



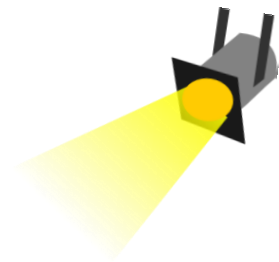
City Manager's

9/27/2019

WEEK-IN-REVIEW

in the

Spotlight



October / Fall Events

The weather is warm, but fall is in the air and we've got some exciting events and activities coming up! Don't miss your chance to be a part of it all!

Visit the City's website at <http://www.parksandrec.fun/> (or click on the photo to the right) for a list of what's coming up. Many activities require advance registration, so please register early.



Announcements



*Friday, October 11, 7:15pm
Central Park at Town Center*



*Tuesday, October 15, 5pm
Central Park at Town Center*



*Wednesday, October 30, 7pm to 9pm
and Thursday, October 31, 7pm to 10pm
Palm Coast Fire Station 21, 9 Corporate Drive*

Next Week:

- *Tuesday, October 1, 10am, Animal Control Hearing, City Hall – Community Wing*
 - *Tuesday, October 1, 6pm, City Council Business Mtg, City Hall – Community Wing*
 - *Wednesday, October 2, 10am, Code Enforcement Board Mtg, City Hall – Community Wing*
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Attachments

- Administrative Services & Economic Development Department Update
 - Public Works Department Update
 - Community Development Department Update
 - Fire Department Update
 - Parks & Recreation Department Update
 - Utility Department Update
 - Engineering & Stormwater Department Update
 - Humane Society Update
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News & Notifications

- City of Palm Coast announces events, activities for October 2019
<https://www.palmcoastgov.com/newsroom/2019/9/20/4507/city-of-palm-coast-announces-events-activities-for-oct-2019>
 - Holland Park Dog Park Survey
<https://www.palmcoastgov.com/newsroom/2019/9/20/4506/holland-park-dog-park-survey>
 - Small Section of Private Road Connecting to Forest Grove drive to be Permanently Removed
<https://www.palmcoastgov.com/newsroom/2019/9/27/4508/small-section-of-private-road-connecting-to-forest-grove-drive-to-be-permanently-removed>
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Communications

This week, City Hall hosted Citizen's Academy, which meant an extra effort from the Communications Division, which didn't only coordinate the event but also presented at it as well! Special thanks to staff who cooked for the attendees and to Councilman Eddie Branquinho for kicking off the week's class. This week's class finished up with a tour of City Hall, and it was fun to see how excited the public can get seeing where their City works hard for them.

Staff also reached out directly to the community with a presentation at a local networking group and again with the City Manager who presented to a local social club. Often times, communications efforts can feel centered around traditional or digital media, but it's important to remember that the best communication is usually face-to-face and out in the community. Our division is dedicated to making sure citizens feel comfortable reaching out to us—either to come to City Hall or invite us out to them.

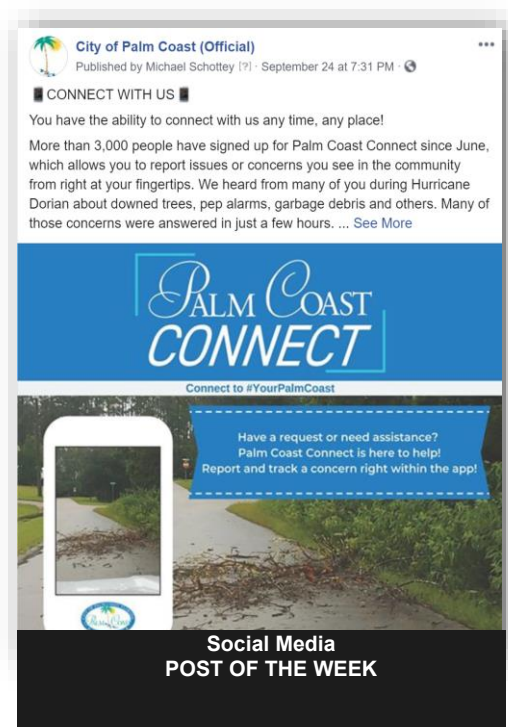
Although all of those public outreach events were fun, it's difficult to top the CodeCamp spearheaded by Communications along with the Innovation team this past weekend. This class, held at City Hall, gave young children an opportunity to learn computer coding principles through interactive games. That, along with a presentation given to the i3 class at Flagler-Palm Coast High School, was a good reminder of the awesome kids that we have in this community.

The division also hosted an internal lunch and learn opportunity for communications professionals within the City with the hopes of better understanding some of the issues around branding and continuity of messaging. One of our members also completed a segment of FEMA training for Public Information Officers. This continual development is important as we're always working on serving the residents even better.

Our team helped create a board on invasive species for CHIRP (Children Helping in Resource Protection). We also produced a brochure for new and aspiring business owners on ways the City, along with other resources, can support them. Communications is always able to help other departments, not only in getting their message out to the public but also in creation of media assets. We love collaborating!

City Clerk

- Processed 9 public records requests.
- Processed 4 litigation documents.
- Prepared and processed 34 documents for recording.
- Prepared 3 agenda items.
- Prepared and posted 1 agenda and 3 sets of approved meeting minutes to Web.
- Processed 1 bond.
- Advertised for Code Enforcement Board Members
- Completed 1 Proof of Life documents for citizens.



Purchasing Division

Status	Ref. #	Project
Pending	RFSQ-CD-19-56 / ITB-CD-19-56	Palm Harbor Golf Clubhouse Upgrades Project
Pending	ITB-UT-19-95	EMERGENCY SUPPLY of Replacement PEP Pumps
Pending	ITB-UT-19-96	Directional Boring Services
Pending	ITB-UT-20-01	Paste-Type Lime Slaking System
Pending	ITB-PW-20-02	Sod Materials and Sod Installation
Open	ITB-CD-19-77	Street Resurfacing 2019
Evaluating	RFS-IT-19-50	A P3 (Public-Private-Partnership) for use of a City-Owned Fiber-Optic Network
Evaluating	RFSQ-CD-19-59	Traffic Engineering Services
Evaluating	ITB-UT-19-85	EMERGENCY Water and Wastewater Construction Services
Evaluating	ITB-PW-19-92	Concrete 4,000 PSI with Fiber Mesh
Evaluating	ITB-UT-19-89	EMERGENCY Installation of Replacement PEP Tanks
Evaluating	RFP-ADM-19-91	Disaster Financial Recovery Consultant
Evaluating	ITB-UT-19-90	EMERGENCY Replacement PEP Tanks
Evaluating	RFP-ADM-19-93	Disaster Monitoring
Completed	RFSQ-CD-19-62	Geo-technical and Laboratory Services
Completed	ITB-UT-19-73	Underground Utility Locating Services
Completed	RFSQ-CD-19-70	City Wide Civil Engineering Services
Completed	ITB-UT-19-72	Laboratory Analysis Services
Completed	ITB-UT-19-74	Testing of Revenue and Well Meters
Completed	RFSQ-CD-19-80	Minor Pipe Services
Completed	ITB-UT-19-84	EMERGENCY Tank Trucking of the Wastewater Collection System
Completed	RFSQ-CD-19-63	Storm Pipe Inspection Services
Completed	ITB-UT-19-88	High Calcium Bulk Quicklime
Completed	ITB-UT-19-76	Chemicals for Water Treatment Plants

PUBLIC WORKS – Director Matthew Mancill



Hazardous tree removal – Rollins Dr



Changing terminal strip
Matanzas Woods & Belle Terre Pkwy



Repairing confirmation lights
Belle Terre & Pine Lakes Pkwy



Repairing damaged sidewalk
Cypress Point Parkway



Cleaning rock spill in roadway – Palm Coast Pkwy

Streets Division

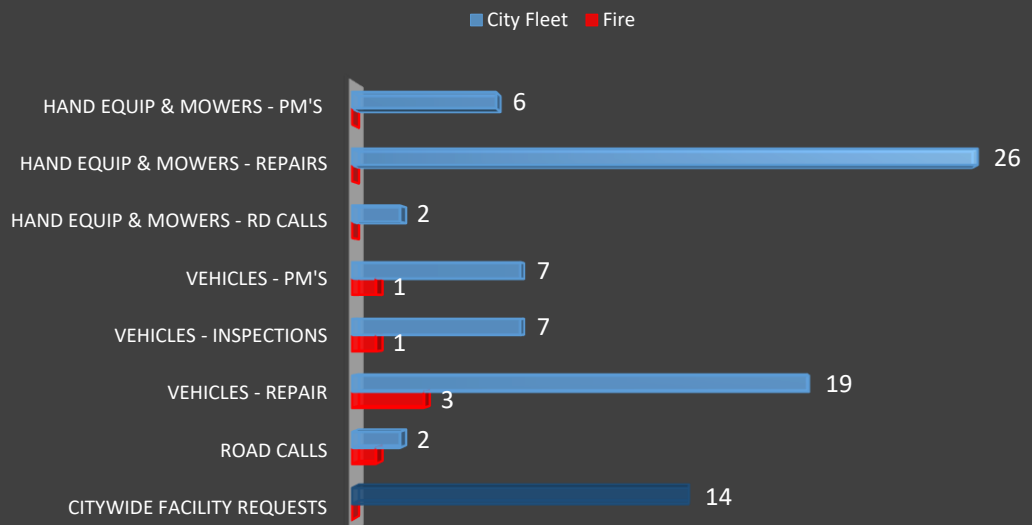


Repairing drinking fountain
Waterfront Park



Repairing mower

Facility & Fleet Service



COMMUNITY DEVELOPMENT – Jason DeLorenzo, Chief Development Officer

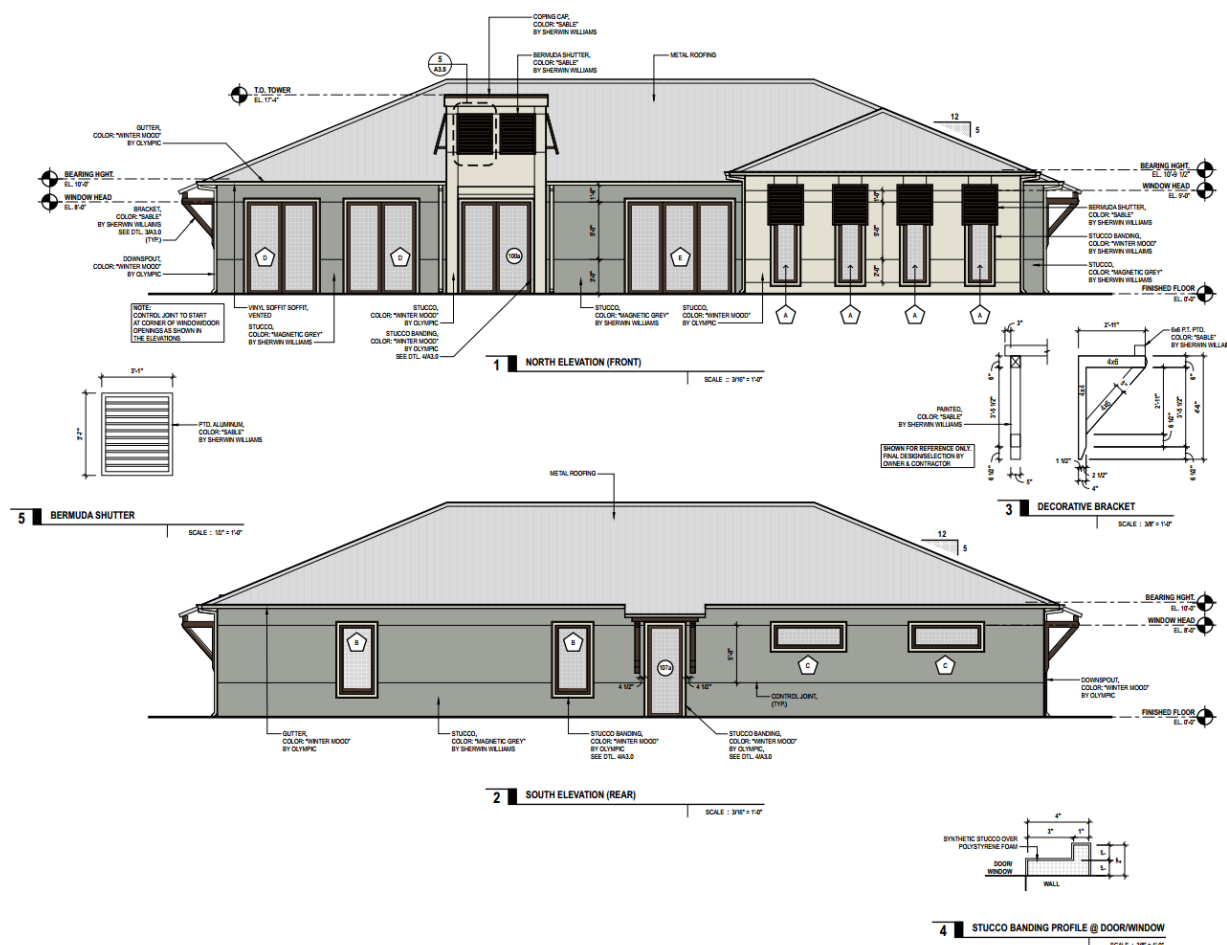
PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.

Commercial Permits Applied			
50 Leanni Way Unit A3-A4	Interior Renovations - Garrett Medicine Office	Albano Design Studios	\$15,000
Commercial Permits Issued			
18 Florida Park Drive - Holland Park	8 Pavilions, shuffleboard & Bocce Courts	BBI Construction Management	
60 Memorial Medical Parkway	Interior Renovations - Operating Room #7	Danis Construction	\$500,000
397 Palm Coast Parkway SW # 4	Interior Renovations to existing office	Rosa Panos	\$1,000
Development Application			
Technical Site Plan Tier 1	Old Kings Road Storage LLC; location: Old Kings Rd.	Scott Niemimen	
Technical Site Plan Tier 3	Tuscan Reserve Condos 2nd Phase; location: 302 Tuscan Reserve Dr.	Brandon Rosser for SW Tusdan	
Development Order Issued			
Modification	O'Reilly Automotive Parts Store; location: 4845 Palm Coast Pkwy., N.W.	Hutton St 17, LLC	
Occupancy Permits Issued			
145 Cypress Point Parkway #204	Purple Orchid Home Care Services	Alvatina Davis	
15 Hargrove Lane 5E	Health Home Cleaning - Carpet and Rug Washing	Joseph DeSouza	
11 Hargrove Grade Unit J	Flagler Auto Repair and Sales	David Pereira	
Construction value improvements from October 1, 2018 to date			\$357,335,610
Residential Single Family / Duplex Residences			27

On September 26, 2019 a development order was issued for Coastal Rehab and Sports Medicine for a technical site plan tier 1 for a one-story 2,992 sf building to be located at 360 Palm Coast Pkwy., N.E.



A3.0





GUIDANCE

Tip of the Week:

Suicide Awareness – This is National Suicide Awareness Week. A suicidal person may not ask for help, but that does not mean that help is not wanted. People who take their lives do not want to die—they just want to stop hurting.

Suicide prevention starts with recognizing the warning signs and taking them seriously. If you think a friend or family member is considering suicide, you might be afraid to bring up the subject. Talking openly about suicidal thoughts and feelings can save a life.

“PSA – “National Suicide Prevention Lifeline PSA”

<https://www.youtube.com/watch?v=4YdllPRW5d4>

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

COMMUNITY OUTREACH

Basic First Aid & CPR:

October 12	8 openings
November 23	12 openings
December 21	12 openings

Healthcare Provider:

November 9	7 openings
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DEPARTMENT ACTIVITIES

Volunteer Firefighter Intern applicants and students have 34 Ride Along hours over the past few weeks.

Congratulations to Firefighter Julie Rivera who successfully passed the Ride up Driver Engineer test out. The process included several pumping scenarios, test out of vehicle knowledge and how to set up the ladder trucks. Crews continue to visit with students at Flagler Schools on Fridays during lunch. There is word of an intense Jenga Game at Buddy Taylor Middle School vs Engine 21. Lastly, Driver Engineer Leo Chumaceiro attended the GTT Advisory Council to utilize technology to improve response times.



Congratulations to Ride Up Driver Engineer Julie Rivera on successfully completing the Ride Up Test Out.

HIGHLIGHTS

Public Safety Awards

Innovation in technology creates faster response times that can get us to the scene before the flashover point. A faster response can be the difference between life and death for patients. Driver Engineer Leonardo Chumaceiro represented the department at the GTT - Global Traffic Technologies Advisory Board. Collectively they are developing ways to utilize technology to save lives and preserve resources.

Lunch at Flagler Schools

One of the best parts of being a firefighter is our interactions with students. Today Engine 21 visited BTMS where they faced off in an intense Jenga Match. Engine 23 visited Indian Trails Middle School where we showed off our Engine to the students.

Forcible Entry Training

Lieutenant Jon Kozloski and a Fire Station 24 crew are very crafty with building training props. One of the more recent training props is a through-the-lock forcible entry prop. This training prop allows us to teach new firefighters how to utilize their knowledge, skills and tools in forcible entry procedures.



**Driver Engineer Leo Chumaceiro (far left)
at the GTT Advisory Board Meeting.**



**Lt. Wagner & Engine 23 visiting
Indian Trails Middle School.**



**Forcible Entry Training with Probationary
Firefighter O'Hara - Station 24 C Shift.**

Parks & Recreation – Lauren Johnston, Director

October kicks off Breast Cancer Awareness Month and we got started early! We partnered with AdventHealth Palm Coast on a Zumba® event at the Palm Coast Community Center that strived to raise awareness for breast cancer. We have two other ways to get involved in October: Round Robin for the Cure and Pink Army 5K and 1-Mile Fun Walk. The Round Robin for the Cure is an event being hosted at the Palm Coast Tennis Center on Saturday, Oct. 12. Entry is \$20 per person and will go towards the Pink Army 5K event. Register at www.parksandrec.fun/tennis. The Pink Army 5K and 1-Mile Fun Walk is being held at AdventHealth Palm Coast on Sunday, Oct. 13. This event supports breast cancer screenings, education, and research and has helped women right here in Flagler County. Registration is currently \$25 for adults (increases to \$30 on Oct. 2) and can be completed online at www.palmcoastgov.com/pinkarmy5k.

The community feedback survey for the Holland Park Dog Park is still open. The survey is available through Thursday, Oct. 3 at <https://www.surveymonkey.com/r/2G73VXZ>. Your feedback is very important to us.

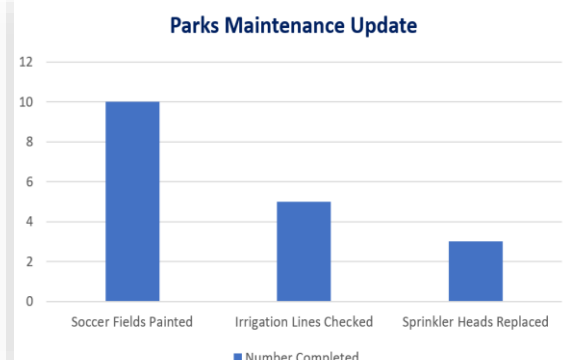
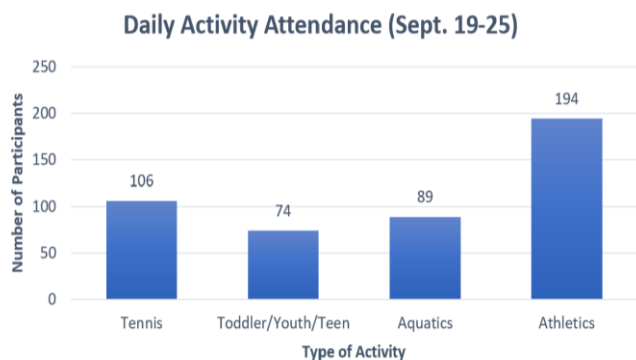
Parks Maintenance installed a new AED at the Indian Trails Sports Complex. This AED was donated by the AdventHealth Palm Coast Foundation. It is important to the safety of players using the fields as well as those cheering in the stands. We are grateful for this donation and happy for the new addition at our sports fields.

Fall 2019 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.parksandrec.fun>



COMING UP

Oct. 13 – Pink Army 5K

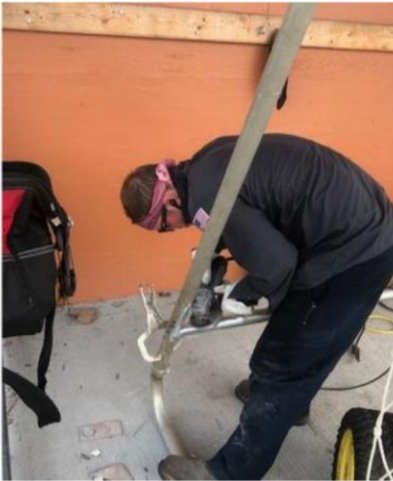
Oct. 15 – Food Truck Tuesdays

Oct. 25 – Bobbing for Pumpkins

Oct. 26 – Founder's Day with the Palm Coast Historical Society

Oct. 30 & 31 – Hall of Terror

Highlights



Parks Maintenance Weekly Highlights



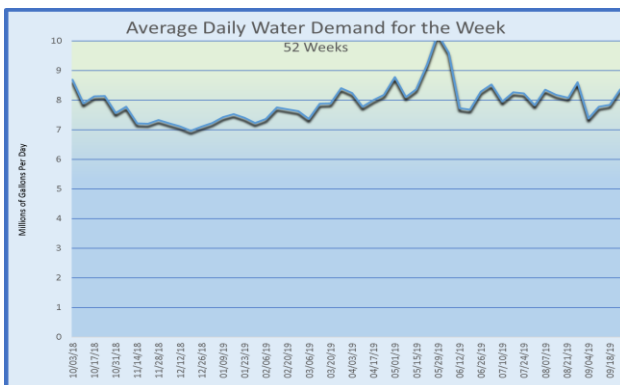
AdventHealth Zumba® Event at Palm Coast Community Center



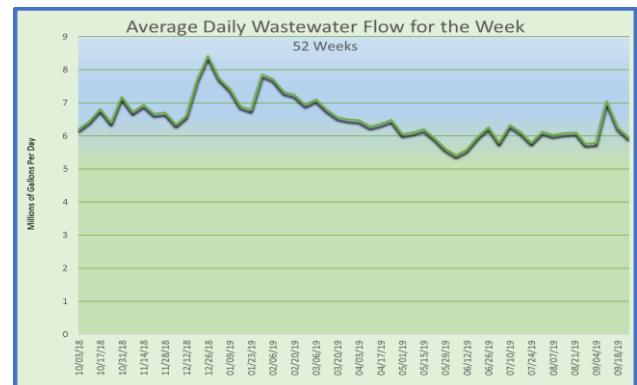
New AED at Indian Trails Sports Complex

9-26-2019

- The average water demand for this week was 8.368 million gallons per day.
- The average wastewater flow for this week was 5.956 million gallons per day.
- Water Distribution crews installed 17 new water meters and 3 reuse meters.
- There are 177 new meter installations pending with 40 lots cleared and an average installation time of 4 weeks from site ready.
- Wastewater Operations installed 16 new PEP tanks and replaced 3.
- There are 19 new PEP tanks pending and 4 replacements pending. Currently all new tanks are being installed within 10 days of site ready.
- There were 52 calls after hours.
- Water Distribution crews replaced 3 water service lines and repaired 5 service lines, 8 manifolds, tested and repaired 199 backflow preventers and completed 5 meter pit adjustments/replacements.
- Wastewater crews replaced 32 PEP pumps, 3 ball valves and 3 boxes, 30 floats, 7 cleanout caps and 1 back lid. Crews also installed 7 PEP pump assemblies and 9 PEP electric assemblies. Inspected via CCTV 3,684 feet of gravity sewer and 18 manholes.
- On September 24th, staff from Water Distribution repaired a broken flushing hydrant located on Lake Success Place. 9 homes were issued a precautionary boil water notice for 48 hours until lab samples confirmed the water was safe to drink.
- Water Treatment Plant #1 replaced the motor for High Service Pump #5.
- Paralee replaced a malfunctioned level sensor for the #1 Caustic Storage tank at Water Treatment Plant #3.
- Wastewater Operations delivered 500 door tags for smoke testing that will begin October 7th in sections 7 and 8, Fleetwood and Farragut areas.
- Wastewater Operations installed LED lighting at 13 pump stations.
- Pump Station upgrade at CL-1 is complete and station online with new pumps, panel, and new FPL transformer and service.



The average water demand for the week was 8.368 million gallons per day.



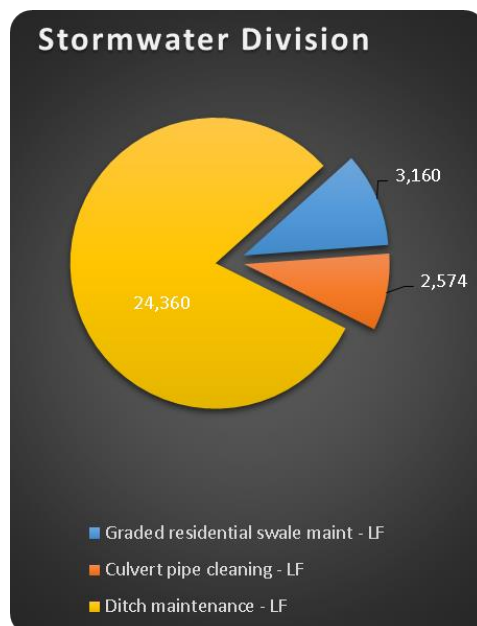
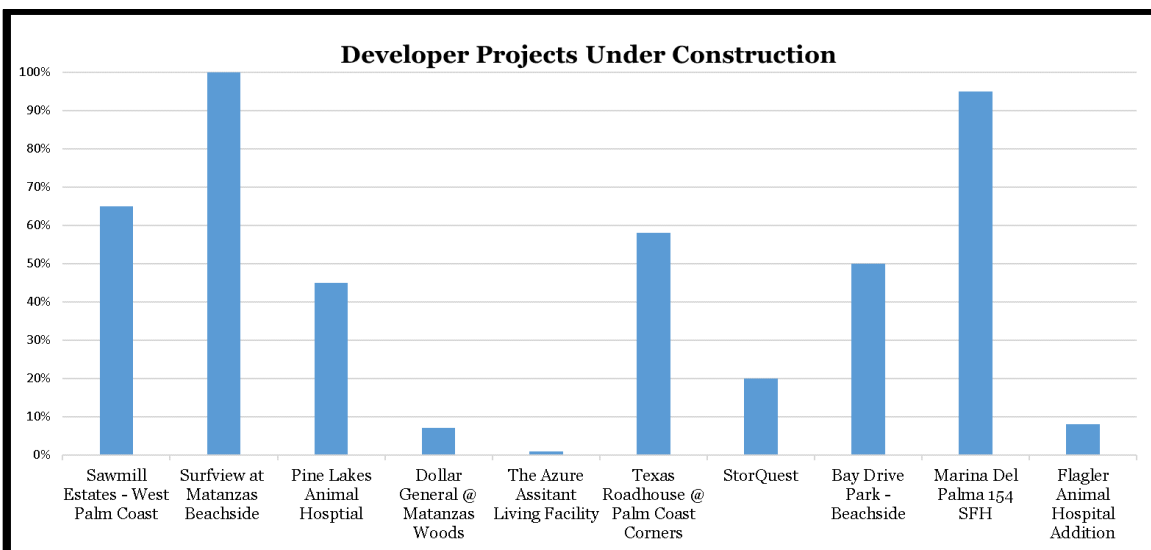
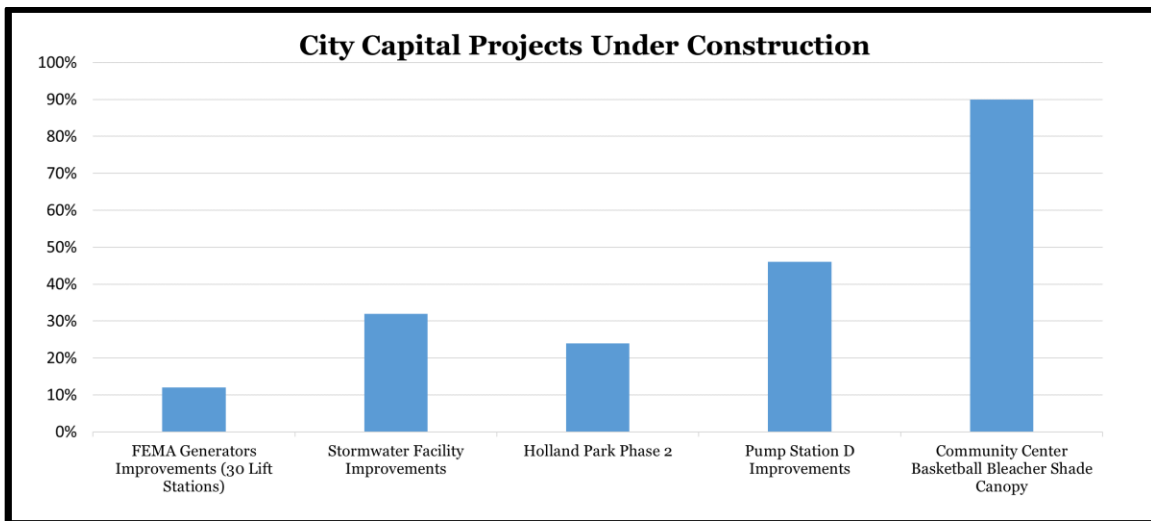
The average wastewater flow was 5.956 million gallons per day

HIGHLIGHTS WATER OPERATIONS

On September 20th, staff from Water Treatment Plant #3 and maintenance personnel removed finished water transfer pump #1 that had malfunctioned. This pump may have experienced a hydrodynamic unbalanced load during its operation when the discharge foundation failed. The foundation started to sink and the pumps were operating at a point beyond the actual best efficiency point, resulting in an unbalanced load. The pump will be sent offsite for inspections and damaged parts replaced.



STORMWATER & ENGINEERING – Carl Cote, Director



Spotlight Projects

Pipe Lining Project

This week our Stormwater Maintenance Division cooperated with an outside contractor to repair a total of 3 failed stormwater pipes on Providence Lane and Clubhouse Dr. These pipes were lined with a special Cured in Place Pipe (CIPP). This CIPP liner can extend the useful life of a stormwater pipe between 30 and 100 years depending on environmental conditions, all without having to excavate or remove the existing pipe. This process was especially useful at both of these locations, as the failed pipes all had the potential to impact surrounding homes and roadways.



Pipe lining -P section - before



Pipe Lining -P section -after



Swale Grading
Seneca Path



Pipe Replacement
Seminole Woods



Ditch Maintenance
E Section



241 Cats

94 Dogs

3 Small
Domestics

Animals ready for homes

Emily, that's her name.

Maybe it sounds like the latest Storm Event but that shouldn't surprise anyone because she howls like the devil-wind if she catches the proper scent. Yes, she's our dog except, as anyone with their own furry friend will tell you, she is not your typical dog. None of them are, right? Oh, she's a miniature Beagle that barks, plays, and wags her tail like other hounds do but she does something the other woofers don't.

She cooks dinner.

No way, you say.

She prepares and chefs up the dinner. Really, it's true, at least in her own mind. First, she scratches on the door. Does she want to go out? No, she's already outside. Does she want to come in? No, she doesn't want that either!

"Hey, it's dinner time and you can't fire up the grill from inside there, now, can you, Daddy-O? Get your two legs out here right now because this barbecue isn't going to roast itself!"

Sometimes I grill but not today, I'm in the kitchen. She trots in and plops down with a mindful stare, willing me to begin the food preparation activities. Good, it's time for her to help and she rises to her feet and marches around the kitchen, supervising with magnificent brain waves. Her perimeter expands and now includes the dining room as she plods along, bidding dinner to evolve. My wife, Cindy, lifts her feet so the little squat Beagle can ramble past. Whenever Emily's loop returns her back alongside the kitchen she pauses and visually sums up the progress.

"What? Not done?"

She struts on, her patrol now encompassing the living room. Within a few laps, her path of trajectory zigzags through the entire house: family room, bedroom, dining room, living room, under this chair, around that sofa, behind the Elliptical machine, and always back to the kitchen to continue her mindful authority. As the aromas reach their point of well-cooked perfection, she halts her march to supervise the distribution of food.

"That plate goes there, Daddy-O, you know. That's right. Place that other one over there, now, very good. And don't forget my dish."

We feed her a balanced diet which does not include table scraps but now she enters *puppy stealth mode*. I glance up from my dinner plate and spot her ten feet away, sitting yoga-style, dead-silent brown eyes drilling into our tabletop cuisine. A moment later, she's three feet closer, same exact pose, same demonic expression. Did anyone see her get up? How does she do that? One can almost hear a high-pitched violin belting out a frightening horror movie soundtrack.

Another moment, another three feet closer, same pose, same glare.

Screech, screech, screech.

Does she get a hand-out?

Well, she did prepare dinner, now, didn't she?

Pet of the Week



INKY

Inky - a 7 year young spayed female Australian cattle dog mix. Inky is good with kids, knows the sit command, the stay command.

Adoption specialist:

Savannah Pressley & Samantha Deeley
adopt@flaglerhumanesociety.org

Outreach Manager:

Amy W. Carotenuto, Executive Director
acarotenuto@flaglerhumanesociety.org

Corey Comstock has led a diverse career in the arts including illustration, animation, writing and design, working on projects for renowned studios like DreamWorks SKG and Digital Domain. Corey recently joined the lucky Flagler Humane Society staff as our Community Development and Media expert the shake hands command.