



**CITY OF PALM COAST  
INVITATION TO BID**

**ITB-CD-19-04  
BACKUP POWER TO FIVE (5) PUMP STATIONS  
FEMA CONTRACT No.: 4283-27-R**

**SCOPE OF SERVICES:** The Contractor shall furnish all labor, material, equipment, tools, supervision, and any other items required for the installation/construction of five (5) standby power generators at five (5) sewage pump stations. The pump stations covered in this Contract are PS 23-1, PS 26-1, PS 28-1, PS 29-1 and PS 29-2. Other items to be bid include all electrical work required to connect the generators to the existing power, installation of an automatic transfer switch, concrete slab to support the generator and restoration of the sites.

**CONTRACT TIME:** Construction time to achieve Substantial Completion is 270 consecutive calendar days from the date of the “Notice to Proceed,” with an additional 30 consecutive calendar days to achieve Final Completion.

**DOCUMENT, AVAILABILITY, SUBMISSION, OTHER INFORMATION:** Bid/proposal documents are available at no-cost through the City’s Procurement Portal at (<https://palmcoastgov.bonfirehub.com/portal/>). Bid/proposal submittals shall be received electronically through the City’s Procurement Portal by the specified time and date. No other method of submission will be allowed or considered (i.e. mailed, emailed, or hand delivered).

**ADDENDA:** Early addenda may be issued up to seventy-two (72) hours before Bid closing time. Brief Addenda may be issued between seventy-two (72) hours and twenty-four (24) hours before Bid closing time. All addenda will be posted on the City’s website: (<https://palmcoastgov.bonfirehub.com/portal/>). **The acknowledgment page of all addenda must be signed, dated, and returned with the Bid. Failure to do so shall render the Bid as non-responsive.**

**BID SECURITY:** A certified check, cashier’s check or bid bond shall accompany each Bid if Bid amount is one-hundred thousand dollars (\$100,000) or greater. The certified check, cashier’s check or bid bond shall be for an amount not less than five percent (5%) of the Bid price and shall be made payable to the City as a guarantee that the Bidder will not withdraw his/her Bid for a period of ninety (90) days after Bid closing time.

**PERFORMANCE, PAYMENT, & MATERIAL AND WORKMANSHIP BONDS:** In the event the Contract is awarded to the Successful Bidder, he/she will thereafter enter into a written Agreement with the City and furnish a Payment Bond and a Performance Bond in an amount equal to the Contract Price. The Material and Workmanship Bond shall be in an amount equal to 10 percent of the Contract Price as adjusted on the Final Application for Payment. The Bidder will forfeit his/her Bid Security if he/she fails to do so.

All Bonds shall be secured from or countersigned by an agency or surety company recognized in good standing and authorized to do business in the State of Florida.

**QUALIFICATIONS DUE DATE/TIME:** November 29, 2018 at 2:00 p.m.  
Qualifications submittals received after that date and time shall be disregarded and not considered.

**NON-MANDATORY PRE-BID DATE/TIME:** December 12, 2018

**BID DUE DATE/TIME:** January 10, 2018 at 2:00 p.m.

All submittals must be submitted via the City's Procurement Portal: [palmcoastgov.bonfirehub.com/portal](http://palmcoastgov.bonfirehub.com/portal)

**AWARD OF CONTRACT:** The City reserves the right to accept or reject any or all bids with or without cause, to waive technicalities, or to accept the Bid, which, in its judgment, best serves the interest of the City. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Personnel Office ADA Coordinator at 386-986-3718 at least forty-eight (48) hours in advance of the meeting(s).

**EQUIPMENT DELIVERY:** The City has offered to assist the awarded Contractor with unloading of the generators, which can be stored at the City's Wastewater Treatment Plant #1, located at the end of Utility Drive.

**NOTE: All prospective Bidders are hereby instructed not to contact any member of the City of Palm Coast City Council, City Manager, or City of Palm Coast staff members, other than the noted contact person(s), regarding this bid at any time prior to the bid having been formally presented to, and voted on by, the City Council. Any such contact shall be cause for rejection of the bid.**