



## **CLASSIFICATION DESCRIPTION**

**TITLE: LIFEGUARD (SEASONAL)                      JOB CODE: 2 (Non-Exempt)**

## **GENERAL DESCRIPTION OF DUTIES**

Under general supervision, the purpose of the position is to ensure the safety of patrons at the City's public swimming facility. Employees in this classification perform at entry staff level are responsible for monitoring various swimming activities as well as assisting with special functions. Employee assists in maintaining pool and surrounding facility area. Objective is to ensure safety and general welfare of the general public engaging in all swimming activities through guarding and instructing patrons.

## **SPECIFIC DUTIES AND RESPONSIBILITIES**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Performs protective service work ensuring the safe use of the swimming facility by patrons.
- Performs water rescue as needed and Cardio-Pulmonary Resuscitation (CPR) or first aid treatment to injured or ill patrons.
- Implementation of the Emergency Action Plan.
- Enforces pool and water safety rules in a tactful and effective manner.
- May assist in teaching swimming, water exercise, and other water related instructional classes to all age groups.
- Retrieves and places pool equipment and teaching materials in appropriate storage after each session; monitors weather conditions to ensure timely retrieval of materials and equipment.
- Maintains swimming pool and surrounding area to ensure the cleanliness and sanitation of recreational facilities.
- Complete and prepare incident and accident reports as necessary.
- Attends mandatory training sessions.
- Assists with various special projects, community programs and recreational functions.

- Performs light custodial tasks, e.g., empties trash receptacles, cleans and sanitizes bathroom facilities, removes debris.
- Performs related duties as directed.

### **MINIMUM TRAINING AND EXPERIENCE**

High School Diploma or GED from accredited school PREFERRED or current enrollment; supplemented by a demonstrated ability to perform the physical requirements of the position including the ability to swim 200 yard freestyle in under three (3) minutes; or an equivalent combination of education, training, and experience.

### **LICENSES, CERTIFICATIONS OR REGISTRATIONS**

Must possess and maintain current American Red Cross or YMCA Lifeguard Certification  
 Must possess and maintain current CPR and First Aid Certifications  
 Must possess and maintain AED for the Professional  
 Water Safety Instructor's (WSI) Certification PREFERRED

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Ability to understand and follow written and oral instructions.
- Knowledge of current principles and practices of water safety and instruction work.
- Proficiency in safe First Aid methods, procedures and practices.
- Ability to understand and record water quality readings and record results.
- Ability to clearly communicate information both verbally and in writing.
- Skill in the principles and techniques of customer relations skills; ability to deal diplomatically with frantic individuals; ability to react quickly and calmly in emergency situations.
- Ability to analytically observe, and objectively and clearly report routine and non-routine, emergency and non-emergency activities.
- Ability to establish and maintain effective working relationships with departmental staff, supervisors and the general public.

### **PHYSICAL REQUIREMENTS**

- While performing the essential functions of this job some tasks involve the ability to exert very moderate physical effort in light work, typically involving some combination of sitting, standing, walking and/or swimming.
- Emergency tasks and training involve the performance of physically demanding work, which may involve some combination of running, climbing or swimming, and may involve the lifting, carrying, pushing, and/or pulling of moderately heavy and/or heavy objects, materials and/or

persons. (20-150 pounds).

The City of Palm Coast, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, The City of Palm Coast, Florida will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.