



## **CLASSIFICATION DESCRIPTION**

**TITLE: GOLF STARTER/CART ATTENDANT**                      **JOB CODE: 4 (Non-exempt)**

## **GENERAL DESCRIPTION OF DUTIES**

To facilitate the distribution and maintenance of the golf carts and to monitor the flow of golf players to and on the golf course.

## **SPECIFIC DUTIES AND RESPONSIBILITIES**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Maintains cleanliness and safe operating conditions of golf carts
- Controls the start of play in a safe and orderly manner, and designates on which nine the players start.
- Enforces the club rules of proper attire, behavior and etiquette.
- Retrieves bags for members.
- Retrieves and cleans range balls

## **MINIMUM TRAINING AND EXPERIENCE:**

High school diploma or GED preferred but not required.

## **LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

- Must possess and maintain a valid Florida Driver's License.

## **KNOWLEDGE, SKILLS AND ABILITIES**

- Thorough knowledge of the game and etiquette of golf.
- Knowledge of the occupational hazards and safety precautions of the duties required.
- Ability to perform minor motor and electrical repairs of golf carts.
- Knowledge of standard tools, materials, methods and practices of the trade areas of operation and maintenance of golf carts.

### **PHYSICAL REQUIREMENTS**

- While performing the essential functions of this job the employee is regularly required to stand, walk, use hands to handle, finger, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, and lift and/or move up to 50 pounds.
- While performing the essential functions of this position there is potential for exposure to fumes or airborne particles, toxic or caustic substances, outside weather conditions, excessive noise, and dampness/humidity.
- Ability to perform manual labor for extended periods of time while lifting light, medium or heavy equipment or objects needed to perform duties as directed by supervisor.
- Visual acuity is required to inspect and operate golf cart equipment. Position requires hearing sufficient to accurately perceive information at normal spoken word levels.

The City of Palm Coast, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, The City of Palm Coast, Florida will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.