PROGRAMMER
NOW HIRING

CITY OF PALM COAST CAREER
OPPORTUNITY

CITY OF PALM COAST, FLORIDA
PALM COAST
INCORPORATED 1999

The City

One of Florida's newest cities (incorporated 1999), Palm Coast is a Florida paradise – situated on 70 miles of saltwater and freshwater canals and the Intracoastal Waterway and just minutes from pristine Atlantic Ocean beaches. Vibrant lifestyle and the natural environment go hand-in-hand here. The City offers a dozen beautiful parks, 125+ miles of connecting trails and paths for walking/bicycling, abundant fishing and boating, a year-round Running Series, and world-class tennis and golf. Lined with historic oaks, towering pines and indigenous vegetation, Palm Coast's parks and trails showcase the splendid elegance of the native Florida landscape. Bird-watching is popular at St. Joe Walkway and Linear Park, which are designated as Great Florida Birding & Wildlife Trails, and visitors can spot dolphins and seabirds as they stroll along the Intracoastal at Waterfront Park. The City currently has an estimated population of 85,000.

The Position

The City of Palm Coast is looking for a meticulous and technically skilled Computer Programmer to develop and maintain our organization's systems software and computing infrastructure. The Computer Programmer's duties will include managing systems performance, reviewing and updating existing programs, identifying and fixing defects, supporting data architecture, generating reports, developing in-house software, and mitigating potential risk. Your expertise in the craft of programming will assist our organization in increasing efficiency and service through construction, maintenance, and streamlining of our computing systems and programs.

The ideal candidate for this role must possess superior coding skills, excellent communication, high concentration levels, good task management, and superior problem solving and critical thinking skills. Essentially, the outstanding Computer Programmer must enhance the efficiency and cost-effectiveness of systems, resolve errors, and design programs that are customized to our organization's needs.

Employees in this classification function at a professional level, and are responsible for analyzing technical software applications and promoting optimal performance in systems development through use of state-of-the-art information technology. Provides continuous monitoring of work processes to ensure quality assurance/control and improvements to current processes and procedures where applicable.

Key Duties and Responsibilities

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.
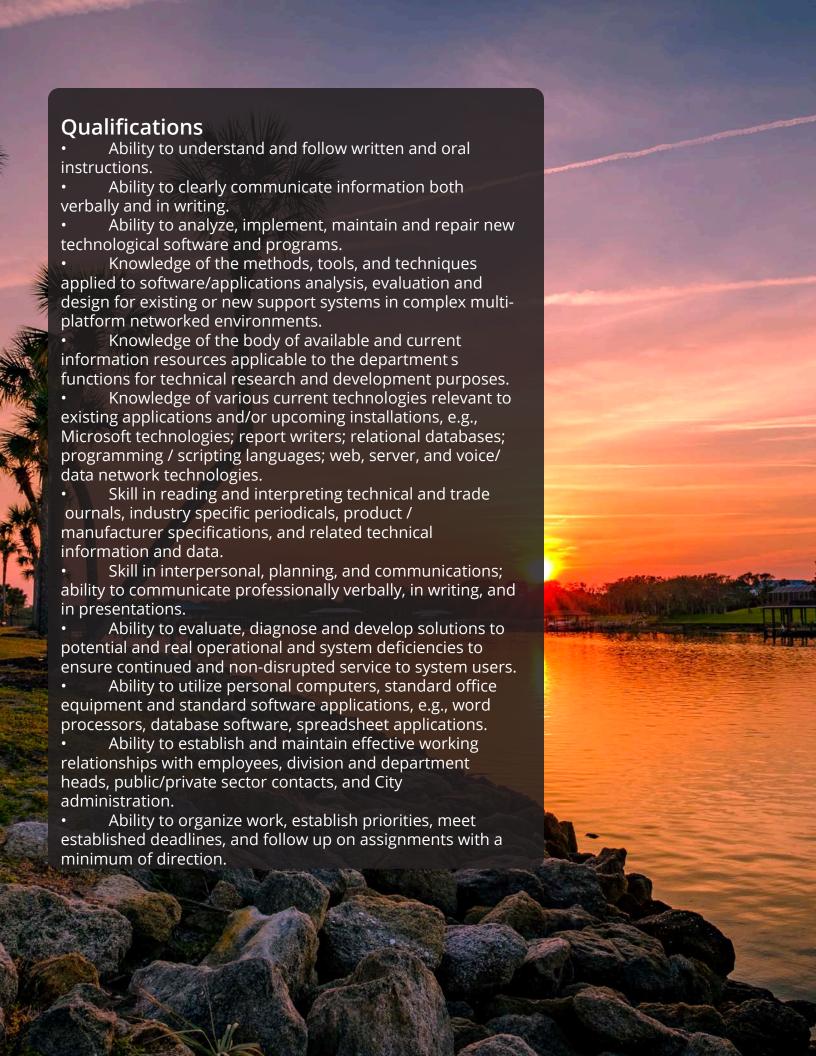
•	Creates, writes, codes, tests, debugs and maintains program coding to ensure proper functioning of applications and systems.

•	Researches, tests, analyzes and repairs routine and complex software issues.

•	Receives, prioritizes and responds to staff, end user and department requests for troubleshooting, maintenance and resolution of City web pages; maintains current website information and ensures quality control.

•	Develops new applications/programs to streamline business processes and improve efficiency of citizen-facing interactions.

•	Maintains an awareness of new products, technologies, trends, and advances in the profession; reads professional manuals and publications to increase knowledge of computer operations; attends user group meetings, conferences, workshops, and training sessions as appropriate.

•	Performs related duties as directed.

Computer Programmer Responsibilities

- Coding and debugging.
- Designing and testing computer structures.
- Troubleshooting system errors.
- Writing computer instructions.
- Managing database systems.
- Maintaining operating systems.
- Editing source-code.
- Profiling and analyzing algorithms.
- Implementing build systems.
- Providing tech support.

Computer Programmer Requirements

- Degree in Computer Science or Computer Programming or 2 years experience in the related field of work
- End user oriented.
- Expert IT skills.
- Strong aptitude for math.
- Advanced knowledge of operating systems.
- Analytical and problem-solving skills.
- SQL, C#, JavaScript, and HTML experience.
- Aptitude for learning new technology.
- Deadline driven.
- Superior communication skills.

Qualifications

• Ability to understand and follow written and oral instructions.

• Ability to clearly communicate information both verbally and in writing.

• Ability to analyze, implement, maintain and repair new technological software and programs.

• Knowledge of the methods, tools, and techniques applied to software/applications analysis, evaluation and design for existing or new support systems in complex multi-platform networked environments.

• Knowledge of the body of available and current information resources applicable to the department s functions for technical research and development purposes.

• Knowledge of various current technologies relevant to existing applications and/or upcoming installations, e.g., Microsoft technologies; report writers; relational databases; programming / scripting languages; web, server, and voice/data network technologies.

• Skill in reading and interpreting technical and trade ournals, industry specific periodicals, product / manufacturer specifications, and related technical information and data.

• Skill in interpersonal, planning, and communications; ability to communicate professionally verbally, in writing, and in presentations.

• Ability to evaluate, diagnose and develop solutions to potential and real operational and system deficiencies to ensure continued and non-disrupted service to system users.

• Ability to utilize personal computers, standard office equipment and standard software applications, e.g., word processors, database software, spreadsheet applications.

• Ability to establish and maintain effective working relationships with employees, division and department heads, public/private sector contacts, and City administration.

• Ability to organize work, establish priorities, meet established deadlines, and follow up on assignments with a minimum of direction.

The Ideal Candidate

If you love to use technology to solve problems, or derive value in knowing the work you do makes a difference in the lives of others, we ust might be the right fit for you.

The ideal candidate for the Programmer position will have a working knowledge of a wide array of technologies in order to increase efficiencies throughout the City. They will be proactive in thinking of technical solutions for our customer's problems.

The ability to find creative solutions to problems, communicate technical ideas to non-technical people, and to motivate through a positive attitude are also highly desired.

Compensation and Benefits

Starting salary range is $53,082 - $60,175. The full salary range is $53,082 – $81,455. The starting salary will depend on qualifications and experience. Benefits are excellent. The City offers a retirement plan where the City contributes 10% of the salary towards a 401(a) plan. In addition, the City offers an additional match up to 2% with employee contribution towards a 457 plan. For more information, about the City's benefits, such as health/dental insurance, vacation and sick leave, and other insurance plans, please contact Human Resources at human_resources@palmcoastgov.com or (386) 986-3718.

How to Apply

Apply online through the City's website at www.palmcoastgov.com/employment/openings. Questions should be directed to Human Resources at human_resources@palmcoastgov.com or (386) 986-3718.

Confidentiality

Under the Florida Public Records Act, all applicants are subject to disclosure upon receipt. References are checked after the interview and selection process is completed.

The Process

Applications will be accepted until the position is filled. The City intends to conduct a comprehensive recruitment and selection process to ensure that not only a qualified candidate is selected, but also one who will complement the City's organizational culture.

Other Important Information

The City of Palm Coast is an Equal Opportunity Employer and encourages women, minorities, and veterans to apply. A veteran's preference will be awarded per Florida law.