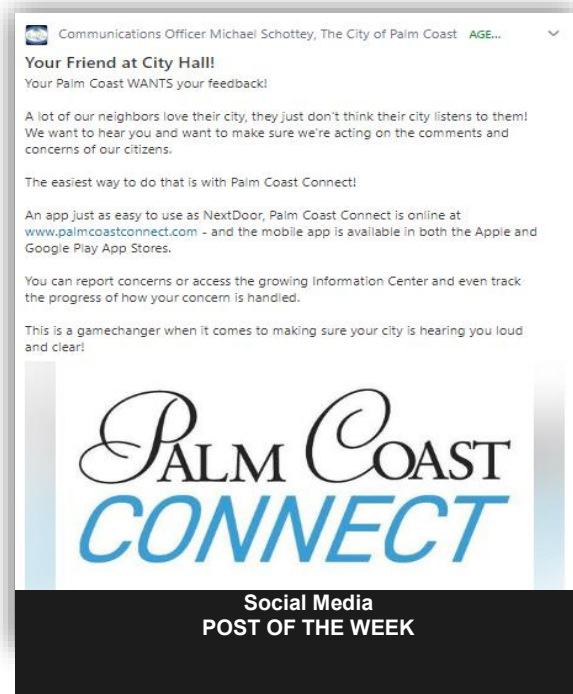
This idea was also in place over the weekend, as the city's Instagram and Facebook stories took a tour of European Village during its weekly Farmers Market. As part of the Be Local/Buy Local campaign, you are going to see more of this moving forward as we look to highlight some of the amazing small businesses here in Palm Coast.

The coolest moment of the week, however, was when one of our neighbors tagged the city's Facebook account on a message about a lost wallet. Turns out, a Palm Coast city employee found the wallet and returned it. Feel good moments like these are great, and underscore the fact that the best marketing is always just doing the right thing!

Last but not least, the city started using the social media platform Nextdoor this week. Geographically targeted, Nextdoor is a tool that let's micro-areas communicate with one another on topics important to them. As a city, we cannot interact with the platform as a normal user, but we can broadcast across a much larger landscape than the app would typically allow. It's an important channel because Nextdoor users are more apt to buy in to identifying and fixing problems that the community draws their attention to. These are potential high-level stakeholders who care about their city and often feel unheard. Nextdoor allows us to listen directly to their concerns and find solutions.

City Clerk

- Processed 5 public record requests.
- Processed 2 litigation documents.
- Prepared and processed 10 documents for recording.
- Prepared and posted 2 agendas and 2 sets of approved meeting minutes to the Web.
- Processed 5 resolutions.
- Processed 3 ordinances.
- Processed 1 bond.



Purchasing Division

Status	Ref. #	Project
Pending	RFSQ-CD-19-56 / ITB-CD-19-56	Palm Harbor Golf Clubhouse Upgrades Project
Pending	ITB-UT-19-88	High Calcium Bulk Quicklime
Pending	ITB-UT-19-76	Chemicals for Water Treatment Plants
Pending	ITB-PW-19-92	Concrete 4,000 PSI with Fiber Mesh
Pending	ITB-UT-19-89	EMERGENCY Installation of Replacement PEP Tanks
Pending	RFP-ADM-19-91	Disaster Financial Recovery Consultant
Open	ITB-CD-19-77	Street Resurfacing 2019
Open	RFSQ-CD-19-62	Geo-technical and Laboratory Services
Open	ITB-UT-19-73	Underground Utility Locating Services
Open	RFSQ-CD-19-59	Traffic Engineering Services
Open	RFSQ-CD-19-70	City Wide Civil Engineering Services
Open	ITB-UT-19-72	Laboratory Analysis Services
Open	ITB-UT-19-74	Testing of Revenue and Well Meters
Open	RFSQ-CD-19-80	Minor Pipe Services
Open	ITB-UT-19-87	Directional Boring Services
Open	RFP-CD-19-86	Building Inspection and Plans Reviewer Services
Open	ITB-UT-19-84	EMERGENCY Tank Trucking of the Wastewater Collection System
Open	ITB-UT-19-85	EMERGENCY Water and Wastewater Construction Services
Open	RFSQ-CD-19-63	Storm Pipe Inspection Services
Evaluating	RFS-IT-19-50	A P3 (Public-Private-Partnership) for use of a City-Owned Fiber-Optic Network
Reopened	RFSQ-CD-19-58 / ITB-CD-19-58	Trenchless Pipe Rehabilitation Services
Completed	RFSQ-CD-19-55 / ITB-CD-19-55	Belle Terre Culvert Replacement
Completed	ITB-UT-19-66	Utility Supplies - Price Agreement
Completed	ITB-CDBG-19-69	Community Development Block Grant Seven (7) single family homes
Completed	ITB-CDBG-19-44	Community Development Block Grant Four (4) single family homes
Completed	RFSQ-CD-19-61	City Wide Surveying and Mapping Services
Completed	RFP-UT-19-75	Managed SCADA Systems for Utilities
Completed	ITB-CD-19-78	F- Section Concrete Ditch Replacement

BUSINESS ASSISTANCE CENTER



The Palm Coast Business Assistance Center
Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

BUSINESS CONSULTING

- This Week – 9 Consulting Sessions, 33 Consulting Hours
- Total for Month – 37 Consulting Sessions, 127 Consulting Hours

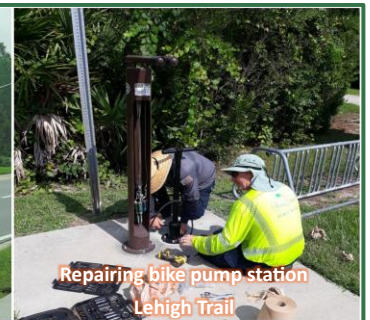
NEW PALM COAST COMMERCIAL BUSINESSES

- Tram's Café – 101 Palm Harbor Pkwy – Restaurant
- McCallister Computer AV Consultants Inc – 3 Cypress Branch Way – Computer Service

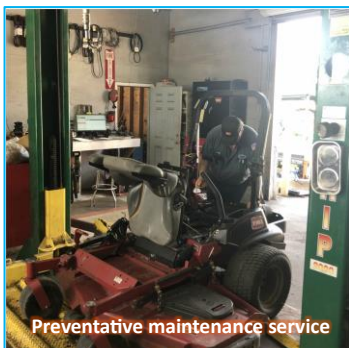
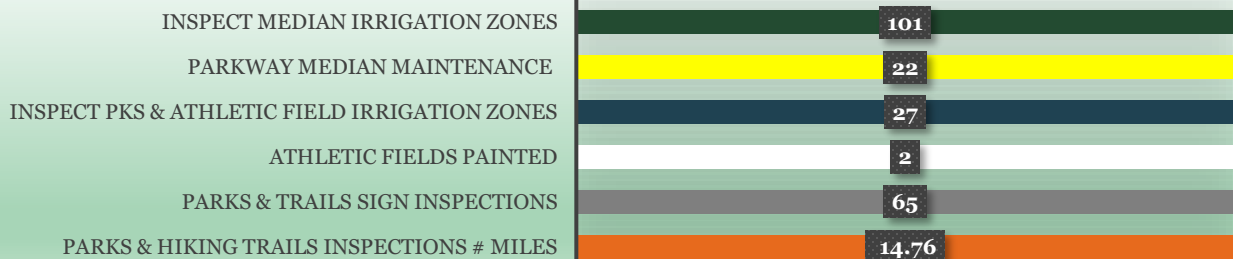
NEW PALM COAST HOME BASED BUSINESSES

- Frame to Finish LLC – Drywall Contractor
- PC Paradise Tile LLC – Tile Installation
- The Best Appliances – Retail Sales
- 2 Girls & A Bucket – Janitorial Service
- Unlimited Construction Solutions LLC – Handyman Service
- Athena Home Solutions LLC – Janitorial Service
- Aztian Construction – Landscape Service
- Voltek – Internet

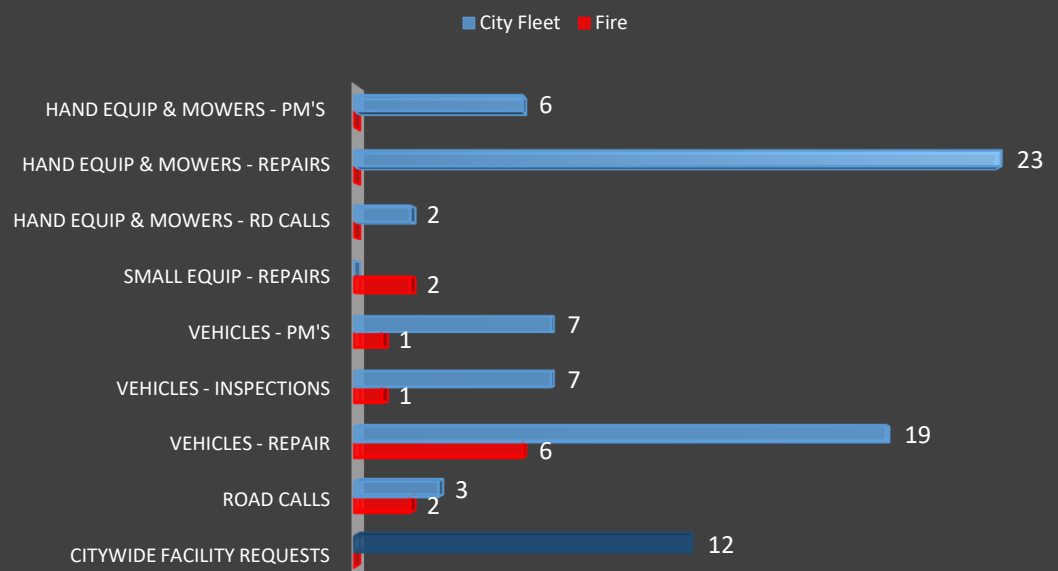
PUBLIC WORKS



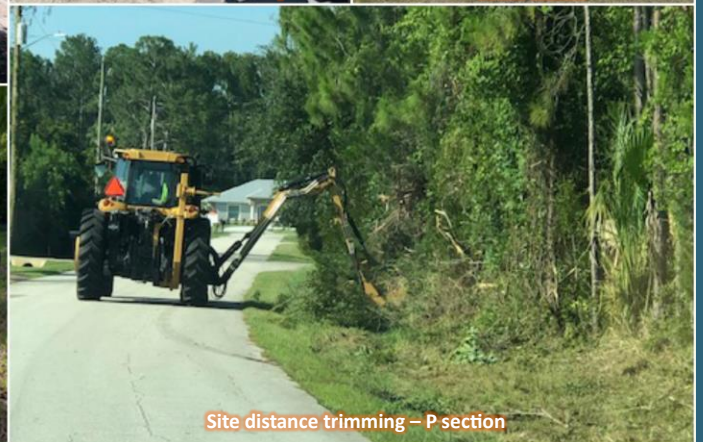
Parks & Medians Division



Facility & Fleet Service



Streets Division



COMMUNITY DEVELOPMENT – Jason DeLorenzo, Chief Development Officer

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

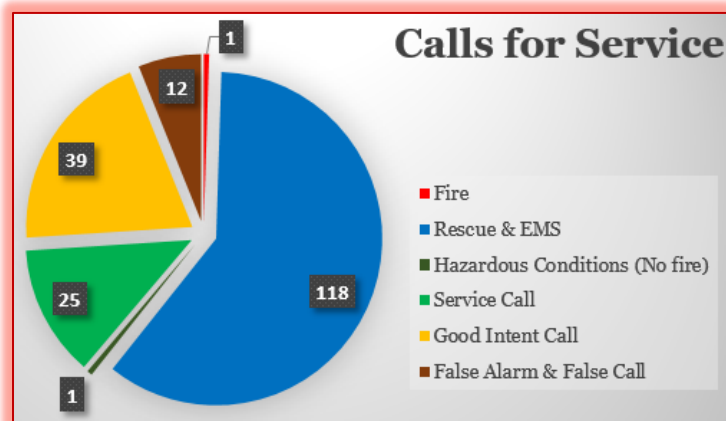
Commercial Permits Issued			
Central Landings Apartment Complex / Town Center	Central Landings - 10 Buildings Apartment Complex	WPGC Construction	\$18,065,387
130 Old Kings Road S.	Addition - Flagler Animal Hospital	McCree Inc.	\$598,000
2001 Waterside Parkway	Exterior Renovations	Paul Culver Construction	\$453,304
Occupancy Permits Issued			
210 Old Kings Road # 600	All About the House Consignment	Bob and Diana Hall	
Construction value improvements from October 1, 2018 to date			\$318,705,629
Residential Single Family / Duplex Residences			8

Spotlight Projects

On August 21, the City received a U.S. Army Corps of Engineers (USACE) authorization for an alternative wetland mitigation plan for a conservation area south of Indian Trails Sports Complex. The updated mitigation plan eliminates the need for prescription burns in the area which has been increasingly challenging due to surrounding improvements and weather constraints. The approved plan continues the commitment to reduce the presence of nuisance and invasive species but expands enhancements to include the planting of 20 cypress trees. Monitoring activities and subsequent reporting to the USACE will be conducted to demonstrate successful enhancement of the vegetative community and function. The mitigation activities are a requirement of Belle Terre Parkway expansion project permitted in 2007 that resulted in unavoidable wetland impacts. The success of this application has resulted in the savings of thousands of dollars for the City to carry out mitigation activities without contracting private sources.



Environmental Intern Providing
Site Inspection



GUIDANCE

Tip of the Month:

Hurricane Preparedness – The peak of the Hurricane Season is from August – October. We are no stranger to the strike of a Hurricane. Have you signed up yet for AlertPalmCoast? Do you know if you are in an Evacuation Zone? Hint: There is a difference between Palm Coast's neighborhood Section letters (W, C, F, B etc.,)...and Evacuation Zone letters, which have always held their own designations, related to emergencies.

“PSA – “Evacuation Signs Going Up in Palm Coast”

<https://youtu.be/BlT61XJntBc>

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

COMMUNITY OUTREACH

Basic First Aid & CPR:

September 28	11 openings
October 12	12 openings
November 23	12 openings
December 21	12 openings

Healthcare Provider:

September 7	8 openings
November 9	8 openings

DEPARTMENT ACTIVITIES

Volunteer Firefighter Intern applicants and students have no Ride Along hours this week.

The Fire Department launched its new social media channels. We are now on Twitter & Instagram @PalmCoastFire. The Palm Coast Professional Firefighters Local 4807 & the department purchased ballistic vests & helmets for the front line fire apparatus for active shooter response. Our badge pinning ceremony celebrated our firefighter's recent promotions & new hires. We hosted a ceremony with families. Lastly, crews trained on Ladder training.

PALM COAST FIRE DEPARTMENT

WE'RE NOW ON:

INSTAGRAM & TWITTER

LIKE, SHARE & FOLLOW US!



FB.COM/PALMCOASTFIRE



@PALMCOASTFIRE



@PALMCOASTFIRE



Palm Coast Fire Department is now on Twitter & Instagram! Follow us at @PalmCoastFire

HIGHLIGHTS

Ladder Training

This month's facility training was ladder training. Crews learned various techniques of proper ladder placement for rescue, fire attack and ventilation. In addition, crews also trained on the aerial devices: Ladder 25 & Tower 24.

Badge Pinning Ceremony

On the evening of August 14th, the Palm Coast Fire Department hosted a Promotional Badge Pinning Ceremony in recognition of the next wave of promotions for the growth of the department. Fire Chief Jerry Forte presented our honorees their badges & ceremoniously promoted them to their next ranks. This milestone event recognized the character, integrity and accomplishments of our Palm Coast Firefighters. We celebrated the promotions of:

Battalion Chief Gary Potter
Captain James Neuenfeldt
Lieutenant Mike Cameron Chandley
Lieutenant Nikolay Kulev
Driver Engineer Jeremy Barton
Firefighter Bill Kerek
Firefighter Josh Lamont
Firefighter Brandon O'Hara

Ballistic Vest & Helmets

Palm Coast Fire Department & Local 4807 purchased 10 ballistic vest & helmets for the front line apparatus. Two of each are placed on the 5 front line apparatus to prepare our Paramedic's & EMT's in the event of an active shooter situation.



Engine 23 A Shift (Lt. Peacock, DE Bachman & FF Kerr) training on Tower 24



(L-R) FF Kerek, DR Barton, Lt. Kulev, Capt. Neuenfeldt, Chief Forte, DC Clark, BC Potter, Lt. Chandley, FF Lamont & FF O'Hara



New ballistic vests & helmets

Parks & Recreation – Lauren Johnston, Interim Director

This week was one for staff development! Our aquatics staff competed in the 2019 Florida Lifeguard Games offered by the Florida Aquatics Council, Inc. and hosted in the City of Temple Terrace. This competition served as a great team builder for the aquatics staff.

Our Department developed a “Why Statement” in order to define and remind ourselves of the why behind what we do every day. Our Why is “To enhance community, so that everyone feels welcome.” This statement embodies our entire Department. Our Interim Director and Supervisors held Why Statement trainings this week to impart this on the rest of our staff. We hope this will serve as a motivational tool as well as keep us on track for longer-term, bigger picture planning for our Department.

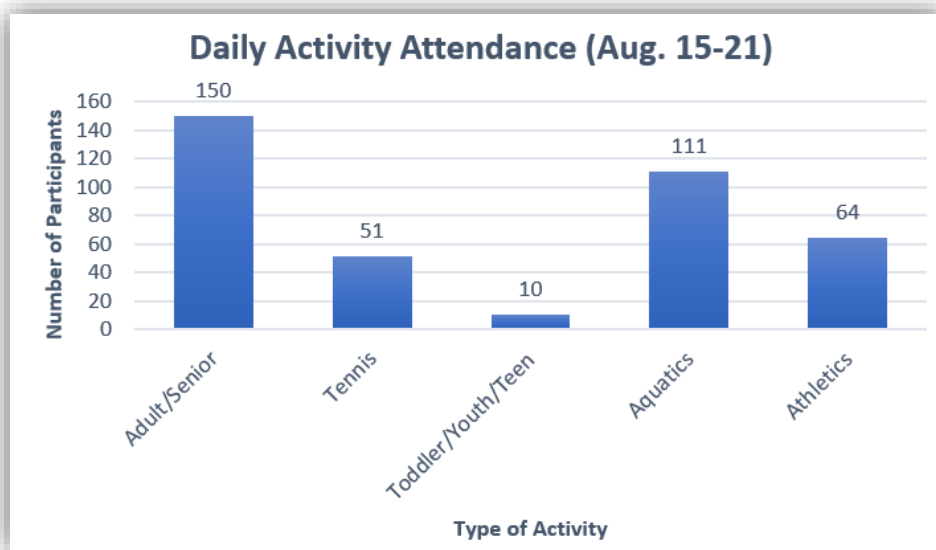
The City of Palm Coast has received several inquiries about the retention pond in the large dog park at James F. Holland Memorial Park. The aeration fountain has been turned off as a result of power being cut for construction on pavilion 3. This is part of Holland Park Phase 2 Improvements. Due to the concerns of stagnant water creating a more productive environment for growing organisms, temporary fencing will be placed around the retention pond. This is a good reminder that the retention pond is not intended for swimming or drinking and is in place for stormwater requirements. Once power is restored and the fountain is turned back on, the temporary fencing will be removed. Prior to removing the fencing, the water quality will be tested and those results made available. Staff is also looking into solutions that are more permanent and will be putting together a survey with several options seeking the input of the community.

Fall 2019 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.parksandrec.fun>



Activities Offered This Week

Adult & Senior

Weekly Senior Social Programs
Ballroom Dance Classes
Discover Trip
REFIT® Revolution Family Fitness
REV+FLOW by REFIT®
Yoga for All & Gentle Yoga

Aquatics

Swim Lessons
Aqua Zumba®
Water Aerobics
Fitness on the Water
Summer Swim Fitness Challenge
Palm Coast Masters Swim
Palm Coast Youth Swim Team
Zumba Gold® Chair

Athletics

Open Pickleball
Beginner's Pickleball
Adult Open Gym (Volleyball & Basketball)

Golf

FootGolf
Junior Golf Clinics

Tennis – Adults

Round Robins, Doubles Skills,
Morning Blast, and Cardio Tennis

Tennis – Youth

Green Rallies, Junior Development,
Rookie Rallies, Red Rallies, Orange
Rallies, and Tennis Tots

Toddler/Youth/Teen

Ballet 1
Beginning Ballet and Tap

Special Events

Food Truck Tuesday



#IFoundThePretzelTruck at Food Truck Tuesdays



Lifeguard Games

COMING UP

Sept. 6-15 – Palm Coast & the Flagler Beaches Senior Games

Sept. 7 – 12th Annual Intracoastal Waterway Cleanup

Sept. 13 – Movies in the Park

Sept. 17 – Food Truck Tuesdays

Oct. 11 – Movies in the Park

Oct. 13 – Pink Army 5K

Oct. 15 – Food Truck Tuesdays

Oct. 25 – Bobbing for Pumpkins

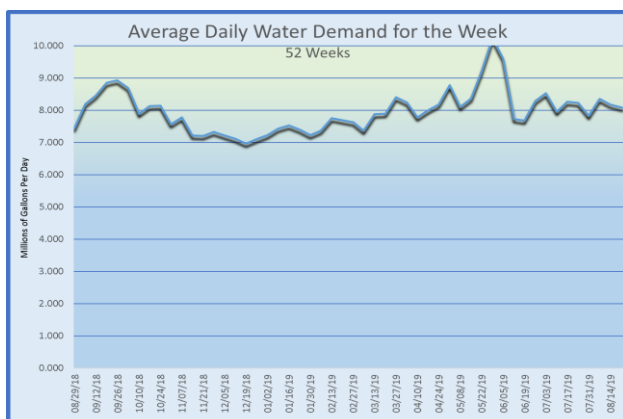
Oct. 26 – Founder's Day with the Palm Coast Historical Society

Oct. 30 & 31 – Hall of Terror

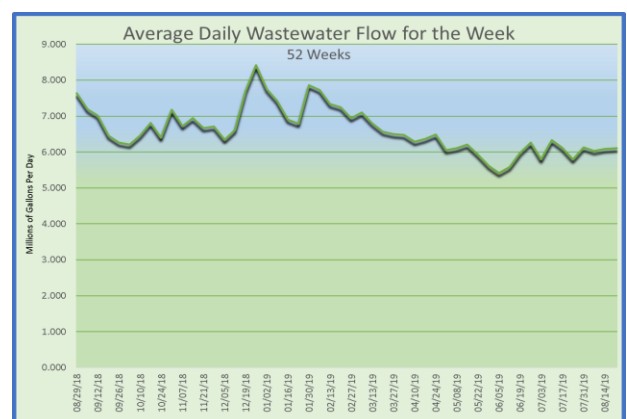
Utility – Richard Adams, Director

8-22-2019

- Temporary modification of the disinfection treatment from chloramines to free chlorine will continue through August 26th. Customers may notice an increase in the taste and odor of chlorine in their drinking water during this time.
- The average water demand for the week was 8.082 million gallons per day.
- The average wastewater flow for the week was 6.113 million gallons per day.
- The unidirectional flushing operation continued on August 22 and crews will be working in Section 12, which includes Bird of Paradise and Birchwood Drive and surrounding streets, until work has been completed.
- Water Distribution crews installed 22 new water meters.
- There are 167 new meter installations pending with 45 lots cleared and an average installation time of 3 weeks from site ready.
- Wastewater Operations installed 5 new PEP tanks.
- There are 17 new PEP tanks pending and 3 replacements pending. Currently all new tanks are being installed within 10 days of site ready.
- There were 75 calls after hours.
- Water Distribution crews completed 10 meter pit adjustments/replacements, repaired 4 water service lines, 8 manifolds and tested and repaired 169 backflow preventers.
- Wastewater crews replaced 37 PEP pumps, 4 ball valves and 4 boxes, 52 floats, 5 cleanout caps and repaired 5 service laterals. Crews also installed 2 risers, 5 PEP pump assemblies and 5 PEP electric assemblies. Inspected via CCTV 13,250 feet of gravity sewer and 62 manholes.
- On August 20th, staff from Water Treatment Plant #2 began cleaning Nano-filtration train “B”. This is 3-day comprehensive cleaning process that utilizes a combination of High / Low pH cleanings to recover flow rates and restore membrane performance.
- On August 21st, Fred Greiner provided a plant tour of Water Treatment Plant #2 to SafBon Water Technologies, a global integrated solutions provider for advanced water and wastewater treatment systems and an engineering firm from El Paso Texas.
- On August 21st, staff from Water Treatment Plant #2 conducted a CPH engineering controlled jar test to confirm ultra-violet absorbance results simulated by American Water Chemicals.
- Wastewater Operations started rehab of lid and hatches, control panel and pumps located at Pump Station CL-1.
- Wastewater Operations staff installed a Variable Frequency Drive located at Pump Station 13-5.
- Wastewater Treatment Plant #1 staff worked on assembling blades for brush aerator rehab work for Ditch #5.
- Staff from Compliance / Environmental met with Alachua County Environmental Protection Department for an inspection on the new fuel storage tank being installed for a generator located at the Community Center.

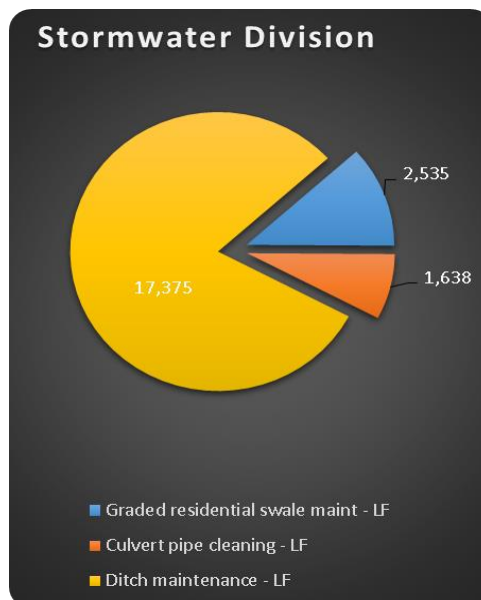
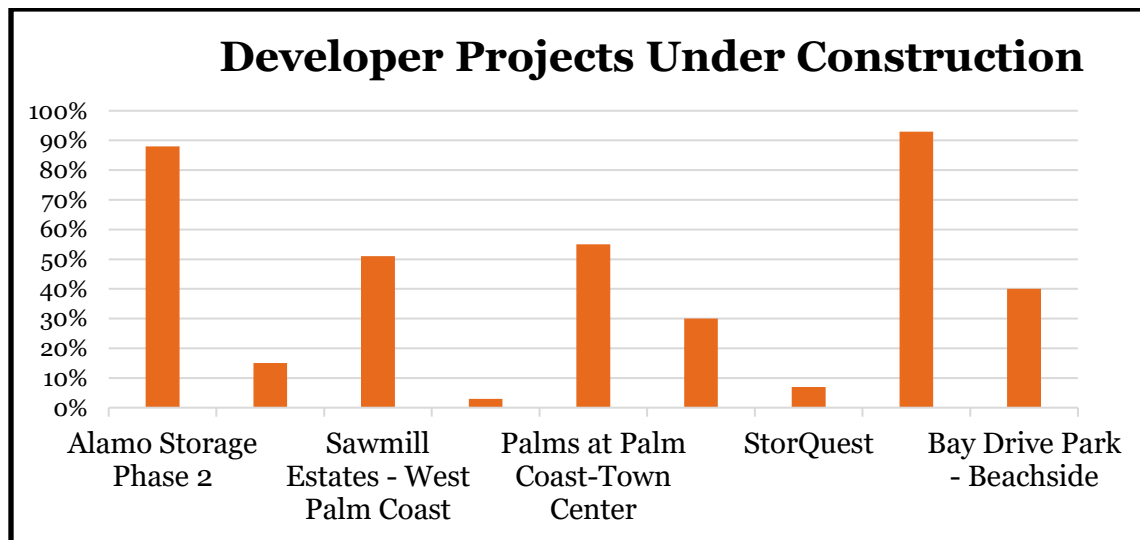
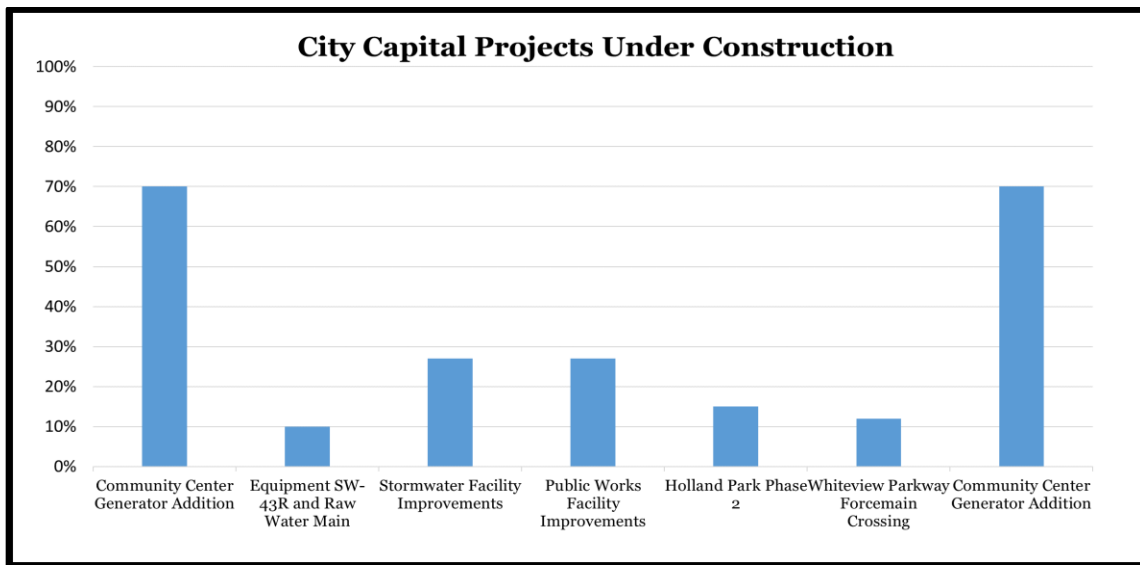


The average water demand for the week was 8.082 million gallons per day.



The average wastewater flow was 6.113 million gallons per day

STORMWATER & ENGINEERING – Carl Cote, Director



Spotlight Projects

Emergency Pipe Replacement –

The Stormwater Maintenance Division partnered with an outside contractor to perform an emergency canal culvert replacement on Easterly Place this week. The work was done at night, in coordination with our Fire Department, to minimize disruption to traffic and ensure public safety. Two failed culvert pipes were replaced with new 30” pipes to reestablish stormwater flow through the canal. There will be new spillways, asphalt, and sod installed in the coming days.



Emergency Pipe Replacement - Easterly Place



Swale Grading
K Section



Emergency Pipe
Replacement



Equipment set-up for
Community Outreach