

BUDGET DETAIL

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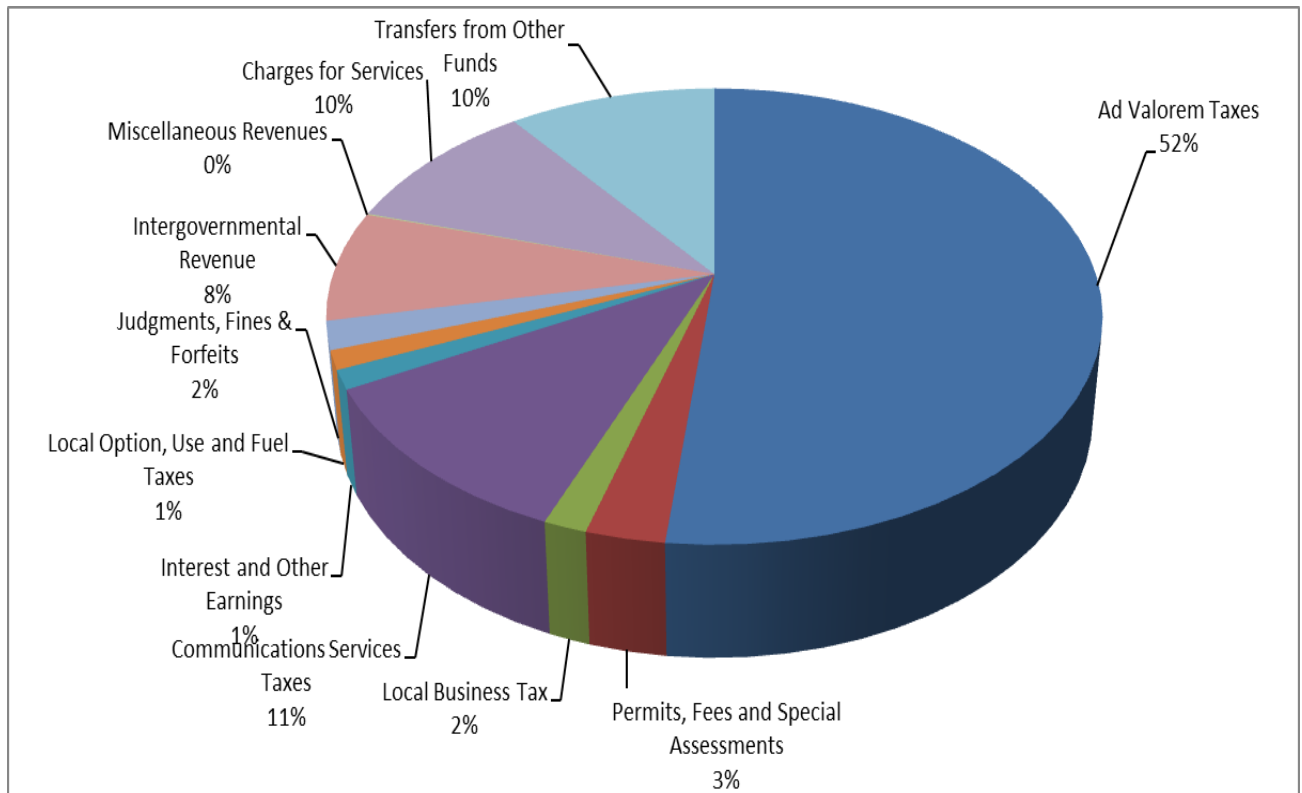
The Budget Detail gives more information on the budget, than is shown in the Executive Summary. Detail information is provided on the General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds.

Fund	Budget
<u>General Fund</u> (includes City Council, City Manager, Community Relations, Purchasing and Contracts Management, Economic Development, City Clerk, Human Resources, Law Enforcement, City Attorney, Financial Services, Community Development, Fire, Public Works, Engineering, Recreation and Parks, and Non-Departmental	\$ 25,762,000
 <u>Special Revenue Funds</u>	
CDBG Fund	-
Police Education Fund	22,800
Police Automation Fund	294,500
Disaster Reserve Fund	2,231,500
Recycling Revenue Fund	310,200
Streets Improvement Fund	12,461,600
Park Impact Fee Fund	793,100
Fire Impact Fee Fund	189,600
Development Special Projects Fund	1,548,000
Transportation Impact Fee Fund	962,800
Neighborhood Stabilization Fund	1,583,700
Old Kings Road Special Assessment Fund	261,308
SR100 Community Redevelopment Fund	3,024,074
Capital Projects Fund	6,698,700
 <u>Enterprise Funds</u>	
Utility Fund	30,160,495
Utility Capital Projects Fund	5,704,941
Solid Waste Fund	7,605,000
Stormwater Management Fund	7,474,910
Building Permits & Inspections Fund	1,507,334
Golf Course Fund	1,668,100
Tennis Center Fund	305,800
Information Technology & Communications Fund	2,906,036
 <u>Internal Service Funds</u>	
Self Insured Health Fund	3,155,000
Fleet Management Fund	3,785,996
Sub-Total Budget	120,417,494
Less: Interfund Transfers and Charges	14,420,661
Total	\$ 105,996,833

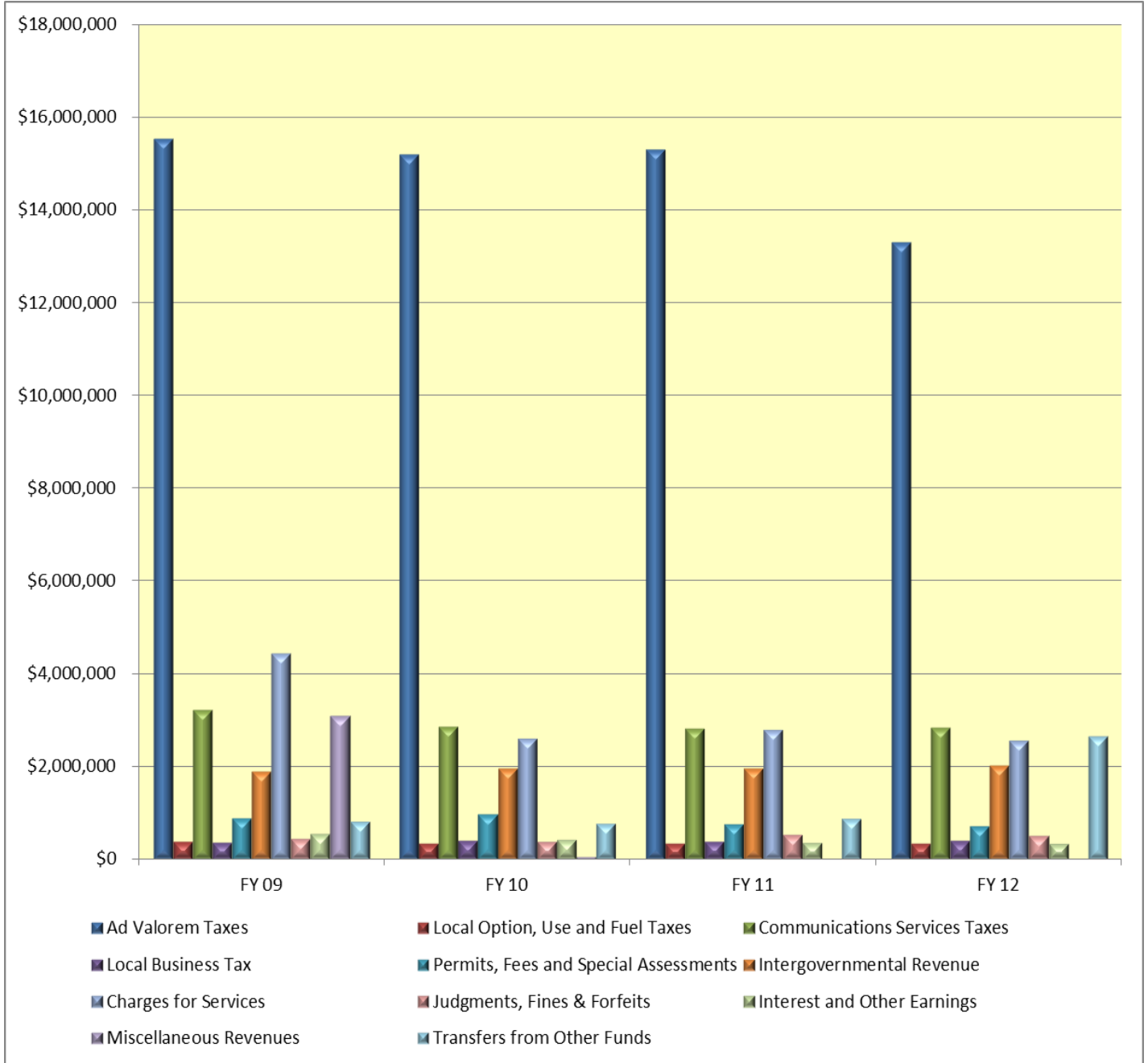
GENERAL FUND REVENUES BY SOURCE

SOURCE	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Ad Valorem Taxes	\$ 15,532,639	\$ 15,197,133	\$ 15,299,100	\$ 13,314,600
Local Option, Use and Fuel Taxes	386,092	339,247	335,000	341,700
Communications Services Taxes	3,210,370	2,858,825	2,827,600	2,850,900
Local Business Tax	358,300	404,685	384,800	394,000
Permits, Fees and Special Assessments	895,220	965,554	757,800	718,100
Intergovernmental Revenue	1,902,284	1,967,829	1,950,100	2,023,300
Charges for Services	4,449,301	2,615,059	2,792,001	2,577,796
Judgments, Fines & Forfeits	450,891	387,000	527,200	516,000
Interest and Other Earnings	556,583	426,066	351,300	344,200
Miscellaneous Revenues	3,101,260	59,387	47,300	21,000
Transfers from Other Funds	825,501	785,401	876,828	2,660,404
Appropriated Fund Balance	-	-	-	-
TOTAL	\$ 31,668,441	\$ 26,006,186	\$ 26,149,029	\$ 25,762,000

FISCAL YEAR 2012



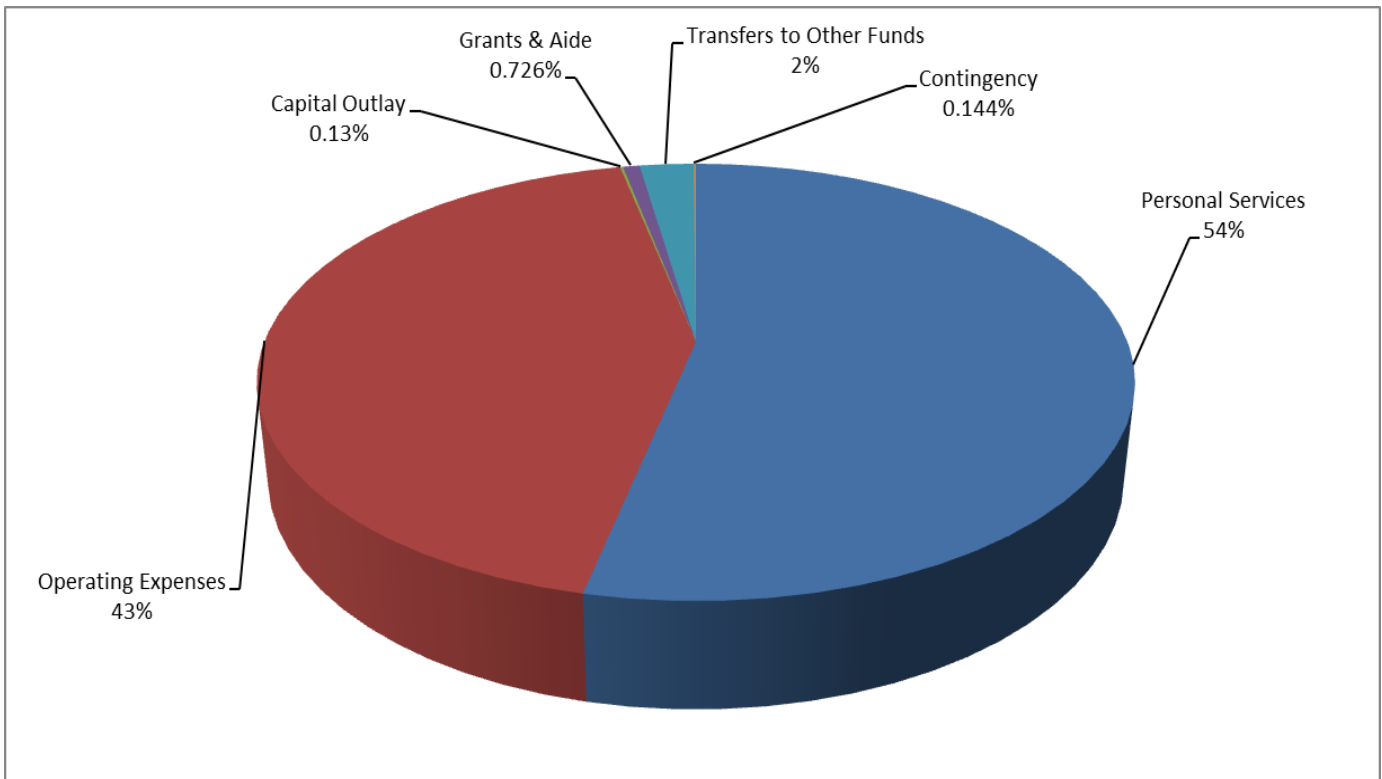
GENERAL FUND REVENUES BY SOURCE



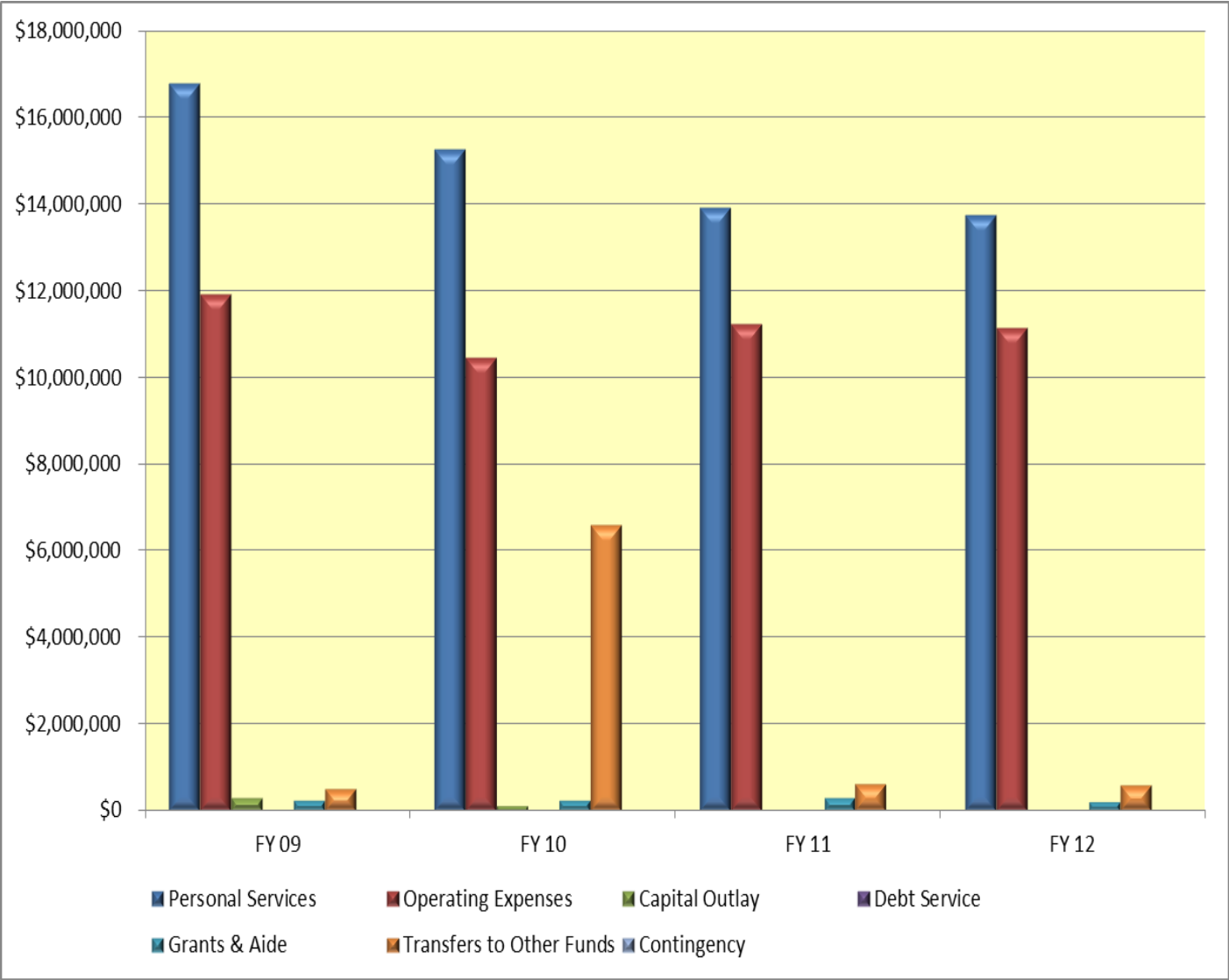
GENERAL FUND EXPENDITURES BY CATEGORY

CATEGORY	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ 16,800,187	\$ 15,280,804	\$ 13,936,200	\$ 13,766,556
Operating Expenses	11,928,124	10,451,965	11,243,197	11,137,082
Capital Outlay	298,267	101,891	14,700	33,000
Debt Service	39,480	39,480	-	-
Grants & Aide	219,500	220,379	288,925	187,000
Transfers to Other Funds	505,554	6,587,620	630,016	614,974
Contingency	-	-	35,991	23,388
TOTAL	\$ 29,791,112	\$ 32,682,139	\$ 26,149,029	\$ 25,762,000

FISCAL YEAR 2012



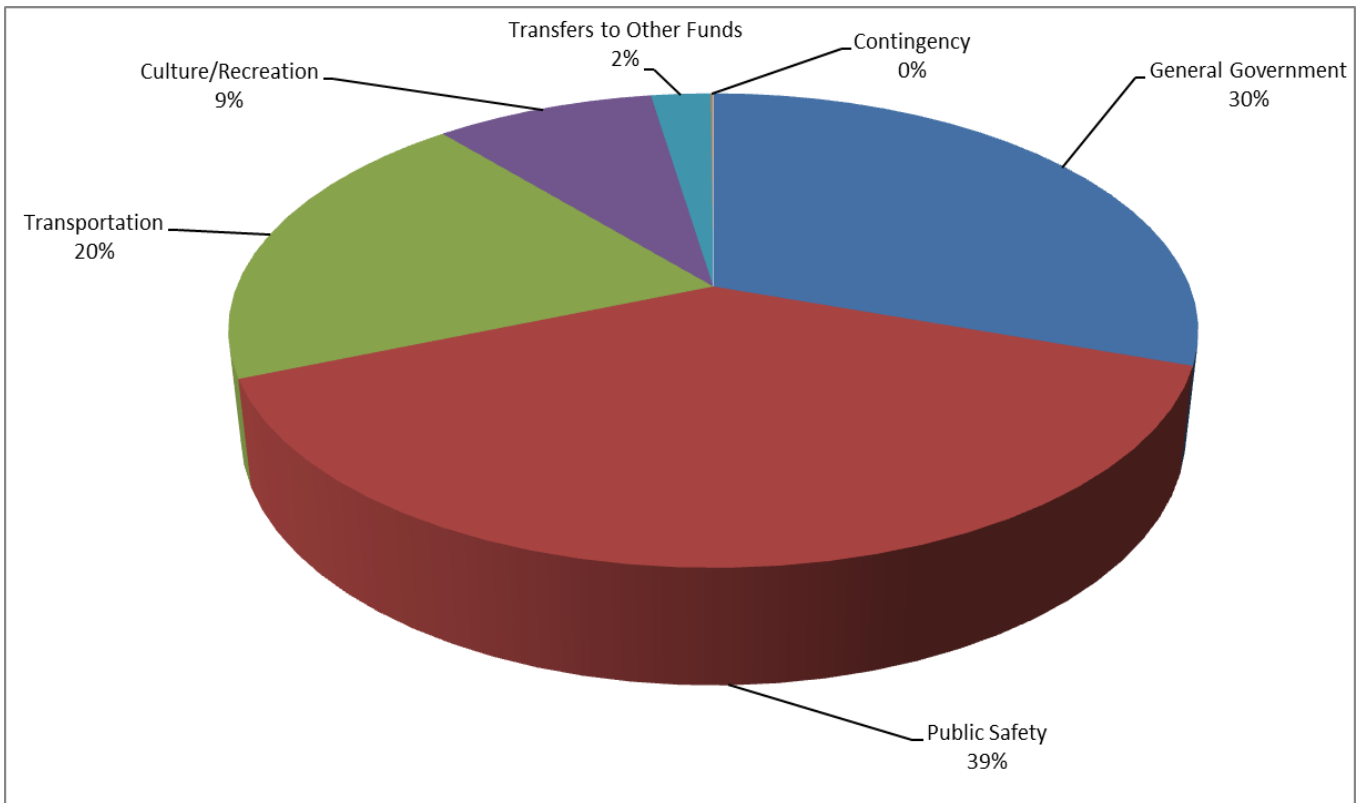
GENERAL FUND EXPENDITURES BY CATEGORY



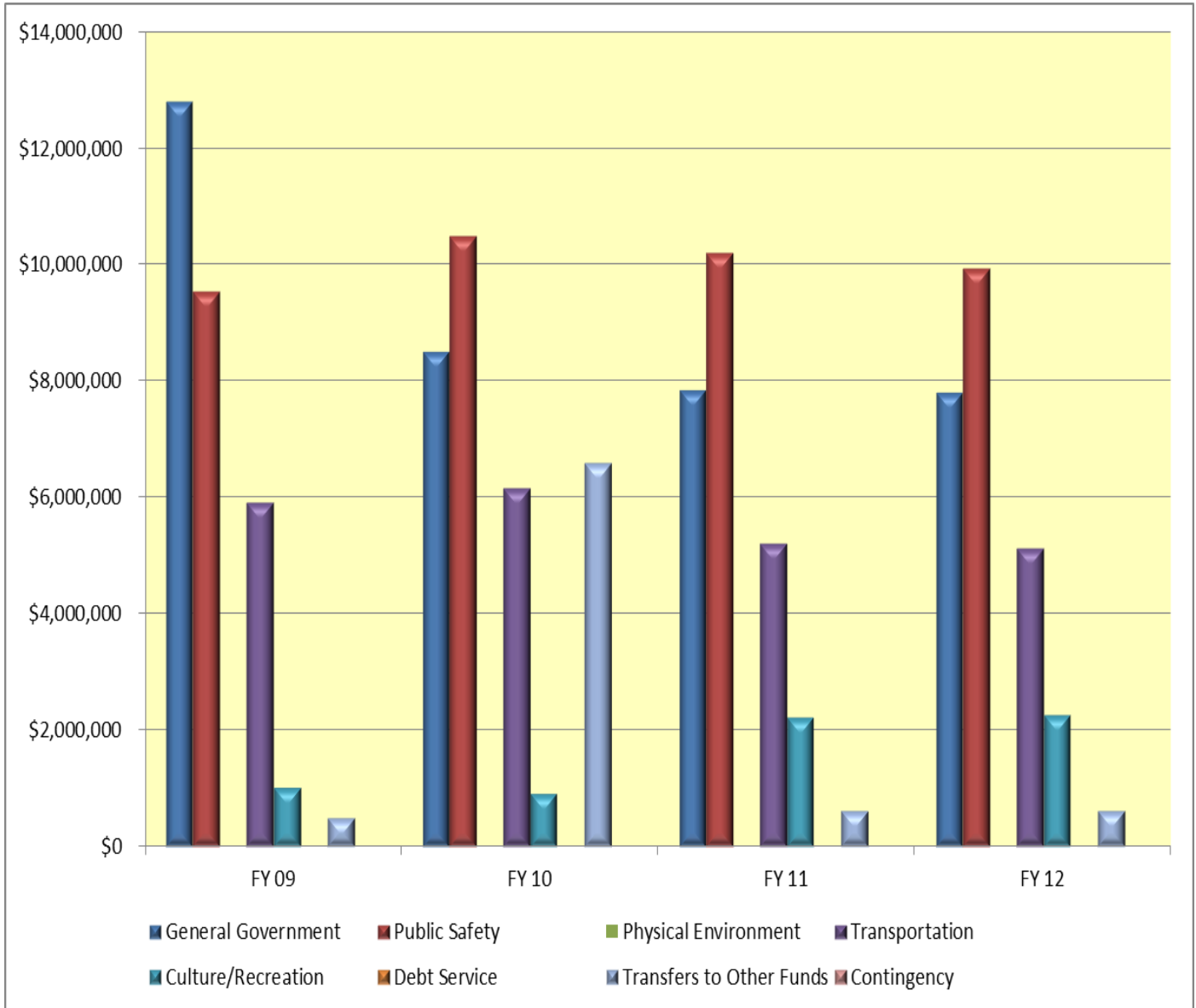
GENERAL FUND EXPENDITURES BY FUNCTION

FUNCTION	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
General Government	\$ 12,796,595	\$ 8,501,636	\$ 7,845,362	\$ 7,801,082
Public Safety	9,536,858	10,496,847	10,211,472	9,940,423
Transportation	5,901,427	6,150,176	5,209,223	5,127,713
Culture/Recreation	1,011,198	906,380	2,216,965	2,254,420
Debt Service	39,480	39,480	-	-
Transfers to Other Funds	505,554	6,587,620	630,016	614,974
Contingency	-	-	35,991	23,388
TOTAL	\$ 29,791,112	\$ 32,682,139	\$ 26,149,029	\$ 25,762,000

FISCAL YEAR 2012



GENERAL FUND EXPENDITURES BY FUNCTION



CDBG FUND

The purpose of this fund is to account for Community Development Block Grant money that may be received to use for projects.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ 234,865	\$ 251,844	\$ 357,000	315,000
Interest and Other Earnings	41,594	51,412	32,000	31,300
Miscellaneous Revenues	11,523	48,943	38,300	-
Non Revenues	2,832,428	3,072,474	3,394,847	3,439,696
Transfers from Other Funds	519,909	781,220	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 3,640,319	\$ 4,205,893	\$ 3,822,147	\$ 3,785,996

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	3,201	-	-	-
Contingency	-	-	-	-
Total Expenditures	\$ 3,201	\$ -	\$ -	\$ -

POLICE EDUCATION FUND

The purpose of this fund is to account for the revenue and expenditures associated with police officer education. Revenues represent a portion of the collections from fines and forfeitures.

REVENUE SUMMARY				
Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Judgments, Fines & Forfeits	\$ 8,092	\$ 7,024	\$ 7,100	\$ 5,000
Interest and Other Earnings	1,296	990	1,000	300
Appropriated Fund Balance	-	-	27,600	17,500
Total Revenues	<u>\$ 9,388</u>	<u>\$ 8,014</u>	<u>\$ 35,700</u>	<u>\$ 22,800</u>

EXPENDITURE SUMMARY				
Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	24,000	21,314	18,200	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	17,500	22,800
Total Expenditures	<u>\$ 24,000</u>	<u>\$ 21,314</u>	<u>\$ 35,700</u>	<u>\$ 22,800</u>

POLICE AUTOMATION FUND

The purpose of this fund is to account for the revenue and expenditures associated with the acquisition of equipment to upgrade the technology of existing police equipment. Revenues represent a portion of the collections from fines and forfeitures.

REVENUE SUMMARY				
Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Judgments, Fines & Forfeits	\$ 33,049	\$ 22,119	\$ 27,200	19,500
Interest and Other Earnings	4,019	5,686	4,100	2,600
Transfers from Other Funds	-	-	-	-
Appropriated Fund Balance	-	-	241,100	272,400
Total Revenues	\$ 37,068	\$ 27,805	\$ 272,400	\$ 294,500

EXPENDITURE SUMMARY				
Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	272,400	294,500
Total Expenditures	\$ -	\$ -	\$ 272,400	\$ 294,500

DISASTER RESERVE FUND

The purpose of this fund is to establish a reserve to cover the potential costs of a hurricane or other disaster.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ 764,116	\$ -	\$ -	\$ -
Interest and Other Earnings	38,484	43,157	38,900	21,000
Transfers from Other Funds	-	-	-	-
Appropriated Fund Balance	-	-	2,171,600	2,210,500
Total Revenues	\$ 802,600	\$ 43,157	\$ 2,210,500	\$ 2,231,500

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	755,379	1,621	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	2,210,500	2,231,500
Total Expenditures	\$ 755,379	\$ 1,621	\$ 2,210,500	\$ 2,231,500

RECYCLING REVENUE FUND

The purpose of this fund is to account for the receipt and expenditure of money received from the sale of recyclable materials collected as a part of the solid waste program.

REVENUE SUMMARY				
Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ 4,381	\$ 48,023	\$ -	-
Charges for Services	58,759	85,540	90,000	78,600
Interest and Other Earnings	5,911	6,204	3,700	1,600
Miscellaneous Revenues	-	31,578	233,900	230,000
Transfer from Other Funds	-	-	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 69,051	\$ 171,345	\$ 327,600	\$ 310,200

EXPENDITURE SUMMARY				
Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	63,164	129,415	259,000	124,700
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	68,600	185,500
Total Expenditures	\$ 63,164	\$ 129,415	\$ 327,600	\$ 310,200

STREETS IMPROVEMENT FUND

The Streets Improvement Fund is used to track revenue associated with the half-cent Local Government Infrastructure Surtax and the expenditure of those funds on the street resurfacing program. The surtax was effective beginning January 1, 2003 and continues for 10 years. Beginning in FY07 State Revenue Sharing monies have been placed in this fund. Approximately 30% of State Revenue Sharing comes from gas taxes.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Local Option, Use and Fuel Taxes	\$ 1,586,112	\$ 1,630,637	\$ 1,601,800	\$ 1,612,500
Local Gov't Infrastructure Surtax	2,422,436	2,495,169	2,371,400	2,462,100
State Revenue Sharing	1,238,616	1,319,523	1,292,000	1,307,800
Intergovernmental Revenue	-	264,355	-	4,630,000
Judgments, Fines & Forfeits	906,478	626,952	350,000	384,800
Interest and Other Earnings	109,419	66,594	76,100	22,500
Miscellaneous Revenues	-	170	-	-
Appropriated Fund Balance	-	-	-	2,041,900
Total Revenues	\$ 6,263,061	\$ 6,403,400	\$ 5,691,300	\$ 12,461,600

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	329,223	249,749	350,000	382,200
Capital Outlay	5,879,082	5,501,652	4,353,100	9,501,400
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	3,600,000	-	2,578,000
Contingency	-	-	988,200	-
Total Expenditures	\$ 6,208,305	\$ 9,351,401	\$ 5,691,300	\$ 12,461,600

PARK IMPACT FEE FUND

The purpose of this fund is to account for revenues from park impact fees and the expenditures of those funds. Park impact fees may be used to acquire land for parks and to construct parks. It may not be used for the operation of the parks.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ -	\$ 896,865	\$ -	\$ -
Charges for Services	142,410	267,207	326,900	321,100
Interest and Other Earnings	42,405	18,342	1,300	-
Appropriated Fund Balance	-	-	265,300	472,000
Total Revenues	<u>\$ 184,815</u>	<u>\$ 1,182,414</u>	<u>\$ 593,500</u>	<u>\$ 793,100</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	17,964	-	-	-
Capital Outlay	1,305,761	2,262,979	121,500	5,000
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	472,000	788,100
Total Expenditures	<u>\$ 1,323,725</u>	<u>\$ 2,262,979</u>	<u>\$ 593,500</u>	<u>\$ 793,100</u>

FIRE IMPACT FEE FUND

The purpose of this fund is to account for revenues from fire impact fees and the expenditures of those funds. Fire impact fees may be used to acquire land for fire stations, to construct stations, or to purchase additional equipment. It may not be used for operations or to replace existing facilities or equipment.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ 110,420	\$ 61,359	\$ 72,700	65,900
Interest and Other Earnings	16,111	(91)	3,600	-
Transfers from Other Funds	-	200,000	-	-
Appropriated Fund Balance	-	-	47,400	123,700
Total Revenues	\$ 126,531	\$ 261,268	\$ 123,700	\$ 189,600

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-
Capital Outlay	1,249,553	3,925	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	123,700	189,600
Total Expenditures	\$ 1,249,553	\$ 3,925	\$ 123,700	\$ 189,600

DEVELOPMENT SPECIAL PROJECTS FUND

The purpose of this fund is to account for revenues from developer contributions and the expenditures of those funds. Developer contributions are for specific purposes such as traffic signals, street lights, or sidewalks, and may not be used to cover other expenditures.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ -	\$ 47,550	\$ 5,100	\$ -
Interest and Other Earnings	31,709	37,552	29,600	16,300
Appropriated Fund Balance	-	-	1,497,000	1,531,700
Total Revenues	\$ 31,709	\$ 85,102	\$ 1,531,700	\$ 1,548,000

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	1,531,700	1,548,000
Total Expenditures	\$ -	\$ -	\$ 1,531,700	\$ 1,548,000

TRANSPORTATION IMPACT FEE FUND

The purpose of this fund is to account for revenues from transportation impact fees. Prior to October 1, 2004 these fees were administered by Flagler County. Transportation impact fees may be used to increase transportation capacity and may not be used for maintenance or repairs.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ -	\$ 366,687	\$ -	-
Charges for Services	1,024,917	838,621	840,000	962,800
Interest and Other Earnings	220,016	(21,710)	2,000	-
Transfers from Other Funds	-	3,600,000	-	-
Appropriated Fund Balance	-	-	558,000	-
Total Revenues	\$ 1,244,933	\$ 4,783,598	\$ 1,400,000	\$ 962,800

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-
Capital Outlay	11,837,827	10,937,078	1,400,000	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	-	962,800
Total Expenditures	\$ 11,837,827	\$ 10,937,078	\$ 1,400,000	\$ 962,800

NEIGHBORHOOD STABILIZATION FUND

The purpose of this fund is to track the revenue and expenditures associated with money received from federal grants for housing programs.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ 5,856	\$ 1,652,210	\$ 1,632,900	\$ 850,000
Miscellaneous Revenues	-	-	482,500	150,000
Appropriated Fund Balance	-	-	175,100	583,700
Total Revenues	\$ 5,856	\$ 1,652,210	\$ 2,290,500	\$ 1,583,700

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	5,856	1,652,210	1,706,800	1,583,700
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	583,700	-
Total Expenditures	\$ 5,856	\$ 1,652,210	\$ 2,290,500	\$ 1,583,700

OLD KINGS ROAD SPECIAL ASSESSMENT FUND

The purpose of this fund is to account for revenues from assessments to property owners and the expenditures of those funds to four-lane Old Kings Road from Palm Coast Parkway south to State Road 100.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Permits, Fees, and Special Assessments	\$ 38,701	\$ 219,391	\$ 239,300	\$ 261,308
Charges for Services	3,742	1,924	-	-
Interest and Other Earnings	16,953	14,627	-	-
Debt Proceeds	-	-	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 59,396	\$ 235,942	\$ 239,300	\$ 261,308

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-
Capital Outlay	3,272,802	2,004,611	1,300	-
Debt Service	38,701	87,064	238,000	261,308
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	\$ 3,311,503	\$ 2,091,675	\$ 239,300	\$ 261,308

SR100 COMMUNITY REDEVELOPMENT FUND

The City established a redevelopment area in June 2004. This fund will track revenues and expenditures related to redevelopment.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ 609,032	\$ 786,325	\$ 787,700	722,800
Interest and Other Earnings	290	83,602	25,900	34,400
Miscellaneous Revenues	-	-	-	-
Transfers from Other Funds	419,943	600,198	485,016	515,874
Debt Proceeds	-	4,000,000	-	-
Appropriated Fund Balance	-	-	2,757,284	1,751,000
Total Revenues	<u>\$ 1,029,265</u>	<u>\$ 5,470,125</u>	<u>\$ 4,055,900</u>	<u>\$ 3,024,074</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	118,999	39,409	32,100	100,000
Capital Outlay	854,782	1,746,032	1,620,500	2,250,000
Debt Service	272,306	686,406	652,300	640,689
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	1,751,000	33,385
Total Expenditures	<u>\$ 1,246,087</u>	<u>\$ 2,471,847</u>	<u>\$ 4,055,900</u>	<u>\$ 3,024,074</u>

CAPITAL PROJECTS FUND

The purpose of this fund is to account for revenues provided for major capital projects and to track the expenditures of those funds. The City allocates a portion of the ad valorem taxes to this fund. In 2008 the fund received 0.75 mills, in 2009 0.35 mills and in 2010 the allocation to this fund was 0.52 mills. No ad valorem taxes have been allocated to this fund for 2011 or 2012.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Ad Valorem Taxes	\$ 2,070,142	\$ 2,631,273	\$ -	-
Intergovernmental Revenue	890,073	1,383,138	228,700	4,302,500
Interest and Other Earnings	159,910	152,480	102,100	59,100
Miscellaneous Revenues	-	1,794,498	-	60,000
Transfers from Other Funds	4,550,000	85,000	-	-
Appropriated Fund Balance	-	-	4,328,550	2,277,100
Total Revenues	<u>\$ 7,670,125</u>	<u>\$ 6,046,389</u>	<u>\$ 4,659,350</u>	<u>\$ 6,698,700</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	216,505	365,498	-	-
Capital Outlay	3,292,027	2,608,106	2,382,250	5,845,000
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	49,616	1,039,172	-	-
Contingency	-	-	2,277,100	853,700
Total Expenditures	<u>\$ 3,558,148</u>	<u>\$ 4,012,776</u>	<u>\$ 4,659,350</u>	<u>\$ 6,698,700</u>

UTILITY FUND

The Utility Fund is an enterprise fund used to account for the City's water and wastewater utility activities. The Utility provides services to all city residents and some portions of the surrounding county.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Intergovernmental Revenue	\$ (57,771)	\$ -	\$ -	\$ -
Charges for Services	27,690,432	27,771,724	29,797,900	29,831,395
Interest and Other Earnings	354,091	360,411	353,800	329,100
Miscellaneous Revenues	10,841,043	1,231,077	-	-
Transfers from Other Funds	2,160,256	-	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 40,988,051	\$ 29,363,212	\$ 30,151,700	\$ 30,160,495

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ 7,142,330	\$ 7,134,787	\$ 6,941,900	6,952,289
Operating Expenses	18,076,676	18,454,084	8,827,671	8,917,426
Capital Outlay	1	-	490,785	475,952
Debt Service	7,721,192	6,971,542	11,482,984	11,338,656
Grants & Aide	10,000	10,000	10,000	10,000
Transfers to Other Funds	2,143,952	3,683,653	2,198,350	2,252,991
Contingency	-	-	200,010	213,181
Total Expenditures	\$ 35,094,151	\$ 36,254,066	\$ 30,151,700	\$ 30,160,495

UTILITY CAPITAL PROJECTS FUND

This fund is used to record revenues and expenditures related to impact fees, renewal and replacement transfers from the Utility Fund, and bond proceeds.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ 1,454,910	\$ 1,257,897	\$ 500,000	\$ 1,766,500
Interest and Other Earnings	381,260	143,325	260,000	105,700
Transfers from Other Funds	1,294,652	2,799,068	1,384,522	1,388,587
Debt Proceeds	-	-	-	-
Appropriated Fund Balance	-	-	6,742,634	2,444,154
Total Revenues	\$ 3,130,822	\$ 4,200,290	\$ 8,887,156	\$ 5,704,941

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	71,000	26,000
Capital Outlay	-	-	6,372,000	5,650,000
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
NonOperating Expenses	-	-	-	-
Transfers to Other Funds	2,160,256	-	-	-
Contingency	-	-	2,444,156	28,941
Total Expenditures	\$ 2,160,256	\$ -	\$ 8,887,156	\$ 5,704,941

SOLID WASTE FUND

The City contracts for solid waste services. This fund is used to track the revenues and contract cost for this service.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ 7,498,306	\$ 7,667,964	\$ 7,724,600	\$ 7,605,000
Interest and Other Earnings	(19,077)	(6,382)	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 7,479,229	\$ 7,661,582	\$ 7,724,600	\$ 7,605,000

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenses	6,948,593	7,550,829	7,495,400	7,438,284
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	229,200	166,716
Total Expenditures	\$ 6,948,593	\$ 7,550,829	\$ 7,724,600	\$ 7,605,000

STORMWATER MANAGEMENT FUND

In July 2004 the City Council approved the establishment of a stormwater utility, effective October 1, 2004. In June 2005, the Palm Coast Community Service Corporation's responsibilities for a portion of the stormwater system were brought under the City as the Stormwater Management Department and unified the entire system.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Ad Valorem Taxes	\$ -	\$ -	\$ -	1,686,100
Permits, Fees and Special Assessments	61,592	62,411	96,400	80,000
Intergovernmental Revenue	-	194,670	-	-
Charges for Services	5,050,065	5,446,849	5,170,800	4,823,810
Interest and Other Earnings	(74,924)	(54,749)	-	-
Miscellaneous Revenues	368,142	188,095	137,000	-
Transfers from Other Funds	-	-	-	885,000
Debt Proceeds	-	-	1,157,000	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	<u>\$ 5,404,875</u>	<u>\$ 5,837,276</u>	<u>\$ 6,561,200</u>	<u>\$ 7,474,910</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ 1,141,806	\$ 1,145,048	\$ 1,770,700	1,650,432
Operating Expenses	2,465,372	3,008,623	1,522,429	1,572,976
Capital Outlay	-	-	2,149,575	2,681,200
Debt Service	(16,879)	185,901	465,627	1,502,302
Transfers to Other Funds	489,682	391,450	44,000	68,000
Contingency	-	-	608,869	-
Total Expenditures	<u>\$ 4,079,981</u>	<u>\$ 4,731,022</u>	<u>\$ 6,561,200</u>	<u>\$ 7,474,910</u>

BUILDING PERMITS & INSPECTIONS FUND

This is a new fund that was created during fiscal year 2010 to track revenues and expenses for the Building Permits & Inspections Department. Previously this function was recorded in the General Fund.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Permits, Fees and Special Assessments	\$ -	\$ 200,341	\$ 195,800	\$ 249,700
Interest and Other Earnings	-	127,248	8,000	12,800
Miscellaneous Revenues	-	1,285	5,000	500
Transfers from Other Funds	-	5,959,594	-	-
Appropriated Fund Balance	-	-	1,280,410	1,244,334
Total Revenues	\$ -	\$ 6,288,468	\$ 1,489,210	\$ 1,507,334

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ 1,384,796	\$ 1,151,950	\$ 1,170,959
Operating Expenses	-	411,548	337,260	336,375
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	\$ -	\$ 1,796,344	\$ 1,489,210	\$ 1,507,334

GOLF COURSE FUND

This is a new fund that was created during fiscal year 2008 to track revenues and expenses for the Palm Harbor Golf Course that was contributed to the City. The course opened in November of 2009. A management company is being hired to operate the golf course. A transfer from the Capital Projects Fund was used for the capital cost related to the renovation.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ -	\$ 1,213,334	\$ 1,514,800	\$ 1,668,100
Interest and Other Earnings	97,704	4,195	200	-
Miscellaneous Revenues	-	67,854	-	-
Transfers from Other Funds	-	-	-	-
Appropriated Fund Balance	-	-	88,700	-
Total Revenues	\$ 97,704	\$ 1,285,383	\$ 1,603,700	\$ 1,668,100

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ 45,853	\$ -	\$ -	\$ -
Operating Expenses	38,365	1,876,394	1,567,600	1,646,100
Capital Outlay	-	-	18,100	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	4,500,000	373,586	18,000	22,000
Contingency	-	-	-	-
Total Expenditures	\$ 4,584,218	\$ 2,249,980	\$ 1,603,700	\$ 1,668,100

TENNIS CENTER FUND

This fund was created during fiscal year 2007 to track revenues and expenses for the new tennis center that opened in October 2007. This fund will be supported by charges for court rentals and tennis lessons. It is anticipated that these revenues will need to be supplemented by a transfer from the General Fund for a least the first few years of operation. A management company is being hired to operate the tennis center beginning in 2011.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ 153,925	\$ 164,404	\$ 188,000	206,700
Interest and Other Earnings	159	73	-	-
Miscellaneous Revenues	-	1,260	-	-
Transfers from Other Funds	82,000	117,000	145,000	99,100
Appropriated Fund Balance	-	-	-	-
Total Revenues	<u>\$ 236,084</u>	<u>\$ 282,737</u>	<u>\$ 333,000</u>	<u>\$ 305,800</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ 194,199	\$ 207,295	\$ -	-
Operating Expenses	48,770	78,124	332,000	304,800
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	2,000	1,000	1,000
Contingency	-	-	-	-
Total Expenditures	<u>\$ 242,969</u>	<u>\$ 287,419</u>	<u>\$ 333,000</u>	<u>\$ 305,800</u>

INFORMATION TECHNOLOGY & COMMUNICATIONS FUND

Information Technology & Communications was moved from the General Fund to an enterprise fund to begin operation of the City's fiber optic network. Capacity on the network will be marketed to service providers with the revenue being used to repay the initial cost of the network, operation, maintenance, and expansion of the network, and general technology operations.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ -	\$ -	\$ 39,000	255,100
Interest and Other Earnings	-	11,967	5,800	3,400
Miscellaneous Revenues	-	243,835	176,000	193,600
Non Revenues	-	2,358,181	2,317,750	2,277,000
Transfers from Other Funds	-	750,000	-	-
Appropriated Fund Balance	-	-	381,671	176,936
Total Revenues	<u>\$ -</u>	<u>\$ 3,363,983</u>	<u>\$ 2,920,221</u>	<u>\$ 2,906,036</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ 1,082,951	\$ 787,100	\$ 832,420
Operating Expenses	-	1,428,526	1,480,121	1,462,316
Capital Outlay	-	-	653,000	299,300
Debt Service	-	11,180	-	-
Grants & Aide	-	-	-	300,000
Transfers to Other Funds	-	-	-	12,000
Contingency	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ 2,522,657</u>	<u>\$ 2,920,221</u>	<u>\$ 2,906,036</u>

SELF INSURED HEALTH FUND

The Self Insured Health Fund is an Internal Service Fund that is designed to accumulate employer and employee insurance premiums for the purpose of funding health benefits for eligible participants. Transfers from the user departments provide the revenue necessary to accomplish this task.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Interest and Other Earnings	\$ -	\$ 3,530	\$ -	-
Non Revenues	-	676,032	2,911,000	3,155,000
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ -	\$ 679,562	\$ 2,911,000	\$ 3,155,000

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ -	\$ -	\$ -	-
Operating Expenses	-	554,003	2,911,000	3,155,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	\$ -	\$ 554,003	\$ 2,911,000	\$ 3,155,000

FLEET MANAGEMENT FUND

The Fleet Management Fund is an Internal Service Fund that is designed to maintain the City's fleet of vehicles and equipment and to accumulate reserves for the acquisition of replacements for the fleet when the useful life has expired. Transfers from the user departments provide the revenue necessary to accomplish this task.

REVENUE SUMMARY

Revenues	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Charges for Services	\$ 234,865	\$ 251,844	\$ 357,000	315,000
Interest and Other Earnings	41,594	51,412	32,000	31,300
Miscellaneous Revenues	11,523	48,943	38,300	-
Non Revenues	2,832,428	3,072,474	3,394,847	3,439,696
Transfers from Other Funds	519,909	781,220	-	-
Appropriated Fund Balance	-	-	-	-
Total Revenues	<u>\$ 3,640,319</u>	<u>\$ 4,205,893</u>	<u>\$ 3,822,147</u>	<u>\$ 3,785,996</u>

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12
Personal Services	\$ 155,267	\$ 190,333	\$ 173,950	188,321
Operating Expenses	2,695,845	2,774,048	1,778,351	1,848,463
Capital Outlay	-	-	1,117,000	495,430
Debt Service	-	-	-	-
Grants & Aide	-	-	-	-
Transfers to Other Funds	-	-	-	-
Contingency	-	-	752,846	1,253,782
Total Expenditures	<u>\$ 2,851,112</u>	<u>\$ 2,964,381</u>	<u>\$ 3,822,147</u>	<u>\$ 3,785,996</u>

DEPARTMENT FUNDING

Departmental responsibility may cross funds. This table identifies the funding sources for department activities.

Department / Division	General Fund	Enterprise Funds	Capital Project Funds	Internal Service Fund	Special Revenue Funds
City Council	\$ 95,502	\$ -	\$ -	\$ -	\$ -
Administration					
City Manager	361,830	-	-	-	-
Community Relations	213,583	-	-	-	-
Purchasing and Contracts					
Management	297,078	-	-	-	-
Solid Waste	-	7,605,000	-	-	-
Economic Development	313,641	-	-	-	-
City Clerk	146,789	-	-	-	-
Human Resources	293,435	-	-	-	-
Self Insured Health	-	-	-	3,155,000	-
Non-Departmental	677,262	-	-	-	-
Law Enforcement	2,599,863	-	-	-	-
Police Education	-	-	-	-	22,800
Police Automation	-	-	-	-	294,500
Disaster Reserve	-	-	-	-	2,231,500
Recycling Revenue	-	-	-	-	310,200
City Attorney	383,248	-	-	-	-
Financial Services	759,914	-	-	-	-
Community Development					
Building Permits and					
Inspections	-	1,507,334	-	-	-
Planning	1,446,597	-	-	-	-
Code Enforcement	2,151,037	-	-	-	-
Neighborhood Stabilization	-	-	-	-	1,583,700
SR100 Community					
Redevelopment	-	-	-	-	3,024,074
Capital Projects	-	-	6,698,700	-	-
Fire					
Fire	7,340,560	-	-	-	-
Fire Impact Fee	-	-	-	-	189,600

DEPARTMENT FUNDING

Department / Division	General Fund	Enterprise Funds	Capital Project Funds	Internal Service Fund	Special Revenue Funds
Public Works / Utility					
Streets	5,127,713	-	-	-	-
Facilities Maintenance	693,923	-	-	-	-
Parks / Facilities	1,096,695	-	-	-	-
Streets Improvement	-	-	-	-	12,461,600
Customer Service	-	1,186,224	-	-	-
Administration	-	1,175,236	-	-	-
Utility Maintenance	-	635,024	-	-	-
Wastewater Collection	-	2,239,059	-	-	-
Wastewater Treatment	-	1,768,429	-	-	-
Water Plant #1	-	1,789,766	-	-	-
Water Plant #2	-	1,293,224	-	-	-
Water Plant #3	-	963,423	-	-	-
Water Quality	-	470,093	-	-	-
Water Distribution	-	2,805,418	-	-	-
Non-Departmental	-	15,834,599	-	-	-
Utility Capital Projects	-	-	5,704,941	-	-
Stormwater Management	-	2,825,556	-	-	-
Fleet Management	-	-	-	3,785,996	-
Engineering and Stormwater Management					
Engineering	506,505	-	-	-	-
Development Special Projects	-	-	-	-	1,548,000
Transportation Impact Fee	-	-	-	-	962,800
Old Kings Road Special Assessment	-	-	-	-	261,308
Stormwater Management	-	4,649,354	-	-	-
Recreation and Parks					
Recreation / Athletics	1,256,825	-	-	-	-
Park Impact Fee	-	-	-	-	793,100
Golf Course	-	1,668,100	-	-	-
Tennis Center	-	305,800	-	-	-
Information Technology and Communications					
	-	2,906,036	-	-	-

CITY COUNCIL

The City Council is the elected legislative and policy body for the City of Palm Coast. As the City Council, they establish policies that will provide for the protection, safety, and general welfare of the citizens of Palm Coast. These policies help create a quality environment, insure that municipal services are provided at an economic cost, and that future needs of the City can be met. The City Council appoints the City Manager, City Attorney, and the external auditors who perform the annual audit of the City finances.

There are no major changes to this department budget for FY2012.

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City.	73,910	74,067	75,180	75,617
City employees (FTE).	435.80	428.30	396.13	385.81
Total original Citywide budget.	\$213,442,765	\$208,985,815	\$188,483,459	\$120,417,494
EFFICIENCY/EFFECTIVENESS:				
Non-discretionary revenue generated per citizen.	\$418.38	\$464.94	\$381.90	\$482.67
City Council cost per capita.	\$1.10	\$1.12	\$1.18	\$1.26
Citizen rating of overall quality of life.	74%	75%	67%	70%
Citizen rating of the overall direction that the City is taking.	55%	58%	50%	53%
Citizen rating of the City as a place to live. (Percent “excellent” or “good”).	79%	85%	78%	80%

For this presentation, “Non-discretionary revenue” is considered revenue generated by taxes and fees that are mandatory. This includes ad valorem taxes, all sales and use taxes, franchise fees, and intergovernmental revenue. It does not include licenses, permits, user fees, fines, or investment earnings.

CITY COUNCIL

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 64,204	\$ 65,128	\$ 65,200	65,195	\$ (5)
Operating Expenditures	16,828	18,093	23,182	30,307	7,125
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 81,032	\$ 83,221	\$ 88,382	\$ 95,502	\$ 7,120

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	-
Total	-

CITY COUNCIL

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
N/A		-	-	-	-
Total Full-time		-	-	-	-
<u>Part-time/Temporary</u>					
Mayor	*	1.00	1.00	1.00	-
Vice - Mayor	**	1.00	1.00	1.00	-
Council Member	**	3.00	3.00	3.00	-
Total Part-time/Temporary		5.00	5.00	5.00	-
Total Personnel		5.00	5.00	5.00	-

* Budgeted at \$11,400 per year.

** Budgeted at \$9,600 per year.

ADMINISTRATION

The City Manager's office is responsible for implementation of all policies established by the City Council and for directing the operations of the City government. The Manager provides guidance to all City departments and submits the annual budget designed to achieve the goals of the Council. The City Manager prepares alternatives and makes recommendations that will assist the Council in achieving the goals they have established. The office also provides clerical services for the Mayor and Council.

The City Manager's office consists of the Community Relations function, functions of the City Clerk, Purchasing and Contracts Management, Economic Development, and Human Resources for FY 2012.

The City Clerk acts the Secretary to the City Council. The office of the City Clerk has the Records Management and Land Management function and performs Supervisor of Elections duties. The Secretary to the City Council is responsible for preparing agendas and minutes for City Council meetings, as well as the processing of all City ordinances, resolutions, and proclamations adopted and/or approved by City Council. The Records function of the City Clerk's office is the official record keeper for all City documents setting guidelines for the management and retention of these documents, as well as handling the scanning, indexing and destruction of all City documents. Due to the fact that this function is the official records holder, the City Clerk's office also handles citizens' requests for public information and records. The Land Management function is responsible for handling the management of all City property, to include closings. Land Management function keeps an active record of all City owned properties. As the Supervisor of Elections the City Clerk's office is responsible for City elections and works in conjunction with the County Supervisor of Elections, in overseeing City of Palm Coast elections.

Law Enforcement is provided by the Flagler County Sheriff's Office. The City has a contract with the Sheriff for additional officers, above a base level of service, to provide extra officers within Palm Coast.

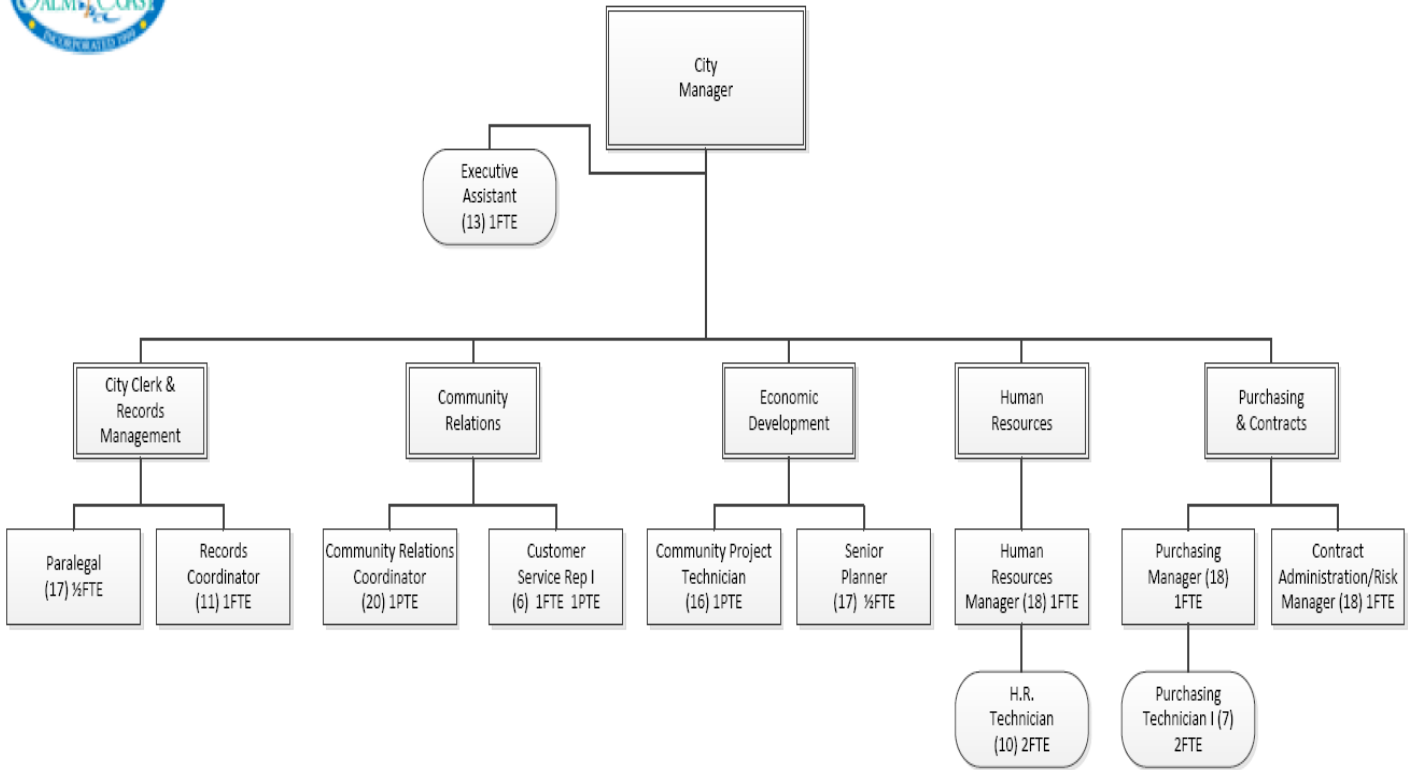
ADMINISTRATION

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness.
2. Manage growth for a quality, sustainable community.
3. Expand the local economy.

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City.	73,910	74,067	75,180	75,617
City employees (FTE).	435.80	428.30	396.13	385.81
Total original Citywide budget.	\$213,442,765	\$208,985,815	\$188,483,459	\$120,417,494
EFFICIENCY/EFFECTIVENESS:				
General Fund operating cost per capita.	\$399.10	\$451.50	\$349.68	\$349.68
Number of employees per 1,000 residents.	5.90	5.78	5.27	5.10
Citizen rating of quality of City services.	74%	69%	71%	74%
Citizen rating of the overall image or reputation of the City.	N/A	77%	71%	73%
Citizen rating of the value of services for the taxes paid to the City.	56%	53%	54%	56%
Citizen rating of Economic Development Services. (Percent “excellent” or “good”).	33%	34%	31%	33%

ADMINISTRATION



ADMINISTRATION CITY MANAGER

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 298,403	\$ 309,434	\$ 278,700	267,117	\$ (11,583)
Operating Expenditures	27,490	16,659	25,407	29,961	4,554
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 325,893	\$ 326,093	\$ 304,107	\$ 297,078	\$ (7,029)

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
City Manager		1.00	1.00	1.00	-
Assistant City Manager	23	1.00	-	-	-
Executive Assistant to the City Manager	13	1.00	1.00	1.00	-
Total Full-time		3.00	2.00	2.00	-
<u>Part-time/Temporary</u>					
Intern	3	1.00	-	-	-
Total Part-time/Temporary		1.00	-	-	-
Total Personnel		4.00	2.00	2.00	-

ADMINISTRATION COMMUNITY RELATIONS

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 313,382	\$ 192,029	\$ 135,100	130,091	\$ (5,009)
Operating Expenditures	102,810	62,061	81,357	83,492	2,135
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 416,192	\$ 254,090	\$ 216,457	\$ 213,583	\$ (2,874)

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Economic Development Coordinator	21	-	-	-	-
Community Relations Coordinator	20	1.00	-	-	-
Grants and Senior Program Coordinator	15	-	-	-	-
Staff Assistant	7	0.50	-	-	-
Customer Service Representative I	6	2.00	1.00	1.00	-
Total Full-time		3.50	1.00	1.00	-
<u>Part-time/Temporary</u>					
Community Relations Coordinator	20	-	1.00	1.00	-
Customer Service Representative I	6	-	1.00	1.00	-
Total Part-time/Temporary		-	2.00	2.00	-
Total Personnel		3.50	3.00	3.00	-

ADMINISTRATION PURCHASING AND CONTRACTS MANAGEMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 298,403	\$ 309,434	\$ 278,700	267,117	\$ (11,583)
Operating Expenditures	27,490	16,659	25,407	29,961	4,554
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 325,893	\$ 326,093	\$ 304,107	\$ 297,078	\$ (7,029)

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Purchasing Manager	18	1.00	1.00	1.00	-
Contracts Administrator	18	1.00	1.00	1.00	-
Purchasing Technician III	9	1.00	-	-	-
Purchasing Technician	7	2.00	2.00	2.00	-
Total Full Time		5.00	4.00	4.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		5.00	4.00	4.00	-

ADMINISTRATION ECONOMIC DEVELOPMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 2,055	\$ 91,348	\$ 81,150	\$ 79,088	\$ (2,062)
Operating Expenditures	37	12,102	75,221	120,553	45,332
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	110,000	162,925	114,000	(48,925)
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 2,092	\$ 213,450	\$ 319,296	\$ 313,641	\$ (5,655)

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Economic Development Coordinator	21	1.00	-	-	-
Senior Planner	17	0.50	0.50	0.50	-
Staff Assistant	6	0.50	-	-	-
Total Full-time		2.00	0.50	0.50	-
<u>Part-time/Temporary</u>					
Community Project Technician	16	-	1.00	1.00	-
Total Part-time/Temporary		-	1.00	1.00	-
Total Personnel		2.00	1.50	1.50	-

ADMINISTRATION CITY CLERK

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 191,667	\$ 175,112	\$ 89,500	\$ 90,772	\$ 1,272
Operating Expenditures	28,638	25,924	109,825	56,017	(53,808)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 220,305	\$ 201,036	\$ 199,325	\$ 146,789	\$ (52,536)

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
City Clerk	20	1.00	-	-	-
Deputy City Clerk	15	-	-	-	-
Paralegal	17	0.50	0.50	0.50	-
Records Coordinator	11	-	1.00	1.00	-
Records Analyst	9	1.00	-	-	-
Records Clerk	7	-	-	-	-
Total Full-time		2.50	1.50	1.50	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		2.50	1.50	1.50	-

ADMINISTRATION HUMAN RESOURCES

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 180,956	\$ 188,085	\$ 194,750	192,824	\$ (1,926)
Operating Expenditures	106,699	103,021	90,307	100,611	10,304
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 287,655	\$ 291,106	\$ 285,057	\$ 293,435	\$ 8,378

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Human Resources Manager	18	1.00	1.00	1.00	-
Human Resources Technician	10	2.00	2.00	2.00	-
Total Full-time		3.00	3.00	3.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		3.00	3.00	3.00	-

ADMINISTRATION LAW ENFORCEMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 16,803	\$ -	\$ -	-	\$ -
Operating Expenditures	2,408,610	2,599,720	2,599,863	2,599,863	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 2,425,413	\$ 2,599,720	\$ 2,599,863	\$ 2,599,863	\$ -

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Law Enforcement Coordinator	20	1.00	-	-	-
Total Full-time		1.00	-	-	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		1.00	-	-	-

CITY ATTORNEY

The City utilizes the services of a legal firm, which in accordance with the City Charter, is directly responsible to the City Council and is the City's legal representative. The City's legal representative shall be responsible for advising and representing the City Council, the City Manager and all City departments, officers and advisory boards and agencies of City government in all legal matters relating to their official responsibilities. The City's legal representative serves as general counsel to the City and handles its legal matters. The legal representative defends and prosecutes for the City in civil litigation, ordinance violations and administrative proceedings. Litigation in State and Federal courts includes, but is not limited to, eminent domain, civil rights actions, inverse condemnations, mortgage and lien foreclosures, property assessment disputes, challenges to City codes and ordinances, appeals for review of City Council decisions, and code enforcement lien foreclosures. Administrative proceedings include, but are not limited to, internal hearings of the Planning and Land Development Regulation Board; Code Enforcement Board hearings; and hearings before State administrative law judges in growth management, labor cases and environmental cases. The City's legal representative is responsible for conducting legal research, drafting, reviewing and revising ordinances, resolutions, contracts, real property instruments, and proposed legislation. The City's legal representative is an integral part of the City's Land Development Code process and the City's comprehensive planning program. The City's legal representative assists City staff in bankruptcy cases; assists in the collection of code enforcement fines, costs, fees and special assessments; and files claims when necessary. The City's legal representative continues to reduce the costs associated with representation of the City by keeping to a minimum the reliance on outside counsel for both litigated and non-litigated matters. The City's legal representative is also working on a system of standard City legal forms to be used by City staff and the public.

The Paralegal position was created to assist city staff with the preparation of ordinances, resolutions and other legal documents that are then reviewed and approved by the city attorney.

CITY ATTORNEY

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 56,540	\$ 32,684	\$ 35,500	34,158	\$ (1,342)
Operating Expenditures	338,806	305,094	358,361	349,090	(9,271)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 395,346	\$ 337,778	\$ 393,861	\$ 383,248	\$ (10,613)

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 09	Approved FY 10	Proposed FY 11	Net Change FY10-FY11
<u>Full-time</u>					
City Attorney		-	-	-	-
Paralegal	17	1.00	0.50	0.50	-
Total Full-time		1.00	0.50	0.50	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		1.00	0.50	0.50	-

FINANCIAL SERVICES

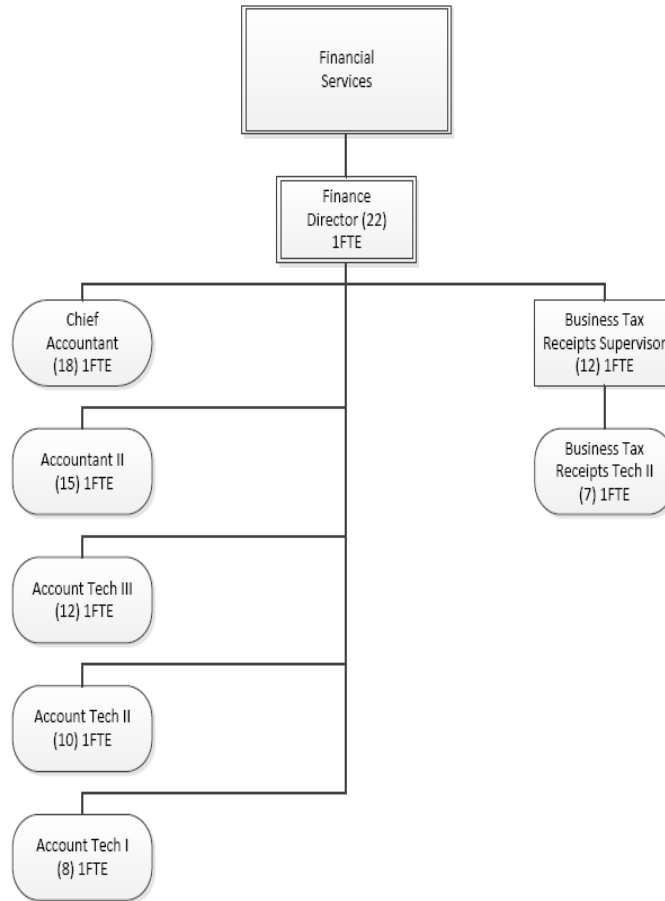
The mission of the Financial Services Department is to help the City of Palm Coast meet its goals for the future by providing fast and efficient services to citizens, businesses, customers, vendors, employees, and other City departments while adhering to local, state, and federal laws and regulations. The Financial Services Department includes Finance/Budget, Utility Billing, and Business Tax Receipts functions. These functions are provided through two divisions, the Utility Fund and the General Fund divisions. The Department provides sound investment and revenue advice to the City Officials, budget guidance to the City Manager and Department Directors, audit services in accordance with state and federal laws, licensing assistance to City businesses, billing services for the City's Utility Department, and general liability, vehicle, and property claims management services for the City. The Department performs these functions with a streamlined staff structure by utilizing, cross training, multi-tasking, and matrix management to achieve cost effective services for the City.

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness
 - a. Process at least 99% of financial transactions without errors.
 - b. Keep the number of untaxed businesses below 1% of total businesses.
 - c. Pay at least 98% of invoices within 45 days.
 - d. Pay 10% of vendor payments electronically.

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City.	73,910	74,067	75,180	75,617
City departments.	8	8	8	8
City employees (FTE).	435.80	428.30	396.13	385.81
Invoices processed.	27,637	27,431	28,300	28,600
Business Tax Receipts processed.	1,948	1,695	1,800	1,800
Utility bills processed.	436,017	440,474	445,000	446,000
EFFICIENCY/EFFECTIVENESS:				
Department General Fund expenditures per capita.	\$10.31	\$10.30	\$9.75	\$10.05
Financial transactions processed without error.	100.0%	99.7%	99.8%	100.0%
Citizen reported untaxed businesses.	0.6%	0.6%	0.9%	0.9%
Invoices paid within 45 days.	94.6%	95.8%	96.5%	98.0%
Electronic vendor payments.	N/A	3.2%	8.4%	10.0%

FINANCIAL SERVICES



1/23/2012

FINANCIAL SERVICES

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 640,489	\$ 663,014	\$ 565,700	580,324	\$ 14,624
Operating Expenditures	121,745	100,000	167,051	179,590	12,539
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 762,234	\$ 763,014	\$ 732,751	\$ 759,914	\$ 27,163

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	<u>\$ -</u>

FINANCIAL SERVICES

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Finance Director	22	1.00	1.00	1.00	-
Chief Accountant	18	1.00	1.00	1.00	-
Management Analyst	15	1.00	-	-	-
Accountant II	15	1.00	1.00	1.00	-
Business Tax Receipts Supervisor	12	1.00	1.00	1.00	-
Accounting Technician III	12	1.00	1.00	1.00	-
Accounting Technician II	10	1.00	1.00	1.00	-
Accounting Technician I	8	1.00	1.00	1.00	-
Business Tax Receipts Tech II	7	1.00	1.00	1.00	-
Total Full-time		9.00	8.00	8.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		9.00	8.00	8.00	-

COMMUNITY DEVELOPMENT

The Community Development Department consists of five main functions; Planning, Building Permits, Code Enforcement, Capital Projects, and Economic Development. Together they assure and maintain the City's aesthetics, health, safety and welfare, and protection of natural resources. The budget provides for necessary training, certification for licensed personnel, continuing education as well as customer service and cross-training programs for all staff.

The Planning Division focuses on implementing the Comprehensive Plan and Land Development Code to ensure a high quality of life in the City through a balanced approach to development review and analysis. The Planning Division is currently implementing paperless project plan review.

The Building Permits Division focuses on implementing the Florida Building Code to ensure that all physical structures are constructed in compliance with all applicable codes, to ensure the public health, safety, and welfare. The responsibility of the Building Division includes; permitting, plan review, and inspection. The budget allows for the 90% fee reduction adopted in 2009, to continue through the end of FY 2012. The budget also provides for continued software and application enhancements to facilitate paperless project review.

The Code Enforcement Division oversees the enforcement of City Codes, including such nuisance issues as parking on the lawn, litter and debris, abandoned properties, overgrown conditions, noise complaints and all issues related to animal control to include nuisance animals, animals running at large and animal cruelty. Additionally, Code oversees the enforcement of wildfire mitigation and tree removal regulations. The risk of wildfire in the City of Palm Coast is substantial under expected climatic conditions and weather patterns. The City has developed a hazard mitigation process to address the evolution of the City's development from a pine plantation to a residential community which includes selective mowing of brush. Such mitigation also helps the community conserve its natural resources for aesthetic, environmental, and Stormwater management purposes.

Code Enforcement implements the City's Code of Ordinances by proactively patrolling the City and monitoring citizen complaints to ensure compliance. The budget allows the division to start moving toward cost effective and mobile technology to increase staff efficiency in the field.

The Capital Projects Division is responsible for managing the construction of projects for the City. This division continues to seek and obtain federal grant funding for projects, including sidewalks, paths, and trails. Recently completed and current projects include:

(Indicates grant-funded projects)**

Completed in 2011:

- ****Multi-Use Path - Belle Terre-east side (Pritchard to Parkview and Pine Lakes to Cypress Point): 10' wide concrete path.**
- ****Multi-Use Path - Belle Terre-east side (Pine Grove to Royal Palms): 10' wide concrete path: Anticipated Completion Date: August 2011.**
- ****Palm Harbor Bridge Renovations.**
- **Central Park Phase II Improvements.**
- **Country Club Cove Neighborhood Sign (prototype design).**

- I95/Palm Coast Parkway (lighting of on and off ramps)
- Parkway Beautification (Belle Terre Median – Pritchard to Whiteview)
- **Indian Trails Sports Complex – Indian Trails Middle School Field Improvements (additional sports fields)

Under Construction:

- **Multi-Use Path - Whiteview (Belle Terre to Pine Grove and Ravenwood to Whitemill to Pine Lakes): 12' wide multi-use asphalt fitness path: Anticipated Completion Date: January 2012.
- **Multi-Use Path - Rymfire (Rymfire Elementary school to proposed Lehigh Trail): Anticipated Completion Date: March 2012.
- **Multi-Use Path - Belle Terre-west side (SR100 to US1): 10' wide concrete path: Anticipated Completion Date: March 2012.
- Indian Trails Sports Complex Projects: (Maintenance Building, Pavilion Renovation, & Roadway Extension), Anticipated Completion Date of April 2012.

Under Design – to be constructed:

- Pine Lakes Parkway North Roadway Improvements & Multi-Use Path (Palm Coast Parkway to Belle Terre north intersection): Anticipated Construction Start Date: April 2012.
- Palm Harbor Bridge 734602 Renovations: Anticipated Construction Start Date of April 2012.
- **Multi-Use Path – Palm Harbor Parkway (Hammock Bridge Trail Head to Fernmill Drive): Anticipated Construction Start Date: May 2012.
- **Palm Coast Parkway Six-Laning: Florida Park Drive to Cypress Point Parkway: Anticipated Construction Start Date of September 2012.

The Economic Development Team is a multidisciplinary working group tasked with implementing “Prosperity 2021,” the City’s Plan for growing our local economy. Planners, accountants, information technology professionals, public relations and City event planners, and City management work on a variety of programs and projects focused on the three key areas of Prosperity 2021: neighborhoods, business districts, and the overall Citywide economic conditions. This includes the federally funded Neighborhood Stabilization Programs and Housing Rehabilitation Program, as well as Recruitment and Marketing, the Business Ready Program, the Business Assistance Center, and working with various governmental and private sector agencies to make our local economy stronger. Using distributed funds from the dissolution of Enterprise Flagler, the Business Assistance Center Guarantee Assistance Program (GAP) will provide another tool to assist clients of the Business Assistance Center in obtaining access to capital. Through the stimulation of private investment, the City aims to encourage creation of permanent, private sector jobs and increase the local tax base. The loan guarantee can be used for business expansion needs, working capital, and/or establishing a line of credit.

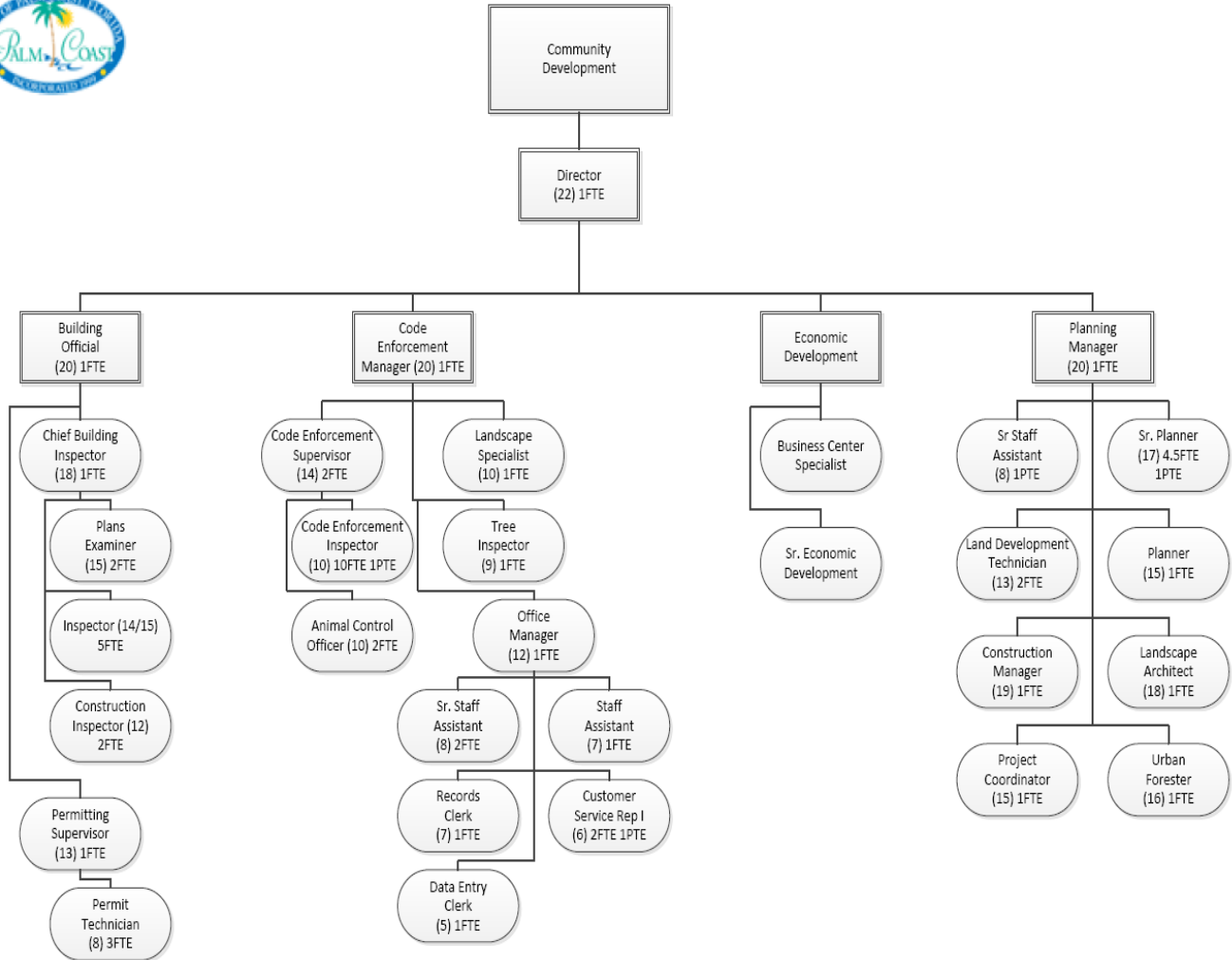
COMMUNITY DEVELOPMENT

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness
 - a. 75% of code cases will be City-initiated versus complaint driven.
2. Maintain a safe community
3. Manage growth for a quality, sustainable community

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Number of code violations.	18,775	23,749	24,500	25,000
Number of permits issued.	5,758	5,413	5,350	5,450
Number of site plan and subdivision applications.	34	20	32	35
Population – City.	73,910	74,067	75,180	75,617
EFFICIENCY/EFFECTIVENESS:				
Cost per permit issued.	\$255.38	\$331.86	\$278.36	\$276.58
Code Enforcement expenditures per capita.	\$27.85	\$27.76	\$27.84	\$28.45
Planning expenditures per capita.	\$19.19	\$19.82	\$20.80	\$19.13
Percentage of code cases initiated by the City.	N/A	42.2%	75.0%	75.0%
Citizen rating of quality of City code enforcement services.	50%	50%	47%	50%
Citizen rating of animal control.	61%	64%	57%	60%
Citizen rating of City land use, planning and zoning. (Percent “excellent” or “good”).	42%	46%	42%	44%

COMMUNITY DEVELOPMENT



1/23/2012

COMMUNITY DEVELOPMENT PERMITS AND INSPECTIONS

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,286,649	\$ 1,384,796	\$ 1,151,950	1,170,959	\$ 19,009
Operating Expenditures	183,825	411,548	337,260	336,375	(885)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,470,474	\$ 1,796,344	\$ 1,489,210	\$ 1,507,334	\$ 18,124

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

COMMUNITY DEVELOPMENT PERMITS AND INSPECTIONS

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Community Development Director	22	1.00	0.40	0.40	-
Building Official	20	1.00	1.00	1.00	-
Chief Building Inspector	18	1.00	1.00	1.00	-
Senior Building Inspector	15	2.00	2.00	2.00	-
Plans Examiner	15	3.00	2.00	2.00	-
Building Inspector	14	4.00	3.00	3.00	-
Permit Supervisor	13	1.00	1.00	1.00	-
Construction Inspector	12	-	2.00	2.00	-
Senior Staff Assistant	8	1.00	-	-	-
Permit Technician	8	4.00	3.00	3.00	-
Total Full-time		18.00	15.40	15.40	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		18.00	15.40	15.40	-

COMMUNITY DEVELOPMENT PLANNING

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,204,184	\$ 1,265,863	\$ 1,304,900	1,204,256	\$ (100,644)
Operating Expenditures	214,301	202,215	258,913	242,341	(16,572)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,418,485	\$ 1,468,078	\$ 1,563,813	\$ 1,446,597	\$ (117,216)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	<u>\$ -</u>

COMMUNITY DEVELOPMENT PLANNING

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Community Development Director	22	-	0.30	0.30	-
Planning Manager	20	1.00	1.00	1.00	-
Construction Manager	19	1.00	1.00	1.00	-
Landscape Architect	18	1.00	1.00	1.00	-
Senior Planner	17	5.50	4.50	4.50	-
Land Development Supervisor	16	1.00	-	-	-
Urban Forrester	16	1.00	1.00	1.00	-
Planner	15	1.00	2.00	1.00	(1.00)
Project Coordinator	15	-	1.00	1.00	-
Land Development Technician	13	2.00	2.00	2.00	-
Zoning Technician	8	2.00	-	-	-
Senior Staff Assistant	8	1.00	-	-	-
Total Full-time		16.50	13.80	12.80	(1.00)
<u>Part-time/Temporary</u>					
Senior Planner	17	-	1.00	1.00	-
Senior Staff Assistant	8	-	1.00	1.00	-
Total Part-time/Temporary		-	2.00	2.00	-
Total Personnel		16.50	15.80	14.80	(1.00)

COMMUNITY DEVELOPMENT CODE ENFORCEMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,319,378	\$ 1,380,295	\$ 1,458,800	1,493,287	\$ 34,487
Operating Expenditures	738,699	675,572	634,408	657,750	(41,164)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 2,058,077	\$ 2,055,867	\$ 2,093,208	\$ 2,151,037	\$ 37,341

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

COMMUNITY DEVELOPMENT CODE ENFORCEMENT

Classification Title	Pay Grade	FY 10	FY 11	FY 12	FY11-FY12
<u>Full-time</u>					
Community Development Director	22	-	0.30	0.30	-
Code Enforcement Manager	20	1.00	1.00	1.00	-
Code Enforcement Supervisor	14	2.00	2.00	2.00	-
Officer Manager	12	1.00	1.00	1.00	-
Code Enforcement Inspector	10	9.00	10.00	10.00	-
Animal Control Officer	10	2.00	2.00	2.00	-
Landscape Specialist	10	1.00	1.00	1.00	-
Tree Inspector	9	2.00	1.00	1.00	-
Senior Staff Assistant	8	1.00	2.00	2.00	-
Staff Assistant	7	1.00	1.00	1.00	-
Records Clerk	7	1.00	1.00	1.00	-
Customer Service Representative I	6	2.00	2.00	2.00	-
Data Entry Clerk	5	1.00	1.00	1.00	-
Total Full-time		24.00	25.30	25.30	-
<u>Part-time/Temporary</u>					
Code Enforcement Inspector *	10	1.00	1.00	1.00	-
Customer Service Representative I *	6	1.00	1.00	1.00	-
Total Part-time/Temporary		2.00	2.00	2.00	-
Total Personnel		26.00	27.30	27.30	-

* Budgeted at 20 hours per week.

FIRE

The Fire Department provides basic and advanced life support and fire suppression/prevention services. The fire service area includes the City, as well as mutual aid response, when needed, within the County and other municipalities. In addition, the department is responsible for enforcing City, State, and Federal Fire and Life Safety Codes. This is accomplished by performing building and site plan reviews, business inspections, and public education.

Three new stations were opened in fiscal year 2009, one of which also houses Fire Administrative Offices. A total of 61.5 FTE's and 50 Volunteer members operate out of 5 fire stations located throughout the City. The Department is licensed for Advanced Life Support (ALS), non-transport with all front line apparatus licensed for ALS service. The results of a station location/fire response zone evaluation study conducted by an outside consulting firm as well as an Insurance Services Organization survey, will likely result in the need for additional stations and services throughout the City in the future. (The City I.S.O rating is currently a 4).

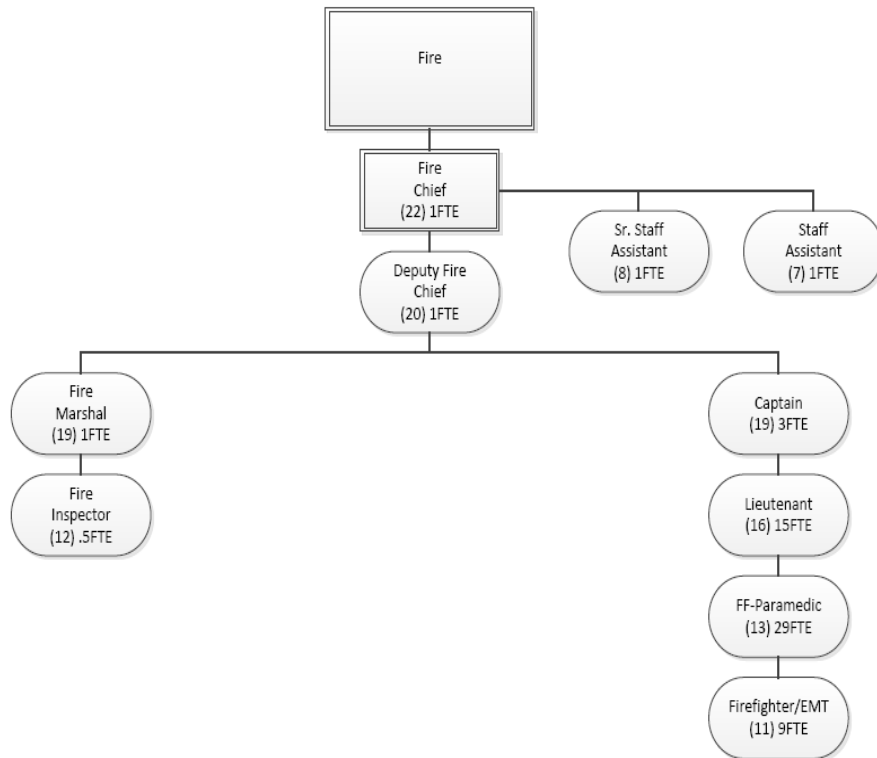
All front line fire apparatus are equipped with laptop technology interfaced with the Flagler County Sheriff's Office Computer Automated Dispatch system. A traffic signal control system has also been installed in front line fire apparatus to allow responding emergency apparatus, when responding to an incident, the ability to control traffic lights in order to reach their destination with minimal traffic delays.

Departmental Goals, Objectives and Performance Review:

1. Maintain a safe community
 - a. Respond to 85% of fire and rescue calls within five minutes.

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City.	73,910	74,067	75,180	75,617
City area (square miles).	81	81	81	81
Number of emergency responses.	5,082	5,590	6,093	6,500
Number of business inspections.	1,505	1,181	1,200	1,200
Number of plan reviews.	325	199	N/A	N/A
Number of new construction inspections.	415	571	N/A	N/A
EFFICIENCY/EFFECTIVENESS:				
Cost per emergency response.	\$1,402.07	\$1,405.46	\$1,244.53	\$1,125.12
Percentage of response times, 5 minutes or less.	56%	61%	64%	68%
Citizen rating of quality of City fire services (Percent “excellent” or “good”).	94%	95%	92%	94%

FIRE



1/23/2012

FIRE

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 5,384,588	\$ 5,982,344	\$ 5,658,750	5,304,812	\$ (353,938)
Operating Expenditures	1,697,374	1,866,261	1,944,659	2,035,748	91,089
Capital Outlay	29,483	48,522	8,200	-	(8,200)
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	53,227	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 7,164,672	\$ 7,897,127	\$ 7,611,609	\$ 7,340,560	\$ (271,049)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
	\$ -
Total	\$ -

FIRE

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Fire Chief	22	1.00	1.00	1.00	-
Deputy Fire Chief	20	1.00	1.00	1.00	-
Fire Captain	19	3.00	3.00	3.00	-
Fire Marshal	19	1.00	1.00	1.00	-
Fire Lieutenant	16	15.00	15.00	15.00	-
Firefighter/Paramedic	13	33.00	33.00	29.00	(4.00)
Fire Inspector	12	2.00	1.00	0.50	(0.50)
Firefighter/EMT	11	9.00	9.00	9.00	-
Senior Staff Assistant	8	1.00	1.00	1.00	-
Staff Assistant	7	1.00	1.00	1.00	-
Total Full-time		67.00	66.00	61.50	(4.50)
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		67.00	66.00	61.50	(4.50)

PUBLIC WORKS / UTILITY

Public Works is responsible for providing for the City's water and wastewater services, maintenance and repairs to City streets, the drainage swales, and other rights-of-way, including striping, signals, signage, litter collection, and mowing. The department also manages the City's fleet of vehicles and large equipment.

The Fleet Management (FM) Fund is an Internal Service Fund that is designed to maintain the City's fleet of vehicles and equipment and to accumulate reserves for the acquisition of replacements for the fleet when the useful life has expired. Transfers from the user departments provide the revenues necessary to accomplish this task.

The Utility Division provides water, wastewater and reuse services to the City of Palm Coast and surrounding areas. The Utility operates as an enterprise fund utilizing its operating revenues and capacity fees to cover its expenses with no support from tax dollars. The initial purchase of the utility system as well as major capital expenditures, have been financed through the issuance of Revenue Bonds. In addition, State Revolving Fund loans have been acquired to fund recent expansions of the wastewater collection, treatment and reuse facilities.

It is the responsibility of the Utility Division to deliver a high quality of service to the citizens of Palm Coast and surrounding areas. This includes following all mandated compliance rules and regulations set forth in the operating permits issued by the various regulatory authorities and to be responsible stewards of the environment. The department maintains a twenty-four hour, seven day a week emergency call service to respond to the utility service needs of the citizens.

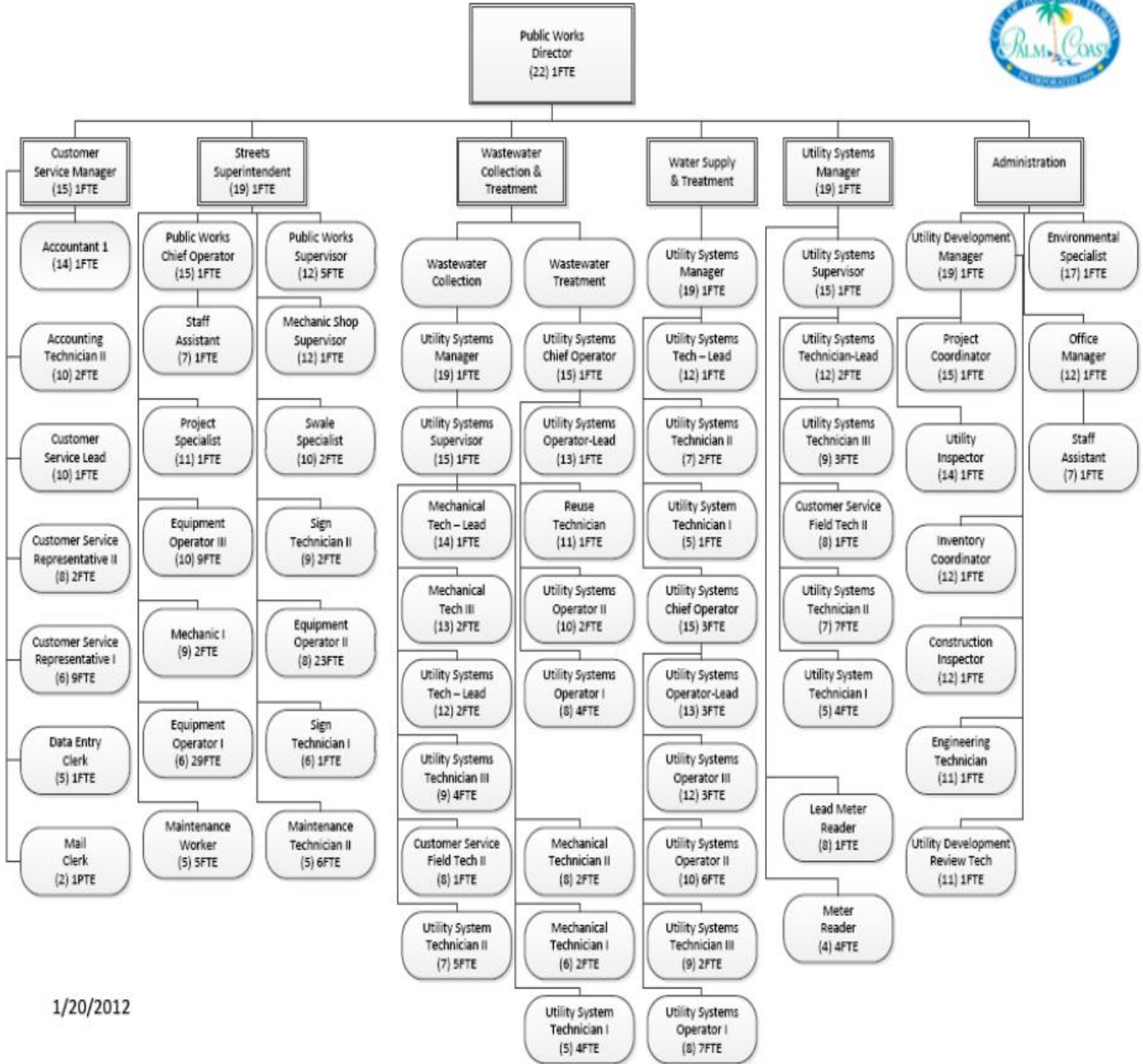
PUBLIC WORKS / UTILITY

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness
 - a. Resurface fifty miles of streets annually
 - b. Repair park facility damage within two working days
2. Maintain a safe community
 - a. Repair potholes within five days of report

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population	73,910	74,067	75,180	75,617
Streets (miles).	550	570	570	570
City area (square miles).	81	81	81	81
Street fees collected.	\$93,136	\$92,841	\$112,000	\$132,700
Units in the fleet.	283	291	291	291
Public Works employees (FTE).	179.50	179.50	172.50	174.50
Number utility connections.	42,410	42,903	43,000	43,300
EFFICIENCY/EFFECTIVENESS:				
Street costs per capita	\$65.09	\$68.39	\$67.80	\$66.06
Parks cost per capita.	\$13.50	\$13.40	\$13.53	\$14.50
Citizen rating of quality of City street repair services.	62%	55%	68%	69%
Citizen rating of quality of sidewalk maintenance.	52%	57%	65%	67%
Citizen rating of quality of parks.	78%	80%	82%	83%
Citizen rating of drinking water.	58%	66%	65%	70%
Citizen rating of sewer services. (Percent "excellent" or "good").	72%	73%	76%	77%

PUBLIC WORKS / UTILITY



1/20/2012

PUBLIC WORKS / UTILITY STREETS

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 469,215	\$ 432,693	\$ 458,000	436,783	\$ (21,217)
Operating Expenditures	985,568	781,778	765,796	856,441	90,645
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,454,783	\$ 1,214,471	\$ 1,223,796	\$ 1,293,224	\$ 69,428

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Hydrostatic walk behind trencher	\$ 12,000
Total	\$ 12,000

PUBLIC WORKS / UTILITY STREETS

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY 11-FY 12
<u>Full-time</u>					
Public Works Director	22	0.30	0.30	0.30	-
Streets Superintendent	19	1.00	1.00	1.00	-
Public Works Chief Operator	15	1.00	1.00	1.00	-
Public Works Supervisor	12	3.00	2.00	2.00	-
Equipment Operator III	10	3.00	3.00	3.00	-
Sign Technician II	9	2.00	2.00	2.00	-
Spray Technician	8	2.00	-	-	-
Equipment Operator II	8	12.00	10.00	10.00	-
Staff Assistant	7	1.00	1.00	1.00	-
Sign Technician I	6	1.00	1.00	1.00	-
Equipment Operator I	6	18.00	18.00	18.00	-
Maintenance Technician II	5	6.00	6.00	6.00	-
Total Full-time		50.30	45.30	45.30	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		50.30	45.30	45.30	-

PUBLIC WORKS / UTILITY FACILITIES MAINTENANCE

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 85,909	\$ 94,487	\$ 88,900	93,043	\$ 4,143
Operating Expenditures	571,732	583,886	620,409	600,880	(19,529)
Capital Outlay	51,715	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 709,356	\$ 678,373	\$ 709,309	\$ 693,923	\$ (15,386)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY FACILITIES MAINTENANCE

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Equipment Operator II	8	1.00	1.00	1.00	-
Equipment Operator I	6	1.00	1.00	1.00	-
Total Full-Time		2.00	2.00	2.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		2.00	2.00	2.00	-

PUBLIC WORKS / UTILITY PARKS MAINTENANCE

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 564,071	\$ 586,507	\$ 617,100	617,231	\$ 131
Operating Expenditures	398,269	385,143	393,482	458,464	64,982
Capital Outlay	35,282	20,550	6,500	21,000	14,500
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 997,622	\$ 992,200	\$ 1,017,082	\$ 1,096,695	\$ 79,613

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Gator Carts	\$ 16,000
Trailer	5,000
Total	\$ 21,000

PUBLIC WORKS / UTILITY PARKS MAINTENANCE

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved	Approved	Proposed	Net Change
		FY 10	FY 11	FY 12	FY11-FY12
<u>Full-time</u>					
Parks Superintendent	16	-	-	-	-
Public Works Supervisor	12	1.00	1.00	1.00	-
Grounds Maintenance Supervisor	12	-	-	-	-
Equipment Operator III	10	1.00	2.00	2.00	-
Equipment Operator II	8	3.00	2.00	2.00	-
Equipment Operator I	6	3.00	3.00	3.00	-
Grounds Keeper II	6	-	-	-	-
Maintenance Worker	5	4.00	4.00	4.00	-
Grounds Keeper I	2	-	-	-	-
Total Full-time		12.00	12.00	12.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		12.00	12.00	12.00	-

PUBLIC WORKS / UTILITY FLEET MANAGEMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 155,267	\$ 190,333	173,950	188,321	\$ 14,371
Operating Expenditures	2,695,845	2,774,048	1,778,351	1,848,463	70,112
Capital Outlay	-	-	1,117,000	495,430	(621,570)
Debt Service	-	-	-	-	-
NonOperating Expenses	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	752,846	1,253,782	500,936
Total Expenditures	\$ 2,851,112	\$ 2,964,381	\$ 3,822,147	\$ 3,785,996	\$ (36,151)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Tire Balancer	\$ 18,000
A/C Maintenance Machine	6,000
New and Replacment Vehicles (see pages 257 - 262 for detailed listing)	471,430
Total	\$ 495,430

PUBLIC WORKS / UTILITY FLEET MANAGEMENT

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Mechanic Shop Supervisor	12	1.00	1.00	1.00	-
Mechanic I	9	2.00	2.00	2.00	-
Total Full-time		3.00	3.00	3.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		3.00	3.00	3.00	-

PUBLIC WORKS / UTILITY ADMINISTRATION

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 917,930	\$ 921,165	\$ 875,700	875,282	\$ (418)
Operating Expenditures	385,058	393,575	287,947	291,454	3,507
Capital Outlay	-	-	-	8,500	8,500
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,302,988	\$ 1,314,740	\$ 1,163,647	\$ 1,175,236	\$ 11,589

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Fire Sprinkler System Replacement	\$ 8,500
Total	<u>\$ 8,500</u>

PUBLIC WORKS / UTILITY ADMINISTRATION

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Public Works Director	22	0.70	0.70	0.70	-
Utility Development Manager	19	1.00	1.00	1.00	-
Environmental Specialist	17	1.00	1.00	1.00	-
Project Coordinator	15	1.00	1.00	1.00	-
Utility Inspector	14	1.00	1.00	1.00	-
Inventory Coordinator	12	1.00	1.00	1.00	-
Construction Inspector	12	1.00	1.00	1.00	-
Office Manager	12	1.00	1.00	1.00	-
Engineering Technician	11	1.00	1.00	1.00	-
Utility Development Review Technician	11	1.00	1.00	1.00	-
Senior Staff Assistant	8	1.00	-	-	-
Staff Assistant	7	1.00	1.00	1.00	-
Total Full-time		11.70	10.70	10.70	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		11.70	10.70	10.70	-

PUBLIC WORKS / UTILITY UTILITY MAINTENANCE

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 476,508	\$ 449,588	\$ 440,700	409,482	\$ (31,218)
Operating Expenditures	254,133	202,705	191,160	225,542	34,382
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 730,641	\$ 652,293	\$ 631,860	\$ 635,024	\$ 3,164

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY UTILITY MAINTENANCE

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Mechanical Technician - Lead	14	1.00	1.00	1.00	-
Mechanical Technician III	13	2.00	2.00	2.00	-
Mechanical Technician II	8	2.00	2.00	2.00	-
Mechanical Technician I	6	2.00	2.00	2.00	-
Total Full-time		7.00	7.00	7.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		7.00	7.00	7.00	-

PUBLIC WORKS / UTILITY WASTEWATER COLLECTION

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,055,063	\$ 1,045,396	\$ 957,600	1,001,794	\$ 44,194
Operating Expenditures	1,333,401	1,256,979	1,171,021	1,232,265	61,244
Capital Outlay	12,794	10,540	5,000	5,000	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	58,184	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 2,401,258	\$ 2,371,099	\$ 2,133,621	\$ 2,239,059	\$ 105,438

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Reuse water meters	\$ 5,000
Total	\$ 5,000

PUBLIC WORKS / UTILITY WASTEWATER COLLECTION

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Manager	19	1.00	1.00	1.00	-
Utility Systems Supervisor	15	1.00	1.00	1.00	-
Utility Systems Technician - Lead	12	2.00	2.00	2.00	-
Utility Systems Technician III	9	4.00	4.00	4.00	-
Customer Service Field Technician II	8	1.00	1.00	1.00	-
Utility Systems Technician II	7	5.00	5.00	5.00	-
Utility System Technician I	5	4.00	4.00	4.00	-
Total Full-time		18.00	18.00	18.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		18.00	18.00	18.00	-

PUBLIC WORKS / UTILITY WASTEWATER TREATMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 626,465	\$ 607,372	\$ 602,350	591,773	\$ (10,577)
Operating Expenditures	1,236,987	1,128,166	1,103,876	1,166,656	62,780
Capital Outlay	17,816	18,176	-	10,000	10,000
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,881,268	\$ 1,753,714	\$ 1,706,226	\$ 1,768,429	\$ 62,203

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Gator Carts	\$ 10,000
Total	\$ 10,000

PUBLIC WORKS / UTILITY WASTEWATER TREATMENT

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Chief Operator	15	1.00	1.00	1.00	-
Utility Systems Operator - Lead	13	1.00	1.00	1.00	-
Reuse Technician	11	1.00	1.00	1.00	-
Utility Systems Operator II	10	2.00	2.00	2.00	-
Utility Systems Operator I	8	4.00	4.00	4.00	-
Total Full-time		9.00	9.00	9.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		9.00	9.00	9.00	-

PUBLIC WORKS / UTILITY WATER PLANT #1

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 585,835	\$ 608,355	\$ 600,800	608,488	\$ 7,688
Operating Expenditures	1,271,279	921,038	1,107,952	1,181,278	73,326
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,857,114	\$ 1,529,393	\$ 1,708,752	\$ 1,789,766	\$ 81,014

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY WATER PLANT #1

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Chief Operator	15	1.00	1.00	1.00	-
Utility Systems Operator - Lead	13	1.00	1.00	1.00	-
Utility Systems Operator III	12	2.00	1.00	1.00	-
Utility Systems Operator II	10	1.00	2.00	2.00	-
Utility Systems Technician III	9	1.00	2.00	2.00	-
Utility Systems Operator I	8	3.00	3.00	3.00	-
Total Full-time		9.00	10.00	10.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		9.00	10.00	10.00	-

PUBLIC WORKS / UTILITY WATER PLANT #2

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 469,215	\$ 432,693	\$ 458,000	436,783	\$ (21,217)
Operating Expenditures	985,568	781,778	765,796	856,441	90,645
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,454,783	\$ 1,214,471	\$ 1,223,796	\$ 1,293,224	\$ 69,428

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY WATER PLANT #2

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Chief Operator	15	1.00	1.00	1.00	-
Utility Systems Operator - Lead	13	1.00	1.00	1.00	-
Utility Systems Operator III	12	-	1.00	1.00	-
Utility Systems Operator II	10	1.00	1.00	2.00	1.00
Utility Systems Operator I	8	5.00	3.00	2.00	(1.00)
Total Full-time		8.00	7.00	7.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		8.00	7.00	7.00	-

PUBLIC WORKS / UTILITY WATER PLANT #3

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 427,006	\$ 454,645	\$ 463,950	437,065	\$ (26,885)
Operating Expenditures	449,000	508,881	509,295	526,358	17,063
Capital Outlay	7,264	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 883,270	\$ 963,526	\$ 973,245	\$ 963,423	\$ (9,822)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY WATER PLANT #3

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Chief Operator	15	1.00	1.00	1.00	-
Utility Systems Operator - Lead	13	1.00	1.00	1.00	-
Utility Systems Operator III	12	1.00	1.00	1.00	-
Utility Systems Operator II	10	2.00	2.00	2.00	-
Utility Systems Operator I	8	2.00	2.00	2.00	-
Total Full-time		7.00	7.00	7.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		7.00	7.00	7.00	-

PUBLIC WORKS / UTILITY WATER QUALITY

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 349,728	\$ 337,910	\$ 358,150	347,964	\$ (10,186)
Operating Expenditures	109,838	75,499	73,732	122,129	48,397
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 459,566	\$ 413,409	\$ 431,882	\$ 470,093	\$ 38,211

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY WATER QUALITY

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Manager	19	1.00	1.00	1.00	-
Utility Systems Technician - Lead	12	1.00	1.00	1.00	-
Utility Systems Technician II	7	2.00	2.00	2.00	-
Utility System Technician I	5	1.00	1.00	1.00	-
Total Full-time		5.00	5.00	5.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		5.00	5.00	5.00	-

PUBLIC WORKS / UTILITY WATER DISTRIBUTION

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,516,792	\$ 1,510,255	\$ 1,360,000	1,421,861	\$ 61,861
Operating Expenditures	1,081,202	2,083,778	932,415	931,105	(1,310)
Capital Outlay	997,270	479,547	485,785	452,452	(33,333)
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 3,595,264	\$ 4,073,580	\$ 2,778,200	\$ 2,805,418	\$ 27,218

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
New meter installations	\$ 217,452
Meter change out program	235,000
Total	\$ 452,452

PUBLIC WORKS / UTILITY WATER DISTRIBUTION

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Utility Systems Manager	19	1.00	1.00	1.00	-
Utility Systems Supervisor	15	1.00	1.00	1.00	-
Utility Systems Technician - Lead	12	2.00	2.00	2.00	-
Utility Systems Technician III	9	3.00	3.00	3.00	-
Lead Meter Reader	8	1.00	1.00	1.00	-
Customer Service Field Technician II	8	1.00	1.00	1.00	-
Utility Systems Technician II	7	7.00	7.00	7.00	-
Utility System Technician I	5	5.00	4.00	4.00	-
Meter Reader	4	4.00	4.00	4.00	-
Total Full-time		25.00	24.00	24.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		25.00	24.00	24.00	-

PUBLIC WORKS / UTILITY CUSTOMER SERVICE

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 694,788	\$ 748,408	\$ 824,650	821,797	\$ (2,853)
Operating Expenditures	394,170	355,665	336,600	334,427	(2,173)
Capital Outlay	9,433	-	-	-	-
Debt Service	36,724	34,448	30,000	30,000	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,135,115	\$ 1,138,521	\$ 1,191,250	\$ 1,186,224	\$ (5,026)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY CUSTOMER SERVICE

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Accountant I	14	1.00	1.00	1.00	-
Customer Service Manager	15	-	-	1.00	1.00
Customer Service Supervisor	12	1.00	1.00	-	(1.00)
Accounting Technician II	10	2.00	2.00	2.00	-
Customer Service Lead	10	-	-	1.00	1.00
Customer Service Representative II	8	1.00	1.00	2.00	1.00
Customer Service Representative I	6	9.00	9.00	9.00	-
Data Entry Clerk	5	1.00	1.00	1.00	-
Total Full-time		15.00	15.00	17.00	2.00
<u>Part-time/Temporary</u>					
Mail Clerk	2	1.00	1.00	1.00	-
Total Part-time/Temporary		1.00	1.00	1.00	-
Total Personnel		16.00	16.00	18.00	2.00

**PUBLIC WORKS / UTILITY
UTILITY NON-DEPARTMENTAL**

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 23,000	\$ 19,000	\$ -	\$ -	\$ -
Operating Expenditures	10,576,040	10,746,020	2,347,877	2,049,771	(298,106)
Capital Outlay	(1,044,576)	(508,263)	-	-	-
Debt Service	7,684,468	6,937,094	11,452,984	11,308,656	(144,328)
Grants and Aide	10,000	10,000	10,000	10,000	-
Transfers	2,143,952	3,625,469	2,198,350	2,252,991	54,641
Contingency	-	-	200,010	213,181	13,171
Total Expenditures	\$ 19,392,884	\$ 20,829,320	\$ 16,209,221	\$ 15,834,599	\$ (374,622)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

PUBLIC WORKS / UTILITY STORMWATER OPERATIONS

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ -	\$ -	1,148,050	1,337,368	\$ 189,318
Operating Expenditures	-	-	151,000	587,588	436,588
Capital Outlay	-	-	1,390,000	900,600	(489,400)
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 2,689,050	\$ 2,825,556	\$ 136,506

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Pipe replacement	\$ 300,000
Swale rehabilitation	525,600
Valley gutter replacement	75,000
Total	\$ 900,600

PUBLIC WORKS / UTILITY STORMWATER OPERATIONS

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Public Works Supervisor	12	-	2.00	2.00	-
Project Specialist	11	-	1.00	1.00	-
Equipment Operator III	10	-	4.00	4.00	-
Swale Specialist	10	-	2.00	2.00	-
Equipment Operator II	8	-	10.00	10.00	-
Equipment Operator I	6	-	7.00	7.00	-
Maintenance Worker	5	-	1.00	1.00	-
Total Full-time		-	27.00	27.00	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		-	27.00	27.00	-

ENGINEERING & STORMWATER

The Department is responsible for assisting with the design, construction, and maintenance of the City's infrastructure. Protocols have been set to ensure that new construction will meet the established technical standards and achieve a high quality of life, as determined by the elected officials.

In 2004, the City of Palm Coast established a Stormwater Utility and the technical administrative functions of this utility are performed by the Engineering & Stormwater Department and are a separate function from the Engineering Division of the department.

The Stormwater Division functions include: maintaining the freshwater and saltwater canal systems, modeling the existing stormwater drainage system, implementing the revised Stormwater Ordinance, calculating the equivalent residential units (ERU) for stormwater billing purposes, and preparation of plans for replacement or repair of the drainage system.

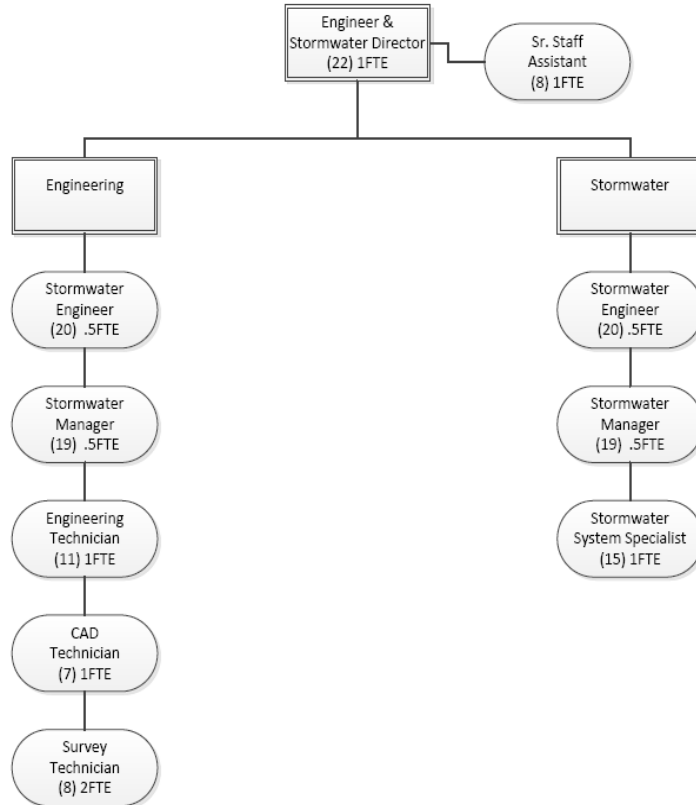
The Engineering Division functions include: plan review of new infrastructure and developments, establishing technical standards, inventory of infrastructure assets, and supporting all other departments with technical issues.

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness
 - a. Inspect canal/waterway drainage problems within three days of being reported.
2. Expand the local economy
 - a. Review site plans and plat-related applications and provide comments within ten working days of submittal.
 - b. Review utility right-of-way utilization permits within twenty-four hours of request
3. Manage growth for quality, sustainable community
 - a. Survey and design twenty-five miles of swales, drainage pipes, and related valley gutters for replacement each year.
 - b. Install street lights at designated intersections within eight weeks of request.
 - c. Replace one water control structure per year.

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City.	73,910	74,067	75,180	75,617
Streets (miles).	550	575	580	580
City area (square miles).	81	81	81	81
EFFICIENCY/EFFECTIVENESS:				
RESULTS:				
Engineering cost per capita.	\$15.63	\$14.65	\$5.24	\$6.70
Citizen rating of ease of car travel within the City.	50%	62%	57%	60%
Citizen rating of City traffic signal timing.	46%	46%	43%	45%
Citizen rating of street lighting.	38%	36%	37%	39%
Citizen rating of quality of storm drainage. (Percent "excellent" or "good").	49%	43%	57%	61%

ENGINEERING & STORMWATER



1/23/2012

ENGINEERING & STORMWATER ENGINEERING

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,000,619	\$ 1,038,341	\$ 212,650	438,252	\$ 225,602
Operating Expenditures	221,015	196,510	181,437	68,253	(113,184)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 1,221,634	\$ 1,234,851	\$ 394,087	\$ 506,505	\$ 112,418

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

ENGINEERING & STORMWATER ENGINEERING

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Engineering & Stormwater Director	22	0.45	0.45	0.45	-
Stormwater Engineer	20	-	0.50	0.50	-
Development Review Engineer	20	1.00	-	-	-
Traffic Engineer	20	1.00	-	-	-
Construction Manager	19	1.00	-	-	-
Stormwater Manager	19	-	-	0.50	0.50
Stormwater System Specialist	15	-	1.00	-	(1.00)
Project Coordinator	15	3.00	-	-	-
Construction Inspector	12	8.00	-	-	-
Engineering Technician	11	-	-	1.00	1.00
Right-of-Way Inspector	11	1.00	-	-	-
Development Review Technician	11	1.00	-	-	-
Senior Staff Assistant	8	-	0.50	0.50	-
Survey Technicians	8	-	-	2.00	2.00
CAD Technician	7	-	-	1.00	1.00
Staff Assistant	7	1.00	-	-	-
Total Full-time		17.45	2.45	5.95	3.50
<u>Part-time/Temporary</u>					
Development Review Technician	11	-	1.00	1.00	-
Total Part-time/Temporary		-	1.00	1.00	-
Total Personnel		17.45	3.45	6.95	3.50

ENGINEERING & STORMWATER STORMWATER MANAGEMENT

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 1,141,806	\$ 1,145,048	\$ 569,085	313,064	\$ (256,021)
Operating Expenditures	2,465,372	3,008,623	1,633,013	985,388	(647,625)
Capital Outlay	-	-	1,426,711	1,780,600	353,889
Debt Service	(16,879)	185,901	465,627	1,502,302	1,036,675
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	489,682	391,450	44,000	68,000	24,000
Contingency	-	-	652,869	-	(652,869)
Total Expenditures	\$ 4,079,981	\$ 4,731,022	\$ 4,791,305	\$ 4,649,354	\$ (141,951)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
Land	\$ 15,000
Canal pipe and seawall replacement	35,000
Control structure rehabilitation	1,730,600
Remote sensors at gauge locations	-
Total	\$ 1,780,600

ENGINEERING & STORMWATER STORMWATER MANAGEMENT

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Engineering and Stormwater Director	22	0.55	0.55	0.55	-
Stormwater Engineer	20	1.00	0.50	0.50	-
Stormwater Manager	19	1.00	1.00	0.50	(0.50)
Stormwater System Specialist	15	-	-	1.00	1.00
Office Manager	12	1.00	-	-	-
Engineering Technician	11	1.00	1.00	-	(1.00)
Right of Way Inspector	10	4.00	-	-	-
Equipment Operator III	10	2.00	-	-	-
Permit Technician	8	2.00	-	-	-
Survey Technician	8	2.00	2.00	-	(2.00)
Senior Staff Assistant	8	-	0.50	0.50	-
Equipment Operator II	8	5.00	-	-	-
Staff Assistant	7	2.00	-	-	-
CAD Technician	7	1.00	1.00	-	(1.00)
Customer Service Rep I	6	2.00	2.00	-	(2.00)
Equipment Operator I	6	4.00	-	-	-
Maintenance Worker	5	1.00	-	-	-
Total Full-time		29.55	8.55	3.05	(5.50)
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		29.55	8.55	3.05	(5.50)

RECREATION AND PARKS

The Palm Coast Parks and Recreation Department provides comprehensive, quality and safe parks and recreation programs, facilities and services to enrich the quality of life for all residents and visitors to Palm Coast.

In recent years the City has worked hard to improve its Parks and Recreation infrastructure by building the Palm Coast Linear Park, working with the Florida Inland Navigation District to build the southern trail along the Intra-Coastal Waterway, Waterfront Park, Heroes Park, Seminole Woods Neighborhood Park and the Palm Coast Tennis Center. With these projects complete along with the renovation of Palm Harbor Golf Course, the department focus has shifted to enriching the lives of our residents through quality recreation programs, activities and events.

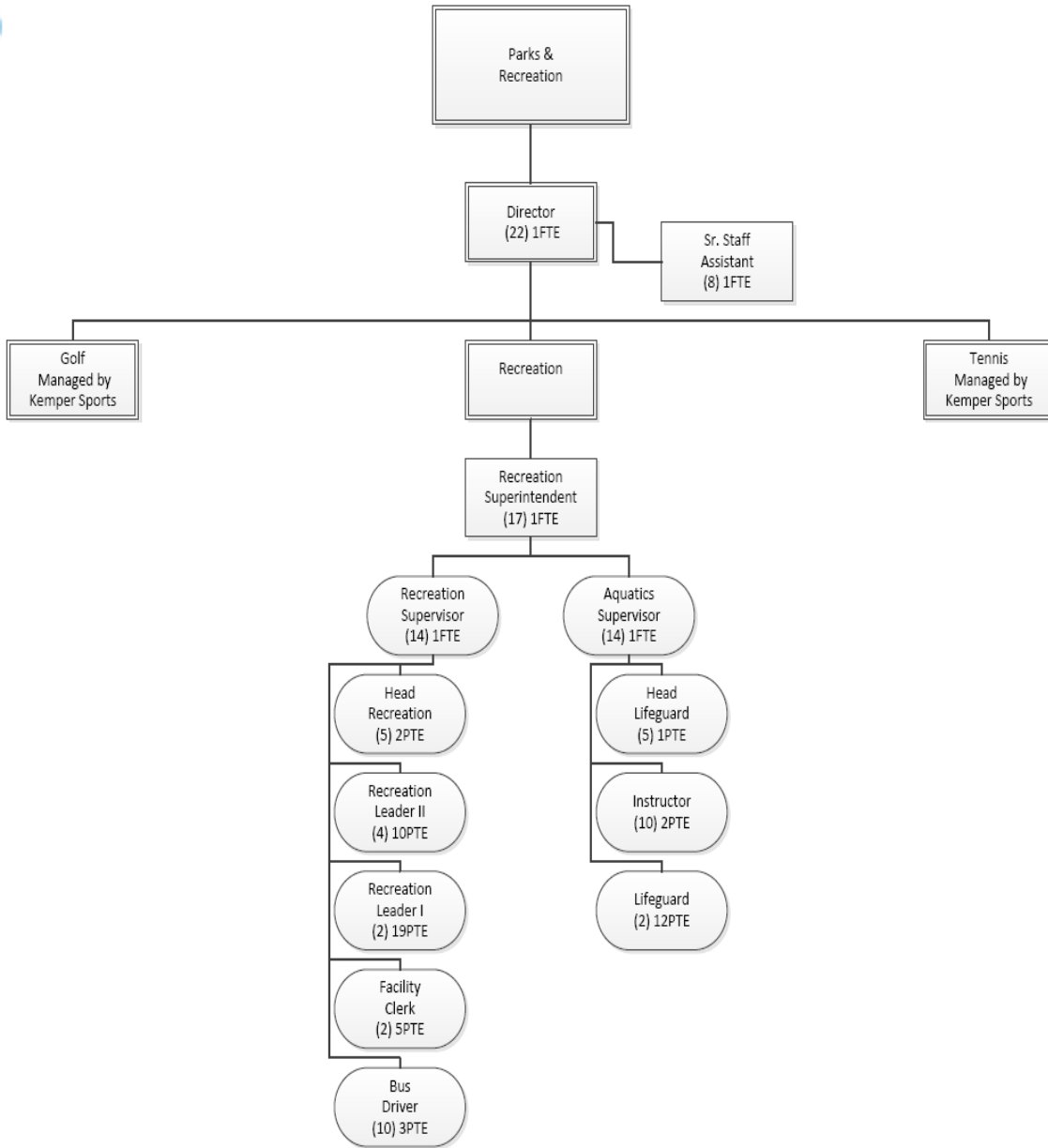
The Palm Coast Parks and Recreation Department continues to provide our families with a quality, safe summer camp experience for toddlers, school aged youth and teens. Residents can also participate in a variety of aquatic programs, athletic leagues, trips and tours, lectures and workshops or spend the day at one of our annual events including the Rock-n-Ribfest, Egg-stravaganza, Parks and Recreation Month Celebration, Seafood Festival or the Starlight Holiday Event.

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness
 - a. Recover at least 30% of expenses through fees.
2. Manage growth for a quality, sustainable community
 - a. Increase recreation program participation by 10% annually.

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City.	73,910	74,067	75,180	75,617
Facilities.	3	4	4	4
Parks.	10	11	11	11
Recreation and athletic fees collected.	\$193,240	\$158,546	\$181,900	\$170,700
EFFICIENCY/EFFECTIVENESS:				
Net recreation and athletic cost per capita.	\$11.07	\$10.10	\$13.54	\$14.36
Percent of costs recovered.	19.1%	17.5%	15.2%	13.6%
Citizen rating of City parks	78%	80%	82%	83%
Citizen rating of recreation programs and classes.	70%	70%	66%	68%
Citizen rating of City recreation centers and facilities. (Percent "excellent" or "good").	66%	65%	65%	67%

RECREATION AND PARKS



1/23/2012

RECREATION AND PARKS RECREATION / ATHLETICS

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 194,199	\$ 207,295	\$ -	\$ -	\$ -
Operating Expenditures	48,770	78,124	332,000	304,800	(27,200)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	2,000	1,000	1,000	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 242,969	\$ 287,419	\$ 333,000	\$ 305,800	\$ (27,200)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	<u>\$ -</u>

RECREATION AND PARKS

RECREATION / ATHLETICS

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Recreation and Parks Director	22	1.00	1.00	1.00	-
Recreation Superintendent	17	-	1.00	1.00	-
Facilities Manager	16	1.00	-	-	-
Recreation Supervisor	14	-	2.00	1.00	(1.00)
Aquatics Supervisor	14	-	-	1.00	1.00
Recreation Manager	11	1.00	-	-	-
Facilities Coordinator	8	1.00	-	-	-
Senior Staff Assistant	8	-	1.00	1.00	-
Staff Assistant	7	1.00	-	-	-
Recreation Leader II	4	1.00	-	-	-
Facilities Clerk	2	2.00	-	-	-
Total Full-time		8.00	5.00	5.00	-
<u>Part-time/Temporary</u>					
Instructor	10	2.00	4.00	2.00	(2.00)
Bus Drivers	10	-	-	3.00	3.00
Head Lifeguard	5	1.00	1.00	1.00	-
Head Recreation Leader	5	-	-	2.00	2.00
Recreation Leader II	4	3.00	14.00	10.00	(4.00)
Facilities Clerk	2	2.00	6.00	5.00	(1.00)
Lifeguard	2	13.00	22.00	12.00	(10.00)
Recreation Leader I	2	14.00	24.00	19.00	(5.00)
Total Part-time/Temporary		35.00	71.00	54.00	(17.00)
Total Personnel		43.00	76.00	59.00	(17.00)

RECREATION AND PARKS TENNIS CENTER

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 194,199	\$ 207,295	\$ -	\$ -	\$ -
Operating Expenditures	48,770	78,124	332,000	304,800	(27,200)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	-	2,000	1,000	1,000	-
Contingency	-	-	-	-	-
Total Expenditures	\$ 242,969	\$ 287,419	\$ 333,000	\$ 305,800	\$ (27,200)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	\$ -

RECREATION AND PARKS TENNIS CENTER

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Tennis Superintendent	16	1.00	-	-	-
Tennis Supervisor	11	1.00	-	-	-
Facilities Clerk	2	1.00	-	-	-
Total Full-time		3.00	-	-	-
<u>Part-time/Temporary</u>					
Facilities Clerk	2	2.00	-	-	-
Total Part-time/Temporary		2.00	-	-	-
Total Personnel		5.00	-	-	-

RECREATION AND PARKS GOLF COURSE

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 45,853	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	38,365	1,876,394	1,567,600	1,646,100	78,500
Capital Outlay	-	-	18,100	-	(18,100)
Debt Service	-	-	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	-	-
Transfers	4,500,000	373,586	18,000	22,000	4,000
Contingency	-	-	-	-	-
Total Expenditures	<u>\$ 4,584,218</u>	<u>\$ 2,249,980</u>	<u>\$ 1,603,700</u>	<u>\$ 1,668,100</u>	<u>\$ 64,400</u>

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY 12
N/A	\$ -
Total	<u>\$ -</u>

RECREATION AND PARKS GOLF COURSE

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
N/A		-	-	-	-
Total Full-time		-	-	-	-
<u>Part-time/Temporary</u>					
N/A		-	-	-	-
Total Part-time/Temporary		-	-	-	-
Total Personnel		-	-	-	-

GENERAL FUND NON-DEPARTMENTAL

The purpose of this budget is to provide for expenditures that are not related to a specific City department. These include community grants, transfers to other funds, reserves, and other types of expenditures.

Grants and Aide are made up of the following:

RSVP (Flagler Volunteer Services)	\$	25,000
Historical Society	\$	3,000
Cultural Arts (various groups)	\$	20,000
Agricultural Museum	\$	25,000

Transfers are made up of the following:

SR100 Community Redevelopment Fund	\$	515,874
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EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	236,108	59,798	60,000	65,000	5,000
Capital Outlay	31,205	-	-	-	-
Debt Service	39,480	39,480	-	-	-
Grants and Aide	219,500	110,379	126,000	73,000	(53,000)
Transfers	452,327	6,587,620	630,016	515,874	(114,142)
Contingency	-	-	35,991	23,388	(12,603)
Total Expenditures	<u>\$ 978,620</u>	<u>\$ 6,797,277</u>	<u>\$ 852,007</u>	<u>\$ 677,262</u>	<u>\$ (174,745)</u>

INFORMATION TECHNOLOGY AND COMMUNICATIONS

The Information Technology & Communication Department's (IT&C) primary role is to provide services to other City departments and to distribute information to our citizens and customers. These services are provided by three divisions: IT Applications, IT Operations, and Video Productions. Services IT&C provides to our citizens and customers include development and maintenance of the City's website, the introduction of additional E-Gov online services, automated voice solutions (IVR), and to provide informative, and emergency information via the City's cable channel PCMA TV199.

Chief among our goals this year is improving interagency cooperation and improving local services for Palm Coast residents. In cooperation with Flagler County, we will create a unified emergency communications network used by all Flagler County agencies by merging existing 800 MHz networks. Palm Coast FiberNET, a municipal owned, fiber based open access network, began offering service in late FY2010. This will provide an additional revenue source going forward.

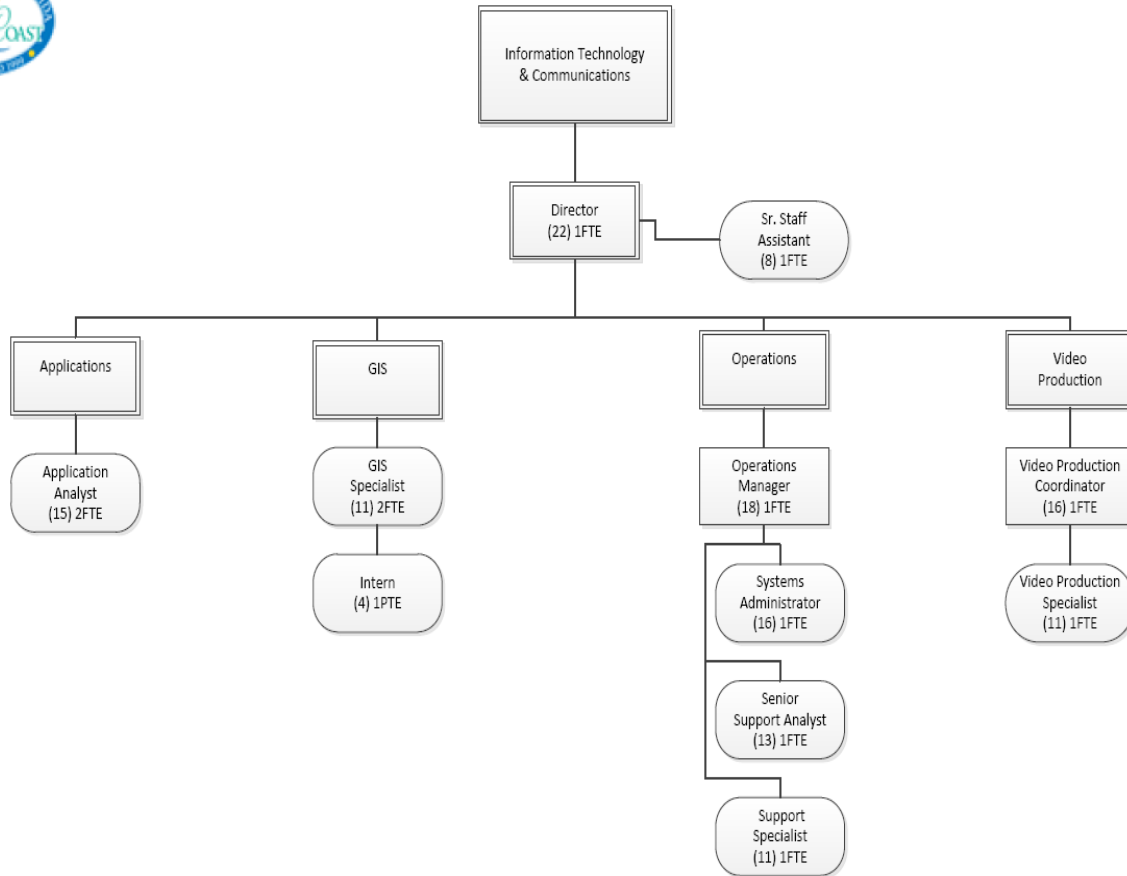
Continuing in the direction of "going green", IT&C has implemented several paperless solutions this year to conserve resources and streamline processes. The IT&C department will continue to improve vital City processes while introducing new services where appropriate. One of this year's undertakings is the continued deployment of security features within our parks and facilities. Also, a new green service has been passed along to residents in the form of utility e-bills as an alternative to receiving paper bills each month.

Departmental Goals, Objectives and Performance Review:

1. Provide quality services while maintaining the City's financial soundness

PERFORMANCE REVIEW	FY 09	FY 10	FY 11	FY 12
DEMAND/WORKLOAD:				
Population – City	73,910	74,067	75,180	75,617
City departments.	8	8	8	8
City employees (FTE).	435.80	428.30	396.13	385.81
Number of PCs in service.	430	413	400	400
EFFICIENCY/EFFECTIVENESS:				
Department operating cost per capita.	\$30.09	\$30.74	\$27.43	\$28.45
External revenues as a percentage of total expenditures.	-	9.45%	8.13%	16.46%

INFORMATION TECHNOLOGY AND COMMUNICATIONS



1/23/2012

INFORMATION TECHNOLOGY AND COMMUNICATIONS

EXPENDITURE SUMMARY

Expenditures	Actual FY 09	Actual FY 10	Projected FY 11	Proposed FY 12	Net Change FY11-FY12
Personal Services	\$ 966,575	\$ 1,082,951	\$ 787,100	\$ 832,420	\$ 45,320
Operating Expenditures	1,322,890	1,428,526	1,480,121	1,462,316	(17,805)
Capital Outlay	125,556	-	653,000	299,300	(353,700)
Debt Service	-	11,180	-	-	-
NonOperating Expenditures	-	-	-	-	-
Grants and Aide	-	-	-	300,000	300,000
Transfers	-	-	-	12,000	12,000
Contingency	-	-	-	-	-
Total Expenditures	\$ 2,415,021	\$ 2,522,657	\$ 2,920,221	\$ 2,906,036	\$ (14,185)

CAPITAL OUTLAY SCHEDULE

Description	Proposed FY12
Plotter	\$ 8,000
Servers	10,000
Security - Access Control and Cameras	10,000
VDI Infrastructure	56,300
Fiber optic system	215,000
Total	\$ 299,300

INFORMATION TECHNOLOGY AND COMMUNICATIONS

PERSONNEL ROSTER

Classification Title	Pay Grade	Approved FY 10	Approved FY 11	Proposed FY 12	Net Change FY11-FY12
<u>Full-time</u>					
Information Technology & Communications Director	22	1.00	1.00	1.00	-
ITC Applications Manager	18	1.00	-	-	-
ITC Operations Manager	18	1.00	1.00	1.00	-
Video Production Coordinator	16	1.00	1.00	1.00	-
System Administrator	16	-	-	1.00	1.00
Communications Administrator	16	1.00	1.00	-	(1.00)
Application Analyst	15	2.00	2.00	2.00	-
ITC Senior Support Analyst	13	-	-	1.00	1.00
ITC Support Specialist	11	3.00	2.00	1.00	(1.00)
GIS Specialist	11	2.00	2.00	2.00	-
Video Production Specialist	11	1.00	1.00	1.00	-
Senior Staff Assistant	8	1.00	1.00	1.00	-
Total Full-time		14.00	12.00	12.00	-
<u>Part-time/Temporary</u>					
IT Support Specialist	11	-	-	-	-
Intern	4	1.00	1.00	1.00	-
Total Part-time/Temporary		1.00	1.00	1.00	-
Total Personnel		15.00	13.00	13.00	-



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