



CHAPTER 7 INTERGOVERNMENTAL COORDINATION ELEMENT

SUMMARY

The Intergovernmental Coordination Element is crucial to the efficient implementation of the Comprehensive Plan Goals, Objectives, and Policies (GOPs). The purpose of this Element is to ensure coordination between the City and other units of local government, special districts, and State, regional and Federal agencies to ensure consistency between the Plan and other comprehensive, strategic or policy plans such as, by way of example only, the State Comprehensive Plan as set forth in Chapter 187, Florida Statutes. This Element should serve to establish a framework and the mechanisms for effective coordination between units of government and governmental entities.

The Goals, Objectives and Policies of this Element are linked to all of the other Plan elements. Iteration of intergovernmental coordination mechanisms and interagency cooperation found in the various Elements stresses the need for City and other local units of governmental and governmental agencies to form collaborative partnerships. When agencies cooperate and form alliances to provide public services and facilities, the public benefits from efficiency and planning that is truly responsive to the public needs.

Part 1 of the *Data and Analysis* supports the GOPs. It is available as a separate document. That document provides details regarding the local units of government, special districts and governmental agencies participating in providing facilities and services to the City or located adjacent to the City; existing alliances; and the related intergovernmental and interlocal agreements, contracts, resolutions, and ordinances supporting joint actions, all of which document coordination efforts. The effectiveness of existing coordination and identified needs and issues related to intergovernmental coordination are documented and analyzed (Part 2) in the document. This information and the Objectives and Policies in the other eight Plan Elements form the basis for the Intergovernmental Coordination Element.





GOAL 7.1: COORDINATION OF PLANNING

To achieve effective and efficient planning of public resources and funds to implement the provision of public facilities and services collaboratively with other public agencies.

FINDING: *The City was incorporated in December 1999 to control its destiny and plan for its future growth as an autonomous entity. The City represents approximately 16 percent of the total land area of the County, but more than 75 percent of the total County population resided in the City in 2009. Based on the City's historic share of the County's growth, it is expected that by 2035, 85% of the County's population will reside in the City. Additionally, the City had a higher density at 827 persons per square mile compared to the County's 166 persons per square mile in 2009. The City acquired most of the streets and infrastructure, and recreation and parks facilities and land located in the Planned Unit Development of Palm Coast.*

The existing public facilities are aging and, as growth continues to spiral upward, the City must improve and expand these facilities and services. Hundreds of undeveloped acres of land, dedicated originally by ITT CDC, were transferred to the County or City for recreation, parks and open space uses. Although these facilities and services are located in the City, they are connected and shared with the County as a whole. County residents and others use the City's roads and bridges, as well as parks and natural resources. Similarly, City residents use public facilities located in the County and, indeed, other municipalities. Therefore, impacts to the City are also impacts to the County as well as other municipalities in the County and vice versa. In the face of reciprocal impacts and collective planning issues and challenges, it is imperative that planning be coordinated and targeted to reduce duplication in the provision of public facilities and services.

Growth impacts public facilities and service including public education, natural resources and the environment. In order to accommodate growth, the City must look at the whole planning picture. It is also imperative for the adjacent jurisdictions, including the County, the Flagler County School District, and special districts to take part in the holistic and comprehensive viewpoint as to needs assessment and planning challenges. Coordination and sharing of resources and joint planning partnerships are needed to prevent a parochial view of growth and its impacts and implications, both positive and negative.

On January 31, 2007, the City entered into a Stipulated Utility Settlement Agreement with Flagler County, the City of Flagler Beach, and the Gardens at Hammock Beach Property Owners' Association, Inc. The Stipulated Utility Settlement Agreement outlines the utility service areas for each of the parties to the Agreement and emphasizes intergovernmental cooperation and coordination.





In June 2008, the City entered into a Memorandum of Agreement to become part of the Coquina Coast Seawater Desalination Project. This multi-jurisdictional effort will analyze the feasibility of a desalination plant in order to use seawater as a long-range water supply source. The investigation of providing for a regional solution to fresh water shortages by desalination of seawater was concluded in 2010. Of the original 11 cooperators only 2 existed in 2010, being Palm Coast and Lake County. While it was determined that a land based facility was more economically feasible than a sea based vessel, it was also determined that the project was not financially supportable at this time due to the slowdown in regional growth. It was finally determined that all other fresh or brackish groundwater sources should be exhausted before pursuing a seawater conversion solution in the future. The City is located within the North Florida Regional Water Supply Plan (NFRWSP) planning area. The NFRWSP identifies solutions, including alternative water supply, water conservation and other potential project options to meet the current and future water use needs of the region.

Objective 7.1.1 – Improve Intergovernmental Coordination

Improve intergovernmental coordination with all levels of governmental agencies through a collaborative process as shown in **Exhibit 7.1** and as provided in the Policies below.

Policy 7.1.1.1 - The City shall appoint a representative to act as the first point of contact when development plans, developments of regional impact, Plan and FLUM amendments, rezonings, and annexations are proposed.

Policy 7.1.1.2 - The City may appoint an additional City representative as a liaison as needed.

Policy 7.1.1.3 - The City's appointee will prepare notices of proposed plans and disseminate notice via telephone, facsimile, e-mail, newspaper publication, correspondence or other means as necessary, and as legally required, to inform affected entities.

Policy 7.1.1.4 - The City's appointee will make reasonable efforts, early in the process, to brief the appropriate staff representative of the entity regarding proposed changes that that would have an impact or effect on adjacent areas of mutual concern.

Policy 7.1.1.5 - The City's appointee shall continue to serve as a point of contact on an ongoing basis with an open door policy.

Policy 7.1.1.6 - The City will use the United Governmental Outreach, or similar group, as a forum for reviewing unresolved mutual issues of concern to formulate options and resolutions to address potential impacts.





Policy 7.1.1.7 - In the case issues arise that cannot be resolved by the United Governmental Outreach, the City's representative will contact the Northeast Florida Regional Council to initiate the voluntary regional dispute resolution process (RDRP).

Policy 7.1.1.8 - The City representative shall participate with other named parties in settlement meetings, mediation, or advisory decision-making as recommended by the NEFRC to resolve the issues.

Policy 7.1.1.9 - Upon conclusion of the NEFRC RDRP mediation process, the settlement agreement, in the form of a recommendation, shall be submitted to the City Council subject to its formal approval.

Objective 7.1.2 – Coordinate Planning with School District

Ensure coordination of planning of infrastructure and development with the Flagler County School District (School Board) and local governments by implementing the *Interlocal Agreement for Public School Facility Planning*.

Policy 7.1.2.1 – The City shall comply with and implement the terms of the *Interlocal Agreement for Public School Facility Planning*. The City shall coordinate its planning efforts with the planning efforts of the School Board:

- A. To better coordinate the development of new schools in time and place with land development;
- B. To improve efficiency for the School Board and local governments by placing schools to take advantage of existing and planned roads, water, sewer, and parks;
- C. To improve student access and safety by coordinating the construction of new and expanded schools with the road and sidewalk construction programs of local governments;
- D. To better define urban form by locating and designing schools to serve as community focal points;
- E. To improve efficiency and convenience by locating schools with parks, ball fields, libraries and other community to take advantage of shared use opportunities; and
- F. To reduce pressures contributing to urban sprawl and support of existing neighborhoods by locating new schools and expanding and renovating existing schools.

Policy 7.1.2.2 - The City shall cooperate with the School Board to locate future public school facilities proximate to residential areas and to complement patterns of development. In addition, the City shall pursue opportunities, in cooperation with the School Board, to co-locate and share use of one another's facilities with public school facilities.





Policy 7.1.2.3 - Annually, by February 1st, the City shall provide a report on growth and development trends to the School District.

Policy 7.1.2.4 –City planning staff shall meet with other local government and School District planning staff as part of the working group on or about April 16th and September 1st of each year to discuss issues regarding the coordination of land use and public school facilities planning.

Policy 7.1.2.5 – Within 45 days of receiving an educational facility site plan, the City shall review the proposed educational facility site plan and provide comments to the School Board regarding consistency with the City’s Comprehensive Plan and Land Development Code and need for on-site and off-site improvements.

Policy 7.1.2.6 – The City shall include a non-voting representative appointed by the School Board on the Planning and Land Development Regulation Board. In addition, the City shall invite a School District representative to participate in any pre-application development conference that could affect public school facilities.

Objective 7.1.3 – Coordinate Planning with Other Units of Local Government

Continue to coordinate the planning of infrastructure and development with the other local governments and agencies providing services and assistance to the City, including those not having regulatory authority over the use of land located in the City, and major utilities and quasi-public agencies.

Policy 7.1.3.1 – The City shall participate with the Flagler Legislative Delegation and the United Government Outreach to provide a policymaking forum to coordinate growth planning and management, community-wide programs, and to resolve interlocal disputes.

Policy 7.1.3.2 – The City shall coordinate planning between the City and East Flagler Mosquito Control to ensure consistency, and to continue the mosquito control program and expand the program into the newly annexed areas as they become developed to reduce public exposure to disease carrying mosquitoes and to eliminate breeding areas.

Policy 7.1.3.3 – The City shall join in intergovernmental agreements with the County, local, State, and Federal governments and the quasi-public and private sectors to identify and build needed facilities and allocate the costs of such facilities in proportion to the benefits accruing to each.

Policy 7.1.3.4 – The City shall continue to cooperate with Flagler County and the City of Flagler Beach with regards to utility service and permitting, exchange of technical information, and intergovernmental coordination, as outlined in the Stipulated Utility Settlement Agreement.





Policy 7.1.3.5 – The City shall continue to participate with other local governments and utilities as part of the North Florida Regional Water Supply Plan to develop alternative water supply sources, water reuse, and conservation projects.

Policy 7.1.3.6 – The City shall coordinate and cooperate with local governments and other entities to which the City provides potable water service by taking actions which include, but are not limited to, the following:

- A. Coordinate water demand projections for those areas to which the City provides potable water service.
- B. When requested, provide technical data and analysis related to water supply availability for Future Land Use Map Amendments, Rezonings, and other development approvals in those areas to which the City provides potable water service.
- C. Continue to implement the numerous interlocal agreements between the City and other local governments and entities.
- D. If necessary, develop intergovernmental agreements to address water supply concurrency requirements for those areas to which the City provides potable water service.
- E. Continue to share technical data and analysis with State, regional, and other local governments and entities to maximize efficient water use and conservation and minimize public expenditures.

Policy 7.1.3.7 – The City shall develop an intergovernmental agreement with the County, that identifies and addresses joint planning areas, joint infrastructure service areas, and annexation areas that would be logical for the City to annex to avoid creation of enclaves, to ensure the provision of required City public facilities and services, to avoid wetland encroachment, and to prevent potential annexation disputes with the County or any other local government. At a minimum, the intergovernmental agreement shall be consistent with the criteria in Chapter 171, Municipal Annexation or Contraction, F.S. The following issues shall be addressed with all incorporated into the intergovernmental agreement.

- A. Compatibility between adjacent future land use designations;
- B. Consistency between land development regulations, future annexation area, and/or utility service areas;
- C. Proposed uses of land being annexed that are incompatible to adjacent uses or lands in unincorporated Flagler County;
- D. Provisions of water and sewer service and the annexation of right-of-way and land containing City utility lines and water wells and wellfields;
- E. Wetland encroachment, particularly beyond the City limits; and





F. Annexation disputes among cities, or the city(ies) and the County.

Policy 7.1.3.8 – The City shall coordinate with Flagler County, FDEP, Waste Management, Inc. and Volusia County to ensure proper collection, disposal, and management of hazardous wastes including, but not limited to, education of the public relating to the dangers of incorrect disposal, and to ensure that hazardous waste generators are identified and inspected and that violations are promptly corrected in accordance with regulatory requirements.

Policy 7.1.3.9 – The City shall coordinate with Flagler County Department of Emergency Services (FCDES), the NEFRC, FDOT, and other agencies, as applicable, to accomplish, at a minimum, the following:

- A. Develop and annually update plans before June 1st for a pre-hazard and post-disaster mitigation plan and post-disaster redevelopment for immediate response to post-disaster situations.
- B. Annually implement interagency hazard mitigation report recommendations.
- C. Annually, before June 1st, identify any streets needing other improvements within the hurricane evacuation street network to achieve the optimum evacuation time limits for those persons requiring evacuation.
- D. Annually, before June 1st, assure adequate shelter space availability by maintaining a shelter inventory and by supporting efforts to ensure shelter upgrades in accordance with Florida Law.
- E. Annually, before June 1st, analyze, plan for and address deficiencies in hurricane evacuation time and facilities.
- F. Annually, before June 1st, prepare and update an inventory of special needs population.
- G. Annually update and employ hazard mitigation annex of the Peacetime Emergency Plan annually.
- H. Biennially provide estimates of population densities to Flagler County and population and trend data to the NEFRC upon request.
- I. Within two (2) years of Plan adoption, develop and run a model to simulate evacuation to implement the reduction of hurricane evacuation times within the hurricane vulnerable zone consistent with the NEFRC Northeast Florida Hurricane Evacuation Study.

Objective 7.1.4 – Coordinate Planning with Other Governmental Agencies

Continue to coordinate planning and development with the other governmental agencies providing services and assistance to the City.





Policy 7.1.4.1 – The City shall work with the Florida Department of Environmental Protection (FDEP) to ensure coordination of planning and implementation of regulations that impact the City and its environs which shall include, but not be limited to, the following:

- A. Establishment of an air quality monitoring station within or in close proximity to the City within 10 years of Plan adoption.
- B. Enforcement of the State and Federal air pollution rules and regulations by placing conditions on applicable development approvals to require developers to consult the FDEP on methods to control fugitive particulate emission(s).
- C. Monitoring, cooperation, and communication with the FDEP in the development and, if required, implementation of the Total Maximum Daily Loads (TMDL) for waters within the City.
- D. Monitor groundwater, surface water, and soil contamination.

Policy 7.1.4.2 – The City shall work with the St. Johns River Water Management District (SJRWMD), FDEP, ACOE, and other applicable agencies (as referenced in the Plan Elements and the *Data and Analysis*) to ensure coordination of planning and implementation of regulations that impact the City and its environs which shall include, but not be limited to, the following actions:

- A. Implement a water conservation program that shall maintain a long-term focus on increasing water use efficiency.
- B. Revise the water conservation measures within the current Landscape Ordinance and establish conservation requirements in the LDC.
- C. Pursue groundwater-monitoring studies on the quality of the surficial and the Floridan aquifers.
- D. Ensure that all abandoned free-flowing artesian wells are properly documented, closed and plugged.
- E. Pursue additional water quality monitoring studies and increase routine sampling stations.
- F. Coordinate with SJRWMD in the development and implementation of the relevant provisions of the District Water Supply Plan and Water Supply Assessment.
- G. To the maximum extent feasible, ensure that this Plan and the SJRWMD District Water Supply Plan and Water Supply Assessment address the same public policy issues/concerns and base determinations upon the same technical data and science.
- H. Coordinate with SJRWMD to seek the designation of the Northern Coastal Basin as a priority surface water improvement and management (SWIM) watershed and to implement the SWIM plan for the City.





- I. Create an inventory of and maintain a database of wetlands, wetlands systems and other lands that are currently protected by conservation easements, ultimately creating a “Potential Wetlands” map.
- J. Wetland protection and enforcement.
- K. Listed species and wildlife protection.

Policy 7.1.4.3 – The City shall coordinate with the Florida Division of Forestry (DOF) to manage the wild land and urban interface areas within and around the City including, but not limited to, the following activities: controlled burns, mechanical mowing of vegetation, herbicide treatment, or other means deemed appropriate to manage wild land and urban interface areas.

Objective 7.1.5 – Coordinate Planning with Adjacent Local Governments and Other Governmental Agencies

Continue to coordinate the City’s Plan and Plan amendments with the plans of adjacent local governments.

Policy 7.1.5.1 – The City shall regularly notify adjacent cities and counties and the School District of land use proposals concerning lands along their joint borders.

Policy 7.1.5.2 - The City shall coordinate its Plan and amendments thereto with the comprehensive plans of the cities of Bunnell and Flagler Beach.

Policy 7.1.5.3 - The City shall cooperate with Flagler County, the cities of Bunnell and Flagler Beach, and with the School District to develop joint processes for collaborative planning and decision making regarding population projections, the location and extension of public facilities subject to concurrency, and siting facilities with countywide significance including, but not limited to, locally unwanted land uses (LULUs) whose nature and identity are established in an interlocal/governmental agreement.

Policy 7.1.5.4 – The City shall coordinate its Plan and amendments thereto with the comprehensive plans of Flagler County and St. Johns County.

Policy 7.1.5.5 – The City shall participate with the Flagler Legislative Delegation and the United Government Outreach to provide a policymaking forum to coordinate growth planning and management, community-wide programs, and to resolve interlocal disputes.

Objective 7.1.6 – Address Impacts of Development Proposed in the Comprehensive Plan Upon the County and Adjacent Local Governments





Continue to address the impacts of development proposed or anticipated in the City's Plan upon the County and adjacent local governments consistent with the legitimate needs of the City.

Policy 7.1.6.1- The City shall address potential impacts that may result from development proposed in the Plan upon adjacent local governments through informal and formal procedures that may include, but not be limited to, the following:

- A. Requesting adjacent municipalities to provide an up-to-date copy of their planning documents, zoning code and land development regulations;
- B. Providing notice of hearings and reports to inform affected municipalities and counties of proposed action to include hearings and reports on matters such as, by way of example, comprehensive plan amendments, rezonings, special exceptions, siting of public uses, planned and approved road improvement projects, annexations and similar matters; and
- C. Requesting input from other jurisdictions in planning programs and efforts to ensure plans are coordinated and consistent.

Policy 7.1.6.2 - The City shall address potential impacts that may result from development proposed in the Plan upon Flagler County by:

- A. Participating in the countywide planning process through representation on and coordination with United Government Outreach or similar groups, the Flagler County Economic Development Council, and the applicable Flagler County Departments;
- B. Maintaining the procedures, and responsibility therefore, by which to determine the need for and the processing of any requisite amendment to the City's Future Land Use Element and Future Land Use Map;
- C. Coordinating within its area of concern with Flagler County and St. Johns County regarding the siting of facilities with Countywide significance and in assessing the potential for development related impacts; and
- D. Coordinating the conservation and protection of wetlands, natural resources and other environmentally sensitive areas that exist within the jurisdictions of one or more local governments.

Policy 7.1.6.3 - The City shall coordinate the reviews of any of the following as required by the Florida Law with the Flagler County and St. Johns County, as applicable.

- A. Annexation of land.
- B. Developments of Regional Impact.
- C. Amendments to the Comprehensive Plan Future Land Use Element and Future Land Use Map.





- D. Community Redevelopment Areas (CRA).
- E. Community Development Districts (CDD).

Objective 7.1.7 – Address Impacts of Development Proposed in the Comprehensive Plan Upon the Region

Continue to address the impacts of development proposed in the City’s Plan, and any Plan amendments, on the Northeast Florida Region.

Policy 7.1.7.1 - The City shall address potential impacts that may result from development proposed or anticipated in the Plan upon the region by coordinating and participating with the NEFRC and providing detailed information as required by State law.

Objective 7.1.8 – Address Impacts of Development Proposed in the Comprehensive Plan Upon the State

Continue to address the impact of development proposed in the City’s Plan, and any Plan amendments, upon the State.

Policy 7.1.8.1 - The City shall continue to coordinate and cooperate with the Department of Economic Opportunity, or its successor agency, on the review and development of planning efforts and programs and amendments to the Plan to ensure that regional considerations are made for any impacts that may occur on adjacent governmental entities, including, but not limited to the following:

- A. Annexation of land.
- B. Developments of Regional Impact.
- C. Amendments to the Comprehensive Plan Future Land Use Element and Future Land Use Map and other Plan Elements.
- D. Community Redevelopment Areas.
- E. Community Development Districts.

Policy 7.1.8.2 - The City’s land development regulations including, but not limited to those pertaining to an environmental regulatory subject matter, shall be consistent with the regulatory requirements of Federal and State agencies. To the maximum extent practicable, the City shall ensure that such Federal and State laws are applied. The City, therefore, shall not necessarily reenact, as a land development regulation, the provisions of Federal or State law that apply to developments notwithstanding the fact that the City’s land development regulations do not set forth the text of the Federal or State law.





Objective 7.1.9 - Coordination of Planning with Master Planning of Education and Health Facilities

Continue to coordinate the Plan with the campus master plans of education and health facilities located within the City.

Policy 7.1.9.1 - The City shall coordinate its Plan and amendments thereto, with the campus master plan of the Daytona State College.

Policy 7.1.9.2 - The City shall coordinate its Plan and amendments thereto, with the campus master plan of the Embry-Riddle Aeronautical University.

Policy 7.1.9.3 - The City shall coordinate its Plan and amendments thereto, with the campus master plan of Florida Hospital Flagler.





GOAL 7.2: DISPUTE RESOLUTION PROCESS

Resolve disputes that arise in an amicable and satisfactory manner.

FINDING: *The City interacts with dozens of governmental and quasi-governmental agencies as it reviews development plans and amendments to the Plan and zoning. The City realizes that working with other agencies and jurisdictions may generate disagreements on occasion. The City recognizes that a method of informal and formal dispute resolution is important not only for its citizens but also for citizens of other jurisdictions. Since the NEFRC has developed and adopted a dispute resolution process, it behooves the City to consider using the NEFRC and its format for formal resolution of disputes if informal methods do not resolve the issues.*

Objective 7.2.1 – Identify Potential Disputes

Continue to identify potential disputes as a part of the development review process and all other development processes.

Policy 7.2.1.1 – During the development review process, the City shall identify potential disputes that may arise between the City and any affected local unit of government or any other governmental agency.

Policy 7.2.1.2 – The City shall update the LDC within one (1) year of Plan adoption to provide criteria in the development review regulations that will be used to identify and define significant impacts and identify applicable resources, facilities and characteristics that may be potentially impacted by a development based on the location of the development and its proximity to or within a particular jurisdiction and such considerations shall include, at a minimum, the following:

- A. Identification of all regional and State resources and facilities identified in the State Comprehensive Plan, the Strategic Regional Policy Plan, in any other plan of any adjacent local unit of government, and within the City’s Plan;
- B. A definition of “significant impact” for each of the identified resources, public facilities, or community characteristics within the affected applicable jurisdiction of the City, the State, the NEFRC and any adjacent local unit of government;
- C. Description of Mitigation Criteria or standards for appropriate mitigation of the significant impacts on resources or facilities identified in this Policy; and
- D. Or, as an alternative, incorporation of the Strategic Regional Policy Plan (SRPP), by reference, regarding the SRPP’s identification of resources and facilities, description of significant impact, and description of mitigation criteria, as appropriate.





Policy 7.2.1.3 - The City shall require an impact analysis to indicate significant impacts on identified resources, facilities and community characteristics. The City may enact amendments to the LDC, within one (1) year of Plan adoption, to implement this Policy.

Objective 7.2.2 – Informal and Formal Dispute Resolution Processes

Employ a dispute resolution process and communicate with Flagler County, any other affected adjacent counties, and adjacent local units of government, as well as Federal, State and regional agencies, among others, through effective formal and informal coordination mechanisms.

Policy 7.2.2.1 - The City shall utilize an informal dispute resolution process as a mechanism to resolve disputes with any level of government or governmental agency to resolve disputes Flagler to the extent practicable and consistent with the legitimate needs of the City.

Policy 7.2.2.2 - The City shall utilize the voluntary regional dispute resolution process (RDRP) adopted by the NEFRC, Chapter 29D-6, as a formal mechanism to resolve disputes with any level of government or governmental agency when informal mechanisms fail to resolve disputes to the extent practicable and consistent with the legitimate needs of the City.





GOAL 7.3: SUSTAIN THE HIGH QUALITY OF LIFE

Maintain an innovative and proactive program of intergovernmental and interagency coordination, cooperation, and partnership in order to protect, preserve, and enhance significant natural resources, and to protect a high quality of life and in order to identify and resolve mutual issues and concerns.

FINDING: The City has initiated and executed a number of interlocal agreements and contracts with various governmental agencies and quasi-governmental entities since its incorporation. The City continues to seek intergovernmental coordination and agreements to memorialize joint planning and policy development activities. The City recognizes that continued and increased efforts to work with adjacent jurisdictions leads to responsible and efficient decision making, public policy development, and prudent public expenditures. The City has participated and will continue to participate willingly in local and State governmental joint meetings and coalitions to improve intergovernmental relationships and demonstrate fiscal responsibility.

Objective 7.3.1 - Ensure High Quality of Life Within and Adjacent to the City

City planning activities shall continue to be coordinated with the plans, programs, projects and land development regulations of other local governments and agencies to assure the continuation of a high quality life.

Policy 7.3.1.1 - The City shall enter into interlocal agreements, or other appropriate formal agreements and understandings, when necessary to formalize cooperative understandings and processes.

Policy 7.3.1.2 - The City shall ensure that implementation of the Plan is coordinated with the plans of countywide and regional planning bodies including, but not limited to, Flagler County, the NEFRC, the Volusia County Metropolitan Planning Organization, SJRWMD, Florida Inland Navigation District (FIND), and other applicable jurisdictions, by, at a minimum, reviewing and commenting on respective plans, by initiating and participating in coordination meetings as necessary, and by representative membership on specific committees, boards and councils.

Policy 7.3.1.3 - The City shall ensure that implementation of the Plan is coordinated with the plans of Federal, State and regional regulatory agencies including, but not limited to, the U.S. Environmental Protection Agency, the FDEP, and the SJRWMD by, at a minimum, adherence to applicable and binding regulatory permits and requirements.





Policy 7.3.1.4 – The City shall work with County, State and Federal agencies to obtain grants to fund enhancements, extension of greenways and gateways, preservation of environmentally sensitive areas and other public benefits of a diverse nature.

Policy 7.3.1.5 – The City shall coordinate with the SJRWMD and the County to annex the Graham Swamp.

Policy 7.3.1.6 - The City shall coordinate with the Florida Power and Light, and other utility providers to obtain public access easements in selected locations.

Policy 7.3.1.7 - The City shall coordinate with the Department of State, Division of Historical Resources (DHR), on DRIs and CDBG site reviews to maintain and update the Florida Master Site File with an inventory of known cultural resources located adjacent to and within the City. The City shall work with the DHR to identify matching grants for identification, evaluation and planning for the management of historical resources.





GOAL 7.4: TRANSPORTATION MOBILITY

Maintain and enhance the mobility of roads and all other modes of transportation and traffic circulation.

FINDING: *Traffic circulation, access and mobility are important to maintain throughout the City and the County. East-west and north-south roads accessing various parts of the County and linking municipalities throughout the County traverse through the City. Decisions that are made regarding roads, whether within or outside the City, require coordination. Level of Service Standards, right-of-way widths, design standards, curb cut spacing, intersection spacing and other elements of sound and generally accepted transportation planning as well as planning for other transportation modes, must be coordinated in order to best serve the public interest. Although the unincorporated County is more rural, a planned transition between urban and rural would be consistent with sound planning practices. Transportation mobility issues must be addressed in a cooperative, coordinated, collaborative and consistent manner to maintain the high quality of life in the City and its environs.*

Objective 7.4.1 – Coordinated Transportation Planning

Enter into intergovernmental agreements and coordinate planning activities, at a minimum, with FDOT, Flagler County, Volusia MPO, and the Flagler County Legislative Delegation to improve traffic circulation and provide other modes of transportation in addition to automobile travel.

Policy 7.4.1.1 - The City shall coordinate, at a minimum, with Flagler County and the Florida Department of Transportation (FDOT) to:

- A. Update and run the Florida Standard Urban Model (FSUTMS) model biennially.
- B. Adopt an intergovernmental agreement with the County within two (2) years of Plan adoption to develop a Short Range (5 years) and Long Range (20 years) Transportation Improvement Plan (TIP) that identifies current and future transportation deficiencies and develops a plan to meet those needs and jointly request funding from FDOT to fund the TIP.
- C. Identify transit alternatives and funding sources, and the development and funding of a mass transit development plan with the Flagler County Community Transportation Coordinator.
- D. Participate and coordinate with FDOT, Flagler County, Volusia County and St. Johns County in regional transportation decision-making and to ensure appropriate and functional Emergency Evacuation Routes.
- E. Coordinate with Flagler County, FDOT, the Volusia MPO, St. Johns County, and surrounding jurisdictions to ensure that emergency personnel are continually





updated on conditions and functionality of Emergency Evacuation routes and roadway characteristics.

- F. Develop an agreement with FDOT to include City engineering staff on the teams conducting biannual bridge inspections.
- G. Annually research and identify funding and grant programs to help fund the construction cost of additional interchanges and east-west roadway connections.
- H. Through coordination with State agencies, the Flagler County Legislative Delegation, and DRI developers work toward development of a passenger rail station on the State's north-south rail corridor within the proposed Palm Coast Park DRI, or in another suitable location.

Policy 7.4.1.2 - The City shall negotiate agreements with Hammock Dunes Community, Inc. and Flagler County, as appropriate, regarding the Hammock Dunes Bridge to, at a minimum:

- A. Ensure access by Palm Coast citizens to the beach and to State Road A1A.
- B. Assess the long-range maintenance, repair and replacement needs of the Hammock Dunes Bridge and assure the long-range availability of this resource.

Policy 7.4.1.3 – The City shall provide input to Flagler County relative to the need for any particular desirable routes and services which may be of benefit to the citizens of Palm Coast with regard to potential or available mass transit systems or other systems of alternative transportation modes.





GOAL 7.5: ADEQUATE, AFFORDABLE, AND DIVERSE HOUSING

Provide safe, affordable housing with a variety of types and sizes to meet the needs of all residents.

FINDING: *The City entered into an interlocal agreement with Flagler County in 2009 to create a City of Palm Coast-Flagler County Joint Housing Program. Under the agreement, the County provides administrative services for funding dedicated for the City of Palm Coast. Generally, it is the private sector that is the primary provider of affordable housing and for housing assistance for special needs households in a community. This Element explores available opportunities for the City to receive State and Federal funding to assist the private sector in the provision of affordable housing and community development as the City's population continues to grow. There are coordination opportunities for the City to work with the County and other governmental agencies to leverage and obtain funding to provide affordable housing.*

Objective 7.5.1 – Coordinated Provision of Housing

Coordinate with the public and private sectors to ensure that a wide variety of dwelling units are available through and beyond the planning horizon to ensure housing for all residents.

Policy 7.5.1.1 – The City shall collaborate with Flagler County to encourage the provision of affordable housing in the City through the following actions:

- A. The City representative on the County Housing Task Force shall act as a conduit between the City and the County to help expedite permitting for residential dwellings developed in the City.
- B. The City representative shall assist with research to identify and evaluate other potential affordable housing fund sources.
- C. The City representative shall assist in the review and revision of the Flagler County Housing Assistance Plan to provide the opportunity to offer affordable attached- and multiple-family housing options in the City.

Policy 7.5.1.2 – The City shall coordinate with the Volusia-Flagler Homeless Coalition, religious institutions, and other non-profit agencies to develop of transitional housing for the homeless to the extent practicable and consistent with the legitimate needs of the City.

Policy 7.5.1.3 – The City shall interact with the Flagler County Homebuilders Association and others in the private sector to maintain a balanced approach to the provision of housing types and price ranges.





Policy 7.5.1.4 – The City shall work with the County and adjacent cities to jointly promote the funding and development of affordable housing.

Policy 7.5.1.5 – Through the City’s representative on the Flagler County Housing Task Force, the City shall work with the County in its efforts to assist extremely low, very low, low-, and moderate- income residents to purchase single-family residences within the City by using funds and programs offered through SHIP, and State and Federal agencies

Policy 7.5.1.6 – The City shall collaborate with the private sector and non-profit providers in the placement of housing for special needs persons.





GOAL 7.6: PUBLIC RECREATION AND OPEN SPACE

Offer public recreation and open space and a variety of leisure opportunities.

FINDING: *The City's population is growing and becoming more diverse. The population has varied needs depending on age and preferences for recreation. Many residents are underserved, especially those who are located in areas that did not begin to grow until recently. The City received over 376 acres of parkland from the County when the City incorporated. Through the use of public funds and developer contributions, the City has over 1000 acres of land available for recreation use. Based on the population in 2009, that amounted to about 13.5 acres of parkland per 1,000 persons. There were approximately 5.5 acres of developed recreation facilities per 1,000 persons.*

The proposed LOS standard for recreation and open space calls for 8 acres per 1,000 persons. Five (5) acres are to be activity-based with 25 percent of the area dedicated to resource-based facilities (open space or natural areas) and 3 acres are to be resource-based park land (such as open space, greenways, or natural areas and areas for passive activities). In addition, the standards require that activity-based facilities are to be located within 3 miles of most residents. The recreation and open space areas in the system also must be balanced with different types and sizes of facilities.

The City's challenges during the planning period are to:

- *Improve the existing land dedicated to the recreation and open space system;*
- *Acquire additional park land to ensure that the underserved areas and population enjoy a fair share of facilities;*
- *Acquire additional resource-based land and natural areas for passive and open space;*
- *Generate adequate funding for the recreation and open space system; and*
- *Adequately maintain the existing and future system.*

Developing intergovernmental relationships and coordinating City facilities to dovetail with those of the County and other jurisdictions are an efficient ways for all participants to share responsibility and provide the public with a useful, cost-effective product. In fact, the Florida law requires that cities coordinate and develop joint facilities with school districts to improve fiscal efficiency. Other methods of sharing and coordinating facilities need to be explored with governmental and quasi-governmental agencies.





Objective 7.6.1 – Complementary and Integrated System of Public Recreation, Parks, and Open Space

Coordinate with local governments and public agencies to ensure that the City’s Public Recreation, Parks, and Open Space System complements other recreation, parks and open space systems in the areas adjacent to the City.

Policy 7.6.1.1 – The City shall work with Flagler County and other agencies to connect its system of greenways and trails with parks, conservation areas and other open space resources located inside and outside the City.

Policy 7.6.1.2 - The City shall work with the School Board in identifying potential joint use school/park sites.

Policy 7.6.1.3 - The City shall coordinate with FDOT, FDEP, and the State Office of Greenways and Trails and to work with Flagler County and developers to complete Lehigh Trail within the City.

Policy 7.6.1.4 - The City shall continue to implement the intergovernmental agreement with the School Board to develop joint use facilities that will best serve the educational, cultural and recreational needs of City residents.

Policy 7.6.1.5 – The City shall coordinate and plan with the School Board to site new school facilities to connect with public infrastructure, facilities, services and greenways within the City.

Policy 7.6.1.6 - The City shall coordinate with other local governments and agencies including, but not limited to Flagler County (Recreation and Park Department), the School Board, the State, and private and non-profit groups to plan, develop, and to identify funding for a Cultural Arts facility.

Policy 7.6.1.7 - The City shall participate in land acquisition and management efforts with Federal, State, regional and/or local agencies, which efforts shall specifically include, at a minimum, the following: the Flagler County Coastal Greenway, the County’s Blueways project, other projects of regional scope that are intended to provide resource-based recreational opportunities, the preservation of environmentally sensitive lands and the protection of natural resources.

Policy 7.6.1.8 - The City shall coordinate with utility providers in securing easements or access for the purpose of establishing greenways and trail corridors along utility easements that connect existing and planned trails, parks, and open spaces.





Policy 7.6.1.9 – The City shall coordinate and participate with the Chambers of Commerce and others to develop joint programs and marketing tools to promote recreation facilities and programs as defined in Policies 4.4.1.3 and 4.4.1.4 of the Plan.

Policy 7.6.1.10 – The City shall continue to participate in intergovernmental forums and/or mechanisms to further communication, coordination and cooperation between local and countywide providers of recreation and parks.

Policy 7.6.1.11 – The City shall continue to pursue joint use agreements, interlocal agreements and/or cooperative agreements with the School Board, Flagler County, other municipalities, non-profit groups, and private recreation providers in order to increase the recreational opportunities while reducing duplication of services and facilities.





GOAL 7.7: MAINTAINING AND GROWING THE PUBLIC INFRASTRUCTURE TO MEET THE NEEDS OF THE CITY

Maintain and expand the City's infrastructure facilities and services to provide acceptable levels of service in order that the current and future needs of the City will be met in a cost-effective and efficient manner to sustain the high quality of life available in the City.

FINDING: *The City must ensure that public sewer and potable water demands continue to be met. The City shall coordinate with the Flagler County Health Department (FCDOH) to ensure that septic systems are constructed and maintained in accordance with State requirements. The City currently maintains the roadside swales, the canal system and associated drainage easements. Palm Coast relies on Waste Management, Inc. for solid waste collection and disposal services. The 25-year contractual agreement with Volusia County as the solid waste repository for Palm Coast will expire in 2026. Coordination with Volusia County as well as State agencies will be necessary to ensure the proper disposal of waste.*

Objective 7.7.1 - Sanitary Sewer LOS

Sanitary sewer services shall be upgraded and expanded to handle the adopted LOS standard.

Policy 7.7.1.1 –The City shall use whatever means it can to ensure that the facility upgrades are completed and the sanitary sewer system is expanded as required.

Policy 7.7.1.2 – The City shall request that the FCDOH provide technical assistance upon request for the purpose of maintaining health and safety standards for the operation and maintenance of non-community and unregulated private wastewater treatment systems.

Policy 7.7.1.3 - The City shall coordinate with the FCDOH to implement a Septic Tank Monitoring Program to ensure the effective operation of septic tanks and to reduce the potential for public health and environmental hazards.

Objective 7.7.2 - Stormwater Drainage System LOS

The stormwater drainage system shall be upgraded and expanded to handle the adopted LOS standard.

Policy 7.7.2.1 - The City shall coordinate maintenance of conveyance and treatment features.





Policy 7.7.2.2 - The City shall coordinate expansion of conveyance and treatment features so that build-out of the community does not cause unnecessary flooding or drainage impediments to existing developments.

Policy 7.7.2.3 - The City shall respond promptly to and/or investigate events that may treated water resource quality and identify point-and non-point source pollution.

Objective 7.7.3 – Protection of Potable Water and the Aquifer Recharge Areas

Protect potable water and the Aquifer Recharge Areas from pollution and waste through a variety of techniques and cooperative partnerships that conserve groundwater from the aquifers and maintain high quality and the adopted LOS standards.

Policy 7.7.3.1 - The Water Supply Facilities Work Plan shall identify long-term water supply strategies consistent with programs relating to the City’s consumptive use permit as the City may require modifying from time-to-time, and shall consider the latest final version of the SJRWMD Water Supply Plan to develop said plan.

Policy 7.7.3.2 - The City shall coordinate with the SJRWMD and develop intergovernmental agreements as necessary regarding aquifer issues.

Policy 7.7.3.3 – Within five (5) years of Plan adoption, the City shall coordinate with developers, SJRWMD and/or other applicable agencies to conduct water supply studies and evaluations necessary to provide for the orderly and environmentally compatible development of the City’s water resources.

Policy 7.7.3.4 - The City shall obtain public access easements in selected locations to promote public access to linear “reserve” parcels used for drainage to enhance scenic and pedestrian amenities.

Objective 7.7.4 – Maintain Steady And Continuous Solid Waste Collection And Disposal Services In A Cost-Effective and Efficient Manner.

Policy 7.7.4.1 – The City shall coordinate with Volusia County and update and extend, as necessary, the interlocal agreement relating to solid waste collection.

Policy 7.7.4.2 – The City shall take action to ensure that the interlocal agreement with Volusia County provides for a minimum of ten (10) years of available solid waste capacity upon which the City may rely and which solid waste services are provided in a cost-effective and efficient manner.





Exhibit 7.1 Improving Intergovernmental Coordination & Cooperation

