



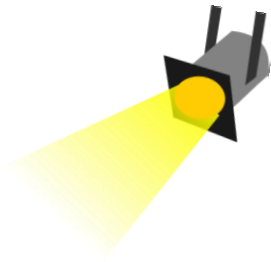
9/20/2019

City Manager's

WEEK-IN-REVIEW

in the

Spotlight



Wastewater Treatment Plant #1 Receives Safety Award

This week our Palm Coast Wastewater Treatment Plant #1 received the Florida Water and Pollution Control Operators Association (FWPCOA) Safety Award for 2018, which is first place for a "B" size wastewater treatment plant. This plant services most of Palm Coast, runs 24 hours a day and is operated and maintained by 8 City employees. It is a great honor to receive the award, and it is the second time the City has done so. Congratulations to our hard working employees for this achievement. For more information, see the News and Notifications link below.



Wastewater Treatment Plant #1 Operators and
Maintenance Staff

Turtle Sculpture Unveiled at City Hall

This week, a new sculpture was unveiled at City Hall, the second turtle sculpture to be dedicated to the City as part of the Palm Coast Arts Foundation's Turtle Trail. Palm Coast City Council joined residents, city staff and members of the foundation in the dedication. This is the fifth sculpture to be dedicated with more to come. We hope you get the chance to stop by and see this majestic creature in front of our own City Hall! For more information, see the News and Notifications link below.



Announcements



*Friday, October 11, 7:15pm
Central Park at Town Center*



*Tuesday, October 15, 5pm
Central Park at Town Center*

Next Week:

- *Tuesday, September 24, 9am, City Council Special Mtg, City Hall – Community Wing*
- *Tuesday, September 24, 9am, City Council Workshop, City Hall – Community Wing*
- *Thursday, September 26, 5pm, Beautification and Environmental Advisory Committee Mtg, City Hall – Community Wing*

Attachments

- Administrative Services & Economic Development Department Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Utility Department Update
- Engineering & Stormwater Department Update

News & Notifications

- City of Palm Coast Wastewater Treatment Plant #3 Recognized with Safety Award
<https://www.palmcoastgov.com/newsroom/2019/9/19/4505/city-of-palm-coast-wastewater-treatment-plant-1-recognized-with-safety-award>
- Meet Nadia: Turtle Sculpture Unveiled at Palm Coast City Hall.
<https://www.palmcoastgov.com/newsroom/2019/9/17/4504/meet-nadia-turtle-sculpture-unveiled-at-palm-coast-city-hall>

Communications

The highlight of the communications team's week was the kick off of Citizen's Academy for the fall 2019 class. Our Communications Officer emceeds the event each week and the initial session featured City Manager Matthew Morton, Parks and Recreation and the IT Department. This program is a direct communications effort to the community to create a more informed and engaged citizenry. It's also a lot of fun for City staff who don't always get the opportunity to directly interact and speak with the people who benefit from the service they provide on a daily basis.

We also loved our part in the unveiling of Nadia, our new Turtle Sculpture at City Hall. Although the event was coordinated with a city-wide effort including Parks & Rec, Public Works and many more, Communications had a role in helping market the event as well as ensuring the programming went off without a hitch. Our special thanks to artist J.J. Graham, the Palm Coast Arts Foundation, a group of talented ballet dancers from our Parks & Rec program and everyone else who made the event go off without a hitch.

We continued our support of the City's Be Local/Buy Local campaign with a post about The Brown Dog, a craft beer bar and restaurant in St. Joe's Plaza. Although the focus on shopping local has been a campaign for some time for the communications division, our new goal is to be motivational with our posts and inspire the people of Palm Coast to venture outside of their usual hangouts to find the new and exciting places this city has to offer. Look for more of these posts and a vastly expanded campaign footprint in the coming weeks.

Our team also worked hand-in-hand with Human Resources for a number of projects around safety! The first, public-facing effort was a video congratulating one of our Wastewater Treatment Plants for winning a safety award. The short video has reached over 4,000 people on Facebook and more throughout the City's other social platforms. The other project was the taping of an internal safety training presentation which can now be repurposed and shown for later training to save the City time and resources.

The division has also been working on a number of business-friendly incentives as part of the City's overall initiative to be proactive with the business community. We are taking the local available resources for businesses highlighted at a previous City event and creating printed media for distribution to local startups, small businesses and aspiring entrepreneurs.

Finally, the team met with your City's Innovation Team to begin the marketing efforts around the Hack-a-Thon being held in Town Center early next year. For a next-generation event like this, a next-generation marketing campaign is needed and the communications division will have a big role in ensuring this exciting event has the proper amount of buzz surrounding it.

City Clerk

- Processed 10 public records requests.
- Processed 5 litigation documents.
- Prepared and processed multiple documents for recording.
- Prepared 5 agenda items.
- Prepared 4 proclamations.
- Prepared and posted 2 agendas and 3 sets of approved meeting minutes to Web.
- Processed 13 resolutions.
- Processed 3 ordinances.



City of Palm Coast (Official)

Published by Kimberly Norman [?] · September 17 at 7:25 PM · 🌐

A vibrantly colored loggerhead turtle sculpture named 'Nadia' was unveiled Tuesday, Sept. 17 in front of City Hall among an adoring crowd of supporters and the local artist behind it, JJ Graham.

This marks the second turtle sculpture to be dedicated to the City as part of the Palm Coast Arts Foundation - PCAF Turtle Trail.

Read more about the project here: <https://bit.ly/2kmHOF7>



Social Media
POST OF THE WEEK

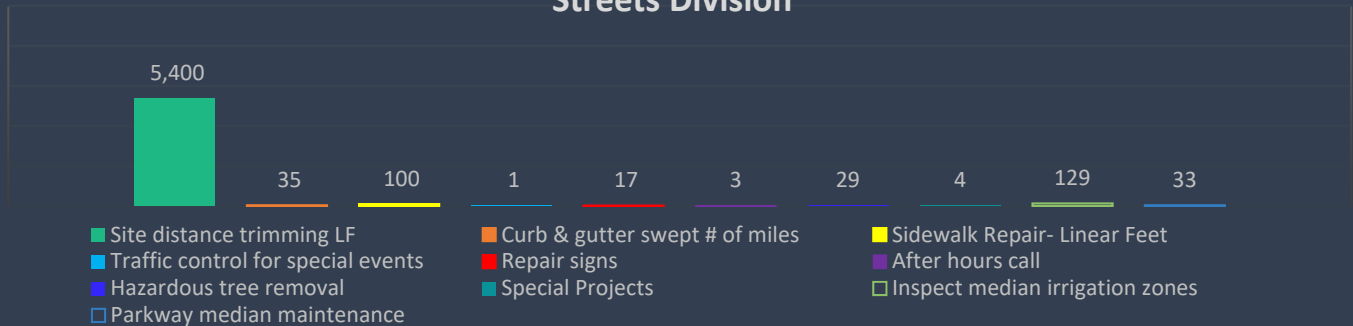
Purchasing Division

Status	Ref. #	Project
Pending	RFSQ-CD-19-56 / ITB-CD-19-56	Palm Harbor Golf Clubhouse Upgrades Project
Pending	ITB-UT-19-95	EMERGENCY SUPPLY of Replacement PEP Pumps
Open	ITB-CD-19-77	Street Resurfacing 2019
Open	ITB-PW-19-92	Concrete 4,000 PSI with Fiber Mesh
Open	ITB-UT-19-89	EMERGENCY Installation of Replacement PEP Tanks
Open	ITB-UT-19-90	EMERGENCY Replacement PEP Tanks
Open	RFP-ADM-19-93	Disaster Monitoring A P3 (Public-Private-Partnership) for use of a City-Owned Fiber-Optic Network
Evaluating	RFS-IT-19-50	Traffic Engineering Services
Evaluating	RFSQ-CD-19-59	EMERGENCY Water and Wastewater Construction Services
Evaluating	ITB-UT-19-85	Storm Pipe Inspection Services
Evaluating	RFSQ-CD-19-63	Disaster Financial Recovery Consultant
Evaluating	RFP-ADM-19-91	
Completed	RFSQ-CD-19-58 / ITB-CD-19-58	Trenchless Pipe Rehabilitation Services
Completed	RFSQ-CD-19-62	Geo-technical and Laboratory Services
Completed	ITB-UT-19-73	Underground Utility Locating Services
Completed	RFSQ-CD-19-70	City Wide Civil Engineering Services
Completed	ITB-UT-19-72	Laboratory Analysis Services
Completed	ITB-UT-19-74	Testing of Revenue and Well Meters
Completed	RFSQ-CD-19-80	Minor Pipe Services
Completed	RFP-CD-19-86	Building Inspection and Plans Reviewer Services
Completed	ITB-UT-19-84	EMERGENCY Tank Trucking of the Wastewater Collection System
Completed	ITB-UT-19-88	High Calcium Bulk Quicklime
Completed	ITB-UT-19-76	Chemicals for Water Treatment Plants

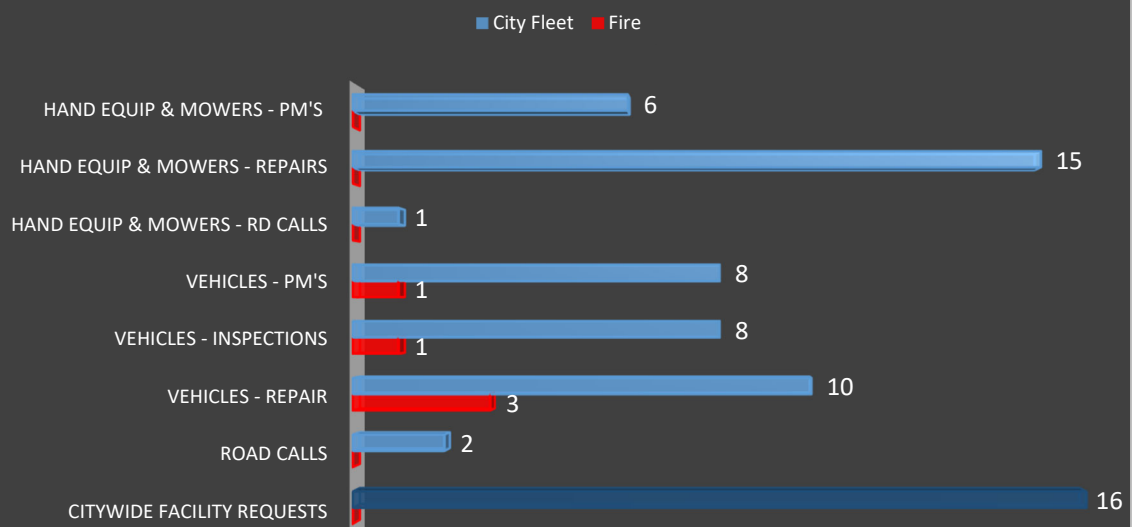
PUBLIC WORKS – Director Matthew Mancill



Streets Division



Facility & Fleet Service



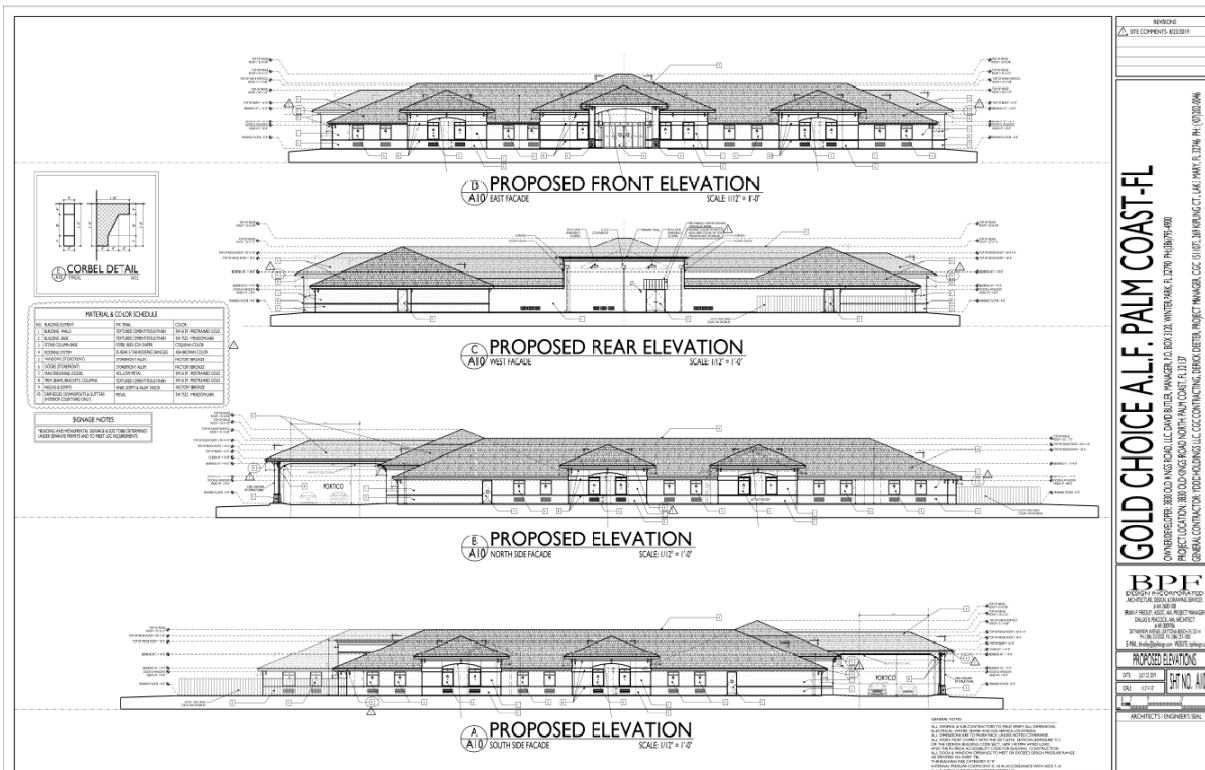
COMMUNITY DEVELOPMENT – Jason DeLorenzo, Chief Development Officer

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Commercial Permits Applied			
5284 State Hwy 100 E.	Culvers Restaurant	Campbell Construction	\$1,374,822
Development Order Issued			
Subdivision NonStatutory	15 Pine Haven Drive, Lot Split	Melissa Sawyers	
Subdivision NonStatutory	23 Rainbow Lane, Lot Split	Melissa Sawyers	
Subdivision NonStatutory	24 Pine Hurst Lane, Lot Split	Melissa Sawyers	
Subdivision NonStatutory	47 Raintree Place, Lot Split	Melissa Sawyers	
Occupancy Permits Issued			
4982 Palm Coast Parkway NW Unit 5	Body Manufacturing Inc. - Health Club	Peter Polubiec	
Construction value improvements from October 1, 2018 to date			\$347,931,040
Residential Single Family / Duplex Residences			28

Gold Choice ALF issued a Development Order

Gold Choice is a one story Assisted Living Facility with an overall square footage of 34,287 with 50 units and 100 beds, located on 3838 Old Kings Road N.



Deputy Chief Development Officer Attends a Realty Agent Forum

Ray Tyner, Deputy Chief Development Officer was a presenter at the September 12th Sales Meeting for Realty Exchange. Mr. Tyner was invited to give the realtors an update on development within the City of Palm Coast, which included both Commercial and Residential development. As you can see by the below thank you note, the information exchange that occurred was very much appreciated.

Thank You For Coming!



**September Sales Meeting
9/12/2019**



Colleen Albrecht
Membership Sales Director
Hammock Dunes Club
386-931-5764



Ray Tyner
Deputy Chief Dev. Officer
City of Palm Coast
386-302-2412



PLUS



**Title Trivia!
Prizes Provided by:**





GUIDANCE

Tip of the Week:

Suicide Awareness – This is National Suicide Awareness Week. A suicidal person may not ask for help, but that does not mean that help is not wanted. People who take their lives do not want to die—they just want to stop hurting.

Suicide prevention starts with recognizing the warning signs and taking them seriously. If you think a friend or family member is considering suicide, you might be afraid to bring up the subject. Talking openly about suicidal thoughts and feelings can save a life.

“PSA – “National Suicide Prevention Lifeline PSA”

<https://www.youtube.com/watch?v=4YdllPRW5d4>

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

COMMUNITY OUTREACH

Basic First Aid & CPR:

September 28	7 openings
October 12	8 openings
November 23	12 openings
December 21	12 openings

Healthcare Provider:

November 9	8 openings
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DEPARTMENT ACTIVITIES

Volunteer Firefighter Intern applicants and students have 36 Ride Along hours over the past few weeks.

This week the Palm Coast Fire Department welcomed back Chief Forte after his tenure as Interim Public Works Director. We announced our next two big events: Car Seat Check on 9/26/2019 & the 2019 Hall of Terror! Chief Forte & Chief Clark recognized city employees who have contributed to the lifesaving of several residents. The Employee Academy visited Fire Station 25 this week. They learned about the Fire Departments history, traditions and operations.

Palm Coast Fire Department

HALL of TERROR

Wednesday, October 30th & Halloween 7-10 pm

Admission is Free
Recommended for Ages 12 & Up

Palm Coast Fire Station 21

9 Corporate Drive, Palm Coast

SAVE THE DATE!

HIGHLIGHTS

Public Safety Awards

At Tuesday's City Council meeting, several employees were recognized for their heroic actions in the community.

To the right, Parks & Rec staff from the aquatics center handled a medical emergency of an unconscious person last month at the pool. Lifeguards applied the AED. As the person regained consciousness, they then stabilized the incident until firefighters arrived.

To the left, a city utility employee saw a truck on fire when he was driving along U.S. 1. He stopped, helped the citizen, and knocked the fire down with his sprayer before firefighters arrived. The citizen felt blessed and thankful he was there as the fire engulfed his vehicle. The citizen had wood in the back of the truck that was salvageable because of the employee's actions.

Car Seat Event Next Week

TOTALLY TODDLERS - Whether you have just purchased a car seat for the first time or you are just not sure if everything is installed correctly, let our Palm Coast Fire Department certified technicians help. Join us for complimentary Safety Seat Inspections at the Palm Coast Community Center next Thursday from 11am-1pm.

Employee Academy

Palm Coast Employee Academy visited Fire Station 25 this week. They learned about the history, operations & future of the Palm Coast Fire Department. Lt. Dan Driscoll educated them on the steps the department has taken to prevent firefighter-cancer.



Chief Forte & Chief Clark recognize City Employees for their life saving contributions



Car Seat Technicians:
Lt. Cline, DE Juliano, Capt. Neuenfeldt, DE Bouillon,
FF Steward & Lt. Craig



Lt. Driscoll highlights the Fire Cancer Decontamination buckets provided by the State Fire Marshal's Office

Parks & Recreation – Lauren Johnston, Director

We were able to host a successful three days of pickleball competition in this year's Senior Games event despite the rain. With over 90 participants, seniors competed in singles, doubles, and mixed doubles competitions through double elimination. The top three in each age class were awarded and have the chance to move on to the Florida Senior Games occurring in South Florida in December.

Our Department hosted Citizen's Academy at the Community Center. Our Director discussed Parks & Recreation's community impact, as well as provided an overview of our activities and where to find our information.

After receiving many comments, questions, and concerns about Holland Park Dog Park, we have developed a community feedback survey. The survey is available through Thursday, Oct. 3 at <https://www.surveymonkey.com/r/2G73VXZ>.

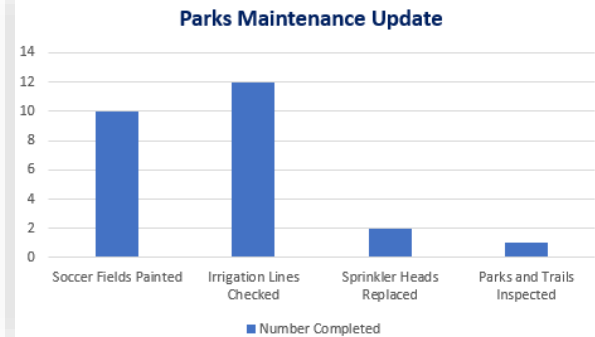
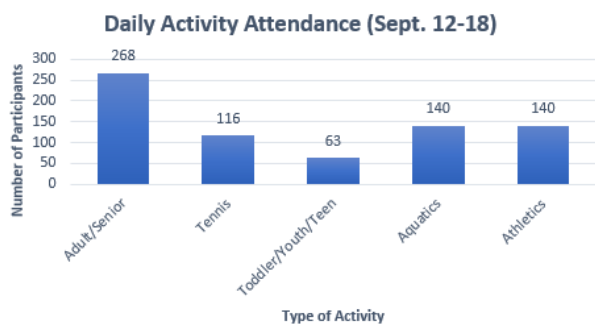
Tuesday was an eventful night as well! First we kicked it off with the turtle sculpture dedication at City Hall. Parks Maintenance staff helped prepare the area by weeding, adding mulch, and beautifying the location chosen for this new Turtle Trail sculpture. Since the design featured ballerinas, we had our Beginning Ballet class perform an adorable recital in honor of the dedication. Following this dedication, we kicked off our Food Truck Tuesday event with the Pink Army 5K as the beneficiary. The Pink Army 5K takes place on Sunday, Oct. 13 and raises proceeds towards breast cancer screenings, education, and research.

Fall 2019 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.parksandrec.fun>



COMING UP

Oct. 11 – Movies in the Park

Oct. 13 – Pink Army 5K

Oct. 15 – Food Truck Tuesdays

Oct. 25 – Bobbing for Pumpkins

Oct. 26 – Founder's Day with the Palm Coast Historical Society

Oct. 30 & 31 – Hall of Terror

Highlights



Parks Maintenance Weekly Highlights



Beginning Ballet at Turtle Sculpture Dedication

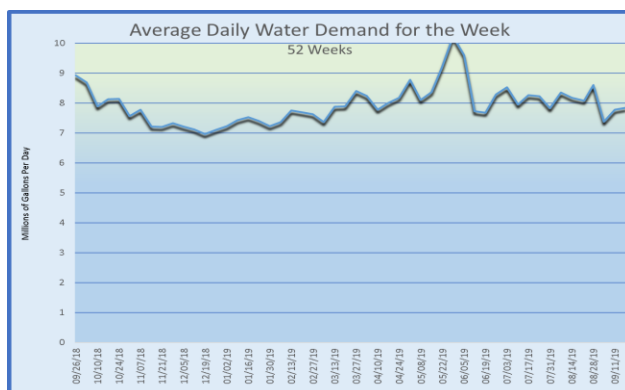


Food Truck Tuesday

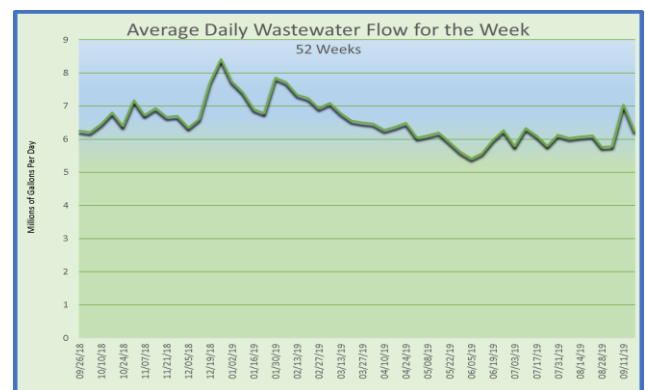
Utility – Richard Adams, Director

9-19-2019

- The average water demand for this week was 7.837 million gallons per day.
- The average wastewater flow for this week was 6.248 million gallons per day.
- Water Distribution crews installed 18 new water meters and 1 irrigation meter.
- There are 175 new meter installations pending with 41 lots cleared and an average installation time of 4 weeks from site ready.
- Wastewater Operations installed 3 new PEP tanks and replaced 5.
- There are 27 new PEP tanks pending and 6 replacements pending. Currently all new tanks are being installed within 10 days of site ready.
- There were 62 calls after hours.
- Water Distribution crews repaired 2 service lines, 3 manifolds, tested and repaired 181 backflow preventers and completed 7 meter pit adjustments/replacements.
- Wastewater crews replaced 14 PEP pumps, 2 ball valves and 2 boxes, 22 floats, 10 cleanout caps and 2 back lids. Crews also installed 4 risers, 2 PEP pump assemblies and 12 PEP electric assemblies. Inspected via CCTV 1,652 feet of gravity sewer and 8 manholes.
- On September 17th, staff from Water Distribution repaired a broken water main located on Courtney Place. 41 homes were issued a precautionary boil water notice for 48 hours until lab samples confirmed the water was safe to drink.
- Wastewater Operations installed a new Mission Unit at Pump Station 13-1.
- Wastewater Operations staff completed an exploratory dig on 16" reuse main in front of Sawmill Estates to determine source of leak in line. Line will be repaired once Florida Power & Light removes power lines and vaults that were installed directly over the pipe. Staff also repaired a reclaim line located at Town Center.
- City of Palm Coast received FEMA approval for funding of two projects including manhole dishes, and permanent generators for pump and lift stations.
- September 16th, Kevin Karcher and Grant Newlin removed the obsolete process control board in the control room. The addition of the Zero Liquid Discharge facility changed the original plant design making the original process board obsolete. Water Treatment Plant #2 staff replaced the board with Quad 43" monitors. Rory Lochert from IT installed a graphics card to provide access to security camera monitoring and the (SCADA) Supervisory Control and Data Acquisition system inside the Water Treatment Plant #2 control room. Any future plant modifications will be reflected on SCADA and on the (4) monitors inside the control room.



The average water demand for the week was
7.837 million gallons per day.



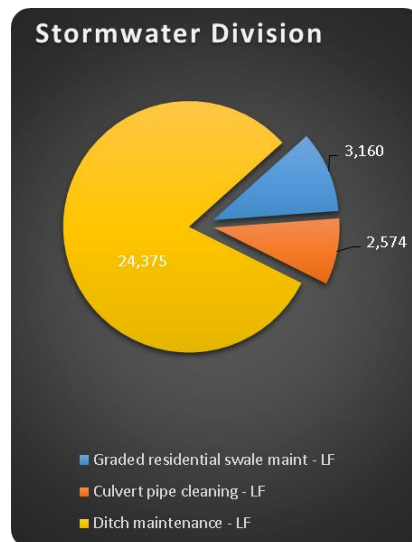
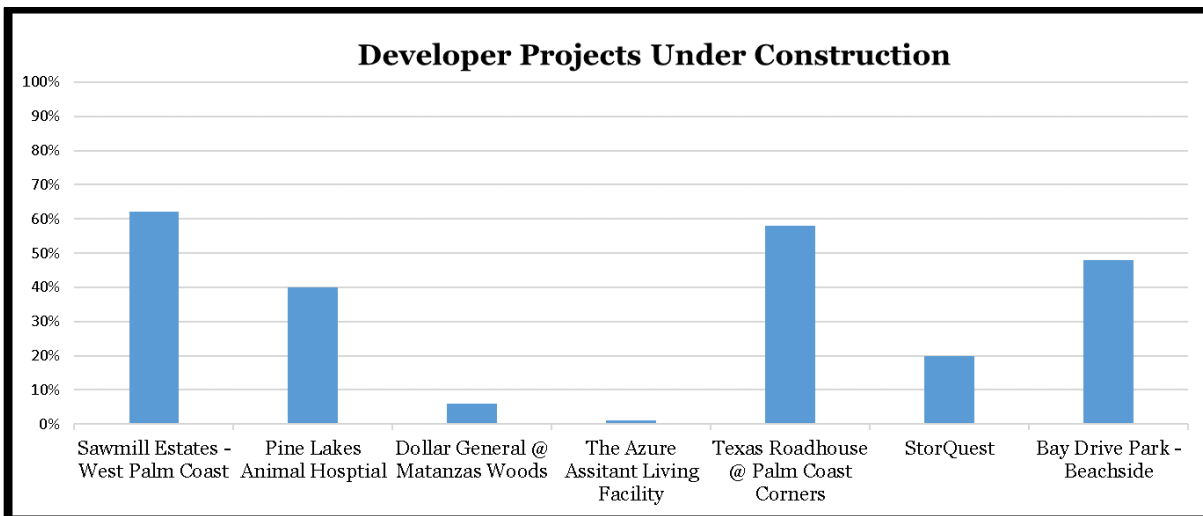
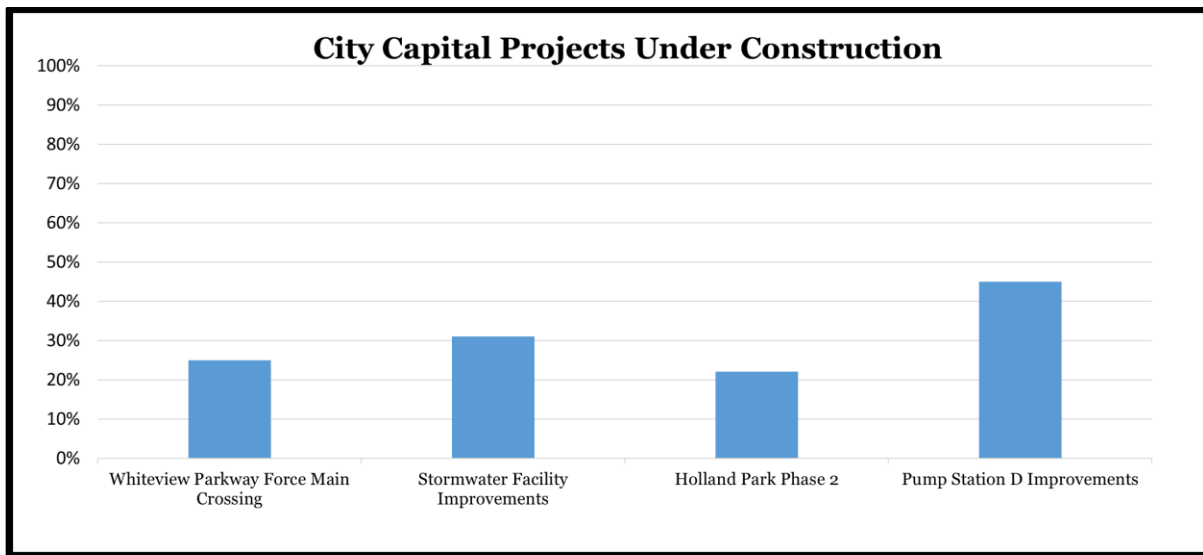
The average wastewater flow was
6.248 million gallons per day

HIGHLIGHTS WASTEWATER OPERATIONS

- Wastewater staff and Palmetto Electric worked on finishing the final phase of upgrades for Pump Station CL-1. The upgrade included installation of a new control panel and pumps which will increase the pumping capacity of the station.
- Staff from Wastewater Operations attended a three day hands on training class for Electrical Maintenance and Troubleshooting. This course was taught by TREEO Center and the training is very valuable for Wastewater staff. Besides written and hands on training, the course also covered electrical safety.



STORMWATER & ENGINEERING – Carl Cote, Director



Spotlight Projects

Whiteview Formcemain Crossing I-95

A 1,320 foot force main to the Whiteview Pump Station will be directional drilled under I-95. A directional drill installs pipe under wetlands, culverts, roads or other obstacles, without disrupting traffic.

First, sections of High Density Polyethylene Pipe (HDPE) are fused together by heating up the end of two sections and pressing them together to ensure a proper fuse. Then the fused HDPE pipe is tested for leaks.

The driller has completed the pilot hole, which is the first step to installing the force main. Then, a reamer is attached and pulled back to the original point, enlarging the hole. Then the force main, with the fused HDPE pipe attached, is pulled through the same hole to the other side.



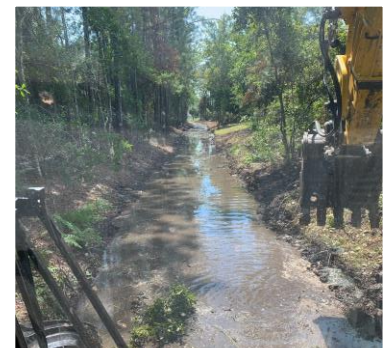
Whiteview Formcemain Crossing I-95



Swale Grading
Seville Orange Path



Pipe Replacement
P Section



Ditch Maintenance
W Section



234 Cats

98 DOGS

1 Pig

Animals ready for homes

No matter how many animals a caregiver or rescuer has saved, so many more are in need of help. Where animal lovers get into trouble is in thinking that they alone can save every single one of them. When we continue to just follow our hearts, we are unable to say no. We get ourselves in emotional trouble when we are unable to set limits. So, we inevitably become overextended and overwhelmed. We take on more than we can comfortably handle.

Some symptoms of burnout include headaches, stomachaches, trouble sleeping, not eating well, irritability and an increase in negative behaviors. To avoid burnout, we need to commit to self-care. We need to meet our own needs so that we can continue to help animals with joy and fulfillment rather than depletion. Taking care of ourselves is what's going to allow us to take care of more animals.

Your local shelter really needs your help. Reach out to your local shelter and find out where you can help out. Most shelters rely and need donations, volunteers, and fosters for the animals in the shelter.

Pet of the Week



BROWN BEAR

Brown Bear is a 9 year old, Brown Lab, Spayed Female

Adoption specialist:

Savannah Pressley & Samantha Deeley
adopt@flaglerhumanesociety.org

Outreach Manager:

Amy W. Carotenuto, Executive Director
acarotenuto@flaglerhumanesociety.org