



# **Consolidated Annual Performance and Evaluation Report (CAPER)**

**FFY 2012  
(October 1, 2012 to September 30, 2013)**

**Submitted To:**

**US Department of Housing and Urban Development (HUD)**



## Executive Summary

In accordance with the Federal regulations found in 24 CFR Part 570, the City of Palm Coast, Florida has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of October 1, 2012 to September 30, 2013. The purpose of the CAPER is to describe the activities undertaken during this time period using funding from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant Program (CDBG). This document provides information on expenditures of the CDBG funds received by the City through HUD. Additionally, this report provides an update on the City's progress in implementing the CDBG programs and activities identified in the Consolidated and Annual Action Plan.

The projects/activities and the accomplishments which are described in the CAPER, principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate income residents in the City of Palm Coast. The following is the overall program narrative based on the Five Year Consolidated Plan and Annual Action Plans, as amended.

Federal Fiscal Year (FFY) 2012 is the first year of the City's Five Year Consolidated Action Plan (CAP) 2012-2016. Additionally, it is the City's first year as an entitlement community. In 2012, the City mainly prepared documents and forms in preparation for implementing the activities identified in the Annual Action Plan.

In FFY 2012, the City received CDBG Entitlement Funds in the amount of \$381,338. The City does not receive HOME, HOPWA, or ESG funds.

### Regulatory Caps and Set-Asides

CDBG regulations require that no more than 20% of allocated funds and program income are spent on planning and administration activities. The chart below shows the City's compliance with this requirement.

#### Administrative Cap Allowance of 20%

FFY 2012 CDBG Entitlement Funds	\$381,338
Administrative Budgeted in FFY 2012 Action Plan (15% of Allocation)	\$57,000
Actual Program Administrative Expenditures	\$15,267.74

CDBG regulations limit public service activities to 15% of allocated funds and program income. The chart below shows the City's compliance with this requirement.

#### Public Service Cap Allowance of 15%

FFY 2012 CDBG Entitlement Funds	\$381,338
Public Service Activity Budget in FFY 2012 Action Plan (2.6% of Allocation)	\$10,000
Actual Program Administrative Expenditures	\$0



## Summary of Priority Goals and Expenditure

The City of Palm Coast's 2012-2016 Five Year Consolidated Plan established the following objectives to be addressed using the available CDBG funds.

### For Decent Housing:

- **Encourage Home Ownership and Reinvestment** by providing financial assistance programs for home repairs to retain the affordable housing stock.

### For Suitable Living Environment:

- **Invest in Capital Projects** that improve the safety and livability of neighborhoods.
- **Expand Availability of Public Service** by expanding access to public service programs.

### For Expanded Economic Opportunities

- **Assist Small Businesses** by offering business counseling and technical assistance.
- **Encourage Job Creation** by promoting the expansion of micro-enterprises and small businesses

Additionally, the City budgeted CDBG funds for **Planning, Administration, and Monitoring** CDBG Activities.

The following chart illustrates the budget and expenditures for the strategies during the FFY 2012 reporting period:

Activity	CDBG Budget Amount	Expenditures
Owner-Occupied Housing Rehabilitation Assistance	\$126,338	--
Infrastructure (Seminole Woods Multi Use Path)	\$188,000	--
Technical Assistance Micro Enterprise	\$10,000	--
Planning and Administration	\$57,000	\$15,267.74
<b>TOTAL</b>	<b>\$381,338</b>	<b>\$15,267.74</b>

## Summary of Accomplishments

Activity	Program Year Accomplishments	Program Year Goal	5-Year Program Goals
Owner-Occupied Housing Rehabilitation Assistance		2	10
Infrastructure (Seminole Woods Multi Use Path)		1.5 miles	7.5 miles



Technical Assistance Micro Enterprise		66 sessions	66 sessions
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## Narrative Statement on Overall Program

### A. Assessment of Five-Year Goals and Objectives

The City of Palm Coast's 2012-2016 Five Year Consolidated Plan established the following objectives to be addressed using the available CDBG funds.

**For Decent Housing:**

- **Encourage Home Ownership and Reinvestment** by providing financial assistance programs for home repairs to retain the affordable housing stock.

**For Suitable Living Environment:**

- **Invest in Capital Projects** that improve the safety and livability of neighborhoods.
- **Expand Availability of Public Service** by expanding access to public service programs.

**For Expanded Economic Opportunities**

- **Assist Small Businesses** by offering business counseling and technical assistance.
- **Encourage Job Creation** by promoting the expansion of micro-enterprises and small businesses

Additionally, the City budgeted CDBG funds for **Planning, Administration, and Monitoring** of CDBG Activities.

**Objective: Decent Housing**

To address the objective of providing decent housing, the City provides financial assistance program to assist homeowners with housing rehabilitation using CDBG funds. Housing Rehabilitation activity is part of the Priority #1 "Provide for Neighborhood Stabilization, Revitalization & Redevelopment" as identified in the Consolidated Plan.

The City did not expend FFY 2012 CDBG entitlement allocation to this activity. However, the City did provide housing rehabilitation assistance by using the remaining funds from a \$750,000 grant from the State CDBG program. It is the City's intent to open an application cycle in October 2013 to qualify new participants using the FFY 2012 and FFY 2013 entitlement funds.



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### **Objective: Suitable Living Environment**

To address the objective of providing a suitable living environment, the City has identified infrastructure improvements in a qualified area. The infrastructure improvement of providing a 1.5 mile multi-use path (bicycle-pedestrian facility) is consistent with the City's first priority to "Provide for Neighborhood Stabilization, Revitalization & Redevelopment" as identified in the Consolidated Plan.

The City did not expend FFY 2012 CDBG entitlement allocation to this activity. However, it needs to be noted that the City has made significant progress in eventual construction of the proposed infrastructure activity. The City's strategy with infrastructure projects is to provide an in-kind match by completing the design, permitting (including Environmental Review Record), and construction phase using in-house staff. Therefore, the limited CDBG funds available for infrastructure improvements are used only for the purchase of construction materials. This strategy allows the CDBG dollars to be "stretched out" for more infrastructure improvements.

In FFY 2012, the City has completed 90% of the design and permitting phase. It is anticipated that construction will begin in early 2014.

### **Objective: Expanded Economic Opportunities**

To address the objective of expanding economic opportunities, the City has included micro-enterprise technical assistance as a CDBG activity. Technical assistance is designed to assist small businesses by offering counseling. Additionally, this activity is designed to encourage job creation by assisting in the expansion of micro-enterprises.

The City did not expend FFY 2012 CDBG entitlement allocation to this activity. The City's Small Business Assistance Center (BAC) is in the process of developing a program that would have the most benefit while meeting the requirements of the CDBG program.

## **B. Furthering Fair Housing**

The City conducted various activities to further fair housing in the City:

- Complete update of the Affordable Housing Incentives Report for the State Housing Initiatives Program (SHIP).
- Adopt the Local Housing Assistance Plan (LHAP) for the State Housing Initiatives Program (SHIP)
- Provide expedited review and permitting for an additional 117-units for Brookhaven Apartments which will provide additional choices for workforce housing in the City.



- Fair Housing Workshop for potential applicants to the City's various housing programs along with fair housing training.
- Annual Housing Fair and Homeowner Outreach
- Citizens Advisory Task Force Workshop(s)

### C. Affordable Housing

The City has not expended the CDBG FFY 2012 allocation for housing programs, however, in FFY 2012, the City used funds from a \$750,000 State CDBG grant to implement a housing assistance program. For Fiscal Year 2012/13, the City provided \$284,767.24 in rehab assistance for nine (9) owner-occupied units. Of these nine units, eight (8) were headed by a person over the age of 62, six (6) were female headed household, and five (5) had a household member with a disability. The distribution of assistance by income category is shown on the following chart.

#### CDBG Housing Rehabilitation Program (State CDBG Grant)

Household Income Category	Number of Units
Very Low Income (<30%)	1
Low Income (<50%)	6
Low-Median Income (<80%)	2

### D. Continuum of Care Narrative

The Volusia/Flagler County Coalition for the Homeless (The Coalition) has the primary responsibility for providing leadership in the Continuum of Care planning process to identify homeless and homeless prevention priorities for the Flagler-Volusia County area. As the lead agency, the Coalition has the following responsibilities:

- Apply For, Administer and Coordinate CoC, and Basic Needs Funds,
- Operate the Homeless Information Management System (HMIS) Database,
- Meet Federal and State CoC Requirements,
- Lead and CoC Planning Process,
- Educated the Community, and
- Advocate for the Homeless

The table below lists the name of agencies which received funding through the CoC in FY 2012/2013.

Name of Agency	Amount
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Domestic Abuse Council	\$246,391
Flagler Family Promise	\$71,645
Family Renew Community	\$70,478
Haven Recovery Center	\$708,875
HMIS Database	\$54,566
Stewart Marchman Act	\$40,283
The Salvation Army	\$69,502
STAR Family Center	\$79,089

As stated in the Consolidated Plan, the City recognizes the conclusions and recommendations provided in the Coalition’s report titled: **Come Home: A Roadmap to End Homelessness in Volusia and Flagler Counties.** This document which serves as a roadmap to ending homelessness in the Volusia-Flagler County areas establishes goals and outcomes as a “means to effect change and end homelessness”.

It is the City’s strategy to identify actions to complement the allocation priorities established within the Coalition’s report. The City’s plan to address homeless needs through other priorities is necessitated by recognition of the following: limited funds are available to the City through the CDBG program to address all the needs in the City, the City’s limited capacity to provide social services, however, the City recognizes that there are local agencies and services available, which will be used as a resource to address homeless needs, and finally, a recognition that there are limited homeless persons in the City and that the most effective way to address homelessness in the City is to assist households from becoming homeless.

Prevention or assisting households from becoming homeless is consistent with strategies and programs addressed in this Consolidated Action Plan such as funding to assist low-moderate income households with home repair, expanding public services such as the City’s existing business counseling program to promote the creation of employment opportunities (especially microenterprises), and providing for public facilities and infrastructure that assists whole neighborhoods to maintain a desirability and livability condition that encourages additional new investment from the community.

## E. Other Actions

### Neighborhood Stabilization Program.

The City continued to implement its NSP programs in FFY 2012. The City received approximately \$4.1 million through the NSP 1 and 3 program. The tables below highlight the City’s progress in implementing the program for Fiscal Year 2012/13.

### Neighborhood Stabilization Program 1 and 3



Household Income	Number of Units Acquired	Homeownership/Rental
Very-Low	3	Rental
Low-Moderate	3	Homeownership
Low/Moderate/Middle	5	Homeownership

**Planning, Administration, and Monitoring**

The City with the assistance of a consultant prepared the files, forms, processes, and procedures necessary to begin implementing the CDBG activities identified in the Action Plan. In FFY 2012, the City’s consultant completed the following tasks:

1. Review of CDBG service area and Action Plan activities. Provide current forms and guidance on completion of the HUD desktop (broad or Tier 1) environmental review record. This includes guidance as to backup for compliance under HUD ERR requirements, notices for agency and public comments and a request for release of funds. This also includes review and technical comment on any drafts and proposed backup, as well as technical assistance with the process through the release of funds.
2. Review of State and HUD CDBG Entitlement rules and regulations to establish files, policies, procedures, including forms, review and technical assistance to staff on the Micro-Enterprise development project, and a document suite of forms for the administration of the CDBG program for City review and approval; with backup for compliance under HUD funded program requirements, notices for agency and public comments, and technical assistance.

**F. Leveraging Resources**

**City In-Kind Services**

The City’s main strategy in leveraging available CDBG funding is to provide in-kind services or the use of in-house staff to complete project tasks. City staff will typically complete planning, design, and construction services as part of a project.

**G. Citizen Comments**

The City did not receive comments regarding the CDBG entitlement program.

**H. Self-Evaluation**

As the first year of the City’s entitlement program, the City contracted with a grant consultant with familiarity of the CDBG entitlement program requirements and monitoring requirements.





The City's CDBG expenditures for FFY 2012 were mainly for planning and administration activities, such as, creation of forms for programs, processes, and the environmental review record.

The City is in the process of completing the design and permitting phase of the infrastructure project proposed for CDBG funds. It is anticipated that design and permitting will be completed early in FFY 2013 followed by the process to secure a release of funds. In order to expedite the design and permitting phase of other potential infrastructure projects, the City has a process to consult with permitting agencies early in the design phase in order to identify potential environmental concerns and issues.

## Narrative Statement on CDBG Entitlement Program Funds

### A. Relationship of Expenditures to Priority Needs

CDBG entitlement communities are required annually to prepare a narrative statement addressing how CDBG funds were used to address the goals, strategies, and priorities, identified in the Consolidated Plan.

In FFY 2012, the City received CDBG Entitlement Funds in the amount of \$381,338. The available funds were distributed for various qualified CDBG activities as follows:

Activity	CDBG Budget Amount
Owner-Occupied Housing Rehabilitation Assistance	\$126,338
Infrastructure (Seminole Woods Multi Use Path)	\$188,000
Technical Assistance Micro Enterprise (<15%)	\$10,000
Planning and Administration (<20%)	\$57,000
<b>TOTAL</b>	<b>\$381,338</b>

Consistent with CDBG program rules, the City allocated less than fifteen percent (15%) of the CDBG allocation on public services and less than twenty percent (20%) for planning and administrative activities.

According to the Integrated Disbursement and Information System (IDIS) PR26 Financial Summary Report, City of Palm Coast spent \$15,267.74 on administrative costs, this total includes public information expenditures. This represents approximately 4% of the City's total allocation for FFY 2012.

The City has not expended additional funds from its FFY 2012 allocation. However, it is important to note that the City has conducted a series of activities using in-house staff



that will eventually lead to the completion of identified activities in the FFY 2012 Action Plan.

The City is in the process of completing the design and permitting phase for an infrastructure project (multi-use path) in a Low-Moderate Income area. As previously stated, infrastructure improvements to be funded with CDBG funds will address the objective of creating a suitable living environment. This activity will provide an area benefit to low- and moderate-income persons.

To address the need to maintain decent housing, the City will use CDBG funds for an owner-occupied housing rehabilitation program. Such a program will have the benefit of preserving the City's housing stock and also benefitting low-moderate income households.

Finally, the City is addressing the need for additional economic opportunities in the City by providing technical assistance to micro-enterprises. The objective of technical assistance is to encourage and promote job creation in the City by offering business counseling to micro-enterprises.

## **B. Extent of Low- and Moderate-Income Benefit**

The City's main expenditure for FFY 2012 was for Planning and & Administration Activities.

## **C. Amendments and Other Program Changes**

The City completed the following amendments in FFY 2012:

- 1) Consolidated Plan Amendment – Include Public Service as a CDBG activity. This activity was added as a strategy in recognition that as the City's demographics continue to change, accessibility and expansion of available public services will be needed to meet the diversity of the City's residents.
- 2) Consolidated Action Plan & Annual Action Plan – Transfer \$28,000 from Micro-Enterprise Technical Assistance Activity to Infrastructure Activity. This transfer was completed in recognition that the cost of construction materials has increased and that the proposed micro-enterprise technical assistance program is under development.

## **D. Completion of Planned Actions**

As stated previously, the City has yet to expend CDBG funds for the implementation of CDBG activities identified in the FFY 2012 Action Plan. However, it is important to note that the City has made significant progress in eventual implementation of the CDBG activities.



The City's strategy with infrastructure projects is to provide an in-kind match by completing the design, permitting (including Environmental Review Record), and construction phase using in-house staff. Therefore, the limited CDBG funds available for infrastructure improvements are used only for the purchase of construction materials. This strategy allows the CDBG dollars to be "stretched out" for more infrastructure improvements.

The City has created the necessary forms and documents to open an application cycle that would create a list of qualified households for the CDBG housing rehabilitation program. Additionally, the City continues to through the Small Business Assistance Center to develop a program to provide technical assistance to micro-enterprises.

Finally, the City working with a grant consultant has completed outlining the processes, procedures, and forms to begin implementation of the city's CDBG activities.

#### **E. Funds Not Used Exclusively for CDBG National Objectives**

All CDBG funds were allocated to activities and projects that addressed one or more of the CDBG national objectives.

#### **F. Activities That Involve Acquisition, Rehabilitation, or Demolition of Occupied Real Property.**

The City did not undertake any activities that displaced households, businesses, farms, or nonprofit organizations.

#### **G. Economic Development Activities Undertaken Where Jobs Were Made Available to Low- or Moderate- Income Persons But Were Not Taken By Them.**

The City did not undertake any activities that created jobs intended for low- or moderate income persons.

#### **H. Activities which serve a limited clientele not falling within one of the categories of presumed limited clientele.**

The City did not undertake any activities which serve a limited clientele not falling within one of the categories of presumed limited clientele.

#### **I. Activities that Generated Program Income to Revolving Funds.**

The City did not undertake any activities that generated program income to revolving funds.

#### **J. Rehabilitation Programs and Accomplishments**

The City did not expend any CDBG funds for housing rehabilitation in FFY 2012. However, there is \$126,338 available for housing rehabilitation and it is expected that



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these funds will be used in the upcoming fiscal year along with available FFY 2013 funds.

### **K. Neighborhood Revitalization Strategy Area**

The City of Palm Coast CDBG program does not have an identified Neighborhood Revitalization Strategy Area.



**IDIS REPORTS**

**&**

**PUBLIC NOTICES**



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2012  
 PALM COAST , FL

DATE: 11-18-13  
 TIME: 8:41  
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	381,338.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	381,338.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	0.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	0.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	15,267.74
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	15,267.74
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	366,070.26

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	0.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	0.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	0.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	381,338.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	381,338.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	15,267.74
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	15,267.74
42 ENTITLEMENT GRANT	381,338.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	381,338.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	4.00%



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2012  
PALM COAST , FL

DATE: 11-18-13  
TIME: 8:41  
PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.



**COMBINED NOTICE  
NOTICE OF PUBLIC HEARING AND PUBLIC COMMENT PERIOD  
TO ALL INTERESTED ORGANIZATIONS, AGENCIES  
AND PERSONS**

**CITY OF PALM COAST  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT  
(CAPER)  
FFY 2012-2013**

The City of Palm Coast will submit the 2012-2013 Consolidated Annual Performance and Evaluation Report (CAPER) to the United States Department of Housing and Urban Development (HUD) on or about December 29, 2013. The CAPER is an annual report of the activities and usage of the Community Development Block Grant (CDBG) by City of Palm Coast for Fiscal Year October 1, 2012, to September 30, 2013.

**The CAPER is available for review by the public, on Monday, November 25, 2013, to Tuesday, December 10, 2013, from 8:00 a.m. to 5:00 p.m. at the City of Palm Coast Office, located at 160 Cypress Point Pkwy., Suite B-106, Palm Coast, Florida and the City of Palm Coast Community Center, located at 305 Palm Coast Pkwy. NE, Palm Coast, Florida.**

**A public hearing to receive citizen input on the CAPER will be conducted on Wednesday, December 11, 2013, at 5:30 p.m. at the City of Palm Coast Office, located at 160 Cypress Point Pkwy., Suite B-106, Palm Coast, Florida.**

For more information and public comments on the CAPER, contact the City of Palm Coast at (386) 986-2469 or via e-mail at [jpapa@palmcoastgov.com](mailto:jpapa@palmcoastgov.com)

The public meeting is being conducted in a handicapped accessible location. Any handicapped person requiring an interpreter for the hearing impaired or the visually impaired should contact the City Clerk's Office at 386-986-3713 at least five (5) calendar days prior to the meeting and an interpreter will be provided. Any non-English speaking person wishing to attend the public meeting should contact the City Clerk's Office at 386-986-3713 at least five (5) calendar days prior to the meeting and a language interpreter will be provided. Any handicapped person requiring special accommodation at this meeting should contact the City Clerk's Office at 386-986-3713 at least five (5) calendar days prior to the meeting.

The City of Palm Coast is a Fair Housing/Equal Opportunity/Handicap Accessible Jurisdiction.  
AD Run: November 23, 2013



**Flagler/Palm Coast  
NEWS-TRIBUNE**

Published Each Wednesday and Saturday  
Flagler County, Florida

**State of Florida,  
County of Flagler**

Before the undersigned authority personally appeared

**Cynthia Anderson**

who, on oath says that she is .....

**LEGAL COORDINATOR**

of The Flagler/Palm Coast NEWS-TRIBUNE, a twice weekly newspaper, published in Flagler County, Florida; that the attached copy of advertisement, being a .....

**NOTICE OF PUBLIC HEARING**

**NT 2043127**

in the Court,  
was published in said newspaper in the issues.....

**NOVEMBER 23, 2013**

Affiant further says that The Flagler/Palm Coast News-Tribune is a newspaper published in said Flagler County, Florida, and that the said newspaper has heretofore been continuously published in said Flagler County, Florida, each Wednesday and Saturday and has been entered as second-class mail matter at the post office in Flagler Beach, in said Flagler County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

.....*Cynthia Anderson*.....

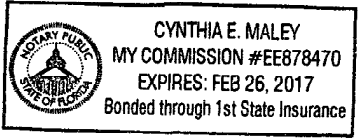
Sworn to and subscribed before me

This **25TH** of **NOVEMBER**

A.D. 2013

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*Cynthia E. Maley*

49D



**COMBINED NOTICE  
NOTICE OF PUBLIC HEARING  
AND PUBLIC COMMENT PERIOD  
TO ALL INTERESTED ORGANIZATIONS,  
AGENCIES AND PERSONS  
CITY OF PALM COAST  
CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT (CAPER)  
FFY 2012-2013**

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The CAPER is available for review by the public, on Monday, November 25, 2013, to Tuesday, December 10, 2013, from 8:00 a.m. to 5:00 p.m. at the City of Palm Coast Office, located at 160 Cypress Point Pkwy., Suite B-106, Palm Coast, Florida and the City of Palm Coast Community Center, located at 305 Palm Coast Pkwy. NE, Palm Coast, Florida.

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NT2043127. Nov. 23, 2013. 11