



# **Consolidated Annual Performance and Evaluation Report (CAPER)**

**FFY 2015  
(October 1, 2015 to September 30, 2016)**

**Submitted To:**

**US Department of Housing and Urban Development (HUD)**



## Executive Summary

In accordance with the Federal regulations found in 24 CFR Part 570, the City of Palm Coast, Florida has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of October 1, 2015 to September 30, 2016. The purpose of the CAPER is to describe the activities undertaken during this time period using funding from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant Program (CDBG). This document provides information on expenditures of the CDBG funds received by the City through HUD. Additionally, this report provides an update on the City's progress in implementing the CDBG programs and activities identified in the Consolidated and Annual Action Plan.

The projects/activities and the accomplishments which are described in the CAPER, principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate income residents in the City of Palm Coast. The following is the overall program narrative based on the Five Year Consolidated Plan and Annual Action Plans, as amended.

Federal Fiscal Year (FFY) 2015 is the fourth year of the City's Five Year Consolidated Action Plan (CAP) 2012-2016. In 2015-2016, the City is poised to complete the design for the final 3.5 mile segment of the Seminole Woods neighborhood multi-purpose path. This project will be constructed and completed in the upcoming fiscal year. Additionally, the City used CDBG funds to assist 25 students from low-moderate income families to attend the City's summer camp program.

Finally, CDBG funds were used to complete the rehabilitation of 3 owner-occupied single-family homes. At the end of the FFY 2015, an additional 12 homes were under contract for rehabilitation for a total of approximately \$271,950 of contracts

In FFY 2015, the City received CDBG Entitlement Funds in the amount of \$438,979. The City does not receive HOME, HOPWA, or ESG funds.

### Regulatory Caps and Set-Asides

CDBG regulations require that no more than 20% of allocated funds and program income are spent on planning and administration activities. The chart below shows the City's compliance with this requirement.

#### Administrative Cap Allowance of 20%

FFY 2015 CDBG Entitlement Funds	\$438,979
Administrative Budgeted in FFY 2015 Action Plan is \$25,000 (5.7% of Allocation) with \$25,000 from FFY 2014 allocation	\$25,000
Actual Program Administrative Expenditures	\$28,224.41



CDBG regulations limit public service activities to 15% of allocated funds and program income. The chart below shows the City's compliance with this requirement.

**Public Service Cap Allowance of 15%**

FFY 2015 CDBG Entitlement Funds	\$438,979
Public Service Activity Budget in FFY 2015 Action Plan is \$10,000 (2.3% of Allocation) plus \$1,595 from FFY 2014 allocation	\$11,595
Actual Public Service Activity Expenditures	\$11,560

**Summary of Priority Goals and Expenditure**

The City of Palm Coast's 2012-2016 Five Year Consolidated Plan established the following objectives to be addressed using the available CDBG funds.

**For Decent Housing:**

- **Encourage Home Ownership and Reinvestment** by providing financial assistance programs for home repairs to retain the affordable housing stock.

**For Suitable Living Environment:**

- **Invest in Capital Projects** that improve the safety and livability of neighborhoods.
- **Expand Availability of Public Service** by expanding access to public service programs.

Additionally, the City budgeted CDBG funds for **Planning, Administration, and Monitoring** of CDBG Activities.

The following chart illustrates the budget and expenditures for the strategies during the FFY 2015 reporting period:

<b>Available CDBG Funds</b>	
Previous Program Years	\$260,096.53
Current Program Year (2014)	\$438,979.00
<b>TOTAL Amount Available</b>	<b>\$699,075.53</b>
<b>FFY 2015 Expenditures</b>	
Infrastructure (Seminole Woods Multi-purpose path)	\$0.00
Owner-Occupied Housing Rehabilitation Assistance (3 units)	\$50,990.00
Public Service (Summer Camp Program) (25 persons)	\$11,560.00
Planning and Administration (Housing Rehab Administration)	\$28,224.41
<b>TOTAL Expenditures</b>	<b>\$90,774.41</b>
<b>TOTAL Unexpended Amount (See following table for update on unexpended funds).</b>	<b>\$608,301.12</b>



The table below provides an update on the status of unexpended CDBG funds.

<b>Status of Unexpended CDBG Funds</b>	
<b>Total Unexpended Amount End of FFY 2015</b>	<b>\$608,301.12</b>
Seminole Woods Neighborhood Multi-use Path (Sesame Blvd./Citation Blvd. Section Under Design) – 3.3 miles	\$281,212.00
Owner-Occupied Housing Rehabilitation Assistance (Under Contract –work started but not completed) – 12 units	\$271,950.12
Administration of Housing Rehabilitation Program & Assessment of Fair Housing Study	\$55,139.00

### Summary of Accomplishments

Objectives	Policies	Activities	Program Year Accomplishments	Previous Program Year Accomplishments	5-Year Program Goals (FFY 2012-2016)
Decent Housing	Encourage Home Ownership and Reinvestment	Owner-Occupied Housing Rehabilitation Assistance	3	9	15
Suitable Living Environment	Invest in Capital Projects that improve the safety and livability of neighborhoods	Infrastructure (Seminole Woods Multi Use Path)	0 miles	3.7 miles	7.0 miles
	Expand availability of public service	Summer Camp Stipends	25	43	60*

\*4-year goal (Summer Camp Stipends did not become a CDBG activity until 2013)



## Narrative Statement on Overall Program

### A. Assessment of Five-Year Goals and Objectives

The City of Palm Coast's 2012-2016 Five Year Consolidated Plan established the following objectives to be addressed using the available CDBG funds.

#### For Decent Housing:

- **Encourage Home Ownership and Reinvestment** by providing financial assistance programs for home repairs to retain the affordable housing stock.

#### For Suitable Living Environment:

- **Invest in Capital Projects** that improve the safety and livability of neighborhoods.
- **Expand Availability of Public Service** by expanding access to public service programs.

Additionally, the City budgeted CDBG funds for **Planning, Administration, and Monitoring** of CDBG Activities.

#### Objective: Decent Housing

To address the objective of providing decent housing, the City provides financial assistance program to assist homeowners with housing rehabilitation using CDBG funds. Housing Rehabilitation activity is part of Priority #1 "Provide for Neighborhood Stabilization, Revitalization & Redevelopment" as identified in the Consolidated Plan. The City used \$79,214.41 in CDBG funds to rehabilitate 3 owner-occupied homes. The total includes the administration and monitoring cost of the activity.

In addition to CDBG funds, the City has a joint housing program with Flagler County to administer and manage the State Housing Initiatives Partnership (SHIP) program funds. Based on the 2015/16 interim report, the SHIP program provided assistance to 11 households totaling \$247,862.69, an additional \$105,000 have been encumbered to assist 3 additional households. The SHIP funds are used for the following activities: down payment assistance, and housing rehabilitation.

#### Objective: Suitable Living Environment

To address the objective of providing a suitable living environment, the City has identified infrastructure improvements in a low-moderate income area. The infrastructure project to construct approximately 7 miles of multi-purpose paths in the Seminole Woods



neighborhood is consistent with the City’s first priority to “Provide for Neighborhood Stabilization, Revitalization & Redevelopment” as identified in the Consolidated Plan.

In FFY 2015, the City continued to design and permit the final 3.3 miles of multi-purpose paths on Sesame Blvd./Citation Blvd. in the Seminole Woods neighborhood. It is anticipated that the design/permitting and construction phase will be completed in the upcoming fiscal year (2016/17).

Another activity to address the objective of creating a suitable living environment is the availability of stipends for qualified students from low/moderate income households to attend the City’s summer camp program. CDBG funds totaling \$11,560 were expended in FFY 2015 to assist 25 students.

## B. Furthering Fair Housing

In program year 2015, the City conducted the following activities to further fair housing in the City:

- CDBG Applicant Workshop with Fair Housing Training
- Fair Housing and Home Buying Workshop
- Participation in the Flagler County Association of Realtors program to encourage homeownership
- Hosted a Fair Housing Open House as a kick-off to complete an Assessment of Fair Housing Study. This study will be incorporated as part of an updated Analysis of Impediments to Fair Housing study.
- Update of the Citizens Participation Plan consistent with requirements of the new rules for Affirmatively Furthering Fair Housing

## C. Affordable Housing

The City uses CDBG funds to assist home owners with repairs to bring housing units up to current code requirements or to maintain the affordable housing stock. These funds are available for use Citywide. The City used \$79,214.41 (including activity administration and monitoring) in CDBG funds to rehabilitate 3 owner-occupied homes. The program beneficiaries’ income and race/ethnic background are provided below.

### CDBG Beneficiary Household Income

Household Income Category	Number of Units
Extremely Low Income (<30%)	--
Low Income (<50%)	1
Moderate Income (<80%)	2



<b>TOTAL</b>	<b>3</b>
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**CDBG Beneficiary Race/Ethnic Background**

Race/Ethnic (Head of Household)	Number	Hispanic
White	3	0
Black/African-American	--	--
Other	--	--
No Response	--	--
<b>TOTAL</b>	<b>3</b>	<b>0</b>

**D. Public Service**

In addition to Housing activities, the City utilizes CDBG funds to assist qualified students to attend the City's summer camp program. The summer camp is held at the City's Community Center and is open to all K-8 students. The funding stipend is made available to all students from low/moderate income households. The program beneficiaries for FFY 2015 are as follows:

**CDBG Beneficiary Household Income**

Household Income Category	Number
Extremely Low Income (<30%)	16
Low Income (<50%)	3
Moderate Income (<80%)	6
<b>TOTAL</b>	<b>25</b>

**CDBG Beneficiary Race/Ethnic Background**

Race/Ethnic	Number	Hispanic
White	10	6
Black/African-American	12	--
Other	2	--



No Response	1	--
<b>TOTAL</b>	<b>25</b>	<b>6</b>

## E. Continuum of Care Narrative

The Volusia/Flagler County Coalition for the Homeless (The Coalition) has the primary responsibility for providing leadership in the Continuum of Care planning process to identify homeless and homeless prevention priorities for the Flagler-Volusia County area. As the lead agency, the Coalition has the following responsibilities:

- Apply For, Administer and Coordinate CoC, and Basic Needs Funds,
- Operate the Homeless Information Management System (HMIS) Database,
- Meet Federal and State CoC Requirements,
- Lead and CoC Planning Process,
- Educated the Community, and
- Advocate for the Homeless

As stated in the Consolidated Plan, the City recognizes the conclusions and recommendations provided in the Coalition’s report titled: **Come Home: A Roadmap to End Homelessness in Volusia and Flagler Counties**. This document which serves as a roadmap to ending homelessness in the Volusia-Flagler County areas establishes goals and outcomes as a “means to effect change and end homelessness”.

It is the City’s strategy to identify actions to complement the allocation priorities established within the Coalition’s report. The City’s plan to address homeless needs through other priorities is necessitated by recognition of the following: limited funds are available to the City through the CDBG program to address all the needs in the City, the City’s limited capacity to provide social services, however, the City recognizes that there are local agencies and services available, which will be used as a resource to address homeless needs, and finally, a recognition that there are limited homeless persons in the City and that the most effective way to address homelessness in the City is to assist households from becoming homeless.

Prevention or assisting households from becoming homeless is consistent with strategies and programs addressed in this Consolidated Action Plan such as funding to assist low-moderate income households with home repair, expanding public services such as the City’s existing business counseling program to promote the creation of employment opportunities (especially microenterprises), and providing for public facilities and infrastructure that assists whole neighborhoods to maintain a desirability and livability condition that encourages additional new investment from the community.





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## F. Other Actions

### State Housing Initiatives Partnership

The City has a joint housing program with Flagler County to administer and manage the State Housing Initiatives Partnership (SHIP) program funds. Based on the 2015/16 interim report, the SHIP program provided assistance to 11 households totaling \$247,862.69, an additional \$105,000 have been encumbered to assist 3 additional households. The SHIP funds are used for the following activities: down payment assistance, and housing rehabilitation.

## G. Leveraging Resources and Resources Made Available

### City In-Kind Services

The City's main strategy in leveraging available CDBG funding is to provide in-kind services or the use of in-house staff to complete project tasks. City staff will typically complete planning, design, and construction services as part of an infrastructure project. Consistent with previous City activities, the Construction Management and Engineering Services Division continues to design the Seminole Woods Multi-use Path. Additionally, the City's Senior Environmental Planner coordinates the completion of the environmental review and the necessary environmental permitting for the Seminole Woods multi-use path. Also, the construction of the Seminole Woods Multi-use Path is carried out by the City's Public Works Dept.

The housing program is administered and managed by the Community Development Department with the assistance of a consulting firm, Guardian Community Resources Management.

Along with administering the housing program, the Community Development Department completes the necessary planning documents for the CDBG program including: the Consolidated Action Plan, the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), and the Citizens Participation Plan as well as any updates to the documents named above.

The City's strategy to use in-house talent to complete tasks related to the CDBG program allows the CDBG dollars to be used directly for the delivery of projects and stretches the availability of CDBG dollars to the community.

## H. Citizen Comments

The CAPER was available for public comment for 15 days from November 7, 2016 to November 21, 2016. The City did not receive comments regarding the CDBG entitlement program.



## I. Self-Evaluation

For FFY 2015 the City continues to make significant progress on the completion of the Seminole Woods neighborhood multi-purpose path. In addition to the infrastructure activities, the City's summer camp program continues to benefit low-moderate income students and showed a significant increase in participation this past year. Finally, the housing rehabilitation program will continue to be available for qualified home owners.

As previously stated, the Citizens Advisory Task Force (CATF), discussed at the public hearing a need to expand housing rehabilitation activities and allocate more CDBG funds for such activities. It is anticipated that with the completion of the Seminole Woods Multi-use Path project in the coming year, more funds will potentially be available for housing activities.

## Narrative Statement on CDBG Entitlement Program Funds

### A. Relationship of Expenditures to Priority Needs

CDBG entitlement communities are required annually to prepare a narrative statement addressing how CDBG funds were used to address the goals, strategies, and priorities, identified in the Consolidated Plan.

In FFY 2015, the City received CDBG Entitlement Funds in the amount of \$438,979. The available funds were distributed for various qualified CDBG activities as follows:

Activity	CDBG Budget Amount
Owner-Occupied Housing Rehabilitation Assistance	\$153,979
Infrastructure (Seminole Woods Multi Use Path)	\$250,000
Public Service – Recreational Scholarships (<15%)	\$10,000
Planning and Administration (<20%)	\$25,000
<b>TOTAL</b>	<b>\$438,979</b>

Consistent with CDBG program rules, the City allocated less than fifteen percent (15%) of the CDBG allocation on public services and less than twenty percent (20%) for planning and administrative activities.

According to the Integrated Disbursement and Information System (IDIS) PR26 Financial Summary Report, City of Palm Coast used \$62,550 of CDBG funds on activities that directly benefit low-moderate income area and low-moderate income households. Again, these activities assisted in the rehabilitation of 3 owner-occupied single-family homes, and 25 low-moderate income students to attend the City's summer camp programs.

As stated in the City's Consolidated Action Plan, Priority #1 is to *provide for neighborhood stabilization, revitalization, and redevelopment through investment of capital projects*



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such as sidewalks, parks, or other infrastructure, and to meet the demands of the City's changing demographics by expanding access to public services such as recreational programs.

### **B. Extent of Low- and Moderate-Income Benefit**

As previously stated CDBG funds totaling \$62,550 were expended in FFY 2015 to benefit low-moderate income areas and low-moderate income households.

### **C. Amendments and Other Program Changes**

In FFY 2015, the City updated the Citizens Participation Plan to be consistent with the new rules for Affirmatively Furthering Fair Housing.

### **D. Completion of Planned Actions**

The City intends to move forward with the final phases of the Seminole Woods Multi-Use path project. The City also intends to accept applications for the owner-occupied housing rehabilitation program. Finally, the City will offer stipends for the summer camp program.

### **E. Funds Not Used Exclusively for CDBG National Objectives**

All CDBG funds were allocated to activities and projects that addressed one or more of the CDBG national objectives.

### **F. Activities That Involve Acquisition, Rehabilitation, or Demolition of Occupied Real Property.**

The City did not undertake any activities that displaced households, businesses, farms, or nonprofit organizations.

### **G. Economic Development Activities Undertaken Where Jobs Were Made Available to Low- or Moderate- Income Persons But Were Not Taken By Them.**

The City did not undertake any activities that created jobs intended for low- or moderate income persons.

### **H. Activities which serve a limited clientele not falling within one of the categories of presumed limited clientele.**

The City's housing activity and public service activity (Summer Camp stipends) serve a limited clientele of City of Palm Coast residents who meet the low-moderate income threshold for CDBG programs.

### **I. Activities that Generated Program Income to Revolving Funds.**

The City did not undertake any activities that generated program income to revolving funds.



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## **J. Rehabilitation Programs and Accomplishments**

\$50,990 of CDBG funds were used to assist 3 households complete rehabilitation work on owner-occupied single family homes. An additional \$221,382 have been encumbered to complete the rehabilitation work for another 10 homes. Finally, \$50,568 have been committed for 2 additional single-family homes (contract pending).

## **K. Neighborhood Revitalization Strategy Area**

The City of Palm Coast CDBG program does not have an identified Neighborhood Revitalization Strategy Area.



**IDIS REPORTS**

**&**

**PUBLIC NOTICES**



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 CDBG Activity Summary Report (GPR) for Program Year 2015  
 PALM COAST

Date: 05-Oct-2016  
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**PGM Year:** 2014  
**Project:** 0001 - Infrastructure Improvement  
**IDIS Activity:** 12 - Seminole Woods Multi-Use Path Project

**Status:** Open  
**Location:** 10000 Seminole Woods Blvd. Palm Coast, FL 32164

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Sidewalks (03L) **National Objective:** LMA

**Initial Funding Date:** 05/29/2015

**Description:**

This is a multi-phase activity to construct sidewalkmulti-use path in the Seminole Woods Neighborhood. At completion, the project will add a total of 8.3 miles of sidewalkmulti-use paths in the neighborhood.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$250,000.00	\$0.00	\$0.00
		2013	B13MC120060		\$0.00	\$218,788.42
<b>Total</b>	<b>Total</b>			<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$218,788.42</b>

**Proposed Accomplishments**

People (General) : 1,000  
 Total Population in Service Area: 5,550  
 Census Tract Percent Low / Mod: 56.94

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2014  
**Project:** 0002 - Public Service  
**IDIS Activity:** 13 - Summer Camp Program

**Status:** Completed 9/14/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 305 Palm Coast Pkwy NE Palm Coast, FL 32137-3818      **Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D)      **National Objective:** LMC

**Initial Funding Date:** 05/29/2015

**Description:**

Provide stipends to assist youths from low/moderate income households to attend summer camp.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2014	B14MC120060		\$1,595.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$1,595.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

People (General) : 15

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	13	5
Black/African American:	0	0	0	0	0	0	10	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	5	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>5</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	19
Low Mod	0	0	0	2
Moderate	0	0	0	7
Non Low Moderate	0	0	0	0
Total	0	0	0	28
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	CDBG funds were used to assist 28 participants from low/moderate income families in the City's summer recreational program.	





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**PGM Year:** 2014  
**Project:** 0004 - General Program Administration  
**IDIS Activity:** 14 - Program Administration and Monitoring

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 05/29/2015

**Description:**

Funds will be used for program activities such as advertisements for public notices, training, & monitoring of CDBG activities.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$41,732.20	\$0.00	\$0.00
		2014	B14MC120060		\$28,224.41	\$36,592.97
<b>Total</b>	<b>Total</b>			<b>\$41,732.20</b>	<b>\$28,224.41</b>	<b>\$36,592.97</b>

**Proposed Accomplishments**

**Actual Accomplishments**

<i>Number assisted:</i>	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2012  
**Project:** 0003 - Housing Rehabilitation Program  
**IDIS Activity:** 15 - Housing Rehabilitation

**Status:** Completed 8/1/2016 10:35:15 AM  
**Location:** Address Suppressed

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 09/24/2015

**Description:**  
 Financial Assistance for housing rehabilitation activities to qualified low-moderate income households.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$120,000.00	\$0.00	\$0.00
		2013	B13MC120060		\$0.00	\$66,595.82
		2014	B14MC120060		\$365.50	\$53,404.18
<b>Total</b>	<b>Total</b>			<b>\$120,000.00</b>	<b>\$365.50</b>	<b>\$120,000.00</b>

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	3	1	0	0	3	1	0	0
Black/African American:	2	0	0	0	2	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	1	0	1	0
Low Mod	1	0	1	0
Moderate	3	0	3	0
Non Low Moderate	0	0	0	0
Total	5	0	5	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2014	CDBG funds were used to rehabilitate 5 owner-occupied single-family homes during Program Year 2014	



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**PGM Year:** 2013  
**Project:** 0002 - Housing Rehabilitation Program  
**IDIS Activity:** 17 - Housing Rehabilitation

Status: Open  
Location: Address Suppressed  
Objective: Provide decent affordable housing  
Outcome: Sustainability  
Matrix Code: Rehab; Single-Unit Residential (14A)  
National Objective: LMH

**Initial Funding Date:** 09/24/2015

**Description:**

Financial assistance to assist with housing rehabilitation activities.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$120,000.00	\$0.00	\$0.00
		2014	B14MC120060		\$35,459.75	\$120,000.00
<b>Total</b>	<b>Total</b>			<b>\$120,000.00</b>	<b>\$35,459.75</b>	<b>\$120,000.00</b>

**Proposed Accomplishments**

Housing Units : 4

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	1	0	0	4	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	3	0	3	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	4	0	4	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	CDBG funds were used to rehabilitate 4 owner-occupied housing units.	



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**PGM Year:** 2015  
**Project:** 0001 - Recreational Scholarships (Summer Camp)  
**IDIS Activity:** 18 - Recreational Scholarships (Summer Camp)

**Status:** Completed 9/14/2016 11:54:03 AM      **Objective:** Create suitable living environments  
**Location:** 305 Palm Coast Pkwy NE Palm Coast, FL 32137-3818      **Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D)      **National Objective:** LMC

**Initial Funding Date:** 09/13/2016

**Description:**  
 Stipend for income qualified students to attend the City's summer camp program.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC120060	\$9,965.00	\$9,965.00	\$9,965.00
<b>Total</b>	<b>Total</b>			<b>\$9,965.00</b>	<b>\$9,965.00</b>	<b>\$9,965.00</b>

**Proposed Accomplishments**

People (General) : 15

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	9	4
Black/African American:	0	0	0	0	0	0	11	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	1
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>5</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	14
Low Mod	0	0	0	3
Moderate	0	0	0	5
Non Low Moderate	0	0	0	0
Total	0	0	0	22
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	CDBG funds were used to provide financial assistance for income qualified students to attend the City's summer camp program. A total of 22 students from extremely low, very low or low-moderate income families benefitted from the use of CDBG funds.	





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**PGM Year:** 2014  
**Project:** 0003 - Housing Rehabilitation  
**IDIS Activity:** 19 - Housing Rehabilitation

**Status:** Open  
**Location:** Address Suppressed

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 09/13/2016

**Description:**

Provide financial assistance to income qualified households for home repair.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$133,101.00	\$0.00	\$0.00
		2014	B14MC120060		\$15,164.75	\$15,164.75
<b>Total</b>	<b>Total</b>			<b>\$133,101.00</b>	<b>\$15,164.75</b>	<b>\$15,164.75</b>

**Proposed Accomplishments**

Housing Units : 3

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households:

0	0	0
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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2014  
**Project:** 0004 - General Program Administration  
**IDIS Activity:** 20 - Completion of Assessment of Fair Housing Study

**Status:** Open  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** Planning (20) **National Objective:**

**Initial Funding Date:** 09/13/2016

**Description:**  
 Completion of Assessment of Fair Housing Study to meet new federal guidelines.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$25,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			

*Income Category:*

	Owner	Renter	Total	Person
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Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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<b>Total Funded Amount:</b>	<b>\$709,798.20</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$530,511.14</b>
<b>Total Drawn In Program Year:</b>	<b>\$90,774.41</b>

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT  
PR06 - Summary of Consolidated Plan  
Projects for Report Year

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IDIS

<b>Plan IDIS Year Project</b>	<b>Project Title and Description</b>	<b>Program</b>	<b>Project Committed Estimate Amount</b>	
2015 1	Recreational Scholarships (Summer Camp) Stipend to assist income qualified students to attend the City Summer Camp Program.	CDBG	\$10,000.00	\$9,965.00

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT  
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IDIS

<b>Plan IDIS Year Project</b>	<b>Project Title and Description</b>	<b>Program</b>	<b>Amount Drawn Thru Report Year</b>
2015 1	Recreational Scholarships (Summer Camp) Stipend to assist income qualified students to attend the City Summer Camp Program.	CDBG	\$9,965.00

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IDIS

<b>Plan IDIS Year Project</b>	<b>Project Title and Description</b>	<b>Program</b>	<b>Amount Available to Draw</b>
2015 1	Recreational Scholarships (Summer Camp) Stipend to assist income qualified students to attend the City Summer Camp Program.	CDBG	\$0.00



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URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND  
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IDIS

<b>Plan IDIS Year Project</b>	<b>Project Title and Description</b>	<b>Program</b>	<b>Amount Drawn in Report Year</b>
2015 1	Recreational Scholarships (Summer Camp) Stipend to assist income qualified students to attend the City Summer Camp Program.	CDBG	\$9,965.00



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
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PALM COAST

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	2	\$50,624.50	1	\$365.50	3	\$50,990.00
	Total Housing	2	\$50,624.50	1	\$365.50	3	\$50,990.00
Public Facilities and Improvements	Sidewalks (03L)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	1	\$0.00	0	\$0.00	1	\$0.00
Public Services	Youth Services (05D)	0	\$0.00	2	\$11,560.00	2	\$11,560.00
	Total Public Services	0	\$0.00	2	\$11,560.00	2	\$11,560.00
General Administration and Planning	Planning (20)	1	\$0.00	0	\$0.00	1	\$0.00
	General Program Administration (21A)	1	\$28,224.41	0	\$0.00	1	\$28,224.41
	Total General Administration and Planning	2	\$28,224.41	0	\$0.00	2	\$28,224.41
Grand Total		5	\$78,848.91	3	\$11,925.50	8	\$90,774.41



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PALM COAST

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	4	5	9
	Total Housing		4	5	9
Public Facilities and Improvements	Sidewalks (03L)	Persons	0	0	0
	Total Public Facilities and Improvements		0	0	0
Public Services	Youth Services (05D)	Persons	0	50	50
	Total Public Services		0	50	50
Grand Total			4	55	59



PALM COAST

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		Total Hispanic Households
			Persons	Total Households	
Housing	White	0	0	7	2
	Black/African American	0	0	2	0
	Total Housing	0	0	9	2
Non Housing	White	22	9	0	0
	Black/African American	21	0	0	0
	Other multi-racial	7	1	0	0
	Total Non Housing	50	10	0	0
Grand Total	White	22	9	7	2
	Black/African American	21	0	2	0
	Other multi-racial	7	1	0	0
	Total Grand Total	50	10	9	2



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	Extremely Low ( $\leq 30\%$ )	0	0	14
	Low ( $>30\%$ and $\leq 50\%$ )	0	0	3
	Mod ( $>50\%$ and $\leq 80\%$ )	0	0	5
	Total Low-Mod	0	0	22
	Non Low-Mod ( $>80\%$ )	0	0	0
	Total Beneficiaries	0	0	22



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 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2015  
 PALM COAST , FL

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	260,096.53
02 ENTITLEMENT GRANT	438,979.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	699,075.53

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	62,550.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	62,550.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	28,224.41
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	90,774.41
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	608,301.12

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	62,550.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	62,550.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2013 PY: 2014 PY: 2015
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	11,560.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	11,560.00
32 ENTITLEMENT GRANT	438,979.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	438,979.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	2.63%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	28,224.41
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	28,224.41
42 ENTITLEMENT GRANT	438,979.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	438,979.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	6.43%





## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
CITY OF PALM COAST
160 CYPRESS POINT PKWY STE B106, PALM COAST, FL 32164
59-3614294

<b>Reporting Entity</b>
CITY OF PALM COAST
160 LAKE AVE., PALM COAST, FL 32164

<b>Dollar Amount</b>	\$90,774.41
<b>Contact Person</b>	Jose Papa
<b>Date Report Submitted</b>	10/25/2016

Reporting Period		Program Area Code	Program Area Name
From	To		
10/01/2015	09/30/2016	CDB1	Community Devel Block Grants



## Part I: Employment Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
The expenditure of these funds did not result in any new hires.					

<b>Total New Hires</b>	0
<b>Section 3 New Hires</b>	0
<b>Percent Section 3 New Hires</b>	N/A
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

## Part II: Contracts Awarded

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$50,990.00
Total dollar amount of contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving construction contracts	0
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$28,224.41
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

### Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
No	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.

Through advertising and pre-bid meetings, the City with the assistance of its consulting team encourages qualified Section 3 persons to bid on CDBG projects. Contractor's application documents highlight the Section 3 requirements.

The City will conduct a greater effort to identify qualified Section 3 persons and provide additional information on opportunities with CDBG funded projects. The City will highlight Section 3 as part of pre-bid meetings.