



Consolidated Annual Performance and Evaluation Report (CAPER)

**FFY 2013
(October 1, 2013 to September 30, 2014)**

Submitted To:

US Department of Housing and Urban Development (HUD)



Executive Summary

In accordance with the Federal regulations found in 24 CFR Part 570, the City of Palm Coast, Florida has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of October 1, 2013 to September 30, 2014. The purpose of the CAPER is to describe the activities undertaken during this time period using funding from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant Program (CDBG). This document provides information on expenditures of the CDBG funds received by the City through HUD. Additionally, this report provides an update on the City's progress in implementing the CDBG programs and activities identified in the Consolidated and Annual Action Plan.

The projects/activities and the accomplishments which are described in the CAPER, principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate income residents in the City of Palm Coast. The following is the overall program narrative based on the Five Year Consolidated Plan and Annual Action Plans, as amended.

Federal Fiscal Year (FFY) 2013 is the second year of the City's Five Year Consolidated Action Plan (CAP) 2012-2016. In 2013-2014, the City began implementation of a multi-phase sidewalk/multi-use path project in the Seminole Woods neighborhood. Additionally, the City was able to assist qualified families by providing child care through the City's summer recreation program. Finally, although rehabilitation work has not started, the City advertised for and have ranked participants for the owner-occupied housing rehabilitation program. As part of the on-going monitoring and administration of the City's CDBG program, the City updated the Citizen Participation Plan and prepared an Analysis of Impediments to Fair Housing.

In FFY 2013, the City received CDBG Entitlement Funds in the amount of \$410,007. The City does not receive HOME, HOPWA, or ESG funds.

Regulatory Caps and Set-Asides

CDBG regulations require that no more than 20% of allocated funds and program income are spent on planning and administration activities. The chart below shows the City's compliance with this requirement.

Administrative Cap Allowance of 20%

FFY 2013 CDBG Entitlement Funds	\$410,007
Administrative Budgeted in FFY 2013 Action Plan (9.75% of Allocation)	\$40,000
Actual Program Administrative Expenditures	\$5,000

CDBG regulations limit public service activities to 15% of allocated funds and program income. The chart below shows the City's compliance with this requirement.



Public Service Cap Allowance of 15%

FFY 2013 CDBG Entitlement Funds	\$410,007
Public Service Activity Budget in FFY 2013 Action Plan (2.4% of Allocation)	\$10,000
Actual Program Administrative Expenditures	\$7,875

Summary of Priority Goals and Expenditure

The City of Palm Coast's 2012-2016 Five Year Consolidated Plan established the following objectives to be addressed using the available CDBG funds.

For Decent Housing:

- **Encourage Home Ownership and Reinvestment** by providing financial assistance programs for home repairs to retain the affordable housing stock.

For Suitable Living Environment:

- **Invest in Capital Projects** that improve the safety and livability of neighborhoods.
- **Expand Availability of Public Service** by expanding access to public service programs.

For Expanded Economic Opportunities

- **Assist Small Businesses** by offering business counseling and technical assistance.
- **Encourage Job Creation** by promoting the expansion of micro-enterprises and small businesses

Additionally, the City budgeted CDBG funds for **Planning, Administration, and Monitoring** CDBG Activities.

The following chart illustrates the budget and expenditures for the strategies during the FFY 2013 reporting period:



Available CDBG Funds	
Previous Program Year	\$366,070.26
Current Program Year (2013)	\$410,007.00
TOTAL Amount Available	\$776,077.26
FFY 2013 Expenditures	
Owner-Occupied Housing Rehabilitation Assistance	\$0.00
Infrastructure (Seminole Woods Multi Use Path)	\$261,604.78
Public Service	\$7,875.00
Planning and Administration	\$5,000.00
TOTAL Expenditures	\$274,479.78
TOTAL Unexpended Amount	\$501,597.48

Summary of Accomplishments

Objectives	Policies	Activities	Program Year Accomplishments	Previous Program Year Accomplishments	5-Year Program Goal
Decent Housing	Encourage Home Ownership and Reinvestment	Financial Assistance for Home Repair	0	0	10
Suitable Living Environment	Invest in Capital Projects that improve the safety and livability of neighborhoods	Seminole Woods Multi-use Path	1.2 miles	0	8.0 miles
	Expand availability of public service	Recreational Scholarships	18	0	150

Narrative Statement on Overall Program

A. Assessment of Five-Year Goals and Objectives



The City of Palm Coast's 2012-2016 Five Year Consolidated Plan established the following objectives to be addressed using the available CDBG funds.

For Decent Housing:

- **Encourage Home Ownership and Reinvestment** by providing financial assistance programs for home repairs to retain the affordable housing stock.

For Suitable Living Environment:

- **Invest in Capital Projects** that improve the safety and livability of neighborhoods.
- **Expand Availability of Public Service** by expanding access to public service programs.

For Expanded Economic Opportunities

- **Assist Small Businesses** by offering business counseling and technical assistance.
- **Encourage Job Creation** by promoting the expansion of micro-enterprises and small businesses

Additionally, the City budgeted CDBG funds for **Planning, Administration, and Monitoring** of CDBG Activities.

Objective: Decent Housing

To address the objective of providing decent housing, the City's CDBG Activities include providing financial assistance program to assist homeowners with housing rehabilitation. Housing Rehabilitation activity is part of the Priority #1 "Provide for Neighborhood Stabilization, Revitalization & Redevelopment" as identified in the Consolidated Plan.

The City opened the application cycle for home owners to apply for housing rehabilitation financial assistance. The City has completed accepting applications and have now verified income eligibility for participation in the program. Housing rehabilitation is scheduled to begin in early 2015.

Objective: Suitable Living Environment

To address the objective of providing a suitable living environment, the City identified infrastructure improvements in a low-moderate income area. The infrastructure project to build an approximately 8 mile multi-use path/sidewalk system in the Seminole Woods neighborhood is consistent with the City's first priority to "Provide for Neighborhood Stabilization, Revitalization & Redevelopment" as identified in the Consolidated Plan.



CDBG funds totaling \$261,604.78 was expended for this activity. The City continues to progress in completing the project with the design of additional segments of the multi-use path/sidewalk system.

Another activity to address the objective of creating a suitable living environment is the availability of stipends for qualified children from low/moderate income households to attend the City's summer camp. CDBG funds totaling \$7,875.00 assisted 18 students from qualified low-moderate income households in attending the City's summer camp.

Objective: Expanded Economic Opportunities

The City previously allocated CDBG funds to provide micro-enterprise technical assistance by offering counseling. Due to funding availability from other sources, the City's Business Assistance Center which is operated through an agreement with the University of Central Florida Small Business Development Center, has been able to expand their service without using CDBG funds.

B. Furthering Fair Housing

In program year 2013, the City conducted the following activities to further fair housing in the City:

- Applicant Workshops with Fair Housing Training
- CDBG Applicant Workshop with Fair Housing Training
- Fair Housing and Home Buying Workshop
- CATF/Public Workshop for Analysis of Impediments to Fair Housing (public workshop and a public hearing)
- Completion of Analysis of Impediments to Fair Housing

C. Affordable Housing

The City continues to organize and prepare for the implementation of the housing assistance program for the rehabilitation of owner-occupied housing. The City has advertised and reviewed income eligibility of the potential participants. The City is now in the process of finalizing the participant list based on the amount available through the program. It is anticipated that rehabilitation work will begin in early 2015.

D. Continuum of Care Narrative

The Volusia/Flagler County Coalition for the Homeless (The Coalition) has the primary responsibility for providing leadership in the Continuum of Care planning process to identify homeless and homeless prevention priorities for the Flagler-Volusia County area. As the lead agency, the Coalition has the following responsibilities:



- Apply For, Administer and Coordinate CoC, and Basic Needs Funds,
- Operate the Homeless Information Management System (HMIS) Database,
- Meet Federal and State CoC Requirements,
- Lead and CoC Planning Process,
- Educated the Community, and
- Advocate for the Homeless

As stated in the Consolidated Plan, the City recognizes the conclusions and recommendations provided in the Coalition's report titled: **Come Home: A Roadmap to End Homelessness in Volusia and Flagler Counties.** This document which serves as a roadmap to ending homelessness in the Volusia-Flagler County areas establishes goals and outcomes as a "means to effect change and end homelessness".

It is the City's strategy to identify actions to complement the allocation priorities established within the Coalition's report. The City's plan to address homeless needs through other priorities is necessitated by recognition of the following: limited funds are available to the City through the CDBG program to address all the needs in the City, the City's limited capacity to provide social services, the City recognizes that there are local agencies and services available, which will be used as a resource to address homeless needs, and finally, a recognition that there are limited homeless persons in the City and that the most effective way to address homelessness in the City is to assist households from becoming homeless.

Prevention or assisting households from becoming homeless is consistent with strategies and programs addressed in this Consolidated Action Plan such as funding to assist low-moderate income households with home repair, and providing for public facilities and infrastructure that assists whole neighborhoods to maintain a desirability and livability condition that encourages additional new investment from the community.

E. Other Actions

CDBG Housing Rehabilitation Program (State CDBG Grant)

In FFY 2013, the City used funds from a \$750,000 State CDBG grant to assist 5 qualified households to repair their homes. State CDBG funds totaling \$373,259.14 was expended to assist the qualified households. This assistance included one demolition and complete reconstruction.

Neighborhood Stabilization Program

The City's Neighborhood Stabilization Program has expended available funds and is no longer accepting applications. In FFY 2013, NSP1 funds assisted one household for rehab and purchase, and the purchase of a housing unit for rental through Mid-Florida Housing Partnership.



The City's NSP3 program to date has obligated \$1,486,664.62. In FY 2013, NSP3 funds assisted a total of 17 households with purchase assistance of up to \$30,000 and the purchase of 3 homes for the rental set-aside.

F. Leveraging Resources

City In-Kind Services

The City's main strategy in leveraging available CDBG funding is to provide in-kind services or the use of in-house staff to complete project tasks. City staff will typically complete planning, permitting, design, and construction services as part of a project. This past year City staff was able to construct approximately 1.2 miles of the Seminole Woods Multi-Use Path project. In addition to construction City staff completed the survey, design and permitting for the project as well as other upcoming segments of the Seminole Woods MUP project.

G. Citizen Comments

The City advertised and has made the document available for public comment for 15-days from November 27, 2014 to December 12, 2014.

The Citizens Advisory Task Force held a public hearing and approved the CAPER on December 17, 2014.

H. Self-Evaluation

The City's CDBG expenditures for FFY 2013 were mainly for the purchase of materials for the construction of the Seminole Woods Multi-use path project. Additionally, the CDBG program assisted 18 youths from low-moderate income families through the City's child care/summer camp program.

The City continues to progress in the impending expenditure of CDBG funds by providing funds for housing rehabilitation. At the end of FFY 2013, the City has completed the advertisement and ranking of qualified participants that will receive financial assistance for housing rehab.

This year, the City completed an update to the Citizen Participation Plan and the Analysis of Impediments to Fair Housing. Specifically, the Citizen Participation Plan was updated as follows:

1. The amendment clearly spells out what is required in the advertisement for the Consolidated Plan/Annual Action Plan public hearing (the contents and purpose of the consolidated plan, a list of the locations where copies of the entire proposed consolidated plan may be examined, the amount of assistance the City expects to receive (grant funds plus program income), the range of



activities to be undertaken, and the estimated amount that will be spent to benefit low and moderate income persons).

2. The amendment outlines the difference between minor and substantial amendments to the Annual Action Plan and the public hearing requirements, citizen review, and public comment requirements for such amendments.

Narrative Statement on CDBG Entitlement Program Funds

A. Relationship of Expenditures to Priority Needs

CDBG entitlement communities are required annually to prepare a narrative statement addressing how CDBG funds were used to address the goals, strategies, and priorities, identified in the Consolidated Plan.

In FFY 2013, the City received CDBG Entitlement Funds in the amount of \$410,007. The available funds were distributed for various qualified CDBG activities as follows:

Activity	CDBG Budget Amount
Owner-Occupied Housing Rehabilitation Assistance	\$120,000
Infrastructure (Seminole Woods Multi Use Path)	\$240,007
Public Service-Recreational Scholarships(<15%)	\$10,000
Planning and Administration (<20%)	\$40,000
TOTAL	\$410,007

Consistent with CDBG program rules, the City allocated less than fifteen percent (15%) of the CDBG allocation on public services and less than twenty percent (20%) for planning and administrative activities.

According to the Integrated Disbursement and Information System (IDIS) PR26 Financial Summary Report, City of Palm Coast spent \$269,479.78 on activities that benefit low-moderate income area and low-moderate income households. These activities included the completion of approximately 1.2 miles of sidewalks in the Seminole Woods neighborhood and providing a stipend for youths to attend the City's summer recreational program.

As stated in the City's amended Consolidated Action Plan, Priority #1 is to *provide for neighborhood stabilization, revitalization, and redevelopment through investment in capital projects such as sidewalks, parks, or other infrastructure*, and also to meet the demands of the City's changing demographics by expanding access to public services such as recreational programs.



Finally, although the CDBG entitlement funds were not used in FFY 2013 for housing rehabilitation, the City has completed the qualification process for participants and will begin home repair activities in early 2015. This activity is consistent with the City's priority for stabilizing and revitalizing neighborhoods by providing financial assistance for home repair and maintenance.

B. Extent of Low- and Moderate-Income Benefit

As previously stated the CDBG funds totaling \$269,479.78 were expended in FFY 2013 to benefit low-moderate income area and low-moderate income households.

C. Amendments and Other Program Changes

The City completed the following amendments in FFY 2013:

- 1) Annual Action Plan Amendment (FFY 2012) – Transfer a total of \$16,338 from Micro-Enterprise Technical Assistance Activity and Housing Rehabilitation to Infrastructure Activity. This transfer was completed in recognition that the cost of construction materials for infrastructure projects has increased.
- 2) Amendment to the Citizen Action Plan - This year, the City completed an update to the Citizen Participation Plan Specifically, the Citizen Participation Plan was updated as follows:
 - a. The amendment now spells out what is required in the advertisement for the Consolidated Plan/Annual Action Plan public hearing (the contents and purpose of the consolidated plan, a list of the locations where copies of the entire proposed consolidated plan may be examined, the amount of assistance the City expects to receive (grant funds plus program income), the range of activities to be undertaken, and the estimated amount that will be spent to benefit low and moderate income persons).
 - b. The amendment outlines the difference between minor and substantial amendments to the Annual Action Plan and the public hearing requirements, citizen review, and public comment requirements for such amendments.

D. Completion of Planned Actions

The City continues to progress on the phased completion of the Seminole Woods Neighborhood Multi-Use Path project. City staff continues to work on the survey, design, permitting and construction of additional segments. It is the goal to potentially construct another 2.5 miles of the facility in the upcoming year.



As previously stated, the City has completed the qualification and income verification process for potential participants in the housing rehabilitation program. Construction work for housing rehabilitation will likely begin in early 2015.

E. Funds Not Used Exclusively for CDBG National Objectives

All CDBG funds were allocated to activities and projects that addressed one or more of the CDBG national objectives.

F. Activities That Involve Acquisition, Rehabilitation, or Demolition of Occupied Real Property.

The City did not undertake any activities with CDBG entitlement funds that displaced households, businesses, farms, or nonprofit organizations.

G. Economic Development Activities Undertaken Where Jobs Were Made Available to Low- or Moderate- Income Persons But Were Not Taken By Them.

The City did not undertake any activities that created jobs intended for low- or moderate income persons.

H. Activities which serve a limited clientele not falling within one of the categories of presumed limited clientele.

CDBG funds totaling \$7,875.00 assisted 18 youths from qualified low-moderate income households in attending the City's summer camp.

I. Activities that Generated Program Income to Revolving Funds.

The City did not undertake any activities that generated program income to revolving funds.

J. Rehabilitation Programs and Accomplishments

The City opened the application cycle for home owners to apply for home repair financial assistance. The City has completed accepting applications and have now verified income eligibility for participation in the program. Housing rehabilitation is scheduled to begin in early 2015.

K. Neighborhood Revitalization Strategy Area

The City of Palm Coast CDBG program does not have an identified Neighborhood Revitalization Strategy Area.



IDIS REPORTS

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PUBLIC NOTICES



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2013
 PALM COAST

Date: 29-Oct-2014
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PGM Year: 2012
Project: 0001 - Planning/Administration
IDIS Activity: 5 - General Planning Administration

Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 09/11/2013

Description:
Financing

Grant Year	Grant	Fund Type	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
Pre-2015		EN	\$54,000.00	\$0.00	\$15,007.34
Total			\$54,000.00	\$0.00	\$15,007.34

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
Total:	0	0	0	0	0	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
				0

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Extremely Low	0
Low Mod	0
Moderate	0
Non Low Moderate	0
Total	0
Percent Low/Mod	0

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

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PGM Year: 2012
Project: 0001 - Planning/Administration
IDIS Activity: 6 - Public Information

Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: Public Information (21C) **National Objective:**

Initial Funding Date: 09/11/2013
Description:
 Includes public outreach materials and newspaper advertisements.
Financing

Grant Year	Grant	Fund Type	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
Pre-2015		EN	\$3,000.00	\$0.00	\$260.40
Total			\$3,000.00	\$0.00	\$260.40

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
				0

U.S. Department of Housing and Urban Development
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Extremely Low	0
Low Mod	0
Moderate	0
Non Low Moderate	0
Total	0
Percent Low/Mod	0

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
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 CDBG Activity Summary Report (GPR) for Program Year 2013
 PALM COAST

Date: 29-Oct-2014
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PGM Year: 2012
Project: 0002 - Infrastructure
IDIS Activity: 7 - Seminole Woods Multi-use Path
Status: Open
Location: 10000 Seminole Woods Parkway Palm Coast, FL 32164
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)
National Objective: LMA

Initial Funding Date: 02/03/2014

Description:

Construction materials for Phase I of Seminole Woods Multi-Use Path
Financing

Grant Year	Grant	Fund Type	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
Pre-2015		EN	\$204,338.00	\$73,604.78	\$73,604.78
Total			\$204,338.00	\$73,604.78	\$73,604.78

Proposed Accomplishments

People (General) : 3,600
 Total Population in Service Area: 1,037
 Census Tract Percent Low / Mod: 50.00

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2013 Phase I of the multi-phase Seminole Woods Neighborhood Multi-use Path project was completed. This project will ultimately consist of approximately 8 miles of multi-use paths in the Seminole Woods neighborhood.



PGM Year: 2013
Project: 0004 - Infrastructure
IDIS Activity: 9 - Seminole Woods Multi-use Path
Status: Open
Location: 10000 Seminole Woods Pkwy. Palm Coast, FL 32164
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)
National Objective: LMA

Initial Funding Date: 02/03/2014

Description:

Materials for construction of Seminole Woods Multi-use Path

Financing

Grant Year	Grant	Fund Type	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
Pre-2015		EN	\$240,007.00	\$188,000.00	\$188,000.00
Total			\$240,007.00	\$188,000.00	\$188,000.00

Proposed Accomplishments

People (General) : 3,600
 Total Population in Service Area: 1,037
 Census Tract Percent Low / Mod: 50.00

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

U.S. Department of Housing and Urban Development
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PGM Year: 2013
Project: 0001 - Planning/Administration
IDIS Activity: 10 - Planning and Administration

Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 02/03/2014
Description:
 General Program Administration, planning, and monitoring activities
Financing

Grant Year	Grant	Fund Type	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
Pre-2015		EN	\$40,000.00	\$5,000.00	\$5,000.00
Total			\$40,000.00	\$5,000.00	\$5,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
Total:	0	0	0	0	0	0

Female-headed Households: 0

Income Category:

	Owner		Renter		Total	
	Total	Person	Total	Person	Total	Person
PRO3 - PALM COAST	0	0	0	0	0	0

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 PALM COAST

Extremely Low	0
Low Mod	0
Moderate	0
Non Low Moderate	0
Total	0
Percent Low/Mod	0

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

U.S. Department of Housing and Urban Development
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 Integrated Disbursement and Information System
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 PALM COAST



PGM Year: 2013
Project: 0003 - Public Service
IDIS Activity: 11 - Stipend for recreational activities
Status: Open
Location: 305 Palm Coast Pkwy NE Palm Coast, FL 32137-3818
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Youth Services (05D) **National Objective:** LMC

Initial Funding Date: 09/11/2014

Description:
 Stipend for recreational activities for children from low-moderate income households.
Financing

Grant Year	Grant	Fund Type	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
Pre-2015		EN	\$10,000.00	\$7,875.00	\$7,875.00
Total			\$10,000.00	\$7,875.00	\$7,875.00

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	10	3
Black/African American:	0	0	0	0	4	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	4	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
Total:	0	0	0	0	18	3
Female-headed Households:	0		0		0	

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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	8
Low Mod	0	0	0	8
Moderate	0	0	0	2
Non Low Moderate	0	0	0	0
Total	0	0	0	18
Percent Low/Mod				100.0%

Annual Accomplishments

Years Accomplishment Narrative

2013 The activity provided child care services to children from low-moderate income families.



U.S. Department of Housing and Urban Development
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Date: 29-Oct-2014
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Total Funded Amount:	\$551,345.00
Total Drawn Thru Program Year:	\$289,747.52
Total Drawn In Program Year:	\$274,479.78

U.S. DEPARTMENT OF HOUSING AND
 URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND
 DEVELOPMENT
 PR06 - Summary of Consolidated Plan
 Projects for Report Year

DATE: 10/28/2014
 TIME: 11:18:46 AM
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IDIS

Plan IDIS Year Project	Project Title and Description		Program	Project Estimate
2013 1	Planning/Administration	General Planning, Administration, & Monitoring of CDBG Program	CDBG	\$40,000.00
2	Housing Rehabilitation Program	Financial assistance for rehabilitation of owner-occupied housing.	CDBG	\$120,000.00
3	Public Service	Financial assistance/stipend recreational programs for children from low-moderate income households	CDBG	\$10,000.00
4	Infrastructure	Seminole Woods Multi-Use Path	CDBG	\$240,007.00

U.S. DEPARTMENT OF HOUSING AND
 URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND
 DEVELOPMENT
 PR06 - Summary of Consolidated Plan
 Projects for Report Year

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Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$40,000.00	\$5,000.00	\$35,000.00	\$5,000.00
\$0.00	\$0.00	\$0.00	\$0.00
\$10,000.00	\$7,875.00	\$2,125.00	\$7,875.00
\$240,007.00	\$188,000.00	\$52,007.00	\$188,000.00



PALM COAST

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Completed		Program Year Count	Total Activities Disbursed
		Count	Activities Disbursed	Count	Activities Disbursed		
Public Facilities and Improvements Sidewalks (03L)		2	\$261,604.78	0	\$0.00	2	\$261,604.78
Total Public Facilities and Improvements		2	\$261,604.78	0	\$0.00	2	\$261,604.78
Public Services	Youth Services (05D)	1	\$7,875.00	0	\$0.00	1	\$7,875.00
Total Public Services		1	\$7,875.00	0	\$0.00	1	\$7,875.00
General Administration and Planning	General Program Administration (21A)	2	\$5,000.00	0	\$0.00	2	\$5,000.00
	Public Information (21C)	1	\$0.00	0	\$0.00	1	\$0.00
Total General Administration and Planning		3	\$5,000.00	0	\$0.00	3	\$5,000.00
Grand Total		6	\$274,479.78	0	\$0.00	6	\$274,479.78



PALM COAST

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Public Facilities and Improvements	Sidewalks (03L)	Persons	1,037	0	1,037
Public Services	Total Public Facilities and Improvements		1,037	0	1,037
	Youth Services (05D)	Persons	18	0	18
	Total Public Services		18	0	18
Grand Total			1,055	0	1,055



PALM COAST

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Non Housing	White	10	3	0	0
	Black/African American	4	0	0	0
	Black/African American & White	4	0	0	0
	Total Non Housing	18	3	0	0
Grand Total	White	10	3	0	0
	Black/African American	4	0	0	0
	Black/African American & White	4	0	0	0
	Total Grand Total	18	3	0	0



PALM COAST

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	8
Extremely Low (<=30%)	0	0	8
Low (>30% and <=50%)	0	0	2
Mod (>50% and <=80%)	0	0	18
Total Low-Mod	0	0	0
Non Low-Mod (>80%)	0	0	18
Total Beneficiaries	0	0	18



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	366,070.26
02 ENTITLEMENT GRANT	410,007.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	776,077.26

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	269,479.78
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	269,479.78
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	5,000.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	274,479.78
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	501,597.48

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	269,479.78
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	269,479.78
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	7,875.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	7,875.00
32 ENTITLEMENT GRANT	410,007.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	410,007.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	1.92%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	5,000.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	5,000.00
42 ENTITLEMENT GRANT	410,007.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	410,007.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	1.22%

Part II: Contracts Awarded

1. Construction Contracts: 0

A. Total dollar amount of all contracts awarded on the project	0	\$
B. Total dollar amount of contracts awarded to Section 3 businesses		\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0	%
D. Total number of Section 3 businesses receiving contracts		0

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	193,000	\$ 193,000
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses		\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0	%
D. Total number of Section 3 businesses receiving non-construction contracts		0

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Yes** Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- No** Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- No** Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- No** Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other;** describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
 2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
 3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
 - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
 6. Reporting Period: Indicate the time period (months and year) this report covers.
 7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: (Mandatory Field) Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self -explanatory

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.