



**CITY OF PALM COAST
INVITATION TO BID**

**ITB-UT-18-20
WASTE WATER TREATMENT PLANT NO. 1 CLARIFIER MECHANICAL
EQUIPMENT REPLACEMENT**

SCOPE OF SERVICES: The contractor shall furnish all labor, materials, equipment, tools, supervision, and any other items required for: the removing of existing equipment of two (2) clarifiers, numbers 5 & 6 of Waste Water Treatment Plant No. 1; furnish and installing new mechanical equipment in both clarifiers, new controls and yard piping.

CONTRACT TIME: Construction time to achieve Substantial Completion is **ninety (90)** consecutive calendar days from the date of the "Notice to Proceed," with an additional **thirty (30)** consecutive calendar days to achieve Final Completion.

BID DOCUMENTS & DRAWINGS, CONTRACT DOCUMENTS, and SUBMISSION: Bid/proposal documents are available at no-cost through the City's Procurement Portal at (<https://palmcoastgov.bonfirehub.com/portal>). Bids shall be prepared using the Bid Documents, Contract Documents and Drawings (if applicable). Bid/proposal submittals shall be received electronically through the City's Procurement Portal by the specified time and date. No other method of submission will be allowed or considered (i.e. mailed, emailed, or hand delivered).

CONTACT: All prospective Bidders/Proposers are hereby instructed not to contact any member of the City of Palm Coast City Council, City Manager, or City of Palm Coast staff members other than the noted contact person(s) regarding this bid/request at any time prior to the bid/request having been formally presented to, and voted on by, the City Council. Any such contact shall be cause for rejection of your bid/request submittal.

ADDENDA: Should revisions to the bid/proposal documents become necessary; the City shall post addenda information on the City's Procurement Portal Web Page (<https://palmcoastgov.bonfirehub.com/portal>). All Bidders/Proposers should check the City's Procurement Portal Web Page at least three (3) calendar days before the date fixed to verify information regarding Addenda. Failure to do so could result in rejection of the bid/proposal submittal as unresponsive. Proposer shall sign, date, and return all addenda with their bid/proposal submittal. Failure to do so shall render the Bid as non-responsive.

BID SECURITY: A certified check, cashier's check or bid bond shall accompany each Bid if Bid amount is one-hundred thousand dollars (\$100,000) or greater. The certified check, cashier's check or bid bond shall be for an amount not less than five percent (5%) of the Bid price and shall be made payable to the City as a guarantee that the Bidder will not withdraw his/her Bid for a period of ninety (90) days after Bid closing time.

PERFORMANCE, PAYMENT, & MATERIAL AND WORKMANSHIP BONDS: In the event the Contract is awarded to the Successful Bidder, he/she will thereafter enter into a written Agreement with the City and furnish a Payment Bond and a Performance Bond in an amount equal to the Contract Price. The Material and Workmanship

Bond shall be in an amount equal to 10 percent of the Contract Price as adjusted on the Final Application for Payment. The Bidder will forfeit his/her Bid Security if he/she fails to do so.

All Bonds shall be secured from or countersigned by an agency or surety company recognized in good standing and authorized to do business in the State of Florida.

QUALIFICATIONS DUE DATE/TIME: **December 7, 2017 at 2:00 PM**

NON-MANDATORY PRE-BID DATE/TIME: **January 9, 2018 at 2:00 PM.**

QUESTION DEADLINE: **January 17, 2018 at 2:00 PM**

BID DUE DATE/TIME: **January 25, 2018 at 2:00 PM**

AWARD OF CONTRACT: The City reserves the right to accept or reject any or all bids with or without cause, to waive technicalities, or to accept the Bid, which, in its judgment, best serves the interest of the City.

PUBLIC OPENING: The public opening shall take place **December 7, 2017 at 2:00 PM** for qualifications and **January 25, 2018 at 2:00 PM** for bids, or shortly thereafter, at the City of Palm Coast City Hall, located at 160 Lake Avenue, Palm Coast, FL 32164.

ADA INFORMATION: Persons with disabilities needing assistance to participate in any of the proceedings should contact the City Human Resource Office ADA Coordinator at 386-986-3718 at least forty-eight (48) hours in advance of the public opening, pre-bid meeting, or any other proceeding related to this bid/proposal.

FOR PUBLICATION ON WEDNESDAY, November 15, 2017

**CITY OF PALM COAST
CENTRAL SERVICES DIVISION – PURCHASING
160 LAKE AVENUE, PALM COAST, FL 32164
www.palmcoastgov.com
(386) 986-3730**