



City of PALM COAST

Community Development Department
Building Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3780

Permit Extension or Cancellation Request

PERMIT NUM		
ADDRESS		DATE

Florida Building Code Chapter 1

An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been *pursued in good faith or a permit has been issued*; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and **justifiable cause demonstrated**. **If the extension is granted, there will be a \$40.00 fee assessed.**

Extension Request

Cancellation Request

Current status of project

Reason for extension / cancellation

Projected timeline for completion:

Signature of Permit Applicant

(homeowner may not request extension on contractor issued permit)

Printed Name and Title

