

CITY OF PALM COAST FY 2002 BUDGET

DEPARTMENT PUBLIC WORKS
DIVISION Facilities Maintenance
PROJECT(S)

PROGRAM MISSION

Provide prompt, effective, and efficient maintenance to the City of Palm Coast for its current seven (7) primary facilities and any additional facilities added during FY2002.

PROGRAM ANALYSIS

During FY2001, one maintenance technician performed all the minor facility repairs for the City. Costs for facility maintenance were budgeted within the individual departments. In FY2002, facility maintenance costs, with the exception of major capital improvements have been totally budgeted in the Facilities Maintenance Division. In addition, a position has been added to assist in this division that will be shared with Street and Drainage Traffic program.

EXPENDITURES	Revised Budget 2001	Actual Budget 2001	Requested Budget 2002	Recommended Budget 2002	Adopted Budget 2002
Salary & Wages	\$ 48,458	\$ 51,323	\$ 35,365	\$ 35,365	\$ 35,365
Overtime	\$ 49	\$ 375	\$ -	\$ -	\$ -
FICA Taxes	\$ 3,176	\$ 3,288	\$ 2,193	\$ 2,193	\$ 2,193
Medicare	\$ 393	\$ 594	\$ 513	\$ 513	\$ 513
Retirement	\$ 4,494	\$ 4,045	\$ 3,224	\$ 3,224	\$ 2,716
Health Insurance	\$ 5,471	\$ 5,231	\$ 8,074	\$ 8,074	\$ 7,971
Dental Insurance	\$ 376	\$ 417	\$ -	\$ -	\$ -
125 Benefit	\$ 3,602	\$ 3,581	\$ -	\$ -	\$ -
Life	\$ 212	\$ 268	\$ 188	\$ 188	\$ 87
Disability	\$ -	\$ 12	\$ 199	\$ 199	\$ 184
Worker's Comp	\$ 3,685	\$ 4,445	\$ 3,331	\$ 3,331	\$ 2,870
Personnel	\$ 69,915	\$ 73,578	\$ 53,087	\$ 53,087	\$ 51,899
Other Contractual	\$ 1,080	\$ 131	\$ 480	\$ 480	\$ 480
Travel	\$ -	\$ -	\$ 150	\$ 150	\$ 150
Employee Training	\$ -	\$ -	\$ 150	\$ 150	\$ 150
Insurance	\$ -	\$ -	\$ 750	\$ 750	\$ 750
Repair/Maintenance	\$ 28,070	\$ 17,392	\$ 5,400	\$ 25,000	\$ 25,000
Office Supplies	\$ -	\$ -	\$ 50	\$ 50	\$ 50
Postage	\$ -	\$ -	\$ 20	\$ 20	\$ 20
Operating Supplies	\$ 7,585	\$ 11,920	\$ 8,900	\$ 12,000	\$ 12,000
Fuel Allocation	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
Books/Subscript.	\$ -	\$ 40	\$ -	\$ -	\$ -
Operating	\$ 36,735	\$ 29,483	\$ 17,900	\$ 40,600	\$ 40,600
TOTAL	\$ 106,649	\$ 103,061	\$ 70,987	\$ 93,687	\$ 92,499

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REVENUES	Revised Budget 2001	Actual Budget 2001	Requested Budget 2002	Recommended Budget 2002	Adopted Budget 2002
General Fund	\$ 106,649	\$ 103,061	\$ 70,987	\$ 93,687	\$ 92,499
TOTAL	\$ 106,649	\$ 103,061	\$ 70,987	\$ 93,687	\$ 92,499

PERSONNEL	Revised Budget 2001	Actual Budget 2001	Requested Budget 2002	Recommended Budget 2002	Adopted Budget 2002
Hourly FT	1	1	1	1	1
Hourly PT			1	1	1
TOTAL	1	1	2	2	2

OBJECTIVES

1. Refine the current Request for Action system in order to better utilize the available resources.
2. Continue on-going inventory of condition of the existing facilities and any additional facilities for both current and long term needs.

PROGRAM INDICATORS

2001 Actual	2002 Projected
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RFAs responded to and resolved within 24 hours.

